



# Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 01	Month 01	Year 2022	To	Day 31	Month 12	Year 2022

## Section A Reference and administration details

Charity name Solihull Wheels for All

Other names charity is known by

Registered charity number (if any) 1181993

Charity's principal address Tudor Grange Leisure Centre

Blossomfield Road

Solihull

Postcode

B91 1NB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Christian	Chair		
2	Gordon Tunncliffe	Treasurer		
3	Arthur Salisbury			
4	Alan Thomson			
5	Paul Robinson			
6	Graham Hewson			
7	Mark Shah			
8	Rob Cull			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Election

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a Board of Trustees we are well aware of the needs of many of the Charity's service users. Consequently, we ensure that each session is run by a trained lead instructor and that volunteers are DBS checked. In partnership with Solihull Active we aim to provide training to our volunteers covering safe-guarding and first aid.

We have developed comprehensive risk assessments for our operations and work with Tudor Grange Leisure Centre in the event of any incidents. The Charity has insurance to cover the risks of any on track incidents and loss of equipment.

Having successfully restarted sessions in 2021 with a modified risk assessment and operating protocols. During 2022, following the removal of government restrictions we reverted to our normal processes.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote community involvement in healthy recreation through cycling for the benefit of those living or working within Solihull and surrounding areas. We aim to support people to increase their participation in society and by enabling social inclusion. We support people of all abilities and ages to adopt healthier lifestyles to improve their quality of life.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main objective of Solihull Wheels for All charity is to provide accessible cycling with maximum inclusivity. The Charity has a range of bicycles and adapted tricycles that allow everyone to become involved in a cycling session, whether or not they have a physical or learning disability and of any age (our age range is from 3 to 99 years). A high proportion of our service users live in deprived areas of the Borough. Our volunteers help the service users to cycle in safety, often supported by their carers.

We work with other institutions including day centres, schools for adults and children, old peoples' homes and care homes. We also engage with other charities in the local area either through welcoming their clients to our open sessions or, where requested, arranging private sessions specifically for the clients of the particular charity. Currently we work with SENSE, for people with impaired sight and hearing, Autism West Midlands and SOLO, an organisation that enables children, young people & adults with learning disabilities to enjoy social & leisure activities.

Our inclusive sessions enable people with or without disabilities to ride together in a safe sheltered environment and be treated equally. This enables families with a disabled member to cycle together and is often the only activity they can do as a family group.

We also aim to reduce social isolation for people and help to remove barriers between groups of our clients who may find making friendships difficult as a result of disability, mental health issues or just general loneliness. Further we encourage carers who attend on a regular basis to talk to one, often forging friendships and gaining support that continues outside the sessions. We aim not to exclude anyone based on physical, learning or behavioural difficulties.

We, the trustees, have taken great care to fulfil our objectives as set out in the Charity's constitution and follow the Charity Commission guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

**Volunteers**

The Charity is grateful for the hard work and enthusiasm of its volunteers who freely give hours of their time to supporting the cycling sessions. The Charity has a range of bicycles, many specially adapted for physical disabilities and mental health issues, including wheelchair transporters, hand cranked bicycles and two seat bicycles that allow a carer or volunteer to ride with the service user. As each service user is unique it is sometimes necessary to adapt a machine to meet their individual needs, this is done in consultation with the client and carer using the skills of the trustees and volunteers.

Many of the volunteers benefit through their work with the charity including through working as part of the team which provides social inclusion and, often, the opportunity to use their skills perhaps acquired through many years working.



**Summary of the main achievements of the charity during the year**

This project has been in existence since 2014. It was initially run by the Local Authority but became a charity in February 2019. We have now recovered fully from the COVID19 restrictions running both our Monday morning open sessions and, during BST, open sessions on Monday evenings. We saw a growth of over 40% in the number of service user contacts and the number of open sessions compared with the previous year. There were over 1500 service user contacts during 2022, supported by the growing popularity of the sessions we now run through the winter months.

Whilst we continue to work with the local authority to expand our service to other locations limited progress has been made as they are still to secure the necessary funds to fully develop their plans. We did, however, support the launch of cycling hubs throughout the borough by demonstrating some of our adapted cycles.

