

ITC TAMIL CENTRE

England & Wales · Charity number 1181972

Details

Status Registered

Legal form CIO

Registered 2019-02-11

Register [View on the Charity Commission register](#)

Contact

Address 30 The Crescent
New Malden
Surrey
KT3 3LH

Phone +44 7770 029617

Email info@itc-uk.org

Website www.itc-uk.org

Activities

Objects: 1) FOR THE PUBLIC BENEFIT TO ADVANCE THE EDUCATION OF THE PUBLIC AND IN PARTICULAR, YOUNG PEOPLE, WITHIN THE ROYAL BOROUGH OF KINGSTON UPON THAMES AND ITS ENVIRONS IN TAMIL CULTURE AND ITS LANGUAGE, ARTS AND HERITAGE IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION AND CO-ORDINATION OF WORKSHOPS, COURSES AND EVENTS AND LANGUAGE CLASSES.2) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY, DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: ITC Tamil centre was formed to advance the rich heritage of the Tamil culture through an education programme to all the communities particularly to the younger people. It does this by organising regular classes in Tamil language, music and dance, by providing public performances and workshops, by celebrating cultural festivals. It also provides recreational and sports activities.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Kingston Upon Thames
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£57,298	£56,607	-	-
2024-07-31	£77,210	£71,177	-	-
2023-03-31	£41,239	£37,472	-	-
2022-03-31	£27,558	£24,545	-	-
2021-03-31	£22,306	£16,180	-	-
2020-03-31	£55,617	£52,488	-	-

Trustees

Name	Role	Appointed
Nagamany Veerasingham Kuralarasu	Chair	2023-07-01
ARUMUGAM GANGESWARAN		2022-07-16
Balasingham Ravindran		2021-09-03
Dr Pirabakaran Navaratnam		2025-08-29
Dr VIVEKANANDAN PONNAMPALAM		2023-07-01
KANAGASABAI ILANKOVAN		2019-02-09
Kanagasabai Sriskanthaverl		2025-08-29
MAHESWARAN SHANKAR		2019-02-09
Naganathan Nagendra		2021-09-03
Ramanan Mangalajeyanathan		2023-07-01
SARAVANAMUTTHU BALENDRAN		2022-07-16
Satheesan Paramalingam		2023-07-01
Seevaratnam Jegandan		2022-07-16
Sinnathamby Velkrishna		2020-11-28

ITC TAMIL CENTRE

England & Wales - Charity number 1181972

Accounts

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2025

Trustees' Report

The trustees who served during the year were as follows:

Dr S Jeganthan	Chairman
Mr S Bhranavarooban	Secretary
Mr S Velkrishna	Treasurer
Mr A Gangeswaran	
Mr K Kuppuswamy	
Mr K Ilankovan	
Mr N Nagendra	
Dr.P.Vivekanandan	
Mr B Ravindran	
Mr K Sriskanthaverl	
Mr S Arunthavakumaran	
Mr Y Jeyakanth	
Mr V Kuralarasu	
Mr R Balendran	
Mr.P.Satheesan	
Mr.M.Ramanan	

Structure, governance and management

ITC Tamil Centre is a Charitable Incorporated Organisation (CIO), governed by a Constitution based on the Charity Commission's Association Model. The Constitution was adopted on 9 February 2019. The charity is registered with the Charity Commission under registration number 1181972.

Trustees are appointed in accordance with the provisions set out in the Constitution and are elected annually at the Annual General Meeting (AGM).

Membership of the charity is open to individuals, corporate bodies, and organisations that are interested in furthering the purposes and objectives of the charity.

ITC Tamil Centre CIO
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Trustees' Annual Report for the period ending 31 July 2025

Structure, Governance and Management

Governing Document

ITC Tamil Centre CIO is governed by its constitution and is managed by a Board of Trustees, who are responsible for the overall governance and strategic direction of the organisation.

Governance Structure

The Board of Trustees has overall responsibility for the organisation's management, including policy development, forward planning, financial oversight, quality assurance, and monitoring and evaluation.

The day-to-day operations of the organisation are delegated to part-time administrative staff and teaching staff, who are responsible for delivering programmes and services.#

Appointment, Induction and Training of Trustees

Trustees are appointed in accordance with the organisation's governing document.

New trustees receive an induction at the first Board meeting of the financial year. This includes an overview of the organisation's activities, governance responsibilities, and key policies.

Ongoing training and development are provided through presentations and discussions at Trustee Board meetings. Policies and procedures are reviewed on a rolling basis to ensure they remain up to date and effective. Additional governance training is arranged for trustees as required.

