THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales · Charity number 1181991

Details

Other names	WOODLANDS
Status	Registered
Legal form	CIO
Registered	2019-02-12
Register	View on the Charity Commission register

Contact

Address	The Woodland Pre School Coates Lane Downley High Wycombe HP13 5UX
Phone	01494521953
Email	admin@thewoodlandpreschool.co.uk
Website	http://www.thewoodlandpreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Pre-school for children aged 2 1/2 to 5 years old

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Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£176,306	£169,517	-	-
2024-08-31	£145,261	£138,654	-	-
2023-08-31	£304,854	£291,416	-	-
2022-08-31	£131,741	£123,626	-	-
2021-08-31	£121,246	£105,686	-	-
2020-07-31	£109,313	£92,116	-	-

Trustees

Name	Role	Appointed
Gregory Head		2024-12-31
Julia Rouse		2018-09-20
Karen Pearson		2018-09-20
Katy White		2019-07-01
Samantha Edwards-Price		2023-10-05

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THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales - Charity number 1181991

Accounts

THE WOODLAND PRE-SCHOOL

The Guide and Scout Centre, Coates Lane,
Downley, High Wycombe, Bucks, HP13 5UX
01494 521953 (8.30am – 12.30pm)

Chair of Trustees Report to AGM 9th October 2025

Good evening. My name is Julia Rouse and I am the Chair of the Board of Trustees for the Woodland Pre-School. My involvement with Woodlands goes back a long way as my children came here and then I became the Early Years leader at Woodlands - a position I loved for the values Woodlands embodies and the reason I am still involved today!

Background to CIO

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body gives the pre-school stability and continuity.

The role of the trustees

So, what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial and intangible such as its reputation.

We meet half termly to discuss how the pre-school is working, whether the income covers our expenses, what action needs to be taken regarding the management of the setting and decisions are regularly taken as the rules and government guidelines change. New challenges present themselves which must be addressed and we do our best to carry out our duties conscientiously.

We are pleased to report that Woodlands is in a sound financial position. Last year the number of children attending was high. Woodlands is now welcoming 2-year-old children and this has meant some changes to the curriculum with increased staffing levels.

The Governing Body

The other trustees are:

Katy White - Katy has been the Early Years Lead Practitioner since April 2019. She was a primary school teacher for many years and brought her wealth of knowledge to the position. Katy has two children who came to Woodlands several years ago.

Karen Pearson - Karen is the administrator at Woodlands. Karen's two children have both been pupils at Woodlands.

Sam Edwards-Price
Sam joined the Board of Trustees 2 years ago following her time spent on the fund-raising committee whilst her daughter and son were at Woodlands. She is a registered childminder and runs Monday Minis at the Community Centre. Sam has responsibility as our Safeguarding representative.

Greg Head
Greg joined the trustees last October whilst his granddaughter was at Woodlands. Greg was a Maths teacher for many years so is able to help with overseeing our finances.

I should like to thank all my fellow trustees for their time and involvement in the discussions and sometimes challenging situations we have had to deal with this year. We are a small team and have collectively supported the staff at Woodlands who work fantastically hard.

THE WOODLAND PRE-SCHOOL

The Guide and Scout Centre, Coates Lane,
Downley, High Wycombe, Bucks, HP13 5UX
01494 521953 (8.30am – 12.30pm)

Trustee positions

We are looking forward to welcoming a current parent, Jess Russell, to the board of trustees in the very near future. Jess is a primary school teacher with a lot of relevant qualifications and experience which we are sure will be very useful to Woodlands.

If anyone else is interested in becoming a trustee and would like to know more about the role, please speak to one of the trustees after the meeting or contact us via the Woodland's email address. You may have a talent that will help us to ensure Woodlands continues to operate on a sound footing!

Ofsted

Woodlands was inspected in March 2022 and received a "Good" judgement in all areas. We were well prepared for the inspection and the Inspector was pleased with our setting, the children's behaviour, willingness to learn and their confidence. It takes a minor miracle to achieve an outstanding grade, and we were all very happy to receive a Good judgement.

The Fund-raising Committee

We need to continue to raise funds to support the pre-school particularly when equipment needs replacing or new resources are requested by the staff. As trustees, we appreciate the work that a fund-raising committee does and hope that we can encourage the current cohort of families to offer their time to help organise events such as the Christmas Fair. I would also point out that it can be great fun and an excellent way to get to know other families!

The Staff

Our staff greet each day and child with enthusiasm, ready to help every individual enjoy their time with us. The children's happiness and development are at the fore front of their learning as they tackle new activities "with love & laughter".

The trustees are proud of Katy, Karen, Natalie, Bea, Farzana, Lisa, Shayle, Gemma, Sarah, Emily, Lydia and Maryte who work so brilliantly together and who adapt to evolving scenarios with fortitude, commitment and resilience. We know that much time is spent planning the curriculum, devising stimulating and fun activities for the children and training to keep their skills up to date and relevant. A big part of Woodlands is the community ethos, and our staff are constantly in touch with families to ensure that Woodlands is warm, welcoming and inclusive.

Knowing how caring, enthusiastic, resourceful and dedicated the staff at Woodlands are, we are hopeful that the children will remember their time here with happy memories and a lifelong love of learning!

On behalf of the trustees, parents and children - the biggest thanks must go to Katy & Karen for their commitment, energy and amazing patience. It is because of their unstinting love for the children and their well-being that Woodlands continues to thrive. As trustees we are privileged to work with such amazing people and we are rightly proud to be part of the Woodlands community.

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The Woodland Pre-School
For the year ended 31 August 2025
Profit and Loss

INCOME
Incoming Resources from Charitable Activities
Bucks County Council Funding
Parent Fees
Milk Refunds
Bank Interest
Donations
Gift Aid
Uniform Sales
Commission
Committee
Registration fees
Grants
Other
Subtotal

Incoming Resources from Fundraising
Fundraising activities

Total Incoming Resources

EXPENDITURE
Resources expended for charitable actitivies
Salaries
PAYE & NI & pensions
Rent
Equipment
Milk
Subscriptions and Licences
Insurance
Printing and Stationery
Postage
Training
Bank Charges
Other
DBS Checks
Legal & Professional Charges
Gifts/cards
Consumables
Snacks
Broadband Connection/telephone
Uniform
To committee Account
Website
Advertising
Extra curricular activities

Resources Expended on Fundraising Activities
Misc
Christmas fair
Quiz night

Total resources expended

Profit/Loss

Profit/Loss from fundraising

Profit/Loss excluding fundraising

Fundraising report 2024-25

Funds raised from:	Income	Expenditure	Profit/Loss	
Christmas Fair	£1,013.17	£204.35	808.82	£160.35 for christmas fair expenses from 2023 transferred in 2024
Quiz night	£494.30	£56.00	£438.30	£150.30 for card payments transferred in september 2025
Downley day	£370.00	£0	£370.00	
Sponsored Bounce	£1,265.70	£0	£1,265.70	
Wycombe Lotto	£148.00	£0	£148.00	
Your School Lottery	£219.60	£0	£219.60	
Interest	£115.84	£0	£115.84	
Misc (parent donation)	£150.00	£529.30	-£379.30	playground repairs
			£2,986.96	

Registered Charity Number: 1181991

THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

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Woodland Pre-School (Downley) CIO

Report to the Trustees

For the Year Ended 31 August 2025

The Trustees present their annual report together with the financial statements of the Charity for the 31-Sept-2024 to 31-Aug-2025.

Objectives and Activities

The objectives of the charity as per its governing document are:

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

(1) promoting their care and safety;

(2) promoting their education and promoting parental involvement;

(3) promoting their health and wellbeing;

(4) providing services to support them and their families and carers;

(5) providing services to individuals holding membership of the CIO; and

(6) furthering the aims of the Pre-school Learning Alliance

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Activities Undertaken achieve objectives

Our aim is to ensure that when children leave us to go to school, they are happy, confident, sociable individuals, eager to continue the learning process. This is achieved through a variety of activities focused around the areas of the Early Years Foundation Stage

Main activities undertaken to further the charity's purposes for the public benefit

The charity operates a preschool whose purpose is to advance education and promote the welfare and development of young children for the public benefit. The preschool provides high-quality early years education in a safe, inclusive, and nurturing environment, helping children to develop socially, emotionally, physically, and intellectually during their crucial early years.

Achievements and performance

During the year, the charity continued to provide high-quality early years education in a safe, inclusive, and supportive environment. The preschool helped children develop key social, emotional, physical, and early learning skills, improving confidence and readiness for primary school.

The charity supported children from a range of backgrounds, including those accessing funded childcare and children with additional needs. Early identification and support helped improve individual outcomes and ensured children were able to participate fully in preschool activities.

The preschool also benefited families by providing affordable childcare, enabling parents and carers to work, train, or seek employment, and by offering guidance to support children's learning and wellbeing at home.

Financial Review

At the end of the year 2024-25 The Woodland Preschool made a profit of £6.7k .

Going Concern

The Woodland Preschool is a going concern as we have children on our waiting list for upcoming terms and we are one of only a few providers offering term time only provision.

Reserves Policy

We have reserves to cover redundancy for any eligible staff plus 3 months operating costs.

Structure, governance and management

Constitution

The charity is a Charitable Incorporate Organisation, constituted under the CIO Association model registered with the Charity Commission on 12th February 2019 with charity number 1181991.

Methods of appointment or election of Trustees

Potential trustees are asked to complete an application form and provide two references which are taken up prior to the decision to appoint them to the board of trustees. The decision is made by the current board of trustees.

Reference and Administrative Details

Registered Charity Number

1181991

Principle Address

The Woodland Pre-School
Coates Lane
Downley
High Wycombe
HP13 5UX

Trustees

Gregory Head (appointed 31 December 2024)
Samantha Edwards Price
Kathy White
Karen Pearson
Julia Rouse (Chair)
Angela Goodman (terminated 31 December 2024)

Bankers

Metro Bank PLC
One Southampton Row
London
WC1B 5HA

Independent Examiner

Bianca Permal FCA
DUX Advisory Limited
Chartered Accountants
Kennel Club House
Gatehouse Way
Aylesbury
Buckinghamshire
HP19 8DB

Approved by order of the board of trustees on 27/05/2026 and signed on its behalf by:

C6160000-C82F-2EC7-2AC2-08DEA517EFA6

C6160000-C82F-2EC7-2AD6-08DEA517EFA6

Independent Examiner's Report to the Trustees of The Woodland Pre-School (Downley) CIO

I report to the trustees on my examination of the accounts of The Woodland Pre-School (Downley) CIO (the CIO) for the year ended 31 August 2025.

Responsibilities and Basis of Report

As the trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's account carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the CIO as required by Section 130 of the Act; or

2. The accounts do not accord with those records; or

3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Bianca Permal

C6160000-C82F-2EC7-2AF3-08DEA517EFA6

Bianca Permal FCA

DUX Advisory Limited
Kennel Club House
Gatehouse Way
Aylesbury
Buckinghamshire
HP19 8DB

29/05/2026

C6160000-C82F-2EC7-2AF6-08DEA517EFA6

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
The Woodland Pre-School (DOWNLEY) CIO	1181991

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/09/2024		31/08/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and legacies	9,528	-	-	9,528	925
Charitable activites	162,522	-	-	162,522	147,398
Other trading activites		-	-	-	
Investments	266	-	-	266	314
Separate material item of income	3,777	-	-	3,777	4,892
Others	214	-	-	214	-
Sub total *(Gross income for AR)*	176,306	-	-	176,306	153,529
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	176,306	-	-	176,306	153,529
A3 Payments					
Raising funds	£8,122	-	-	8,122	741
Charitable activites	£161,396	-	-	161,396	137,913
Separate material item of expense		-	-	-	
Other		-	-	-	
Sub total	£169,517	-	-	169,517	138,654
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	169,517	-	-	169,517	138,654
Net of receipts/(payments)	6,789	-	-	6,789	14,875
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	113,255	-	-	113,255	98,380
Cash funds this year end	120,044	-	-	120,044	113,255

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	120,044	-	-
			-	-
		-	-	-
	Total cash funds	120,044	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	C6160000-C82F-2EC7-2ADC-08DEA517EFA6	Julia Rouse	27/05/2026

THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales - Charity number 1181991

Accounts

Minutes from The Woodland Preschool Annual General Meeting
Thursday 3rd October 2024 7.30 pm

Attendees

Gregory Head, Gaynor Head, Amy Stock, Carl Hussey, Julia Rouse, Angela Goodman, Katy White, Sam Edwards-Price, Karen Pearson

Apologies

Natasha Wynn, Grace Hicks, Laura Hall

Welcome

Julia welcomed everyone to the meeting

Minutes of the last AGM

Karen read the minutes from the last AGM and they were agreed to be an accurate record of the meeting. There were no outstanding actions from the previous AGM

Leaders Report
Reflections on 23/24

1. Children

Last September saw us start off the academic year with 23 children on roll, increasing to 37 after Christmas and 44 in total for the summer term. Despite having 12 new starters our total number on roll was down in September from the September the previous year because we had so many children leave in July to start school in September. However, with another 14 join us in January and 7 more in April we ended the year with one of our busiest terms.

Although we had funds in the bank we were worried about the sustainability of Woodlands if numbers didn't pick up so we sought advice from Bucks Council Early years team, who advised us to take children the term after their second birthday as in April 2024 the government were bringing in 15 hours funding for 2-year-olds so we may lose out to other settings if we opted to keep our age limit to 2.5. After discussions as a team of trustees we started to take 2 years olds from January and numbers increased each term so that by the Summer term we were at capacity as in previous years. As Woodlands is a preschool not a day nursery, we do not have provision for "naptime" so 2-year-olds are offered morning sessions only until they are 2.5

Like the previous year, we noticed quite a lot of enquiries for places very close to the start of each term and lots of last minute changes to children's sessions, which made planning the staffing for each session very challenging. In the summer we had 21 children leaving Woodlands to go to school and an additional 4 children leaving for other reasons such as moving house or to a different setting.

2. Staff

We started off the academic year with an excellent team of 9 permanent staff members and 1 temporary one and a student studying for a level 3 equivalent. We had 2 qualified teachers, 1 level 4, 3 Level 3 staff members, 3 Level 2's and 1 unqualified. Natalie had been our deputy for a year and had proven herself to be a great asset and an amazing source of support. Fran had completed her

level 4 and was now studying for her Level 5 and was sharing more great ideas and information from her course.

Sadly, in February our fantastic Fran handed her notice in and she left at the end of the Spring term as her family's circumstances had changed & she needed a job with more flexibility. Although we were devastated at the news, we understood her need to put her family first. We advertised the role to try and replace her (no mean feat as Fran is one of a kind!) and also advertised for bank staff. We managed to recruit Lydia as a temporary unqualified member of staff & once our student Emily had completed her course we were also able to pay her so we managed to cover Fran's hours until the end of the summer term but still needed to recruit a permanent member of staff.

In the summer term we also decided that everyone would benefit more if our SENDCo Bea spent her time focusing on the SEND needs rather than being a key worker and a SENDCo. With 2 permanent staff needed we had some challenges to face! Luckily our ex-student Emily applied for 1 role and Lydia decided a change of career might be in order and applied too. We were very pleased to recruit them both as permanent staff members who would also be key workers , Emily is quieter & calm and quieter children are more drawn to her and Lydia's kindness and keenness to join in is appreciated by all types of children.

We were also pleased to recruit Sarah Clifford as relief staff, particularly as she is a qualified nurse! As both Lydia & Emily are less experienced, we decided they could not be in an animal group together so decided to change all the adults in each animal group and to change the name of the groups so that everyone had a new name to learn! We now have Katy & Emily leading Deer group on Mondays, Gemma & Shayle leading Fox group on Tuesdays, Lisa & Sarah leading Mole Group on Wednesdays and Nat & Lydia leading Squirrel Group on Thursdays.

3. Activities

We managed to visit the Common twice in the Autumn term, collecting leaves in Animal group time taking kind parents and carers with us as helpers and walking up to look at the bonfire before it was lit. The staff and children were delighted by our Christmas party with entertainment from Hartbeeps. We also took the children to the library at the community centre and the playground on a few occasions and everyone loved going on a hunt for bluebells and badger setts in the spring term. In the summer the children leaving to go to school had a disco and games provided by Dave The Disco. We also resumed our half termly Mindfulness and Yoga sessions with Jo from First Yoga, and dance/drama sessions with Gemma from Stageplus. The children really enjoy these extra-curricular sessions which are funded by donations from parents, however donations have reduced in recent years so we may have to rethink how we pay for them.

4.Administration

In September 2023 Woodlands was a pre-school for 2 ½ , 3 & 4 year old children. From January 2024 we became a preschool offering sessions for 2, 3 & 4 year olds. The running of Woodlands does not differ from a mainstream school - we have limited funding which has to be budgeted and spent wisely, we need to keep up to date with changes in education, attend training courses and meetings, keep policies and adhere to procedures that cover every aspect of school life. Until 2019, Woodlands was a committee run preschool, however the decision was made to become a CIO (Charitable Incorporated Organisation) with a board of trustees overseeing things as committees changed every year and it was felt the continuity of a board of trustees would be beneficial, which has definitely proved to be the case.

5.Parents

We are very lucky to have a lovely set of parents who are very supportive. They accompany us on our walks, attend meetings such as Parents Evenings and, of course, raise funds to help purchase new toys & equipment, repair our buildings and generally keep Woodlands ticking over!
We are particularly grateful to our parents who give up their time to form the fundraising committee. We have had a small but extremely hard-working committee this year and want to say a very heartfelt thank you to all of them. Sam and Angela will tell you all about the activities they have organised and how much money they made.

6. The future

We start the 2024-25 Academic year with 12 staff members; we have 2 qualified teachers, 4 Level 3 staff members, 3 Level 2's and 2 unqualified staff, 1 of whom is relief staff. For the last few years parents have been able to claim up to 30 hours of free childcare per week if they both work and meet certain criteria. Last year we were able to offer 29 hours of childcare per week. Due to financial feasibility & staff childcare requirements we are not able to offer the full 30 hours funding as yet, this may change in the future.

The Early Years team at Buckinghamshire Council have invited us to an initiative called Side by Side, this is a group of staff from local preschools, nurseries and reception with the intent to share ideas, support, training and resources and improve the outcomes for particular groups of children. There is a focus on self-help skills this year and with a particular focus on Self-Regulation which I will explain more about after the AGM. The aim is to help us improve children's independence skills which are vital as they move onto the next stage of their learning journey.