We have also run some sessions at a local school whose pupils were unable to come to Tudor Grange. This builds upon the work started in 2021 and is very successful, but remains dependent on the efforts of Lydia and Paul Robinson. Our plan for the coming years is to expand this work further and, to support the additional travel & insurance costs involved, we have applied for lottery funding. Preparing the bid took a great deal of effort and focus from the trustees during 2022. We are hopeful our application will be successful and funding will be granted early 2023. This would allow us to accelerate our plans significantly through additional equipment appropriate to schools and elderly riders. It would also mean that we could refine the contract with our Project Lead, Lydia Robinson, to a guaranteed number of hours each week rather than the existing zero hours arrangement to cope with the additional organisation and administration of sessions in the community. Further we would invest more funds in volunteer training.

A second initiative to deliver community sessions was to merge with another local charity, the Solihull chapter of Cycling Without Age (CWA). Their mission was to provide accessible cycling sessions at care & residential homes across the borough but, owing to the COVID19 restrictions, they were unable to launch. Through discussions between the charities, it was agreed that Solihull Wheels for All (SWFA) has more resources to deliver this service, consequently the Solihull chapter of CWA was wound up and its assets transferred to SWFA.

We continually review the range of bicycles available and actively seek new machines to ensure our fleet matches the requirements of the service users. During 2022 we raised funds to purchase two new Tomcat tricycles, due for delivery early 2023, as our existing machine is very popular. We also acquired two electric bikes which was a major initiative for 2022.

Support to restart following the pandemic was provided by the Cycling Projects charity through funding our annual insurance and maintenance costs through a one-off grant.

With the income from our service users and donations the charity remains in a good position financially. During 2022 our income was £22,609 with expenditure of £18,589 giving us a nett income of £4,020. The surplus was as a result of three major income streams, however, including a donation of £3700 from Vodafone & Solihull CC, £3000 from Cycling Projects and a transfer of £3000 from CWA. These are one-off donations so fund-raising during 2023 will be key.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity is mainly financed by other local charities such as the Lions Solihull and Lions Shirley, by National Charities e.g. Cycling Projects, by local businesses and through applications to grant providers such as the National Lottery, Charitable Trusts, the local Police Authority and so on. We also have an excellent relationship with Solihull Cycling Club who raise significant monies on our behalf. We are grateful for the support they provide without which we would not be able to run our sessions. We use the money raised to maintain and upgrade the fleet of bicycles, to provide insurance for the riders, and to pay the costs of sessions such as track hire and instructor costs. Bikes no longer needed have been donated to another charity, Cyclists Fighting Cancer, who renovate them before donating them to children suffering from cancer, or to their families. We believe this is a worthy cause and a sustainable way of reusing such bicycles

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Gordon Tunnicliffe	Gary Christian
Treasurer	Chair



## Section E Financial review

Brief statement of the charity's policy on reserves

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Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

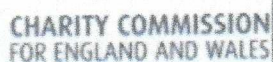
Position (eg Secretary, Chair, etc)

Date

	
Gordon Tunnicliffe	Gary Christian
Treasurer	Chair

25/1/23





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For the period from	Period start date 01-Jan-22	To	Period end date 31-Dec-22
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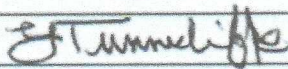

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and fund raising	-	11,682	-	11,682	9,223
Public and private client track sessions	-	10,927	-	10,927	6,318
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	22,609	-	22,609	15,541
<b>A2 Asset and investment sales, (see table).</b>					
Not applicable	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	22,609	-	22,609	15,541
<b>A3 Payments</b>					
Professional instruction for public and private client track sessions	-	4,483	-	4,483	
Track hire for year	-	2,420	-	2,420	2,100
Insurance	-	1,177	-	1,177	1,176
"Just Giving"	-	144	-	144	-
Sundries, equipment, bike maintenance and minor spends	-	10,365	-	10,365	9,524
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	18,589	-	18,589	12,800
<b>A4 Asset and investment purchases, (see table)</b>					
Not applicable	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	18,589	-	18,589	12,800
<b>Net of receipts/(payments)</b>	-	4,020	-	4,020	2,741
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	16,384	-	16,384	13,643
<b>Cash funds this year end</b>	-	20,404	-	20,404	16,384



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balance at 31 December 2022	-	20,404	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	20,404	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Petty cash at 31 December 2022	-	46	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use (In clarification, the details described, are the essential equipment items utilised for running the charity, on an operational day-to-day basis, for our clients )</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Specialist bicycles, safety equipment and storage facilities.		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	Gordon Tunnicliffe Gary Christian	25/1/23 25/01/2023