Risk Management and Internal Controls

The Trustees are responsible for ensuring that the organisation has appropriate systems of internal control, both financial and operational. These systems are designed to provide reasonable assurance against material misstatement or loss.

During the reporting period, Trustees have reviewed the major financial and operational risks facing the organisation and have monitored the implementation of appropriate controls. These measures are intended to safeguard the organisation, its beneficiaries, staff, volunteers, and the wider public.

Organisational Structure

The organisation operates with a clear division between governance and operational delivery. Strategic decisions are taken by the Board of Trustees, while operational activities are delivered by staff and volunteers.

Objectives and Activities

Strategic Development

ITC Tamil Centre operates within a strategic framework to achieve its charitable objectives. A business plan was developed following consultation with stakeholders in 2017 and subsequently reviewed and updated in 2019.

The key strategic priorities identified are:

- Building a strong organisational infrastructure
- Improving existing services
- Developing new services
- Strengthening community engagement and participation

Policies and Procedures

The organisation maintains and regularly reviews key policies to ensure effective governance and compliance. These include:

- Financial Control Policy
- Reserves Policy
- Equal Opportunities Policy
- Safeguarding (Child Protection) Policy
- Health and Safety Policy

All policies are reviewed annually or as required.

Public Benefit

The Trustees confirm that they have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

As a community-based organisation, ITC Tamil Centre is committed to promoting Tamil language, arts, and cultural heritage for the benefit of the wider community. The organisation strives to remain inclusive, accessible, and responsive to the needs of the diverse communities it serves within the Royal Borough of Kingston upon Thames.

Plans for the Future

The organisation will continue to strengthen its governance, expand its services, and enhance community engagement to ensure it remains relevant and sustainable in meeting its charitable objectives.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2025

ITC Tamil centre works in collaboration with other strategic organisations within the Borough including Kingston Racial and Equalities Council, Kingston Voluntary Action and Global Arts Kingston.

ITC Tamil Centre also partners in joint activities with the local authority and other community organisations.

Objectives and activities

The objects of the charity set out in the governing document are for public benefit, by way of education of the public, and in particular young people, within the Royal Borough of Kingston Upon Thames and its environs, in Tamil culture and its language, arts and heritage by the provision and co-ordination of workshops, courses, events and language classes.

The provision of the above facilities is in the interest of social welfare for recreation or other leisure time occupation of individuals by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances with the object of improving their lives. We are grateful for the many hours volunteers, including member volunteers, have spent in successfully carrying out the above activities.

In order to achieve these objectives ITC Tamil centre organises the following main areas of work in furtherance of its public benefit duties:

Kingston Tamil School

For the public benefit to advance education and culture through classes in Tamil language, music, dance, celebration of cultural and all faith festivals

ITC Fine Arts

For the public benefit to advance performing arts through provision of workshops in music dance and theatre productions

ITC Youth Sports Club

For the public benefit to provide recreational activities through coaching and events in a variety of youth and sporting activities

Kingston Community Centre

For the public benefit to provide welfare activities, advice and information for adults

ITC Tamil Centre CIO
Charity Registration Number: 1181972
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Achievements and performance

Between August 2024 and July 2025, ITC Tamil Centre has worked and executed the following activities:

- Classes every Saturday in Tamil language, vocal and variety of instrumental music and South Indian dance based at Tolworth Girls School in line with main stream school term dates.
- Regular talks/ speeches about Tamil heritage and culture by scholars
- Running workshops leading to performances
- Football / Netball / Cricket practices on weekends and summer vacation.
- Participating in friendly matches
- Running keep fit classes
- Providing advice and information

Our events:

The events listed below are those we organise annually which are key to advance and educate the public in our rich culture and traditions by encouraging our students to showcase what they have learnt in a classroom environment. They are well attended by parents, friends and local diverse communities. Other local community/cultural organisations are invited to attend and learn about our traditions and culture. The events are free of charge and a small fee is charged for some events to cover the cost.

Medical camp – 28 September 2024

ITC Community Centre organised a free cancer awareness seminar for parents and young people, focusing on the importance of recognising early signs and symptoms, understanding different types of cancer, and promoting prevention and early detection.

The session was delivered by medical professionals associated with the NHS, who provided valuable information and answered questions from attendees.

The seminar helped raise awareness, address common concerns, and support families in making informed decisions about their health and wellbeing.