Administrators report (refers to profit/loss in appendix)

For the year to the end of August 2024 we made a profit of £6,605.95, £4,150.51 which came from fundraising. Our accounts are currently with our accountant to be audited. This is a decrease on the previous year partly due to the fact that we had a higher staff to child ratio to take into account our new 2 year old offering and the annual increase in minimum wage. The first term of the academic year had less children than previous years which meant less money from County funding and parents fees but also less staff costs. When we started taking two year olds in the spring term we needed to increase our staffing to ensure we had enough staff to keep the ratio of 1 adult to 4 two year olds.

We saw an increase in minimum wage of nearly 10% from £10.42 per hour to £11.44 which had a knock on effect on all staff wages to ensure staff are paid fairly based on their experience and qualifications.

There was an increase in the funding rate for 3 and 4 year olds of 5.6% taking the hourly rate from £5.30 to £5.61 which came into effect from April of this year. The eligible working parents two year old rate was a new funding stream which came in at £8.22 per hour although this was a decrease from the old two year old funding rate that was previously just for disadvantaged two year olds.

Financial commitments continued in the form of rent, Sage for payroll administration, an accounts package, Ofsted fees, DBS checks for existing and new staff members, training for staff, playground equipment inspections, membership of the Early Years Alliance, website fees as well as general every day consumables, equipment and maintenance costs.

We received a grant from the Downley Up Festival committee which enabled us to purchase a new iPad which is used for the Tapestry observations that you all see.

Main differences in income/expenditure from last year:

- There was a decrease in Bucks council funding and parents fees due to lower number of children in the autumn term
- Lower staff costs due to less children in the autumn term
- The 'committee' amounts reflect the fundrasiisng money paid in for Christmas fair, quiz night and Downley Day as it needs to be paid into the main account and transferred across to the fundraising account
- There was an increase in PAYE, National Insurance and pension payments despite the overall salary amount being less as we say individual staff wages increase and more members of staff meeting the threshold of paying tax, National Insurance and paying into our pension scheme
- We had a higher training spend this year as we had a number of members of staff needing to redo their First Aid training which is always quite a costly course
- You will see that there is a large amount in 'other' income and expenditure in last years figures which is due to us changing from HSBC bank to Metro Bank which meant that money was moved between accounts
- You will also see a difference between telephone and internet costs from this year to last year. We had a number of problems getting our internet set up with BT in the previous academic year which resulted in them crediting us for a number of months of service last

Chair of Trustees Report

Good Evening. My name is Julia Rouse and I am the Chair of the Board of Trustees for the Woodland Pre-School. My involvement with Woodlands goes back a long way as my children came here and then I became the Early Years leader at Woodlands - a position I loved for the values Woodlands embodies and the reason I am still involved today!

Background to CIO

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body gives the pre-school stability and continuity.

The role of the trustees

So, what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial and intangible such as it's reputation.

We meet half termly to discuss how the pre-school is working, whether the income covers our expenses, what action needs to be taken regarding the management of the setting etc. During the pandemic meetings were held by Zoom and decisions regularly made as the rules and government guidelines changed. Whilst that period is over, new challenges present themselves which have to be addressed and we do our best to carry out our duties conscientiously.

We are pleased to report that Woodlands is in a sound financial position. Last year the number of children attending was high. Visits outside recommenced with parents once again able to accompany the children and it is heartening to know that life has returned to pre-pandemic normality. Woodlands is now welcoming 2-year-old children and this has meant some changes to the curriculum with increased staffing levels.

The Governing Body

The other trustees are:

Katy White - Katy has been the Early Years Lead Practitioner since April 2019. She was a primary school teacher for many years and brought her wealth of knowledge to the position. Katy has 2 children who came to Woodlands several years ago.

Karen Pearson - Karen is the administrator at Woodlands. Karen's daughter Ellie & son Josh have both been pupils at Woodlands. They attend the Disraeli school.

Sam Edwards-Price
Sam joined the Board of Trustees a year ago following her time spent on the fund-raising committee. Having had her daughter at Woodlands, her son has just started and thus she is combining being a parent and a trustee with responsibility as our Safeguarding representative.

Angela Goodman – both of Angela's daughters attended Woodlands and from 2018-19 she was the treasurer on the fund-raising committee. She became a trustee prior to her second daughter starting and stayed on after they were both at school.
She is a very experienced teacher in secondary education who is currently doing a PhD in education. Angela is Vice-Chair of our committee.

Sadly, for us, Angela is leaving the trustees after 7 years involvement with Woodlands. We are very sorry to see her go and would like to say how much we have appreciated her professionalism, tenacity in difficult situations and her common sense when finding solutions. We know that the next school committee or governing body she joins will be taking on someone who will give herself wholeheartedly to the position as she has with Woodlands…particularly if they want advice about how to run a bar at a fund-raising event! Whilst the role of trustee may sound like it is all work, there are some lighter times as our recent dinner at the Olive Tree went to prove!

We would like to say a special thank you to Angela and present her with a gift to express our appreciation for all her time, energy and dedication to Woodlands over so many years.

I should like to thank all my fellow trustees for their time and involvement in the discussions and sometimes challenging situations we have had to deal with this year. We are a small team and have collectively supported the staff at Woodlands who work fantastically hard.
Our role as trustees has been to support the staff with decision making and we hope that we have been diligent in this regard.

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If anyone is interested in becoming a trustee and would like to know more about the role, please speak to one of the trustees after the meeting or contact us via the Woodlands email address. You may have a talent that will help us to ensure Woodlands continues to operate on a sound footing!

We are really pleased to welcome Greg Head as a trustee and wish him well as he joins the board. Greg is an ex-Maths teacher whose grand-daughter attends Woodlands. Greg helped at the Christmas Fair last year and passed his pre-probation with flying colours!

Ofsted

Woodlands was inspected in March 2022 and received a “Good” judgement in all areas. Woodlands was well prepared for the inspection and the Inspector was pleased with our setting, the children's behaviour, willingness to learn and their confidence. It takes a minor miracle to achieve an outstanding grade, and we

were all very happy to receive a Good judgement in all areas.

The Fund-raising Committee

The academic year 2023/2024 saw a full year of fund - raising events although it is becoming increasingly difficult to find parents willing to help organise and run them. Last year the events were driven by the trustees with invaluable help from a few parents and grandparents. Our thanks go to Greg, Maryte, Claire, Gaynor and Rachel. Karen oversaw the extra fundraising initiatives such as Wycombe Lotto and Your School lottery as well as fulfilling the treasurer's role. We need to continue to raise funds to support the pre-school particularly when equipment needs replacing or new resources are requested by the staff. As trustees, we appreciate the work that a fund-raising committee does and hope that we can encourage the current cohort of families to offer their time to help organise events such as the Christmas Fair. I would also point out that it can be great fun and an excellent way to get to know other families!

The Staff

Our staff greet each day and child with enthusiasm, ready to help every individual enjoy their time with us. The children's happiness and development are at the fore front of their learning as they tackle new activities "with love & laughter".

The trustees are proud of Katy, Karen, Natalie, Bea, Farzana, Lisa, Fran, Shayle, Gemma, Sarah, Emily and Lydia who work so brilliantly together and who adapt to evolving scenarios with fortitude, commitment and resilience. We know that they spend time planning the curriculum, devising stimulating and fun activities for the children and training to keep their skills up to date and relevant. A big part of Woodlands is the community ethos and our staff are constantly in touch with families to ensure that Woodlands is warm, welcoming and inclusive.

Knowing how caring, enthusiastic, resourceful and dedicated the staff at Woodlands are, we are hopeful that the children will remember their time here with happy memories and a lifelong love of learning!

On behalf of the trustees, parents and children - the biggest thanks must go to Katy & Karen for their commitment, energy and amazing patience. It is because of their unstinting love for the children and their well-being that Woodlands continues to thrive. As trustees we are privileged to work with such amazing people and we are rightly proud to be part of the Woodlands community.

Fundraising report 2023-2024

Good evening. I am Angela and this is Sam and we are both trustees at Woodlands who have previously been members of fundraising committees for the pre-school. Unfortunately we were unable to recruit a formal fundraising committee from amongst the parents last year and thus much of the fundraising efforts landed upon the trustees. We were, however, very grateful to a small group of parents and grandparents who did commit to helping with the Christmas fair as well as the few parent volunteers who helped at our annual quiz night and with manning the Woodlands stall at Downley day.

We were pleased to be able to host the Christmas fair again, here at the Guide and Scout centre, in December, and benefitted from the generosity of local businesses, parents and staff in being able to run a successful raffle and children's tombola as well as having lots of delicious cakes to sell. All of this, along with other stalls, contributed to us raising a grand total of £663.19 from the fair. We used leftover items to hold a second tombola at our Christmas play, where we also put on refreshments for the parents, and this raised £108.50. Across the two Christmas events we therefore raised a total of £771.69.

In addition to this, we were able to run the annual quiz night in April. We chose a different venue this year due to reaching capacity at our usual venue in 2023, and ran the event out of Vibe church on the Pastures. This worked well and Tom, our quiz master, was brilliant as always. As a result of ticket sales, another raffle which was held on the evening and a lucrative bar, we managed to raise £757.57 for the pre-school.

In the summer term we hosted a stall at Downley day for which we ran both a jam jar and a chocolate tombola. Again, we benefitted from donations of filled jars and edible treats and were able to raise £411.48 for Woodlands from this event. We are grateful to parents who donated items for both the Christmas fair and Downley day and, as always, are very grateful to staff members who helped out with manning stalls at both events.

Karen and Katy organised the annual Sponsored Bounce in July which is always so much fun for the children. We are very grateful to Bounce Krazee who supplied the bouncy castle free of charge for the event. Children and their families worked hard in collecting sponsorship money and together raised a grand total of £1036.35, which is absolutely fantastic!

In addition to these events we also benefitted from income from Wycombe Lotto, Your School Lottery, gift aid and uniform sales. Overall, therefore, despite not having an official fundraising committee, we did manage to put on all of our main events and raised a grand total of £3,990.16 for Woodlands across the year. There were, however, other fundraising efforts which we usually embark on, such as cash for clothes, which were not possible without a fundraising committee. Indeed, fundraising is not a mantle which the trustees can continue to maintain alone, as a significant amount of our time is already taken up with the management of the pre-school. We are thus really hopeful that we will be able to recruit a new fundraising committee for this academic year, in order to continue to raise vital funds for the pre-school and to be able to continue to hold some of the lovely events which have traditionally been put on for the Woodlands community. As a charity, Woodlands relies on the help and support of parents and carers to fundraise in order to provide valuable resources and experiences for our children. Therefore, if you are interested in joining the fundraising committee, please do speak to us at the end of the AGM. It is a great opportunity to socialise with and get to know other parents and we hope to hold the first committee meeting of the year in one of the local pubs in the very near future.

Committee Resignation and Reappointment

At the AGM Angela Goodman resigned as a trustee for The Woodland Preschool and will not be standing for the position again. We thank Angela for her many years of hard work as a trustee of Woodlands. We have approached Gregory Head to join us as trustee to which he has agreed. During the meeting the appointment was nominated by Katy White and seconded by Sam Edwards-Price. This appointment is subject to a DBS check and checks by Ofsted

Self-Regulation session

Katy shared a presentation about Self-Regulation and how we will be incorporating this into our daily preschool life.

AOB

No further business was brought to the meeting

Appendix

1. Accounts 2023-24 – still to be audited by our accountant

2. Fundraising Treasurer's report

The Woodland Pre-School
For the year ended 31 August 2024
Profit and Loss

INCOME		2023		2024		Difference
Incoming Resources from Charitable Activities						
Bucks County Council Funding	£	117,997.19	£	110,097.06	-£	7,900.13
Parent Fees	£	30,828.72	£	22,913.16	-£	7,915.56
Milk Refunds	£	1,060.64	£	916.18	-£	144.46
Bank Interest	£	270.97	£	314.01	£	43.04
Donations	£	722.00	£	524.50	-£	197.50
Gift Aid	£	-	£	-	£	-
Uniform Sales	£	265.57	£	353.57	£	88.00
Commission	£	57.83	£	87.91	£	30.08
Committee	£	147.33	£	2,499.32	£	2,351.99
Registration fees	£	260.00	£	480.00	£	220.00
Grants	£	-	£	400.00	£	400.00
Other	£	148,270.70	£	1,783.17	-£	146,487.53
Subtotal	**£**	**299,880.95**	**£**	**140,368.88**	-£	159,512.07
					£	-
Incoming Resources from Fundraising					£	-
Fundraising activities		£4,854.09		£4,891.73	£	37.64
					£	-
Total Incoming Resources	**£**	**304,735.04**	**£**	**145,260.61**	-£	159,474.43
					£	-
EXPENDITURE		2023				
Resources expended for charitable actitivies					£	-
Salaries	£	116,549.76	£	106,214.95	-£	10,334.81
PAYE & NI & pensions	£	7,388.03	£	8,789.19	£	1,401.16
Rent	£	9,164.25	£	8,901.00	-£	263.25
Equipment	£	2,218.95	£	2,613.37	£	394.42
Milk	£	919.62	£	829.97	-£	89.65
Subscriptions and Licences	£	1,368.14	£	1,260.14	-£	108.00
Insurance	£	971.20	£	996.90	£	25.70
Printing and Stationery	£	176.70	£	392.07	£	215.37
Postage	£	8.40	£	22.90	£	14.50
Training	£	201.48	£	621.40	£	419.92
Bank Charges	£	55.00	£	-	-£	55.00
Other	£	146,728.99	£	1,572.70	-£	145,156.29
DBS Checks	£	113.20	£	254.80	£	141.60
Legal & Professional Charges	£	90.00	£	90.00	£	-
Gifts/cards	£	58.99	£	143.74	£	84.75
Consumables	£	533.13	£	571.40	£	38.27
Snacks	£	320.47	£	294.29	-£	26.18
Broadband Connection/telephone	£	468.03	£	1,114.49	£	646.46
Uniform	£	662.10	£	-	-£	662.10
To committee Account	£	1,060.32	£	2,369.85	£	1,309.53

Website	£	91.80	£	109.80	£	18.00
Advertising	£	28.34	£	153.36	£	125.02
Extra curricular activities	£	748.29	£	597.12	-£	151.17
	£	**289,925.19**	**£**	**137,913.44**	-£	152,011.75
					£	-
Resources Expended on Fundraising Activities					£	-
Printing, postage and stationery	£	-			£	-
Christmas party	£	-			£	-
Downley Day	£	150.00			-£	150.00
Leavers party	£	-			£	-
Misc	£	27.06	£	303.24	£	276.18
Christmas fair	£	150.42			-£	150.42
Quiz night	£	691.54	£	437.98	-£	253.56
	£	**1,019.02**	**£**	**741.22**	-£	277.80
					£	-
Total resources expended	**£**	**290,944.21**	**£**	**138,654.66**	-£	152,289.55
					£	-
Profit/Loss	**£**	**13,790.83**	**£**	**6,605.95**	-£	7,184.88
					£	-
Profit/Loss from fundraising		**£3,835.07**		**£4,150.51**	£	315.44
					£	-
Profit/Loss excluding fundraising	**£**	**9,955.76**	**£**	**2,455.44**	-£	7,500.32

Treasurer's Report

September 2023- August 2024

Bank Balance as at 1st September 2023 from previous years committee **£8593.88**

Funds raised from:	**Income**	**Expenditure**	**Profit/Loss**
Christmas Fair	£823.54	£160.35	£663.19
Christmas Play	£108.50	£0	£108.50
Quiz night	£1,195.55	£437.98	£757.57
Downley day	£411.48	£0	£411.48
Sponsored Bounce	£1,036.35	£0	£1,036.35
Wycombe Lotto	£153.00	£0	£153.00
Your School Lottery	£225.50	£0	£225.50
Gift Aid (sponsored bounce and donations)	£378.67	£0	£378.67
Misc (interest, gift aid, card reader transfers, uniform sales)	£559.14	£303.24	£255.90
	£4,891.73	**£901.57**	**£3,990.16**

Balance in bank as at 31st August 2024: **£12,744.39 –** NB Christmas fair expenditure was paid out of the fundraising account after 31st August 2024. Correct account balance for the end of the academic year is **£12,584.04**, correlating with figures above.

Minutes from The Woodland Preschool Annual General Meeting
Thursday 3rd October 2024 7.30 pm

Attendees

Gregory Head, Gaynor Head, Amy Stock, Carl Hussey, Julia Rouse, Angela Goodman, Katy White, Sam Edwards-Price, Karen Pearson

Apologies

Natasha Wynn, Grace Hicks, Laura Hall

Welcome

Julia welcomed everyone to the meeting

Minutes of the last AGM

Karen read the minutes from the last AGM and they were agreed to be an accurate record of the meeting. There were no outstanding actions from the previous AGM

Leaders Report
Reflections on 23/24

1. Children

Last September saw us start off the academic year with 23 children on roll, increasing to 37 after Christmas and 44 in total for the summer term. Despite having 12 new starters our total number on roll was down in September from the September the previous year because we had so many children leave in July to start school in September. However, with another 14 join us in January and 7 more in April we ended the year with one of our busiest terms.

Although we had funds in the bank we were worried about the sustainability of Woodlands if numbers didn't pick up so we sought advice from Bucks Council Early years team, who advised us to take children the term after their second birthday as in April 2024 the government were bringing in 15 hours funding for 2-year-olds so we may lose out to other settings if we opted to keep our age limit to 2.5. After discussions as a team of trustees we started to take 2 years olds from January and numbers increased each term so that by the Summer term we were at capacity as in previous years. As Woodlands is a preschool not a day nursery, we do not have provision for "naptime" so 2-year-olds are offered morning sessions only until they are 2.5

Like the previous year, we noticed quite a lot of enquiries for places very close to the start of each term and lots of last minute changes to children's sessions, which made planning the staffing for each session very challenging. In the summer we had 21 children leaving Woodlands to go to school and an additional 4 children leaving for other reasons such as moving house or to a different setting.

2. Staff

We started off the academic year with an excellent team of 9 permanent staff members and 1 temporary one and a student studying for a level 3 equivalent. We had 2 qualified teachers, 1 level 4, 3 Level 3 staff members, 3 Level 2's and 1 unqualified. Natalie had been our deputy for a year and had proven herself to be a great asset and an amazing source of support. Fran had completed her

level 4 and was now studying for her Level 5 and was sharing more great ideas and information from her course.

Sadly, in February our fantastic Fran handed her notice in and she left at the end of the Spring term as her family's circumstances had changed & she needed a job with more flexibility. Although we were devastated at the news, we understood her need to put her family first. We advertised the role to try and replace her (no mean feat as Fran is one of a kind!) and also advertised for bank staff. We managed to recruit Lydia as a temporary unqualified member of staff & once our student Emily had completed her course we were also able to pay her so we managed to cover Fran's hours until the end of the summer term but still needed to recruit a permanent member of staff.

In the summer term we also decided that everyone would benefit more if our SENDCo Bea spent her time focusing on the SEND needs rather than being a key worker and a SENDCo. With 2 permanent staff needed we had some challenges to face! Luckily our ex-student Emily applied for 1 role and Lydia decided a change of career might be in order and applied too. We were very pleased to recruit them both as permanent staff members who would also be key workers , Emily is quieter & calm and quieter children are more drawn to her and Lydia's kindness and keenness to join in is appreciated by all types of children.

We were also pleased to recruit Sarah Clifford as relief staff, particularly as she is a qualified nurse! As both Lydia & Emily are less experienced, we decided they could not be in an animal group together so decided to change all the adults in each animal group and to change the name of the groups so that everyone had a new name to learn! We now have Katy & Emily leading Deer group on Mondays, Gemma & Shayle leading Fox group on Tuesdays, Lisa & Sarah leading Mole Group on Wednesdays and Nat & Lydia leading Squirrel Group on Thursdays.

3. Activities

We managed to visit the Common twice in the Autumn term, collecting leaves in Animal group time taking kind parents and carers with us as helpers and walking up to look at the bonfire before it was lit. The staff and children were delighted by our Christmas party with entertainment from Hartbeeps. We also took the children to the library at the community centre and the playground on a few occasions and everyone loved going on a hunt for bluebells and badger setts in the spring term. In the summer the children leaving to go to school had a disco and games provided by Dave The Disco. We also resumed our half termly Mindfulness and Yoga sessions with Jo from First Yoga, and dance/drama sessions with Gemma from Stageplus. The children really enjoy these extra-curricular sessions which are funded by donations from parents, however donations have reduced in recent years so we may have to rethink how we pay for them.

4.Administration

In September 2023 Woodlands was a pre-school for 2 ½ , 3 & 4 year old children. From January 2024 we became a preschool offering sessions for 2, 3 & 4 year olds. The running of Woodlands does not differ from a mainstream school - we have limited funding which has to be budgeted and spent wisely, we need to keep up to date with changes in education, attend training courses and meetings, keep policies and adhere to procedures that cover every aspect of school life. Until 2019, Woodlands was a committee run preschool, however the decision was made to become a CIO (Charitable Incorporated Organisation) with a board of trustees overseeing things as committees changed every year and it was felt the continuity of a board of trustees would be beneficial, which has definitely proved to be the case.

5.Parents

We are very lucky to have a lovely set of parents who are very supportive. They accompany us on our walks, attend meetings such as Parents Evenings and, of course, raise funds to help purchase new toys & equipment, repair our buildings and generally keep Woodlands ticking over!
We are particularly grateful to our parents who give up their time to form the fundraising committee. We have had a small but extremely hard-working committee this year and want to say a very heartfelt thank you to all of them. Sam and Angela will tell you all about the activities they have organised and how much money they made.

6. The future

We start the 2024-25 Academic year with 12 staff members; we have 2 qualified teachers, 4 Level 3 staff members, 3 Level 2's and 2 unqualified staff, 1 of whom is relief staff. For the last few years parents have been able to claim up to 30 hours of free childcare per week if they both work and meet certain criteria. Last year we were able to offer 29 hours of childcare per week. Due to financial feasibility & staff childcare requirements we are not able to offer the full 30 hours funding as yet, this may change in the future.

The Early Years team at Buckinghamshire Council have invited us to an initiative called Side by Side, this is a group of staff from local preschools, nurseries and reception with the intent to share ideas, support, training and resources and improve the outcomes for particular groups of children. There is a focus on self-help skills this year and with a particular focus on Self-Regulation which I will explain more about after the AGM. The aim is to help us improve children's independence skills which are vital as they move onto the next stage of their learning journey.

Administrators report (refers to profit/loss in appendix)

For the year to the end of August 2024 we made a profit of £6,605.95, £4,150.51 which came from fundraising. Our accounts are currently with our accountant to be audited. This is a decrease on the previous year partly due to the fact that we had a higher staff to child ratio to take into account our new 2 year old offering and the annual increase in minimum wage. The first term of the academic year had less children than previous years which meant less money from County funding and parents fees but also less staff costs. When we started taking two year olds in the spring term we needed to increase our staffing to ensure we had enough staff to keep the ratio of 1 adult to 4 two year olds.

We saw an increase in minimum wage of nearly 10% from £10.42 per hour to £11.44 which had a knock on effect on all staff wages to ensure staff are paid fairly based on their experience and qualifications.

There was an increase in the funding rate for 3 and 4 year olds of 5.6% taking the hourly rate from £5.30 to £5.61 which came into effect from April of this year. The eligible working parents two year old rate was a new funding stream which came in at £8.22 per hour although this was a decrease from the old two year old funding rate that was previously just for disadvantaged two year olds.

Financial commitments continued in the form of rent, Sage for payroll administration, an accounts package, Ofsted fees, DBS checks for existing and new staff members, training for staff, playground equipment inspections, membership of the Early Years Alliance, website fees as well as general every day consumables, equipment and maintenance costs.

We received a grant from the Downley Up Festival committee which enabled us to purchase a new iPad which is used for the Tapestry observations that you all see.

Main differences in income/expenditure from last year:

- There was a decrease in Bucks council funding and parents fees due to lower number of children in the autumn term
- Lower staff costs due to less children in the autumn term
- The 'committee' amounts reflect the fundrasiisng money paid in for Christmas fair, quiz night and Downley Day as it needs to be paid into the main account and transferred across to the fundraising account
- There was an increase in PAYE, National Insurance and pension payments despite the overall salary amount being less as we say individual staff wages increase and more members of staff meeting the threshold of paying tax, National Insurance and paying into our pension scheme
- We had a higher training spend this year as we had a number of members of staff needing to redo their First Aid training which is always quite a costly course
- You will see that there is a large amount in 'other' income and expenditure in last years figures which is due to us changing from HSBC bank to Metro Bank which meant that money was moved between accounts
- You will also see a difference between telephone and internet costs from this year to last year. We had a number of problems getting our internet set up with BT in the previous academic year which resulted in them crediting us for a number of months of service last

Chair of Trustees Report

Good Evening. My name is Julia Rouse and I am the Chair of the Board of Trustees for the Woodland Pre-School. My involvement with Woodlands goes back a long way as my children came here and then I became the Early Years leader at Woodlands - a position I loved for the values Woodlands embodies and the reason I am still involved today!

Background to CIO

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body gives the pre-school stability and continuity.

The role of the trustees

So, what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial and intangible such as it's reputation.

We meet half termly to discuss how the pre-school is working, whether the income covers our expenses, what action needs to be taken regarding the management of the setting etc. During the pandemic meetings were held by Zoom and decisions regularly made as the rules and government guidelines changed. Whilst that period is over, new challenges present themselves which have to be addressed and we do our best to carry out our duties conscientiously.

We are pleased to report that Woodlands is in a sound financial position. Last year the number of children attending was high. Visits outside recommenced with parents once again able to accompany the children and it is heartening to know that life has returned to pre-pandemic normality. Woodlands is now welcoming 2-year-old children and this has meant some changes to the curriculum with increased staffing levels.

The Governing Body

The other trustees are:

Katy White - Katy has been the Early Years Lead Practitioner since April 2019. She was a primary school teacher for many years and brought her wealth of knowledge to the position. Katy has 2 children who came to Woodlands several years ago.

Karen Pearson - Karen is the administrator at Woodlands. Karen's daughter Ellie & son Josh have both been pupils at Woodlands. They attend the Disraeli school.

Sam Edwards-Price
Sam joined the Board of Trustees a year ago following her time spent on the fund-raising committee. Having had her daughter at Woodlands, her son has just started and thus she is combining being a parent and a trustee with responsibility as our Safeguarding representative.

Angela Goodman – both of Angela's daughters attended Woodlands and from 2018-19 she was the treasurer on the fund-raising committee. She became a trustee prior to her second daughter starting and stayed on after they were both at school.
She is a very experienced teacher in secondary education who is currently doing a PhD in education. Angela is Vice-Chair of our committee.

Sadly, for us, Angela is leaving the trustees after 7 years involvement with Woodlands. We are very sorry to see her go and would like to say how much we have appreciated her professionalism, tenacity in difficult situations and her common sense when finding solutions. We know that the next school committee or governing body she joins will be taking on someone who will give herself wholeheartedly to the position as she has with Woodlands…particularly if they want advice about how to run a bar at a fund-raising event! Whilst the role of trustee may sound like it is all work, there are some lighter times as our recent dinner at the Olive Tree went to prove!

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If anyone is interested in becoming a trustee and would like to know more about the role, please speak to one of the trustees after the meeting or contact us via the Woodlands email address. You may have a talent that will help us to ensure Woodlands continues to operate on a sound footing!

We are really pleased to welcome Greg Head as a trustee and wish him well as he joins the board. Greg is an ex-Maths teacher whose grand-daughter attends Woodlands. Greg helped at the Christmas Fair last year and passed his pre-probation with flying colours!

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Woodlands was inspected in March 2022 and received a “Good” judgement in all areas. Woodlands was well prepared for the inspection and the Inspector was pleased with our setting, the children's behaviour, willingness to learn and their confidence. It takes a minor miracle to achieve an outstanding grade, and we

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The trustees are proud of Katy, Karen, Natalie, Bea, Farzana, Lisa, Fran, Shayle, Gemma, Sarah, Emily and Lydia who work so brilliantly together and who adapt to evolving scenarios with fortitude, commitment and resilience. We know that they spend time planning the curriculum, devising stimulating and fun activities for the children and training to keep their skills up to date and relevant. A big part of Woodlands is the community ethos and our staff are constantly in touch with families to ensure that Woodlands is warm, welcoming and inclusive.

Knowing how caring, enthusiastic, resourceful and dedicated the staff at Woodlands are, we are hopeful that the children will remember their time here with happy memories and a lifelong love of learning!

On behalf of the trustees, parents and children - the biggest thanks must go to Katy & Karen for their commitment, energy and amazing patience. It is because of their unstinting love for the children and their well-being that Woodlands continues to thrive. As trustees we are privileged to work with such amazing people and we are rightly proud to be part of the Woodlands community.

Fundraising report 2023-2024

Good evening. I am Angela and this is Sam and we are both trustees at Woodlands who have previously been members of fundraising committees for the pre-school. Unfortunately we were unable to recruit a formal fundraising committee from amongst the parents last year and thus much of the fundraising efforts landed upon the trustees. We were, however, very grateful to a small group of parents and grandparents who did commit to helping with the Christmas fair as well as the few parent volunteers who helped at our annual quiz night and with manning the Woodlands stall at Downley day.

We were pleased to be able to host the Christmas fair again, here at the Guide and Scout centre, in December, and benefitted from the generosity of local businesses, parents and staff in being able to run a successful raffle and children's tombola as well as having lots of delicious cakes to sell. All of this, along with other stalls, contributed to us raising a grand total of £663.19 from the fair. We used leftover items to hold a second tombola at our Christmas play, where we also put on refreshments for the parents, and this raised £108.50. Across the two Christmas events we therefore raised a total of £771.69.

In addition to this, we were able to run the annual quiz night in April. We chose a different venue this year due to reaching capacity at our usual venue in 2023, and ran the event out of Vibe church on the Pastures. This worked well and Tom, our quiz master, was brilliant as always. As a result of ticket sales, another raffle which was held on the evening and a lucrative bar, we managed to raise £757.57 for the pre-school.

In the summer term we hosted a stall at Downley day for which we ran both a jam jar and a chocolate tombola. Again, we benefitted from donations of filled jars and edible treats and were able to raise £411.48 for Woodlands from this event. We are grateful to parents who donated items for both the Christmas fair and Downley day and, as always, are very grateful to staff members who helped out with manning stalls at both events.

Karen and Katy organised the annual Sponsored Bounce in July which is always so much fun for the children. We are very grateful to Bounce Krazee who supplied the bouncy castle free of charge for the event. Children and their families worked hard in collecting sponsorship money and together raised a grand total of £1036.35, which is absolutely fantastic!

In addition to these events we also benefitted from income from Wycombe Lotto, Your School Lottery, gift aid and uniform sales. Overall, therefore, despite not having an official fundraising committee, we did manage to put on all of our main events and raised a grand total of £3,990.16 for Woodlands across the year. There were, however, other fundraising efforts which we usually embark on, such as cash for clothes, which were not possible without a fundraising committee. Indeed, fundraising is not a mantle which the trustees can continue to maintain alone, as a significant amount of our time is already taken up with the management of the pre-school. We are thus really hopeful that we will be able to recruit a new fundraising committee for this academic year, in order to continue to raise vital funds for the pre-school and to be able to continue to hold some of the lovely events which have traditionally been put on for the Woodlands community. As a charity, Woodlands relies on the help and support of parents and carers to fundraise in order to provide valuable resources and experiences for our children. Therefore, if you are interested in joining the fundraising committee, please do speak to us at the end of the AGM. It is a great opportunity to socialise with and get to know other parents and we hope to hold the first committee meeting of the year in one of the local pubs in the very near future.

Committee Resignation and Reappointment

At the AGM Angela Goodman resigned as a trustee for The Woodland Preschool and will not be standing for the position again. We thank Angela for her many years of hard work as a trustee of Woodlands. We have approached Gregory Head to join us as trustee to which he has agreed. During the meeting the appointment was nominated by Katy White and seconded by Sam Edwards-Price. This appointment is subject to a DBS check and checks by Ofsted

Self-Regulation session

Katy shared a presentation about Self-Regulation and how we will be incorporating this into our daily preschool life.

AOB

No further business was brought to the meeting

Appendix

1. Accounts 2023-24 – still to be audited by our accountant

2. Fundraising Treasurer's report

The Woodland Pre-School
For the year ended 31 August 2024
Profit and Loss

INCOME		2023		2024		Difference
Incoming Resources from Charitable Activities						
Bucks County Council Funding	£	117,997.19	£	110,097.06	-£	7,900.13
Parent Fees	£	30,828.72	£	22,913.16	-£	7,915.56
Milk Refunds	£	1,060.64	£	916.18	-£	144.46
Bank Interest	£	270.97	£	314.01	£	43.04
Donations	£	722.00	£	524.50	-£	197.50
Gift Aid	£	-	£	-	£	-
Uniform Sales	£	265.57	£	353.57	£	88.00
Commission	£	57.83	£	87.91	£	30.08
Committee	£	147.33	£	2,499.32	£	2,351.99
Registration fees	£	260.00	£	480.00	£	220.00
Grants	£	-	£	400.00	£	400.00
Other	£	148,270.70	£	1,783.17	-£	146,487.53
Subtotal	**£**	**299,880.95**	**£**	**140,368.88**	-£	159,512.07
					£	-
Incoming Resources from Fundraising					£	-
Fundraising activities		£4,854.09		£4,891.73	£	37.64
					£	-
Total Incoming Resources	**£**	**304,735.04**	**£**	**145,260.61**	-£	159,474.43
					£	-
EXPENDITURE		2023				
Resources expended for charitable actitivies					£	-
Salaries	£	116,549.76	£	106,214.95	-£	10,334.81
PAYE & NI & pensions	£	7,388.03	£	8,789.19	£	1,401.16
Rent	£	9,164.25	£	8,901.00	-£	263.25
Equipment	£	2,218.95	£	2,613.37	£	394.42
Milk	£	919.62	£	829.97	-£	89.65
Subscriptions and Licences	£	1,368.14	£	1,260.14	-£	108.00
Insurance	£	971.20	£	996.90	£	25.70
Printing and Stationery	£	176.70	£	392.07	£	215.37
Postage	£	8.40	£	22.90	£	14.50
Training	£	201.48	£	621.40	£	419.92
Bank Charges	£	55.00	£	-	-£	55.00
Other	£	146,728.99	£	1,572.70	-£	145,156.29
DBS Checks	£	113.20	£	254.80	£	141.60
Legal & Professional Charges	£	90.00	£	90.00	£	-
Gifts/cards	£	58.99	£	143.74	£	84.75
Consumables	£	533.13	£	571.40	£	38.27
Snacks	£	320.47	£	294.29	-£	26.18
Broadband Connection/telephone	£	468.03	£	1,114.49	£	646.46
Uniform	£	662.10	£	-	-£	662.10
To committee Account	£	1,060.32	£	2,369.85	£	1,309.53

Website	£	91.80	£	109.80	£	18.00
Advertising	£	28.34	£	153.36	£	125.02
Extra curricular activities	£	748.29	£	597.12	-£	151.17
	£	**289,925.19**	**£**	**137,913.44**	-£	152,011.75
					£	-
Resources Expended on Fundraising Activities					£	-
Printing, postage and stationery	£	-			£	-
Christmas party	£	-			£	-
Downley Day	£	150.00			-£	150.00
Leavers party	£	-			£	-
Misc	£	27.06	£	303.24	£	276.18
Christmas fair	£	150.42			-£	150.42
Quiz night	£	691.54	£	437.98	-£	253.56
	£	**1,019.02**	**£**	**741.22**	-£	277.80
					£	-
Total resources expended	**£**	**290,944.21**	**£**	**138,654.66**	-£	152,289.55
					£	-
Profit/Loss	**£**	**13,790.83**	**£**	**6,605.95**	-£	7,184.88
					£	-
Profit/Loss from fundraising		**£3,835.07**		**£4,150.51**	£	315.44
					£	-
Profit/Loss excluding fundraising	**£**	**9,955.76**	**£**	**2,455.44**	-£	7,500.32

Treasurer's Report

September 2023- August 2024

Bank Balance as at 1st September 2023 from previous years committee **£8593.88**

Funds raised from:	**Income**	**Expenditure**	**Profit/Loss**
Christmas Fair	£823.54	£160.35	£663.19
Christmas Play	£108.50	£0	£108.50
Quiz night	£1,195.55	£437.98	£757.57
Downley day	£411.48	£0	£411.48
Sponsored Bounce	£1,036.35	£0	£1,036.35
Wycombe Lotto	£153.00	£0	£153.00
Your School Lottery	£225.50	£0	£225.50
Gift Aid (sponsored bounce and donations)	£378.67	£0	£378.67
Misc (interest, gift aid, card reader transfers, uniform sales)	£559.14	£303.24	£255.90
	£4,891.73	**£901.57**	**£3,990.16**

Balance in bank as at 31st August 2024: **£12,744.39 –** NB Christmas fair expenditure was paid out of the fundraising account after 31st August 2024. Correct account balance for the end of the academic year is **£12,584.04**, correlating with figures above.