Navarathiri - 12 October 2024

In tradition with our culture, we celebrated this 'festival of nine nights' on Saturday, 12 October 2024 on the tenth day of Navaratri. All performances are given by our Tamil School students and with the support of our teachers. The traditional Navarathri food is also served as part of the celebrations. This event was well attended by all communities.

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Trustees' Annual Report for the period ending 31 July 2025

Annual Innovation Talent show and Deepavali Celebration -16 November 2024

Our programme, "Innovations", was held at Tolworth Girls' School to coincide with the Diwali celebrations. The event aimed to showcase and educate the wider community in traditional and classical fine arts.

It was a vibrant and engaging occasion featuring music, dance, and orchestral performances by students and emerging artists. The programme also embraced inclusivity by inviting other communities and organisations to share and celebrate their cultural traditions.

This year's event incorporated a talent show format, encouraging friendly competition and helping to identify and nurture talent within the community. Participants demonstrated a wide range of abilities across music, dance, and instrumental performance, highlighting the depth of creativity and artistic potential among young people.

Overall, "Innovations" provided a valuable platform for cultural exchange, artistic development, and community engagement, while celebrating the spirit of Diwali.

Sports Awards Night – 7 December 2024:

The netball / football players who participated and performed well in tournaments with other organisations were awarded trophies and certificates for their performances. This is to award the winners and motivate them to perform better.

Christmas celebrations – 14 December 2024:

ITC has an equal opportunity policy to embrace and respect all cultures and faiths. This programme was organised during the day mainly for the children and parents to reflect the spirit and traditions of Christmas. Children performed nativity plays, songs and talks about Christmas. Father Christmas also joined and gave presents to the children.

Thai Pongal - 18 January 2025

Organised during the day at our school nearest Saturday to the Thai Pongal day. Children are encouraged to learn about this auspicious festival and participate in related activities. We hold drawing competition for our school children, to bring out their imagination about the purpose of and how the Pongal celebration is carried out. Further we exhibit how a typical Pongal would be celebrated with a display with "Kolam, Pot, etc". We end the day with serving the traditional 'Thai Pongal Pukkai' and other short-eats "Vadai, Kadali" etc. Parents of students and local residents from various communities attend and enjoy the traditions.

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Kingston Heritage Festival 2025 – 19 January 2025

ITC Tamil Centre's object is education of the public in Tamil culture and its language, arts and heritage. Kingston Heritage group organised a Tamil Heritage festival to celebrate Thai Pongal (Harvest festival) and the heritage month on 19th January 2025. It is a collaborative event of Community Centre for Development and the Tamil Schools including Kingston Tamil School with Kingston Council. It was a successful event held in the Richard Challoner School in New Malden with a parade, Tamil traditional music, dance and heritage exhibition.

Medical camp – 25 January 2025

ITC Community Centre organised a free vaccination awareness seminar for parents and young people, focusing on the importance of the flu and COVID-19 vaccines. The session was delivered by medical professionals associated with the NHS.

The seminar helped raise awareness, address common concerns, and support families in making informed decisions about vaccination.

Medical camp – 8 March 2025

ITC Community Centre organised a free HPV vaccination awareness seminar for parents and young people, highlighting the importance of the HPV vaccine. The session was delivered by medical professionals associated with the NHS.

The NHS speakers provided clear and informative guidance on:

- What HPV is, Why it is important to be aware of it, How it is transmitted
- How individuals can protect themselves, including the benefits of vaccination

The seminar helped raise awareness, address common concerns, and encourage informed decision-making among families.

39th Anniversary Cultural Evening – 29 March 2025

The anniversary cultural show was organised on 29 March 2025. The performances were given by our Tamil School students who have been attending regular classes throughout the year. The items performed were traditional dramas, speeches, poetry readings, storytelling, vocal, instrumental music, Bharatha Natyam dance and traditional tales presented as a puppet show. This programme was held at Tolworth Girls' school large hall. Sir Ed Davey MP for Kingston and Surbiton, Mr. John Azah CEO of Kingston Race and Equalities Council and Parents and local residents from diverse communities also attended.

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Sports day - 5 July 2025

Although we are a cultural organisation, yet we still encourage our students to be physically active and fit. Our annual sports day was organised on 5 July 2025 at the sports ground in Tolworth Girls School to give them that opportunity to participate in sports activities. It was a competitive event between three inter-houses and is contested in athletics, football and netball. It is the first outdoor event for many of our students. They thoroughly enjoyed the participation in athletic and fun races.