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Woodland Pre-School (Downley) CIO		
On accounts for the year ended	31st August 2024	**Charity no (if any)**	1181991
Set out on pages	1 to 15		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31st August 2024**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

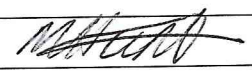
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:		**Date:**	23/01/2025
Name:	Marina Hunt		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School *Downley) CIO			Charity No (if any)	1181991	
Annual accounts for the period					
Period start date	01/09/2023	To	Period end date	31/08/2024	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	925	-	-	925	722
Charitable activities	S02	139,130	-	-	139,130	299,007
Other trading activities	S03	-	-	-	-	-
Investments	S04	314	-		314	271
Separate material item of income	S05	4,892	-	-	4,892	4,854
Other	S06	-	-	-	-	-
Total	S07	145,261	-	-	145,261	304,854
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	741	-	-	741	1,372
Charitable activities	S09	137,913	-	-	137,913	290,044
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	138,654	-	-	138,654	291,416
Net income/(expenditure) before investment gains/(losses)	S13	6,607	-	-	6,607	13,438
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	6,607	-	-	6,607	13,438
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	6,607	-	-	6,607	13,438
Reconciliation of funds:						
Total funds brought forward	S21	86,009	-	-	86,009	72,571
Total funds carried forward	S22	92,616	-	-	92,616	86,009

Section B Balance sheet

	Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	113,255	-	-	113,255	98,380
Total current assets	B10	113,255	-	-	113,255	98,380
Creditors: amounts falling due within one year (Note 20)	B11	20,639	-	-	20,639	12,371
Net current assets/(liabilities)	B12	92,616	-	-	92,616	86,009
Total assets less current liabilities	B13	92,616	-	-	92,616	86,009
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	92,616	-	-	92,616	86,009
Funds of the Charity						
Endowment funds (Note 27)	B17	-			-	-
Restricted income funds (Note 27)	B18		-		-	-
Unrestricted funds	B19	92,616		-	92,616	86,009
Revaluation reserve	B20				-	
Total funds	B21	92,616	-	-	92,616	86,009

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Section C Notes to the accounts

Note 1 **Basis of preparation**

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

• and with*	✓	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
• and with*	✓	the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

• and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*	

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;	
Disclosure of any uncertainties that make the going concern assumption doubtful;	
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

		Yes	No	N/a
Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the resources; • it is more likely than not that the trustees will receive the resources; and • the monetary value can be measured with sufficient reliability.	✓		
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.		✓	
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	✓		
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).			✓
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.			✓
Government grants	The charity has received government grants in the reporting period			✓
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.			✓
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.			✓
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.			✓
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.			
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.			✓
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.			✓
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.			✓
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.			✓
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.			✓
Support costs	The charity has incurred expenditure on support costs.	✓		
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.			✓
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	✓		
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.			✓
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.			✓

		Yes	No	N/a
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	✓	✓	✓
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	✓	✓	✓

2.3 EXPENDITURE AND LIABILITIES

		Yes	No	N/a
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	✓	✓	✓
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	✓	✓	✓
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	✓	✓	✓
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	✓	✓	✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	✓	✓	✓
Redundancy cost	The charity made no redundancy payments during the reporting period.	✓	✓	✓
Deferred income	No material item of deferred income has been included in the accounts.	✓	✓	✓
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	✓	✓	✓
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	✓	✓	✓
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	✓	✓	✓

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	✓	✓	✓
	The depreciation rates and methods used are disclosed in note 9.2.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	✓	✓	✓
	They are valued at cost.	✓	✓	✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	✓	✓	✓
	They are valued at cost.	✓	✓	✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	✓	✓	✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	✓	✓	✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	✓	✓	✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	✓	✓	✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	✓	✓	✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	✓	✓	✓

Current asset investments

The charity has has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
✓	✓	✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
✓	✓	✓

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	525	-	-	525	722
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	400	-	-	400	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	925	-	-	925	722
Charitable activities:	Fees	133,926	-	-	133,926	149,887
	Uniform Sales	354	-	-	354	266
	Commission	88	-	-	88	58
	Other	4,762	-	-	4,762	148,797
	Total	139,130	-	-	139,130	299,007
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	314	-	-	314	271
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	314	-	-	314	271
Separate material item of income:	Fundraising activities	4,892	-	-	4,892	4,854
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	4,892	-	-	4,892	4,854
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		145,261	-	-	145,261	304,854

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	90	90
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	106,215	116,550
Social security costs	5,423	3,789
Pension costs (defined contribution scheme)	3,366	3,599
Other employee benefits	-	-
Total staff costs	115,004	123,938

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-
The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-
Please state the accounting policy for any redundancy or termination payments		

Section C Notes to the accounts (cont)

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	20,639	12,371	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	20,639	12,371	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

This year	Last year
Monies received from local authority in August for the Autumn term starting in September	*Monies received from local authority in August for the Autumn term starting in September*

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	12,371	14,360
Amounts added in current period	20,639	12,371
Amounts released to income from previous periods	- 12,371	- 14,360
Balance at the end of the reporting period	20,639	12,371

Section C Notes to the accounts (cont)

Note 24 **Cash at bank and in hand**

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	-	98,380
Other	-	-
Total	-	98,380

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	UR	running of the pre-school	86,009	145,261	- 138,654	-	-	92,616
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	86,009	145,261	- 138,654	-	-	92,616

Section C Notes to the accounts (cont)

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	running of the pre-school	72,571	304,854	- 291,416	-	-	86,009
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	72,571	304,854	- 291,416	-	-	86,009

THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales - Charity number 1181991

Accounts

Minutes from The Woodland Preschool Annual General Meeting
Thursday 5th October 2023 7.30 pm

Attendees

Rachel Head, Gaynor Head, Fran Harvey, Sarah McKnight, Julia Rouse, Angela Goodman, Daniela Dima-Riain, Katy White, Sam Edwards-Price, Karen Pearson

Apologies

Rachel Kurzfield

Welcome

Julia welcomed everyone to the meeting

Minutes of the last AGM

Karen read the minutes from the last AGM and they were agreed to be an accurate record of the meeting. There were no outstanding actions from the previous AGM

Leaders Report
Reflections on 22/23

1. Children

Last September saw us start off the academic year with 32 children on roll, increasing to 38 after Christmas and 41 in total for the summer term. Like the previous year, we noticed quite a lot of enquiries for places very close to the start of each term and lots of last minute changes to children's sessions, which made planning the staffing for each session very challenging. In the summer we had 26 children leaving Woodlands to go to school and an additional 5 children leaving for other reasons such as moving to another country, county or a different setting based at a siblings school or where they hoped to go to school.

2. Staff

We started off the academic year with a team of 10 permanent staff members and 2 temporary ones. We felt like a great team, we had 2 qualified teachers, 4 Level 3 staff members, 3 Level 2's and 2 unqualified. Natalie had completed her first term as deputy and already felt like she had been part of the team for years and Fran was studying for her Level 4 and was sharing great ideas and information from her course. As the number of children was already quite high in the Autumn term, we were able to offer 1 of our temporary staff members Sarah, weekly shifts from September, rather than from January like we had the previous year. As the number of children increased each term, we were able to increase the number of hours staff were offered which is our usual practice.

Sadly, in June our lovely staff member Ali handed her notice in and she left at the end of term to go to plan & lead children's sessions at her church. Although we were saddened at the news this is the perfect job for Ali and we are sure she will be brilliant at it. She has also offered to be on our relief staff list as her role in the church is part-time and her hours are flexible. This will be a great arrangement, should we need her, as we tried recruiting for relief staff for the summer term but with no success. People phoning to enquire about the job were not interested in applying once they found

out there were no regular shifts or guaranteed hours. With so many children leaving for school at the end of July, our numbers for September were predicted to be lower and fewer staff would be needed, so we were unable to offer our other temporary staff member Ankita regular hours, so she too will remain on our relief staff list for the Autumn 2023 term.

3. Activities

We managed to visit the Common twice in the Autumn term, collecting leaves in Animal group time taking kind parents and carers with us as helpers and walking up to look at the bonfire before it was lit. We also loved going on a hunt for bluebells and badger setts in the spring term. The staff and children were delighted by our Christmas party with entertainment from Hartbeeps. In the summer the children leaving to go to school had a disco and games provided by 2 local men who had provided the disco on the common a few weeks earlier. We also resumed our half termly Mindfulness and Yoga sessions with Jo from First Yoga, and dance/drama sessions with Gemma from Stageplus. The children really enjoy these extra-curricular sessions which are funded by donations from parents, however donations have reduced in recent years so we may have to rethink how we pay for them.

4.Administration

Woodlands is a pre-school for 2 ½ , 3 & 4 year old children. The running of it does not differ from a mainstream school - we have limited funding which has to be budgeted and spent wisely, we need to keep up to date with changes in education, attend training courses and meetings, keep policies and adhere to procedures that cover every aspect of school life. Until 2019, Woodlands was a committee run preschool, however the decision was made to become a CIO (Charitable Incorporated Organisation) with a board of trustees overseeing things as committees changed every year and it was felt the continuity of a board of trustees would be beneficial, which has definitely proved to be the case.

5.Parents

We are very lucky to have a lovely set of parents who are very supportive. They accompany us on our walks, attend meetings such as Parents Evenings and, of course, raise funds to help purchase new toys & equipment, repair our buildings and generally keep Woodlands ticking over!
We are particularly grateful to our parents who give up their time to form the fundraising committee. We have had a small but extremely hard-working committee this year and want to say a very heartfelt thank you to all of them. Sam and Angela will tell you all about the activities they have organised and how much money they made.

6. The future

We start the 2023-24 Academic year with 10 staff members; we have 2 qualified teachers, 1 level 4 who is currently studying for her level 5 qualification, 3 Level 3 staff members, 3 Level 2's and 2 unqualified relief staff. For the last few years parents have been able to claim up to 30 hours of free childcare per week if they both work and meet certain criteria. Last year we were able to increase our hours offered from 27.5 to 29 hours of childcare per week. Due to financial feasibility & staff childcare requirements we are not able to offer the full 30 hours funding as yet, this may change in the future. In April 2024 the government will bring in 15 hours funding for 2-year-olds of working parents so we will be opening up places to 2-year-olds from January 2024. As Woodlands is a preschool not a day nursery, we do not have provision for "naptime" so 2-year-olds will be offered morning sessions only for their first few terms.

The Early Years team at Buckinghamshire Council have invited us to an initiative called Side by Side, this is a group of staff from local preschools, nurseries and reception with the intent to share ideas, support, training and resources and improve the outcomes for particular groups of children. There is

a focus on maths skills this year anf through this I have signed up to the "Super Subitising Challenge" Subitising is the skill of being able to look at a small quantity of something and being able to recognise exactly how many there are without having to count them. The challenge aims to help us improve children's subitising skills which vital as they form the foundations of early maths skills.

Administrators report

For the year to the end of August 2023 we made a profit of £13,790.83, £3,835.07 which came from fundraising. Our accounts are currently with our accountant to be audited. This is an increase on the previous year partly due to the fact that we had a very busy summer term.

This year we changed who we bank with as our previous bank, HSBC, started to charge monthly for a charity account as well as charging us to pay money into our accounts. We set up new accounts with Metro bank which seems to be going well. The whole process of changing over banks was a long drawn out process which involved moving money around different accounts which is why there are large amounts coming in and out of our expenditure in the 'other' categories.

Last year we introduced a registration fee of £20 to cover the administrative time taken with potential new starters that then don't end up starting for a variety of reasons. This is then returned to the parents once the child has completed their first half term with us.

We are finding that we have more children requiring extra support so although we have had additional funding in the form of inclusion funding from Bucks County Council we have also seen increased staff costs to support this. Our staff costs have also increased due to increases in the minimum wage and the National Insurance increase.

Financial commitments continued in the form of rent, Sage for payroll administration, an accounts package, Ofsted fees, DBS checks for existing and new staff members, training for staff, playground equipment inspections, membership of the Early Years Alliance, website fees as well as general everyday consumables, equipment and maintenance costs.

Main differences in income/expenditure from last year:

- Increase in funding due to increase in number of children and also SENIF
- Better interest rates on Metro bank accounts
- Our gift aid for last years events wasn't claimed until September 23 so will fall into this years accounts.
- Rent increased slightly due to increased hours for breakfast club every day and Friday afternoons
- Our phone/internet fees are lower this year as we changed our supplier and had a lot of problems leaving us without a phone line or internet for a number of months so we were compensated for this
- The committee amounts are related to the Christmas fair

Chair of Trustees Report

Good Evening. My name is Julia Rouse and I am the Chair of the Board of Trustees for the Woodland Pre-School. My involvement with Woodlands goes back a long way as my children came here and then I became the Early Years leader at Woodlands - a position I loved for the values Woodlands embodies and the reason I am still involved today!

Background to CIO

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body gives the pre-school stability and continuity.

The role of the trustees

So, what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial, and intangible such as its reputation.

We meet half termly to discuss how the pre-school is working, whether the income covers our expenses, what action needs to be taken with regard to the management of the setting etc. During the pandemic meetings were held by Zoom and decisions regularly made as the rules and government guidelines changed. Whilst that period is over, new challenges present themselves which have to be addressed and we do our best to carry out our duties conscientiously.

The Governing Body

The other trustees are:

Angela Goodman - Angela's daughter Izzy was at Woodlands from 2018-19 during which time Angela was the treasurer on the Committee. Angela's second daughter, Anna, was at Woodlands last year and has just started full time school. Angela is a very experienced teacher in secondary education who is currently doing a PhD in education. Angela is Vice-Chair of our committee.

Daniela Dima- Riain - Daniela has 2 children, the youngest Alexei was at Woodlands in 2018/19. Dani's interests centre on alternative therapies. She is a regular visitor to Woodlands when she talks to the children about how nutritious colourful fruits and vegetables are for us! Having served first as a committee member and then as a trustee, Dani is stepping down this year. We are so grateful for her support and commitment to the board of trustees and wish her well in her many other positions of responsibility!

Karen Pearson - Karen is the administrator at Woodlands. Karen's daughter Ellie & son Josh have both been pupils at Woodlands. They attend the Disraeli school.

Katy White - Katy has been the Early Years Lead Practitioner since April 2019. She was a primary school teacher for many years and brought her wealth of knowledge to the position. Katy has 2 daughters who came to Woodlands several years ago.

I should like to thank all my fellow trustees for their time and involvement in the discussions and sometimes challenging situations we have had to deal with this year. We are a small team and have collectively supported the staff at Woodlands who work fantastically hard to keep Woodlands going in the aftermath of the pandemic.

We are glad that life has returned to normal and hope that this situation that will continue in the coming

years. Our role as trustees has been to support the staff with decision making and we hope that we have been diligent in this regard.

Trustee positions

If anyone is interested in becoming a trustee and would like to know more about the role, please speak to one of the trustees after the meeting or contact us via the Woodlands email address. You may have a talent that will help us to ensure Woodlands continues to operate on a sound footing!
We are really pleased to welcome Sam as a trustee and wish her well as she joins the board.

Ofsted

Woodlands was inspected in March 2022 and received a Good judgement in all areas. Woodlands was well prepared for the inspection and the Inspector was pleased with our setting, the children's behaviour, willingness to learn and their confidence. It takes a minor miracle to achieve an outstanding grade and we were all very happy to receive a Good judgement in all areas.

The Fund-raising Committee

The academic year 2022/2023 saw a full year of fund-raising events. Our thanks go to the elite team of Angela, Natalie, Sam, Cat, Grace, and Nadine who organised the Christmas Fayre, the clothing collection, the fantastic quiz night, Downley Day and the sponsored bounce. Karen helped too and oversaw the extra fundraising initiatives such as Wycombe Lotto and Your School lottery. We need to continue to raise funds to support the pre-school particularly when equipment needs replacing or new resources are requested by the staff. As trustees, we appreciate the work that the fund-raising committee does but would also point out that it can be great fun and an excellent way to get to know other families!

The Staff

Thankfully the worst effects of Covid are behind us and life has returned to normal. Our staff greet each day and child with enthusiasm, ready to help every individual enjoy their time with us. The children's happiness and development is at the fore front of their learning as they tackle new activities "with love & laughter".

The trustees are proud of Katy, Karen, Natalie and the team who work so brilliantly together and who adapt to evolving scenarios with fortitude, commitment and resilience. We know the extra hours that they spend planning the curriculum, devising stimulating and fun activities for the children and training to keep their skills up to date and relevant. A big part of Woodlands is the community ethos and our staff are constantly in touch with families to ensure that Woodlands is warm, welcoming and inclusive.

Knowing how caring, enthusiastic, resourceful and dedicated the staff at Woodlands are, we are hopeful that the children will remember their time here with happy memories and a lifelong love of learning!

We are pleased to report that Woodlands is in a sound financial position. Last year the number of children attending was high. Visits outside recommenced with parents once again able to accompany the children and it is heartening to know that life has returned to pre-pandemic normality. None of these things would have been possible without the tireless work carried out by Katy, Karen, Natalie, Bea, Farzana, Lisa, Fran, Shayle, Alison, Gemma, Sarah & Ankita and our thanks go to all the staff for their dedication to Woodlands.

On behalf of the trustees, parents and children - the biggest thanks must go to Katy & Karen for their dedication, energy and amazing patience. It is because of their unstinting love for the children and their well-being that Woodlands continues to thrive. As trustees we are privileged to work with such amazing people and we are rightly proud to be part of the Woodlands community.

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Fundraising report 2022-2023

Good evening. I am Angela and this is Sam and we were both on the fundraising committee for Woodlands last year. As you can see from the figures being circulated, we had a very successful year in terms of fundraising last year and raised a grand total of £3,835.07 for Woodlands across all fundraising events and initiatives. We were able to return to running events which had not been possible since before the pandemic and this was really positive – both in terms of the money raised for the Pre-school and in terms of being able to hold some lovely events for the Woodlands community.