Financial review

As at 31 July 2025 the cash at bank was £52k in Unrestricted Funds. The funds are held to cover ongoing operational costs in the event of a loss of income and to meet any unforeseen expenditure and winding down costs that may occur in line with the reserve policy.

Reserves Policy

The main aim of the Trustees is to ensure that ITC Tamil Centre holds adequate reserves for working capital purposes and has sufficient funds to meet contractual liabilities and winding down costs, were the organisation to close. This includes redundancy pay, were there to be any employees, amounts due to creditors and commitments under contracts.

In addition to the contingency reserve, the current general unrestricted will be used for administration and running costs, as well as fundraising and project planning.

The main sources of income for the period ended 31 July 2025 has been tuition fees, and fund raising events.

The Trustees declare that they have approved the above Trustees' report.

ITC Tamil Centre CIO
Registered charity No. 1181972
Registered office:
20 Beechcroft Avenue
New Malden
Surrey KT3 3EG

Dr S Jeganthan
Chairman

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 July 2025
Registered charity number 1181972
Statement of Financial Activities for the year ended 31 July 2025

	2,025 Total funds £	2,024 Total funds £
Income		
Donations	1,869	1,480
Membership subscriptions	3,165	3,850
Administrative Contribution	0	610
Tuition, Training and match fees	19,946	29,122
Net Ball	15,305	15,734
Sports Day	2,281	5,681
Sports Night	2,216	3,038
Cultural Show	3,205	6,292
Yoga Class	175	355
Canteen Income	2,355	0
Talent Show	0	822
Finearts Classes Rent received	3,390	3,871
Hall Hire	500	690
Web Advert Received	0	280
Interest	244	135
Exame Fees	200	3,883
Other income	2,447	1,367
Total income	57,298	77,210
Expenditure		
Venue hire and rental	15,821	20,628
Cultural Show expenses	2,318	3,651
Net Ball Expenses	16,104	15,295
Sports Day	2,347	4,665
Sports Night	2,069	2,256
Talent Show and other expenses	0	169
Teaching and coaching costs	13,082	14,521
Sundry	2,172	1,554
Stationery	103	199
Microsoft Maintenance	516	550
Insurance	736	699
Exame Fees	178	3,883
Card Charges	316	393
Depreciation	121	152
Bad debt written off	100	1,225
Administration	625	1,337
Total expenditure	56,607	71,177
Net income for the period to 31 July 2025	691	
Unrestricted funds b/fd	48,672	48,672
Add: Community centre Balance B/F	0	0
Unrestricted funds carried forward as at 31 July 2025	49,363	48,672

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 July 2025
Registered charity number 1181972
Balance Sheet as at 31 July 2025

	2,025 Total funds £	2,024 Total funds £
Fixed assets	485	606
Current assets		
Stock	1,534	575
Debtors	2,346	2,900
Cash at bank	50,387	50,644
Cash in hand	931	939
Total current assets	55,198	55,058
less:		
Current liabilities		
Trade creditors - amounts falling due within one year	2,809	4,047
Accrued expenses	566	
Total current liabilities	3,375	4,047
Net current assets	51,823	51,011
Total assets	52,308	51,617
Charity's Funds:		
Designated Special purposes fund		
Balance brought forward from Last Year	2,945	2,945
	0	0
	2,945	2,945
Unrestricted funds		
Balance brought forward from Last Year	48,672	48,672
Add: Community centre Balance B/F	0	0
Surplus for the period to 31 July 2025	691	0
	49,363	48,672
Total Unrestricted Funds	52,308	51,617

The accounts of the charity have been prepared under the accruals concept and in accordance with the Charities Act.

There are five divisions within the charity:

- Tamil Centre
- Kingston Tamil School
- Youth Sports Club
- Fine Arts
- Community Centre

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the year ended 31 July 2025 the charity did not have any Restricted or Endowed funds and approved by Trust Board on 16th August 2025.

Signed on behalf of all the Trustees:



Dr Jegandan
Chairman

06/12/2025
Date:



Mr Velkrishna
Treasurer



Section A

Independent Examiner's Report

Report to the trustees

ITC TAMIL CENTRE CID

On accounts for the year
ended

31/07/2025 Charity no (if any) 1121972

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 27/08/2025

Name: Saranraj Sivasubramanian

Relevant professional
qualification(s) or body

Association of Chartered Certified Accountants

(if any):

Address: Flat 19, 223 Stafford Road
Croydon
CE0 4FA

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ITC TAMIL CENTRE

England & Wales - Charity number 1181972

Accounts

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2024.