We were able to host the Christmas fayre again, here at the Guide and Scout centre, in December and benefitted from the generosity of local businesses, parents and staff in being able to run a successful raffle and tombola as well as having lots of delicious cakes and sweet treats to sell. The donations were in fact so generous that we were able to hold a second tombola at our Nativity play, where we also put on refreshments for the parents. Across the two events we raised a total of £819.70 which is fantastic. It is worth noting, however, that we did struggle to sign up parent volunteers for the day and this may require consideration in terms of the scope of the Christmas fayre in years to come. We are very grateful to those who did volunteer as we can only run events such as this with the help of our parents.

We were also able to run the annual quiz night in April this year, which took place at St James' Church Hall, for the first time since 2019. This event was a resounding success and we managed to raise £903.59 from the evening. Tom, our quiz master, was brilliant and we are very grateful to him for offering to both act as quizmaster and write the quiz so that committee members could join in on the night. Committee members also hosted games across the evening and ran a very lucrative bar. Attendance at the quiz evening was superb and the introduction of an Earlybird deal along with some good advertising seemed to draw a lot of locals into the event. The event was, in fact, so popular with the local community that we had to turn down some business due to the capacity of the hall. It may thus be worth considering a larger venue for the event if it is able to go ahead again this academic year.

In the summer term we hosted a stall at Downley day for which we ran both a jam jar and a chocolate tombola. We also sold off some clothes and toys which were left over from the Christmas fayre. Again, we benefitted from donations of filled jars and edible treats and were able to raise £450 for Woodlands from this event. We also helped to run the annual Sponsored Bounce in July which is always so much fun for the children. We are very grateful to Bounce Krazee who supplied the bouncy castle free of charge for the event. Children and their families worked hard in collecting sponsorship money and together raised a grand total of £858.35. A special mention must go to Bella who managed to raise £269 from her bouncing efforts!

In addition to these events, we also arranged a cash for clothes sale in March which raised £45.50 and staff at the Pre-school arranged a Facebook fundraiser for our nature garden which raised £161.26. On top of all of this we also benefitted from income from Wycombe Lotto, Your School Lottery, Easy fundraising and Amazon. Please do consider signing up to these things as they can generate a significant amount of money for us. Karen can supply you with the details if you are interested. We would like to take this opportunity to thank Karen, who oversees all of the donations which come into the fundraising account, who does so much of the admin for our events and who goes over and above to give practical support at many of them as well. Karen, you are a star!

All of the children of the committee members from last year have now left Woodlands and thus we are looking to set up a totally fresh, new, fundraising committee for this academic year. We really hope to find a fantastic group of parents and carers to take over from us with enthusiasm, to run

some of the wonderful events discussed in this report and to bringing their own ideas to the table. As a charity, Woodlands relies on the help and support of parents and carers to fundraise in order to provide valuable resources and experiences for our children. Therefore, if you are interested in joining the fundraising committee, please do speak to us at the end of the AGM.

Committee Resignation and Reappointment

After serving on the board of trustees for 2 years each trustee must step down and then decide if they would like to stand to be nominated again to form part of the board. This year Daniela Dima-Riain resigned as a trustee for The Woodland Preschool and will not be standing for the position again. We thank Daniela for her many years of hard work as a trustee of Woodlands. We also welcome Sam Edwards-Price as a new trustee to Woodlands and very much look forward to her being part of the board. Each trustee that wished to be reappointed plus our new trustee needed to be nominated and seconded by a fellow trustee. Below are the list of appointed trustees along with their nominations.

Julia Rouse – nominated by Angela Goodman, seconded by Daniela Dima-Riain
Angela Goodman – nominated by Julia Rouse, seconded by Katy White
Katy White - nominated by Karen Pearson, seconded by Daniela Dima-Riain
Karen Pearson – nominated by Julia Rouse, seconded by Angela Goodman
Sam Edwards-Price – nominated by Angela Goodman, seconded by Katy White

AOB

No further business was brought to the meeting

Appendix

1. Accounts 2022-23 – still to be audited by our accountant

2. Fundraising report

The Woodland Pre-School
For the year ended 31 August 2023
Profit and Loss

INCOME	2022	2023
Incoming Resources from Charitable Activities		
Bucks County Council Funding	£ 90,944.90	£ 117,997.19
Parent Fees	£ 34,958.50	£ 30,828.72
Milk Refunds	£ 721.90	£ 1,060.64
Bank Interest	£ 20.08	£ 270.97
Donations	£ 689.00	£ 722.00
Gift Aid	£ 340.01	£ -
Uniform Sales	£ 678.78	£ 265.57
Commission	£ 68.56	£ 57.83
Committee	£ -	£ 147.33
Registration fees	£ -	£ 260.00
Other	£ 586.92	£ 148,270.70
Subtotal	£ 129,008.65	**£ 299,880.95**
Incoming Resources from Fundraising		
Fundraising activities	2733.17	£4,854.09
Total Incoming Resources	£ 131,741.82	**£ 304,735.04**

EXPENDITURE	2022	2023
Resources expended for charitable actitivies		
Salaries	£ 96,042.66	£ 116,549.76
PAYE & NI & pensions	£ 6,441.73	£ 7,388.03
Rent	£ 8,644.50	£ 9,164.25
Equipment	£ 3,855.33	£ 2,218.95
Milk	£ 746.56	£ 919.62
Subscriptions and Licences	£ 1,239.58	£ 1,368.14
Insurance	£ 887.45	£ 971.20
Printing and Stationery	£ 515.59	£ 176.70
Postage	£ 54.27	£ 8.40
Training	£ 412.40	£ 201.48
Bank Charges	£ 54.94	£ 55.00
Other	£ 326.84	£ 146,728.99
DBS Checks	£ 256.35	£ 113.20
Legal & Professional Charges	£ 72.00	£ 90.00
Gifts/cards	£ 76.70	£ 58.99
Consumables	£ 1,099.77	£ 533.13
Snacks	£ 28.08	£ 320.47
Broadband Connection/telephone	£ 797.10	£ 468.03
Uniform	£ 777.15	£ 662.10
To committee Account	£ 59.90	£ 1,060.32
HR Consultant / Website	£ 61.80	£ 91.80
Advertising	£ -	£ 28.34

Extra curricular activities	£	631.00	£	748.29
	£	123,081.70	**£**	**289,925.19**
Resources Expended on Fundraising Activities				
Printing, postage and stationery	£	114.11	£	-
Christmas party	£	230.00	£	-
Downley Day	£	12.46	£	150.00
Leavers party	£	150.00	£	-
Misc	£	38.44	£	27.06
Christmas fair	£	-	£	150.42
Quiz night	£	-	£	691.54
	£	545.01	**£**	**1,019.02**
Total resources expended	£	123,626.71	**£**	**290,944.21**
Profit/Loss	£	8,115.11	**£**	**13,790.83**
Profit/Loss from fundraising	£	2,188.16		**£3,835.07**
Profit/Loss excluding fundraising	£	5,926.95	**£**	**9,955.76**

Treasurer's Report

September 2022- August 2023

Bank Balance as at 1st September 2022 from previous years committee **£5111.96**

Funds raised from:	**Income**	**Expenditure**	**Profit/Loss**
Christmas Fair	£970.12	£150.42	£819.70
Quiz night	£1,595.13	£691.54	£903.59
Downley day	£600.00	£150.00	£450.00
Sponsored Bounce	£858.35*	£0.00	£858.35
Wycombe Lotto	£159.00	£0.00	£159.00
Amazon	£72.14	£0.00	£72.14
Your School Lottery	£282.80	£0.00	£282.80
Easy fundraising	£28.85	£0.00	£28.85
Cash 4 Clothes	£45.50	£0.00	£45.50
Facebook fundraiser for nature garden	£161.26	£0.00	£161.26
Misc (interest & dressing up clothes sale/bank charges)	£80.94	£27.06	£53.88
Total	**£4,854.09**	**£1,019.02**	**£3,835.07**

Balance in bank as at 31st August 2023: **£8,593.88**

***£353.15 paid in for sponsored bounce in September so not included in bank balance above**

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Woodland Pre-School (Downley) CIO		
On accounts for the year ended	31st August 2023	**Charity no (if any)**	1181991
Set out on pages	1 to 14		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31st August 2023**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	MLegge	**Date:**	2/11/2023
Name:	Marina Legge		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School (Downley) CIO			Charity No (if any)	1181991	
Annual accounts for the period					
Period start date	01/09/2022	To	Period end date	31/08/2023	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	722	-	-	722	1,029
Charitable activities	S02	299,007	-	-	299,007	127,960
Other trading activities	S03	-	-	-	-	-
Investments	S04	271	-		271	20
Separate material item of income	S05	4,854	-	-	4,854	2,733
Other	S06	-	-	-	-	-
Total	S07	304,854	-	-	304,854	131,742
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	1,372	-	-	1,372	545
Charitable activities	S09	290,044	-	-	290,044	123,081
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	291,416	-	-	291,416	123,626
Net income/(expenditure) before investment gains/(losses)	S13	13,438	-	-	13,438	8,116
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	13,438	-	-	13,438	8,116
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	13,438	-	-	13,438	8,116
Reconciliation of funds:						
Total funds brought forward	S21	40,873	-	-	40,873	32,757
Total funds carried forward	S22	54,311	-	-	54,311	40,873

Section B Balance sheet

		Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
			F01	F02	F03	F04	F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	98,380	-	-	98,380	86,931
Total current assets		B10	98,380	-	-	98,380	86,931
Creditors: amounts falling due within one year	(Note 20)	B11	12,371	-	-	12,371	14,360
Net current assets/(liabilities)		B12	86,009	-	-	86,009	72,571
Total assets less current liabilities		B13	86,009	-	-	86,009	72,571
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	86,009	-	-	86,009	72,571
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18		-		-	-
Unrestricted funds		B19	86,009		-	86,009	72,571
Revaluation reserve		B20				-	
Total funds		B21	86,009	-	-	86,009	72,571

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Section C — Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

• and with*	✓	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
• and with*	✓	the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

• and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*	

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;	
Disclosure of any uncertainties that make the going concern assumption doubtful;	
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

		Yes	No	N/a
Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the resources; • it is more likely than not that the trustees will receive the resources; and • the monetary value can be measured with sufficient reliability.	✓		
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.		✓	
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	✓		
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).			✓
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.			✓
Government grants	The charity has received government grants in the reporting period			✓
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.			✓
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.			✓
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.			✓
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.			✓
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.			✓
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.			✓
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.			✓
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.			✓
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.			✓
Support costs	The charity has incurred expenditure on support costs.	✓		
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.			✓
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.			✓
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.			✓
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.			✓

		Yes	No	N/a
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	✓	✓	✓
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	✓	✓	✓

2.3 EXPENDITURE AND LIABILITIES

		Yes	No	N/a
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	✓	✓	✓
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	✓	✓	✓
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	✓	✓	✓
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	✓	✓	✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	✓	✓	✓
Redundancy cost	The charity made no redundancy payments during the reporting period.	✓	✓	✓
Deferred Income	No material item of deferred income has been included in the accounts.	✓	✓	✓
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	✓	✓	✓
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	✓	✓	✓
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	✓	✓	✓

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	✓	✓	✓
	The depreciation rates and methods used are disclosed in note 9.2.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	✓	✓	✓
	They are valued at cost.	✓	✓	✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	✓	✓	✓
	They are valued at cost.	✓	✓	✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	✓	✓	✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	✓	✓	✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	✓	✓	✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	✓	✓	✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	✓	✓	✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	✓	✓	✓

Current asset investments

The charity has has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
✓	✓	✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
✓	✓	✓

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	722	-	-	722	689
	Gift Aid	-	-	-	-	340
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	722	-	-	722	1,029
Charitable activities:	Fees	149,887	-	-	149,887	126,625
	Uniform Sales	266	-	-	266	679
	Commission	58	-	-	58	69
	Other	148,797	-	-	148,797	587
	Total	299,007	-	-	299,007	127,960
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	271	-	-	271	20
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	271	-	-	271	20
Separate material item of income:	Fundraising activities	4,854	-	-	4,854	2,733
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	4,854	-	-	4,854	2,733
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		304,854	-	-	304,854	131,742

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)	
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.	
Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.	
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)	

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	90	60
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Section C — Notes to the accounts (cont)

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	116,550	96,042
Social security costs	3,789	3,808
Pension costs (defined contribution scheme)	3,599	2,634
Other employee benefits	-	-
Total staff costs	123,938	102,484

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-
The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-
Please state the accounting policy for any redundancy or termination payments		

Section C Notes to the accounts (cont)

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	12,371	14,360	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	12,371	14,360	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

This year	Last year
Monies received from local authority in August for the Autumn term starting in September	*Monies received from local authority in August for the Autumn term starting in September*

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	14,360	11,579
Amounts added in current period	12,371	14,360
Amounts released to income from previous periods	- 14,360	- 11,579
Balance at the end of the reporting period	12,371	14,360

Section C Notes to the accounts (cont)

Note 24 **Cash at bank and in hand**

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	98,380	86,931
Other	-	-
Total	98,380	86,931

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	running of the pre-school	72,571	304,854	- 291,416	-	-	86,009
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	72,571	304,854	- 291,416	-	-	86,009

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Woodland Pre-School (Downley) CIO		
On accounts for the year ended	31st August 2023	**Charity no (if any)**	1181991
Set out on pages	1 to 14		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31st August 2023**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	MLegge	**Date:**	2/11/2023
Name:	Marina Legge		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School (Downley) CIO			Charity No (if any)	1181991	
Annual accounts for the period					
Period start date	01/09/2022	To	Period end date	31/08/2023	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	722	-	-	722	1,029
Charitable activities	S02	299,007	-	-	299,007	127,960
Other trading activities	S03	-	-	-	-	-
Investments	S04	271	-		271	20
Separate material item of income	S05	4,854	-	-	4,854	2,733
Other	S06	-	-	-	-	-
Total	S07	304,854	-	-	304,854	131,742
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	1,372	-	-	1,372	545
Charitable activities	S09	290,044	-	-	290,044	123,081
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	291,416	-	-	291,416	123,626
Net income/(expenditure) before investment gains/(losses)	S13	13,438	-	-	13,438	8,116
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	13,438	-	-	13,438	8,116
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	13,438	-	-	13,438	8,116
Reconciliation of funds:						
Total funds brought forward	S21	40,873	-	-	40,873	32,757
Total funds carried forward	S22	54,311	-	-	54,311	40,873

Section B Balance sheet

		Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
			F01	F02	F03	F04	F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	98,380	-	-	98,380	86,931
Total current assets		B10	98,380	-	-	98,380	86,931
Creditors: amounts falling due within one year	(Note 20)	B11	12,371	-	-	12,371	14,360
Net current assets/(liabilities)		B12	86,009	-	-	86,009	72,571
Total assets less current liabilities		B13	86,009	-	-	86,009	72,571
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	86,009	-	-	86,009	72,571
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18		-		-	-
Unrestricted funds		B19	86,009		-	86,009	72,571
Revaluation reserve		B20				-	
Total funds		B21	86,009	-	-	86,009	72,571

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Section C — Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

• and with*	✓	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
• and with*	✓	the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

• and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*	

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;	
Disclosure of any uncertainties that make the going concern assumption doubtful;	
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*		* -Tick as appropriate
No*	✓	

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

		Yes	No	N/a
Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: • the charity becomes entitled to the resources; • it is more likely than not that the trustees will receive the resources; and • the monetary value can be measured with sufficient reliability.	✓		
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.		✓	
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	✓		
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).			✓
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.			✓
Government grants	The charity has received government grants in the reporting period			✓
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.			✓
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.			✓
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.			✓
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.			✓
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.			✓
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.			✓
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.			✓
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.			✓
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.			✓
Support costs	The charity has incurred expenditure on support costs.	✓		
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.			✓
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.			✓
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.			✓
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.			✓

		Yes	No	N/a
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	✓	✓	✓
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	✓	✓	✓

2.3 EXPENDITURE AND LIABILITIES

		Yes	No	N/a
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	✓	✓	✓
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	✓	✓	✓
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	✓	✓	✓
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	✓	✓	✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	✓	✓	✓
Redundancy cost	The charity made no redundancy payments during the reporting period.	✓	✓	✓
Deferred Income	No material item of deferred income has been included in the accounts.	✓	✓	✓
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	✓	✓	✓
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	✓	✓	✓
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	✓	✓	✓

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	✓	✓	✓
	The depreciation rates and methods used are disclosed in note 9.2.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	✓	✓	✓
	They are valued at cost.	✓	✓	✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	✓	✓	✓
	They are valued at cost.	✓	✓	✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	✓	✓	✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	✓	✓	✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	✓	✓	✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	✓	✓	✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	✓	✓	✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	✓	✓	✓

Current asset investments

The charity has has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
✓	✓	✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
✓	✓	✓

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	722	-	-	722	689
	Gift Aid	-	-	-	-	340
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	722	-	-	722	1,029
Charitable activities:	Fees	149,887	-	-	149,887	126,625
	Uniform Sales	266	-	-	266	679
	Commission	58	-	-	58	69
	Other	148,797	-	-	148,797	587
	Total	299,007	-	-	299,007	127,960
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	271	-	-	271	20
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	271	-	-	271	20
Separate material item of income:	Fundraising activities	4,854	-	-	4,854	2,733
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	4,854	-	-	4,854	2,733
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		304,854	-	-	304,854	131,742

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)	
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.	
Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.	
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)	

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	90	60
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Section C — Notes to the accounts (cont)

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	116,550	96,042
Social security costs	3,789	3,808
Pension costs (defined contribution scheme)	3,599	2,634
Other employee benefits	-	-
Total staff costs	123,938	102,484

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-
The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-
Please state the accounting policy for any redundancy or termination payments		

Section C Notes to the accounts (cont)

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	12,371	14,360	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	12,371	14,360	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

This year	Last year
Monies received from local authority in August for the Autumn term starting in September	*Monies received from local authority in August for the Autumn term starting in September*

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	14,360	11,579
Amounts added in current period	12,371	14,360
Amounts released to income from previous periods	- 14,360	- 11,579
Balance at the end of the reporting period	12,371	14,360

Section C Notes to the accounts (cont)

Note 24 **Cash at bank and in hand**

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	98,380	86,931
Other	-	-
Total	98,380	86,931

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	running of the pre-school	72,571	304,854	- 291,416	-	-	86,009
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	72,571	304,854	- 291,416	-	-	86,009

THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales - Charity number 1181991

Accounts

Minutes from The Woodland Preschool Annual General Meeting Thursday 6th October 8.00 pm

Attendees

Sam Edwards-Price, Catarina Godhino, Stacy Montague, Grace Hicks, Yasmin Craft, Katy White, Julia Rouse, Natalie Ellis, Angela Goodman, Daniela Dima-Riain, Karen Pearson

Apologies

Andrew and Stephanie Mingard

Welcome

Katy welcomed everyone to the meeting

Minutes of the last AGM

Karen read the minutes from the last AGM and they were agreed to be an accurate record of the meeting. There were no outstanding actions from the previous AGM

Leaders Report
Reflections on 2021/22

1. Children

Last September saw us start off the academic year with 36 children on roll, increasing to 38 after Christmas and 43 in total for the summer term. The September numbers were up from the September the previous year, this was very likely due to COVID restrictions being eased and people being happy to let their child mix with other children again. Unfortunately, 2 sets of twins left the setting at the end of the Autumn term so our numbers only slightly increased after Christmas. We noticed quite a lot of enquiries for places very close to the start of each term and lots of last-minute changes to children's sessions, which made planning the staffing for each session very challenging. In the summer we had 20 children leaving Woodlands to go to school.

2. Staff

Last September we were pleased we were able to employ Gemma Tanswell on a permanent basis and felt like we had a great team but were sad when in December our deputy Zoe handed her notice in and she left at the end of term. We had already recruited a temporary staff member called Sarah to work a couple of shifts a week from January to the end of July, however when Zoe left, we increased her hours until we found a new Deputy. Recruiting a Deputy is not a quick process and we had lots of interest in the job but sadly very few who met our specific criteria. We managed to recruit one who could start after the Easter holidays but it was a tricky decision as she was a current parent whose daughter was due to leave at the end of the academic year. After only a few weeks all our worries were set aside as Natale is brilliant and it feels like she has always been a part of the team. We also employed a parent from a few years ago called Ankita, she had been volunteering with us for over 6 months and was on a temporary contract until the end of the academic year.

3. Activities

We started to increase our outings last year and managed to visit the Common twice in the Autumn term, collecting leaves in Animal group time again taking Karen with us as an extra helper and walking up to look at the bonfire before it was lit. We also managed to go to the Art show twice as due to Covid the show from July 2021 was postponed to September 2021 and the show from Summer 2022 went ahead as planned. We also loved going on a hunt for bluebells and badger setts in the spring term. The staff were delighted we could have a proper Christmas party with entertainment from Hartbeeps and for the summer Leavers party Dave the Disco entertained the children who were leaving to go to school.
We also resumed our half termly Mindfulness and Yoga sessions with Jo Clarke, and began dance/drama sessions with Gemma from Stageplus. The children really enjoy these extra-curricular sessions and we are pleased we can go back to doing things like this.

4.Administration

Woodlands is a pre-school for 2, 3 & 4 year old children. The running of it does not differ from a mainstream school - we have limited funding which has to be budgeted and spent wisely, we need to keep up to date with changes in education, attend training courses and meetings, keep policies and adhere to procedures that cover every aspect of school life. Until 2019, Woodlands was a committee run preschool, however the decision was made to become a CIO (Charitable Incorporated Organisation) with a board of trustees overseeing things as committees changed every year and it was felt the continuity of a board of trustees would be beneficial, which has definitely proved to be the case.

5.Parents

We are very lucky to have a lovely set of parents who are very supportive. They accompany us on our walks, attend meetings such as Parents Evenings and, of course, raise funds to help purchase new toys & equipment, repair our buildings and generally keep Woodlands ticking over!
We are particularly grateful to our parents who give up their time to form the fundraising committee. We have had a small but extremely hard-working committee this year and want to say a very heartfelt thank you to all of them. They managed to raise some money by organising things like selling Christmas cards and arranging a sponsored bounce. We also managed to raise money at Downley day which also happened twice in 1 academic year due to covid restriction the previous year.

6. The future

For the last few years parents have been able to claim up to 30 hours of free childcare per week if they both work and meet certain criteria. We have been able to offer 27.5 hours of childcare for the last year. It was not financially viable for us to run a Friday afternoon session as there was not enough interest. In September 2022, due to an increase in demand, a decision was made to offer an afternoon session finishing at 2.30 This means that we now offer 29 hours per week. Due to staff childcare requirements we are not able to offer the full 30 hours funding as yet, still may change in the future.

Administrators report to AGM

For the year to the end of August 2022 we made a profit of £8,115.11. Our accounts have been audited by our accountant. This is less than the previous year as we previously had a number of grants and top up funding due to Covid-19 the year before. We have also had some large expenses this year such as the iPads needed for setting up Tapestry and also the barriers in the outside area to stop the children going around the side of the building. We are also finding that lots of equipment is needing to be replaced due to the age of things as the preschool has now been running for over 40 years

We are finding that we have more children requiring extra support so although we have had additional funding in the form of inclusion funding from Bucks County Council we have also seen increased staff costs to support this. Our staff costs have also increased due to increases in the minimum wage and the National Insurance increase.

Following our profitable year in 2020/21 we agreed with the Guide and Scout Centre to increase our rent as we had previously been paying a reduced rate so our rent cost increased for the last year.

Financial commitments continued in the form of Sage for payroll administration, an accounts package, Ofsted fees, DBS checks for existing and new staff members, training for staff, playground equipment inspections, membership of the Early Years Alliance as well as general everyday consumables and equipment and maintenance costs. With regards to our rent at the Guide and Scout Centre we started the year on a reduced rent rate which had previously been agreed, as we had such a profitable year the previous year we agreed with the Guides and Scouts to increase our hourly rate for this academic year

Main differences in income/expenditure from last year:

- Increase in parents fees from the previous year
- Our donations were down significantly on the previous year which then has an impact on the amount of gift aid we can claim
- Increase in our hourly rent at the Guide and Scout centre
- Increased equipment and maintenance costs due to big purchases e.g. ipads for Tapestry and barriers as well as replacing old equipment
- Our insurance increased partly due to the effect of Covid-19 and all insurance premiums increasing as a result and also to include ipad cover
- 'Other' expenditure includes parents paying fees into wrong account, transferred to correct account.
- Increase in extracurricular activities now that all activities are now running again after Covid-19
- We currently bank with HSBC who have started charging us monthly for having our accounts as well as each time we pay in any money. We are in the process of changing our bank account from HSBC to Metro bank who do not charge for charity accounts.

Chair of Trustees Report to AGM 6th October 2022

Good Evening. My name is Julia Rouse and I am the Chair of the Board of Trustees for the Woodland Pre-School. My involvement with Woodlands goes back a long way as my children came here and then I became the Early Years leader at Woodlands - a position I loved for the values Woodlands embodies and the reason I am still involved today!

Background to CIO

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body gives the pre-school stability and continuity.

The role of the trustees

So what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial, and intangible such as it's reputation.

The continuation of the pandemic into the last academic year meant that the pre-school had to contend with interruptions, adapted ways of working and changes to the status quo we had previously taken for granted! Two years ago, the trustees were involved in the decision when to re-open Woodlands following the lockdown in March 2020 but there have been many other decisions to be made this year as the rules and government guidelines changed. All the relevant issues including the over-riding ones relating to everyone's health and safety, the advice from SAGE and the Government, were discussed at great length before deciding on an appropriate course of action. It is a testament to everyone involved in the process that the children have come through the ups & downs undeterred and eager to enjoy their time at Woodlands. No doubt there will be other decisions to be made in the future although we have to hope that they will not be quite as taxing as the last couple of years.

The Governing Body

The trustees are:

Angela Goodman - Angela's daughter Izzy was at Woodlands from 2018-19 during which time Angela was the treasurer on the Committee. Angela is a very experienced teacher in secondary education. Angela's second daughter, Anna, has just started at Woodlands. Angela is Vice-Chair of our committee.

Daniela Dina- Riain - Daniela has 2 children, the youngest Alexei was at Woodlands in 2018/19. Dani's interests centre on alternative therapies. She has already visited Woodlands this term to talk to the children about how nutritious colourful fruits and vegetables are for us!

Karen Pearson - Karen is the administrator at Woodlands. Karen's daughter Ellie was at Woodlands a few years ago and her son, Josh, was with us last year. He has now joined his sister at the Disraeli school.

Katy White - Katy has been the Early Years Lead Practitioner since April 2019. She was a primary school teacher for many years and brought her wealth of knowledge to the position. Katy has 2 daughters who came to Woodlands several years ago.

The Trustees

I should like to thank all my fellow trustees for their time and involvement in the discussions and sometimes challenging situations we have had to deal with this year. We are a small team and have

collectively supported the staff at Woodlands who worked fantastically hard to keep Woodlands going in the face of the problems that the pandemic has caused. We have pulled together and continue to hold high standards regarding safety in the light of the ongoing issues around Covid.

We are glad that life has returned to normal and hope that this situation that will continue in the coming years.

The Fund-raising Committee

Unfortunately, one of the consequences of the pandemic was that we were unable to organise the usual fund-raising activities this year. However, our thanks go to the elite team of Charlotte Gaggiano, Natalie Carlin, Sarah Cristinziano and Karen Pearson who organised the children's Christmas cards, the cash for clothes collection and a fancy dress day. In addition, Karen co-ordinated the sponsored bounce - she really is a super woman!!

The Staff

We have all had to face changes and new ways of continuing with our regular lives this year as Covid continued to disrupt schools, work & home life. At one point earlier this year most of the staff had succumbed to it but Woodlands remained open for the children. Social distancing, cleaning absolutely everything - both static equipment & moving children - working without parental involvement and volunteers, taking lateral flow tests regularly, carrying out ever changing directives from BCC & the Government were just some of the factors involved in keeping Woodlands running.

The trustees are so proud of the way Katy, Karen and the team have adapted to evolving scenarios with fortitude, commitment, and resilience. We know the extra hours that have been required to keep the pre-school open, evenings taken up with revised planning for the curriculum and meetings with the trustees all to ensure that the children are offered a brilliant learning experience. Our role as trustees has been to support you in the decision-making process and we hope that we have been diligent in this regard.

Knowing how caring, enthusiastic, resourceful, and dedicated the staff at Woodlands are, we are hopeful that the children at Woodlands will remember this time with nothing but happy memories!

We are pleased to report that Woodlands is in a sound financial position. The number of children attending is high with a waiting list for the coming terms. Visits outside have recommenced with parents once again able to accompany the children and it is heartening to know that life is returning to pre-pandemic normality. None of these things would have been possible without the tireless work carried out by Katy, Karen, Natalie, Bea, Farzana, Lisa, Fran, Shayle, Alison, Gemma, Sarah & Charlotte, and our thanks go to all the staff for their dedication to Woodlands.

On behalf of the trustees, parents, and children - the biggest thanks must go to Katy & Karen for their dedication, energy and amazing patience. It is because of their unstinting love for the children and their well-being that Woodlands continues to thrive. As trustees we are privileged to work with such amazing people, and we are rightly proud to be part of the Woodlands community.

Ofsted

After waiting for 4 years for Ofsted to arrive they finally appeared in March this year! Woodlands was well prepared for the inspection and the Inspector was pleased with our setting, the children's

behaviour, willingness to learn and their confidence. It takes a minor miracle to achieve an outstanding grade and we were all very happy to receive a Good judgement in all areas.

Tapestry

We were delighted to appoint a new Deputy Leader this year and Natalie Ellis started with us in April. She quickly became an integral part of the team, and we are so pleased that she brought with her the experience of working with Tapestry, a new way of recording the children's development and progress, which she will be delivering a talk on after the AGM.

Trustee positions

If anyone is interested in becoming a trustee and would like to know more about the role, please speak to one of the trustees after the meeting or contact us via the Woodlands email address. You may have a talent that will help us to ensure Woodlands continues to operate on a sound footing!

Fundraising Committee Report

Karen presented the fundraising committee report. Despite having a small team and there being some Covid restrictions in place they still managed to raise just over £2000, the details are included in the appendix

AOB

No further business was brought to the meeting

Appendix

1. Audited Accounts
2. Fundraising report

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Woodland Pre-School (Downley) CIO		
On accounts for the year ended	31st August 2022	**Charity no (if any)**	1181991
Set out on pages	1 to 10		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31st August 2022**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	MLegge	**Date:**	06/10/2022
Name:	Marina Legge		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School (Downley) CIO			Charity No (if any)	1181991	
Annual accounts for the period					
Period start date	01/09/2021	To	Period end date	31/08/2022	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	1,029	-	-	1,029	2,149
Charitable activities	S02	127,960	-	-	127,960	116,428
Other trading activities	S03	-	-	-	-	-
Investments	S04	20	-		20	6
Separate material item of income	S05	2,733	-	-	2,733	2,663
Other	S06	-	-	-	-	-
Total	S07	131,742	-	-	131,742	121,246
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	545	-	-	545	192
Charitable activities	S09	123,081	-	-	123,081	105,494
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	123,626	-	-	123,626	105,686
Net income/(expenditure) before investment gains/(losses)	S13	8,116	-	-	8,116	15,560
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	8,116	-	-	8,116	15,560
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	8,116	-	-	8,116	15,560
Reconciliation of funds:						
Total funds brought forward	S21	32,757	-	-	32,757	17,197
Total funds carried forward	S22	40,873	-	-	40,873	32,757

Section B Balance sheet

		Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
			F01	F02	F03	F04	F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	86,931	-	-	86,931	76,034
Total current assets		B10	86,931	-	-	86,931	76,034
Creditors: amounts falling due within one year	(Note 20)	B11	14,360	-	-	14,360	11,579
Net current assets/(liabilities)		B12	72,571	-	-	72,571	64,455
Total assets less current liabilities		B13	72,571	-	-	72,571	64,455
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	72,571	-	-	72,571	64,455
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18		-		-	-
Unrestricted funds		B19	72,571		-	72,571	64,455
Revaluation reserve		B20				-	
Total funds		B21	72,571	-	-	72,571	64,455

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	689	-	-	689	1,671
	Gift Aid	340	-	-	340	478
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	1,029	-	-	1,029	2,149
Charitable activities:	Fees	126,625	-	-	126,625	115,890
	Uniform Sales	679	-	-	679	436
	Commission	69	-	-	69	40
	Other	587	-	-	587	62
	Total	127,960	-	-	127,960	116,428
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	20	-	-	20	6
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	20	-	-	20	6
Separate material item of income:	Fundraising activities	2,733	-	-	2,733	2,564
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	2,733	-	-	2,733	2,564
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		131,742	-	-	131,742	121,146

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	60	60
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Section C Notes to the accounts (cont)

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	96,042	83,889
Social security costs	3,808	3,473
Pension costs (defined contribution scheme)	2,634	2,100
Other employee benefits	-	-
Total staff costs	102,484	89,462

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

This year £	Last year £
-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-
The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-
Please state the accounting policy for any redundancy or termination payments		

Section C Notes to the accounts (cont)

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	14,360	11,579	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	14,360	11,579	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

This year	Last year
Monies received from local authority in August for the Autumn term starting in September	*Monies received from local authority in August for the Autumn term starting in September*

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	11,579	-
Amounts added in current period	14,360	11,579
Amounts released to income from previous periods	- 11,579	-
Balance at the end of the reporting period	14,360	11,579

Section C Notes to the accounts (cont)

Note 24 **Cash at bank and in hand**

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	86,931	76,034
Other	-	-
Total	86,931	76,034

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricte funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balanc carrie forwa £
General fund	UR	running of the pre-school	64,455	131,742	- 123,626	-	-	72,
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
			-	-	-	-	-	
Other funds	N/a	N/a	-	-	-	-	-	
		Total Funds	64,455	131,742	- 123,626	-	-	72

Treasurer's Report

September 2021- August 2022

Bank Balance as at 1st September 2021 from previous years committee **£3155.59**

Funds raised from:	**Income**	**Expenditure**	**Profit/Loss**
Sponsored Bounce	£672.00	£0.00	£672.00
Downley Day	£773.20	£12.46	£760.74
Christmas Cards	£138.00	£114.11	£23.89
Christimas Party	£0.00	£230.00	-£230.00
Leavers Party	£0.00	£150.00	-£150.00
Fancy dress donations	£40.00	£0.00	£40.00
Wycombe Lotto	£189.00	£0.00	£189.00
Amazon	£91.87	£0.00	£91.87
Your School Lottery	£340.20	£0.00	£340.20
Easy fundraising	£200.40	£0.00	£200.40
Cash 4 Clothes	£124.50	£0.00	£124.50
Bank Charges	£0.00	£38.44	-£38.44
Misc	£164.00	£0.00	£164.00
Total	**£2,733.17**	**£545.01**	**£2,188.16**

Balance in bank as at 31st August 2022: **£5,344.06**

THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales - Charity number 1181991

Accounts

Minutes - The Woodland Pre School AGM

Thursday 11th November – 8pm via Zoom

The Woodland Preschool

Attendees

Katy White, Karen Pearson, Julia Rouse, Angela Goodman, Viki Hockley, Daniella Dima-Riaim, Charlotte Gaggiano, Natalie Carlin, Matt Walker, Molly Walker

Apologies

Stephanie Koch, Nathaneal Gaggiano

Welcome

Katy welcomed everyone to the AGM.

Minutes of the last AGM

Karen read the minutes of the last AGM and they were agreed to be true and accurate. There were no action points from the last AGM.

Leaders Report

Katy presented the leaders report

Reflections on 2020/21

1. Children

Last September saw us start off the academic year with 28 children on roll, increasing to 31 after Christmas and 45 in total for the summer term. The numbers were down in September compared to previous years, this was very likely due to COVID as more people were still working at home and /or decided it was safer/easier to keep their preschool aged child at home. Numbers increased slightly after Christmas We noticed before the Easter holidays and right before the start of the summer term there were a lot of last-minute places being taken up as life was so uncertain and people were waiting to see if restrictions would be changed or lifted before they made their decision. In the summer we had 20 children leaving Woodlands to go to school.

2. Staff

Our numbers of children were reduced from previous years so no new staff were needed until the Easter term. The number of children wanting places at the last minute made it very challenging to staff accordingly. We were pleased to welcome back Ali who had worked with us a few years previously. We also made the decision to employ two parents to also help out. We had not previously employed parents to work directly with the children as it can have an adverse effect on their own children. We employed Gemma Tanswell and Charlotte Gaggiano on a temporary basis as they had the relevant qualifications and experience. They were an asset to the team, and it worked out better than expected. In September we welcomed back Gemma as her child had transitioned to school, so she was no longer a current parent.

3. Activities

Unlike previous years we couldn't arrange many outings. We managed to visit the Common in the Autumn term as there were less children, going out in Animal group time and taking Karen with us as an extra helper. Normally parents would attend too, and we would all go out at the same time, but COVID restrictions meant this couldn't happen. For the second year in a row, we couldn't hunt for bluebells and badger setts like we would normally, due to the pandemic. The staff provided the entertainment for the Christmas party unlike in previous years. We were so grateful that COVID restrictions changed in time for the end of the summer term so that the Leavers party could go ahead with Dave the Disco entertaining the children who were leaving to go to school.
We supported Children In Need and Red nose day but sadly couldn't continue our half termly Mindfulness and Yoga sessions with Jo Clarke, Rugby sessions from Coaches Carl and Tom from the Rugby Tots company or Minimoves dance sessions. The children really enjoy these extra-curricular sessions, and we are pleased we can go back to doing things like this in 2021/2022

4.Administration

Woodlands is a pre-school for 2, 3 & 4 year old children. The running of it does not differ from a mainstream school - we have limited funding which has to be budgeted and spent wisely, we need to keep up to date with changes in education, attend training courses and meetings, keep policies, and adhere to procedures that cover every aspect of school life. Until 2019, Woodlands was a committee run preschool, however the decision was made to become a CIO (Charitable Incorporated Organisation) with a board of trustees overseeing things as committees changed every year and it was felt the continuity of a board of trustees would be beneficial, which has definitely proved to be the case.

5.Parents

We are very lucky to have a lovely set of parents who are very supportive. They accompany us on our walks, attend meetings such as Parents Evenings and, of course, raise funds to help purchase new toys & equipment, repair our buildings, and generally keep Woodlands ticking over!
We are particularly grateful to our parents who give up their time to form the fundraising committee. We have had a small but extremely hard-working committee this year and want to say a very heartfelt thank you to all of them. They managed to raise some money by organising things like selling Christmas cards but were not able to organize any events due to COVID restrictions.

6. The future

For the last few years parents have been able to claim up to 30 hours of free childcare per week if they both work and meet certain criteria. We have been able to offer 27 hours of childcare for the last year. It is still not financially viable for us to run a Friday afternoon session as there is not enough interest. In September 2021, due to an increase in demand, a decision was made to offer a 30 minute lunch club on a Friday. This means that we now offer 27.5 hours per week. This may change in the future, and we will continue to ask parents about sessions required.

Administrator's Report

Karen presented the administrators report. The income and expenditure for the year is included in the appendix.

For the year to the end of August 2021 we are very pleased to say that we made a profit of £22.471.49. Our accounts have been audited by our accountant. Despite the events of last year, we ended the year in a very good position, this is partly down to Bucks County Council paying a 'top up fund' for the autumn term where they paid our funding in line with the number of children on role the previous year rather than the lower numbers, we actually had due to Covid-19. We also received a Covid cleaning grant due to the increased cost of cleaning and hygiene measures that were put in place. We have seen an increase in the number of children attending Woodlands that require some additional support and last year we applied and received some money from the Bucks County Councils Inclusion Fund to help us support these children.

Financial commitments continued in the form of Sage for payroll administration, an accounts package, DBS checks for existing and new staff members, training updates for staff, membership of the Early Years Alliance as well as general everyday consumables and equipment costs. With regards to our rent at the Guide and Scout Centre we started the year on a reduced rent rate which had previously been agreed, as we have had such a profitable year, we have agreed an increase in our rent for the next academic year.

Main differences in income/expenditure from last year:

- Parents fees increased as we were open for the full academic year unlike the previous year
- We saw a welcome increase in donations from parents
- Gift aid – this is the gift aid claim for the sponsored bounce and eligible donations
- Our rent increased compared to last year as we were open the full year as opposed to last year when we were closed for a period of time due to Covid-19
- The equipment cost increased as we have replaced some items due to wear and tear
- Our insurance increased partly due to the effect of Covid-19 and all insurance premiums increasing as a result
- 'Other' expenditure includes parents' overpayment of fees which were then refunded, and a bonus was paid to each staff member at the end of the year

Trustee's Report

Good evening. My name is Julia Rouse, and I am the acting Chair of the Board of Trustees for the Woodland Pre-School. My involvement with Woodlands goes back a long way as my children came here and then I became the Early Years leader at Woodlands - a position I loved for the values Woodlands embodies and the reason I am still involved today!

Background to CIO

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body gives the pre-school stability and continuity.

The role of the trustees

So, what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial, and intangible such as its reputation.

Whilst we thought 2020 was a year unlike any other, the continuation of the pandemic in 2021 has meant that the pre-school has had to contend with interruptions, adapted ways of working and changes to the status quo we had previously taken for granted! Last year the trustees were involved in the decision if and when to re-open Woodlands following the lockdown in March 2020 but there have been many difficult decisions to be made this year as the rules and government guidelines changed. All the relevant issues including the over-riding ones relating to everyone's health and safety, the advice from SAGE and the Government, were discussed at great length before deciding on an appropriate course of action. It is a testament to everyone involved in the process that the children have come through the ups & downs undeterred and eager to enjoy their time at Woodlands. No doubt there will be other decisions to be made in the future although we have to hope that they will not be quite as taxing as this year.

The Governing Body

The trustees are:

Angela Goodman - Angela's daughter Izzy was at Woodlands from 2018-19 during which time Angela was the treasurer on the Committee. Angela is a very experienced teacher in secondary education. Angela's second daughter, Anna, is going to start at Woodlands in September 2022.

Viki Hockley - Viki's two children, Charlotte & Daniel, were both pupils at Woodlands and are now at primary school. Viki was the secretary on the committee twice.

Stephanie Koch - Stephanie has two children, Matthew & Sophie who have both been to Woodlands. Sophie left in July to start full time school. Stephanie is on course to be a fully-fledged mid-wife ensuring Woodlands stays in business for many years to come!

Daniela Dina- Riain - Daniela has 2 children, the youngest Alexei was at Woodlands in 2018/19. Dani's interests centre on alternative therapies.

Karen Pearson - Karen is the administrator at Woodlands. Karen's daughter Ellie was at Woodlands a few years ago and her son Josh is now with us.

Katy White - Katy has been the Early Years Lead Practitioner since April 2019. She was a primary school teacher for many years and brought her wealth of knowledge to the position. Katy has 2 daughters who came to Woodlands several years ago.

Viki Hockley has taken the decision to step down as a trustee now. I should like to take this opportunity to thank Viki for everything she has done for Woodlands over the past years. Viki came onto the committee when her daughter Charlotte was at Woodlands and soon took on the role of secretary. She roped in many family members to help out at Christmas fairs, cooking burgers on barbecues, selling teas & cakes and her husband, Simon, helped to build and repair many items in the outside area for us! Viki re-joined the committee when Daniel was at Woodlands and stayed on as a trustee when he left to go to school. Viki has said how odd it will be not to be part of the Woodlands family - well, it will be very odd for us not to have you on board, but we wish you every success in the future and look forward to seeing you at one of the fund-raising events when they re-start!

The Trustees

I should like to thank all my fellow trustees for their time and involvement in the discussions and sometimes challenging situations we have had to deal with this year. We are a small team and have collectively supported the staff at Woodlands who have worked fantastically hard to keep Woodlands going in the face of the huge problems that the pandemic has caused. You have pulled together and been prepared to take difficult decisions particularly with regard to staying open, not taking fees from parents who chose not to send their children in for ethical reasons and for holding high standards regarding safety in the light of the ongoing pandemic.
Unfortunately, restrictions have meant we have not been able to visit the staff and children but hope that this is a situation that will ease in the coming year.

The Fund-raising Committee

Whilst last year meant many fund-raising activities had to be reduced or postponed, nevertheless the fundraising committee continued to organise events which brought in the extra funds needed for the ongoing activities that the children enjoy. Our thanks go to Sarah Cristinziano, Melissa Potter, Charlotte Gaggiano, Jo Daley, and Karen Pearson.

The Staff

We have all had to face uncertainty, changes, and new ways of continuing with our regular lives this year as lockdowns came & went, but the issues facing Katy, Karen and the staff team at Woodlands resulted in a completely different way of working. Social distancing, cleaning absolutely everything - both static equipment & moving children - working without parental involvement and volunteers, taking lateral flow tests regularly, carrying out ever changing directives from BCC & the Government were just some of the factors involved in keeping Woodlands running.

The trustees are so proud of the way Katy, Karen, Zoe, and the team have adapted to evolving scenarios with fortitude, commitment, and resilience. We know the extra hours that have been required to keep the pre-school open, evenings taken up with revised planning for the curriculum, meetings with the trustees, family life put on hold all to be able to welcome the children and offer them a brilliant learning experience. Our role as trustees has been to support you in the decision-making process and we hope that we have been diligent in this regard.

Knowing how caring, enthusiastic, resourceful, and dedicated the staff at Woodlands are, we are hopeful that the children at Woodlands will remember this time with nothing but happy memories!

We are so pleased that Woodlands is in a sound financial position despite much uncertainty at times. The number of children attending is high with a waiting list for the coming terms. Visits outside have recommenced with parents once again able to accompany the children and it is heartening to know that life is returning to pre-pandemic normality. None of these things would have been possible without the tireless work carried out by Katy, Karen, Zoe, Bea, Farzana, Lisa, Fran, Shayle, Alison, Gemma & Charlotte.

On behalf of the trustees, parents, and children - the biggest thanks must go to Katy & Karen for your dedication, energy, and amazing patience. It is because of your unstinting love for the children and their well-being that Woodlands continues to thrive. As trustees we are privileged to work with such amazing people, and we are rightly proud to be part of the Woodlands community.

The Future

Taking on board the new EYFS
Awaiting Inspection
Self-Evaluation Meeting 17/11/21

Trustee Resignation and Re-Election

In line with our constitution any trustee must resign after two years of service but can get re-elected again if they would like to put themselves forward. We have a number of trustees who have completed two years service and must resign at this AGM, they are:

Julia Rouse
Angela Goodman
Daniella Dima-Riain
Karen Pearson
Katy White
Viki Hockley

A number of trustees requested to be re-elected

Julia Rouse – nominated by Katy White, seconded by Angela Goodman
Angela Goodman – nominated by Julia Rouse, seconded by Katy White
Daniella Dima-Riain – nominated by Karen Pearson, seconded by Angela Goodman
Karen Pearson – nominated by Katy White, seconded by Angela Goodman
Katy White – nominated by Julia Rouse, seconded by Karen Pearson

It was agreed that the trustee roles would be held by the following people:
Chair – Julia Rouse
Vice Chair – Angela Goodman
Secretary/Treasurer – Karen Pearson

Fundraising Committee Report

Karen presented the fundraising committee report on behalf of Nathaneal, please find attached. Due to restrictions in place, they were not able to do as many events as they had hoped, however they did manage to make over £2,300 from the events that did happen.

Any Other Business

Daniella mentioned that she is happy to come in and run the nutrition sessions that she has done previously with the children.

Appendix

The Woodland Pre-School
For the year ended 31 August 2021
Profit and Loss

INCOME		2020		2021
Incoming Resources from Charitable Activities				
Bucks County Council Funding		£92,156.02		£ 90,124.03
Parent Fees		£12,105.71		£ 24,980.00
Milk Refunds		£396.00		£ 338.00
Bank Interest		£54.84		£ 5.46
Donations		£925.80		£ 1,541.13
Gift Aid		£390.43		£ 478.30
Uniform Sales		£658.83		£ 359.26
Commission		£102.34		£ 40.09
Committee		£407.56		£ 236.44
Grants		£0.00		£ -
Other		£281.00		£ 48.00
	Subtotal	£107,478.53		£ 118,150.71
Incoming Resources from Fundraising				
Fundraising activities		£2,366.31		£ 2,563.79
Total Incoming Resources		£ 109,844.84		£ 120,714.50

EXPENDITURE		2020		2021
Resources expended for charitable activities				
Salaries		£75,384.36		£ 78,065.96
PAYE & NI & pensions		£3,676.61		£ 5,209.36
Rent		£5,818.50		£ 7,306.50
Equipment		£396.52		£ 857.05
Milk		£399.75		£ 338.00
Subscriptions and Licences		£405.20		£ 961.59
Insurance		£667.52		£ 790.91
Printing and Stationery		£510.60		£ 356.39
Postage		£31.39		£ 56.19
Training		£718.00		£ 345.20
Bank Charges		£2.50		£ 2.50
Other		£290.70		£ 1,010.70
DBS Checks		£112.00		£ 406.00
Legal & Professional Charges		£95.00		£ 120.00
Gifts		£78.78		£ 58.00
Consumables		£273.35		£ 537.60
Snacks		£76.60		£ 55.12
Broadband Connection/telephone		£462.12		£ 580.61
Uniform		£175.44		£ 349.20

To committee Account		£642.50		£ 112.00
HR Consultant / Website		£100.00		£ 154.00
Advertising		£114.18		£ -
Extracurricular activities		£514.00		£ 377.90
		£90,945.62		£ 98,050.78
Resources Expended on Fundraising Activities				
Printing, postage, and stationery		£0.00		£ 150.23
Equipment		£7,860.03		£ -
Events		£445.57		£ -
Transfers to pre-school		£193.03		£ 42.00
		£ 8,498.63		£ 192.23
Total resources expended		£ 99,444.25		£ 98,243.01
Profit/Loss		£ 10,400.59		£ 22,471.49

Please note the figures above are for the year 1/9/20 to 31/8/21. The audited accounts below are from 1/8/20 to 31/8/21 due to the previous financial year ending on 31/7/20 (this was amended to finish on 31/8 going forwards)

Treasurer's Report

2nd September 2020- 1st August 2021

Bank Balance as at 1st September 2020 from previous years committee **£784.03**

Funds raised from:

Sponsored Bounce	£1078.70
Christmas Cards	£236.00
Easter Trail	£454.81
Wycombe Lotto	£277.50
Amazon	£67.28
Your School Lottery	£219.00
My Name Tags	£21.00
Cash 4 Clothes	£167.50
Misc.	£42.00
Total	**£2563.79**

Expenditure:

Christmas Cards	£142.73
Postage	£7.50
Misc.	£42.00

Total	**£192.23**

Balance in bank as at 01st September 2021: **£3155.59**

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Woodland Pre-School (Downley) CIO		
On accounts for the year ended	31st August 2021	**Charity no (if any)**	1181991
Set out on pages	1 to 10		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **31st August 2021**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	MLegge	**Date:**	09/11/2021.
Name:	Marina Legge		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School (Downley) CIO			Charity No (if any)	1181991
Annual accounts for the period				
Period start date	01/08/2020	To	Period end date	31/08/2021

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	2,149	-	-	2,149	1,186
Charitable activities	S02	116,428	-	-	116,428	105,806
Other trading activities	S03	-	-	-	-	-
Investments	S04	6	-		6	54
Fundraising activities	S05	2,663	-	-	2,663	2,267
Other	S06	-	-	-	-	-
Total	S07	121,246	-	-	121,246	109,313
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	192	-	-	192	8,499
Charitable activities	S09	105,494	-	-	105,494	83,617
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	105,686	-	-	105,686	92,116
Net income/(expenditure) before investment gains/(losses)	S13	15,560	-	-	15,560	17,197
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	15,560	-	-	15,560	17,197
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	15,560	-	-	15,560	17,197
Reconciliation of funds:						
Total funds brought forward	S21	17,197	-	-	17,197	-
Total funds carried forward	S22	32,757	-	-	32,757	17,197

Section B Balance sheet

	Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	76,034	-	-	76,034	48,895
Total current assets	B10	76,034	-	-	76,034	48,895
Creditors: amounts falling due within one year (Note 20)	B11	11,579	-	-	11,579	-
Net current assets/(liabilities)	B12	64,455	-	-	64,455	48,895
Total assets less current liabilities	B13	64,455	-	-	64,455	48,895
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	64,455	-	-	64,455	48,895
Funds of the Charity						
Endowment funds (Note 27)	B17	-			-	-
Restricted income funds (Note 27)	B18		-		-	-
Unrestricted funds	B19	64,455		-	64,455	48,895
Revaluation reserve	B20				-	
Total funds	B21	64,455	-	-	64,455	48,895

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	1,671	-	-	1,671	796
	Gift Aid	478	-	-	478	390
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	2,149	-	-	2,149	1,186
Charitable activities:	Fees	115,890	-	-	115,890	104,446
	Uniform sales	436	-	-	436	582
	Commission	40	-	-	40	102
	Other	62	-	-	62	675
	Total	116,428	-	-	116,428	105,805
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	6	-	-	6	54
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	6	-	-	6	54
Separate material item of income:	Fundraising activities	2,564	-	-	2,564	2,267
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	2,564	-	-	2,564	2,267
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		121,146	-	-	121,146	109,312

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	60	60
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Section C Notes to the accounts (cont)

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	83,889	69,562
Social security costs	3,473	3,313
Pension costs (defined contribution scheme)	2,100	
Other employee benefits	-	-
Total staff costs	89,461	72,875

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-
The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-
Please state the accounting policy for any redundancy or termination payments		

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	11,579	-	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	11,579	-	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

This year	Last year
Monies received from local authority in August for the Autumn term starting in September	

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	11,579	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	11,579	-

Section C — Notes to the accounts (cont)

Note 24 **Cash at bank and in hand**

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	76,034	48,895
Other	-	-
Total	76,034	48,895

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	running of the pre-school	48,895	121,246	- 105,686	-	-	64,455
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	48,895	121,246	- 105,686	-	-	64,455

THE WOODLAND PRE-SCHOOL (DOWNLEY) CIO

England & Wales - Charity number 1181991

Accounts

Minutes - The Woodland Pre School AGM

Wednesday 9th December – 8pm via Zoom

The Woodland Preschool

Attendees

Katy White, Karen Pearson, Julia Rouse, Angela Goodman, Viki Hockley, Stephanie Koch, Sarah Cristinziano, Charlotte Gaggiano, Nathaneal Gaggiano

Welcome

Katy welcomed everyone to the AGM.

Minutes of the last AGM

Karen read the minutes of the last AGM. There was an error highlighted in the figures given for the opening and closing amounts of the committee fundraising account in the Treasurers report section – the amounts were switched and it should have read 'The committee started the academic year with a bank balance of £5641.89…….Committee current bank balance as at 31st August 2019 is £7033.90.'

Other than the above point the minutes were agreed to be true and accurate. There were no action points from the last AGM.

Leaders Report

Katy presented the leaders report

Reflections on 2019/20

1. Children

Last September saw us start off the academic year with 37 children on roll, increasing to 41 after Christmas and we should have had 49 in total for the summer term. However, some of them delayed their start due to Covid, and some were already at another setting and the advice was not to attend more than one setting due to Covid so we lost some children due to this. In the summer we had 29 children leaving Woodlands to go to school.

2. Staff

In January Malar left to undertake a full-time job at a primary school. Our other temporary member of staff, Alison also became busy doing more hours in her other jobs and as the summer term is usually our busiest with roughly 30 children per day, we planned on employing another member of staff to start after Easter and had arranged interviews for the week that lockdown commenced. These interviews didn't take place and as our numbers are always reduced in September due to the high numbers of leavers at the end of July, we did not need to employ another member of staff. At the end of June, our then longest serving member of staff, Julie, retired. , we couldn't give her the big send off she deserved due to the pandemic but the parents generously donated money, gifts and recorded lovely messages for her.

3. Activities

As well as providing a full curriculum for the children we arranged several outings. Last year we made trips to the Common to see the seasonal changes & add wood to the bonfire and but we couldn't hunt for bluebells and badger setts like we would normally, due to the pandemic.
We also watched the Early Years children at the Downley School in their Christmas Concert but didn't take part in the Art Show unlike previous years.
We welcomed the Firemen from White Watch and had music sessions with some very talented and kind parents We also supported Children In Need and Red nose day. We continued our half termly Mindfulness and Yoga sessions with Jo Clarke, Rugby sessions from Coaches Carl and Tom from the Rugby Tots company and Minimoves dance sessions led by Natasha up until we went into lockdown. The children really enjoy these extra-curricular sessions and we can't wait until government guidelines say we can continue them.

4.Administration

Woodlands is a pre-school for 2, 3 & 4 year old children. The running of it does not differ from a main stream school - we have limited funding which has to be budgeted and spent wisely, we need to keep up to date with changes in education, attend training courses and meetings, keep policies and adhere to procedures that cover every aspect of school life. Until 2019, Woodlands was a committee run preschool, however the decision was made to become a CIO (Charitable Incorporated Organisation) with a board of trustees overseeing things as committees changed every year and it was felt the continuity of a board of trustees would be beneficial.

5.Parents

We are very lucky to have a lovely set of parents who are very supportive. They accompany us on our walks, attend meetings such as Parents Evenings and, of course, raise funds to help purchase new toys & equipment, repair our buildings and generally keep Woodlands ticking over!
We are particularly grateful to our parents who give up their time to form the fundraising committee. We have had a small but extremely hard-working committee this year and want to say a very heartfelt thank you to all of them. Sadly Covid put paid to lots of their plans last year.

6. The future

For the last few years parents have been able to claim up to 30 hours of free childcare per week if they both work and meet certain criteria. We have been able to offer 27 hours of childcare for the last year. It is still not financially viable for us to run a Friday afternoon session as there is not enough interest. This may change in the future and we will continue to ask parents about sessions required.

Although last year was financially successful there are certain parts of Woodlands that need updating or replacing especially the summerhouse that is now over 10 years old. This could potentially cost several thousand pounds to buy and have professionally installed and will require long-term fundraising so we really need the support of our parents and committee members to help us - as they always do!

Administrator's Report

Karen presented the administrators report. The income and expenditure for the year is included in the appendix.
For the year to the end of August 2020 we are very pleased to say that we made a profit of £10,400. This is despite the fact that we did not have children attending Woodlands during lockdown. Fortunately, Bucks County Council paid the funding based on the amount of children we were due to have for the summer term which is the main reason for this profit.

Financial commitments continued in the form of Sage for payroll administration, an accounts package, DBS checks for existing staff members and volunteers, training updates for staff, membership of the Early Years Alliance as well as general every day consumables and equipment costs. With regards to our rent at the Guide and Scout Centre we started the year on a reduced rent rate which had previously been agreed. As we did not open for the first half of the summer term due to the pandemic we agreed with the Guides and Scouts to pay half of our rent amount for this period. This was because although we did not actually open we were technically open for Key worker children but in the end none of our children required this provision. When we reopened in June for the second half of the summer term we only opened for the morning sessions so only paid rent for the hours we were open.

Main differences in income/expenditure from last year:

- BCC funding increased and parents fees decreased – due to having more funded children on roll and less fee paying 2 ½ year olds.
- Milk cost/refund less due to us not being open for ½ a term and having reduced numbers for the second half of the summer term
- Gift aid – this is the gift aid claim for the sponsored bounce held in the previous year and also on donations made in the academic year to August 2020
- Committee – money from izettle for the Christmas fair and Waitrose community matters money that came into main account that was transferred over to the fundraising committee account along with sponsored bounce money that was paid into main account
- 'Other income' – this is donation money for Julie's retirement and also money for leavers tote bags. The donation money was used to buy a gardening voucher for Julie and the leavers tote bag money covered the cost of having them made
- Salaries were less this year than last as staff were paid the same wages for the summer term as for the spring term and there would normally be an increase in wages due to new starters and needing extra staff. This obviously also affects PAYE, NI and pension payments. We didn't furlough any members of staff as we still received the BCC funding which covered wage costs
- We spent extra money on advertising this year by having a banner made and also getting some leaflets printed to increase the number of new starters.
- The extra curricular activities (yoga, mini moves and rugbytots) came out of the main account this year as they are covered by parental donations, previously these costs have been covered by the fundraising account.

Trustee's Report

Julia and Angela presented the trustee's report.

Good Evening. My name is Julia Rouse and I am one of the trustees of the Woodland Pre-School. For those of you who don't know me, I was the leader at Woodlands before Katy - a position I loved and the reason I stayed for 25 years!

Background to CIO

Woodlands were registered as 'The Woodland Preschool (Downley) CIO' with Ofsted on 16th October 2019. Prior to this, Woodlands was an unincorporated registered charity run by a professional team of staff and overseen by a committee of parents elected at the AGM each September. The appointment of the committee was essential to the continued running of Woodlands - we always managed to secure a willing band of volunteers but there was the concern that we might not be able to open the next morning if we hadn't!

Woodlands officially registered as a Charitable Incorporated Organisation on 12th February 2019. Although it had operated as a registered charity for over 40 years, the change to CIO status gave the Woodland Pre-School its own legal identity and removed the liability on the individual committee members. The tenure of the elected governing body did not end after each year thus giving the pre-school stability and continuity.

The role of the trustees

So what do we do? Well, the trustees have the role of being "Guardians of Purpose" which means that we put the needs and best interests of Woodlands at the heart of our decisions. We have a duty to safeguard the charity's assets which include those that are physical, financial and intangible such as it's reputation.

This year has been unlike any other and meant that the trustees were involved in the decision if and when to re-open Woodlands following the lockdown in March. All the relevant issues including the over-riding ones relating to everyone's health and safety, the advice from SAGE and the Government, were discussed at great length before deciding on an appropriate course of action. No doubt there will be other decisions to be made in the future - hopefully not as unexpected and difficult as this year!

The Governing Body

The trustees are:

Angela Goodman - Angela's daughter Izzy was at Woodlands from 2018-19. Angela was the treasurer on the Committee during this time. She has a background in education as an experienced secondary school teacher.
Angela's second daughter, Anna, will be due to start at Woodlands in 2022.

Viki Hockley - Viki's two children, Charlotte & Daniel, were both pupils at Woodlands and are now at primary school. Viki was the secretary on the committee twice.

Stephanie Koch - Stephanie's son Matthew was at Woodlands a few years ago and her daughter Sophie is following in his footsteps. Stephanie is studying to be a mid-wife ensuring Woodlands stays in business for many years to come!

Daniela Dina- Riain - Daniela has 2 children, the youngest Alexei was at Woodlands in 2018/19. She is studying for a degree in alternative therapies.

Karen Pearson - Karen is the administrator at Woodlands, a position she has made her own since October 2018. Karen's daughter Ellie was at Woodlands a few years ago and her son Josh is now with us.

Katy White - Katy was appointed as the Deputy Leader at Woodlands in April 2018 and became Leader in April 2019 when Julia retired. Katy has 2 daughters who came to Woodlands several years ago.

Hand over to Angela

When we became a CIO in February we also had one further trustee – Sinead Sillars – who had been on the committee at Woodlands for two and a half years at that point. Sinead stepped down in the summer after three years of service and we'd like to formally thank her for all the work that she did for us. We wish her well.

We would also like to offer our thanks to the outgoing fundraising committee who did some fantastic work in the last academic year, as well as the fundraising committees of the previous three years. Their cumulative efforts allowed us to purchase the new climbing frame for the outside area which has been a long-term goal. We are delighted that the children have been able to benefit from that over the summer months and into this year.

We'd like to commend Katy, Zoe and all of the staff here at Woodlands for the fantastic work that they put in over the last academic year, especially in the particularly challenging circumstances of the latter six months. Whilst the pandemic forced us to close in March, Katy and the team were determined that we would reopen in the summer, in order to be able to continue to support local families and provide a safe space for local children to learn and have fun. With a lot of hard work and creativity, they found ways to make that possible. We would like to thank them for their dedication and resolve throughout that time.

Since September we have been able to open Woodlands up further and to allow some sense of normality back, with all of the children being able to join together. Nevertheless, the pandemic continues to pose challenges both logistically and financially. The staff have risen to these challenges and we are lucky to be in a relatively stable position leading into the new year. We'd particularly like to thank Karen, as well as Katy, for all of the work that has gone on behind the scenes to ensure that we can maintain that stability. We are not yet out of the woods in terms of the current restrictions but we have much hope that in 2021 we will be able to return to a much more normal way of functioning.

Woodlands is a very special place and we are all proud of how everyone involved in its running has pulled together this year, despite the many difficulties which 2020 has thrown at us. We look forward to what the future holds for us all.

Fundraising Committee Report

Stephanie presented the fundraising committee report please find attached.
Unfortunately many of the activities the fundraising committee had planned were unable to take place due to the pandemic. However they did manage to make over £2000 from the events that did happen. We also managed to purchase a new play tower with money raised by this committee and previous years committees.

Any Other Business

Nathaneal mentioned that he may have a contact that could help with replacing the summerhouse and would get us an idea of how much it might cost.

Appendix

The Woodland Pre-School
For the year ended 31 August 2020
Profit and Loss

INCOME		2020
Incoming Resources from Charitable Activities		
Bucks County Council Funding		£92,156.02
Parent Fees		£12,105.71
Milk Refunds		£396.00
Bank Interest		£54.84
Donations		£925.80
Gift Aid		£390.43
Uniform Sales		£658.83
Commission		£102.34
Committee		£407.56
Other		£281.00
	Subtotal	£107,478.53
Incoming Resources from Fundraising		
Fundraising activities		£2,366.31
Total Incoming Resources		£ 109,844.84

EXPENDITURE		2020
Resources expended for charitable actitivies		
Salaries		£75,384.36
PAYE & NI & pensions		£3,676.61
Rent		£5,818.50
Equipment		£396.52
Milk		£399.75
Subscriptions and Licences		£405.20
Insurance		£667.52
Printing and Stationery		£510.60
Postage		£31.39
Training		£718.00
Bank Charges		£2.50
Other		£290.70
DBS Checks		£112.00
Legal & Professional Charges		£95.00
Gifts		£78.78
Consumables		£273.35
Snacks		£76.60
Broadband Connection		£462.12
Uniform		£175.44

To committee Account				£642.50
HR Consultant / Website				£100.00
Advertising				£114.18
Extra curricular activities				£514.00
				£90,945.62

Resources Expended on Fundraising Activities

Equipment				£7,860.03
Events				£445.57
Transfers to pre-school				£193.03
				£ 8,498.63
Total resources expended				£ 99,444.25
Profit/Loss				£ 10,400.59

Treasurer's Report

1st September 2019- 31st August 2020

Bank Balance as at 1st Sept 2019 from previous years committee **£6916.35**

Funds raised from:

Christmas Fair	£1,234.72
Wycombe Lotto	£288.50
Easy Fundraising	£199.51
Waitrose Community Partners	£333.00
Sponsored Bounce (from previous year)	£259.50
Izettle payments into main account	£51.08
Total	**£2,366.31**

Expenditure:

Christmas Fair	£212.81
Christmas party entertainer	£180.00
USBs and DVD's for concert recordings	£28.98
Play tower	£7,860.03
Easter disco expenses	£23.78
Izettle payments transferred to main account (from previous year)	£193.03
Total	**£8,498.63**

Balance in bank as at 31st August 2020: **£784.03**

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Woodland Pre-School (Downley) CIO		
On accounts for the year ended	31st July 2020	**Charity no (if any)**	1181991
Set out on pages	1 to 9		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31st July 2020**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	Legge.	**Date:**	20/12/2020
Name:	Marina Legge		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School (Downley) CIO			Charity No (if any)	1181991	
Annual accounts for the period					
Period start date		To	Period end date	31/07/2020	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	1,186	-	-	1,186	-
Charitable activities	S02	105,806	-	-	105,806	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	54	-		54	-
Fundraising activities	S05	2,267	-	-	2,267	-
Other	S06	-	-	-	-	-
Total	S07	109,313	-	-	109,313	-
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	8,499	-	-	8,499	-
Charitable activities	S09	83,617	-	-	83,617	-
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	92,116	-	-	92,116	-
Net income/(expenditure) before investment gains/(losses)	S13	17,197	-	-	17,197	-
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	17,197	-	-	17,197	-
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	17,197	-	-	17,197	-
Reconciliation of funds:						
Total funds brought forward	S21	-	-	-	-	-
Total funds carried forward	S22	17,197	-	-	17,197	-

Section B Balance sheet

	Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	48,895	-	-	48,895	-
Total current assets	B10	48,895	-	-	48,895	-
Creditors: amounts falling due within one year (Note 20)	B11		-	-	-	-
Net current assets/(liabilities)	B12	48,895	-	-	48,895	-
Total assets less current liabilities	B13	48,895	-	-	48,895	-
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	48,895	-	-	48,895	-
Funds of the Charity						
Endowment funds (Note 27)	B17	-			-	-
Restricted income funds (Note 27)	B18		-		-	-
Unrestricted funds	B19	48,895		-	48,895	-
Revaluation reserve	B20				-	
Total funds	B21	48,895	-	-	48,895	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	796	-	-	796	-
	Gift Aid	390	-	-	390	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	1,186	-	-	1,186	-
Charitable activities:	Fees	104,446	-	-	104,446	-
	Uniform sales	582	-	-	582	-
	Commission	102	-	-	102	-
	Other	675	-	-	675	-
	Total	105,806	-	-	105,806	-
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	54	-	-	54	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	54	-	-	54	-
Separate material item of income:	Fundraising activities	2,267	-	-	2,267	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	2,267	-	-	2,267	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		109,313	-	-	109,313	-

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	60	-
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	69,562	-
Social security costs	3,313	-
Pension costs (defined contribution scheme)		
Other employee benefits	-	-
Total staff costs	72,875	-

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

This year	Last year
£	£
-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-

The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-

Please state the accounting policy for any redundancy or termination payments		

Note 24 Cash at bank and in hand

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	48,895	-
Other	-	-
Total	48,895	-

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	running of the pre-school	-	109,313	- 92,116	31,697	-	48,895
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	-	109,313	- 92,116	31,697	-	48,895

The amount in transfers is from the previous charity that ran the pre-school that ceased on 31st August 2019

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

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Independent examiner's statement

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	Legge.	**Date:**	20/12/2020
Name:	Marina Legge		
Relevant professional qualification(s) or body (if any):	ACCA		
Address:	G02 Terriers House, Amersham Road High Wycombe Bucks HP13 5AJ		

CHARITY COMMISSION FOR ENGLAND AND WALES

The Woodland Pre-School (Downley) CIO			Charity No (if any)	1181991	
Annual accounts for the period					
Period start date		To	Period end date	31/07/2020	

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	1,186	-	-	1,186	-
Charitable activities	S02	105,806	-	-	105,806	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	54	-		54	-
Fundraising activities	S05	2,267	-	-	2,267	-
Other	S06	-	-	-	-	-
Total	S07	109,313	-	-	109,313	-
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	8,499	-	-	8,499	-
Charitable activities	S09	83,617	-	-	83,617	-
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	92,116	-	-	92,116	-
Net income/(expenditure) before investment gains/(losses)	S13	17,197	-	-	17,197	-
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	17,197	-	-	17,197	-
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	17,197	-	-	17,197	-
Reconciliation of funds:						
Total funds brought forward	S21	-	-	-	-	-
Total funds carried forward	S22	17,197	-	-	17,197	-

Section B Balance sheet

	Guidance Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	48,895	-	-	48,895	-
Total current assets	B10	48,895	-	-	48,895	-
Creditors: amounts falling due within one year (Note 20)	B11		-	-	-	-
Net current assets/(liabilities)	B12	48,895	-	-	48,895	-
Total assets less current liabilities	B13	48,895	-	-	48,895	-
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	48,895	-	-	48,895	-
Funds of the Charity						
Endowment funds (Note 27)	B17	-			-	-
Restricted income funds (Note 27)	B18		-		-	-
Unrestricted funds	B19	48,895		-	48,895	-
Revaluation reserve	B20				-	
Total funds	B21	48,895	-	-	48,895	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	796	-	-	796	-
	Gift Aid	390	-	-	390	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	
	Total	1,186	-	-	1,186	-
Charitable activities:	Fees	104,446	-	-	104,446	-
	Uniform sales	582	-	-	582	-
	Commission	102	-	-	102	-
	Other	675	-	-	675	-
	Total	105,806	-	-	105,806	-
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	54	-	-	54	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	54	-	-	54	-
Separate material item of income:	Fundraising activities	2,267	-	-	2,267	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	2,267	-	-	2,267	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		109,313	-	-	109,313	-

Section C Notes to the accounts

Note 10 Details of certain items of expenditure

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	60	-
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-

Note 11 Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	69,562	-
Social security costs	3,313	-
Pension costs (defined contribution scheme)		
Other employee benefits	-	-
Total staff costs	72,875	-

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

This year	Last year
£	£
-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

	This year	Last year
	£	£
Total amount of payment	-	-

The nature of the payment (cash, asset etc.)		

	This year	Last year
	£	£
The extent of redundancy funding at the balance sheet date	-	-

Please state the accounting policy for any redundancy or termination payments		

Note 24 Cash at bank and in hand

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	48,895	-
Other	-	-
Total	48,895	-

Section C Notes to the accounts (cont)

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the blanace sheet.

**** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds***

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	running of the pre-school	-	109,313	- 92,116	31,697	-	48,895
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
		Total Funds	-	109,313	- 92,116	31,697	-	48,895

The amount in transfers is from the previous charity that ran the pre-school that ceased on 31st August 2019