Trustees' Report

The Trustees of ITC Tamil Centre CIO were elected at the AGM held on 1 July 2023.

Mr Maheswaran Shankar	-	Chair
Dr Seevaratnam Jegandan	-	Secretary
Mr Arumugam Gangeswaran	-	Treasurer
Mr Karthi Kumar Kuppuswamy		
Mr Kanagasabai Ilankovan		
Mr Naganathan Nagendra		
Dr. Vivekanandan Ponnampalam		
Mr Balasingham Ravindran		
Mr.Sinnathamby Velkrishna		
Mr. Yogarajah Jayakanth		
Mr. Bhranavaruban Sivapragasam		
Mr. Nagamany Veerasingham Kuralarasu		
Mr. Ramanan Mangalajeyanathan		
Mr. Rajendram Balendran		
Mr. Satheesan Paramalingam		

Structure, governance and management

The governing document of the charity by way of a Charitable Incorporated Organisation (CIO) is a Constitution based on the charity commission's Association Model adopted on 09 February 2019. The registration number is 1181972.

Trustees are appointed annually at the Annual General Meeting.

Membership of the charity is open to any individual, a corporate body or organisation Interested in furthering the purposes and objects of the charity.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2024

The governance of the organisation is vested in a board of trustees. It has overall responsibility for management, policy, forward planning, finance, quality, monitoring and evaluation. The operation of activities are delegated to admin staff and teachers who work on a part time basis.

Induction and Training of Trustees

Induction and training of trustees is covered as presentations at the Trustee Board meetings. The new trustees normally receive their induction at the first meeting of the financial year. The policies and procedures are reviewed on a rolling program basis at the Trustee board meetings. Governance training for the trustees is organized on a need basis.

Risks and Internal Control

The Trustees have overall responsibility for ensuring that ITC Tamil Centre has appropriate systems of control, both financial and operational. These systems are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. During the Period, the Trustees continued to review the major financial and operational risks facing ITC Tamil Centre and continue to monitor on a regular basis the implementation of any changes necessary to ensure that, as far as is reasonable, controls are in place to protect the organisation, its members, those working for it, the general public and other stakeholders.

Strategic Development

ITC Tamil Centre operates within a strategic framework in order to meet the objectives. The current business plan prepared with wider consultation with stake holders in 2017 was reviewed and updated in 2019.

The key issues identified to tackle as priorities are:

- Building a strong infrastructure
- Improving Current services:
- Incorporating new service developments
- Community buy-in

ITC Tamil centre has Financial Control policy, Reserve Policy, Equal Opportunity Policy, Child Safe Guarding Policy, Health and Safety policy in place which are reviewed annually.

As a community organisation, it is vital ITC Tamil centre continues to represent the communities it serves, at all levels, and remains relevant and connected to the wider borough of Kingston upon Thames.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2024

ITC Tamil centre works in collaboration with other strategic organisations within the Borough including Kingston Racial and Equalities Council, Kingston Voluntary Action and Global Arts Kingston.

ITC Tamil Centre also partners in joint activities with the local authority and other community organisations.

Objectives and activities

The objects of the charity set out in the governing document are for public benefit, by way of education of the public, and in particular young people, within the Royal Borough of Kingston Upon Thames and its environs, in Tamil culture and its language, arts and heritage by the provision and co-ordination of workshops, courses, events and language classes.

The provision of the above facilities is in the interest of social welfare for recreation or other leisure time occupation of individuals by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances with the object of improving their lives. We are grateful for the many hours volunteers, including member volunteers, have spent in successfully carrying out the above activities.

In order to achieve these objectives ITC Tamil centre organises the following main areas of work in furtherance of its public benefit duties:

Kingston Tamil School

For the public benefit to advance education and culture through classes in Tamil language, music, dance, celebration of cultural and all faith festivals

ITC Fine Arts

For the public benefit to advance performing arts through provision of workshops in music dance and theatre productions

ITC Youth Sports Club

For the public benefit to provide recreational activities through coaching and events in a variety of youth and sporting activities

Kingston Community Centre

For the public benefit to provide welfare activities, advice and information for adults

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2024

Achievements and performance

Between April 2023 and July 2024 ITC Tamil Centre has worked and executed the following activities:

- Classes every Saturday in Tamil language, vocal and variety of instrumental music and South Indian dance based at Tolworth Girls School in line with main stream school term dates.
- Regular talks/ speeches about Tamil heritage and culture by scholars
- Running workshops leading to performances
- Football / Netball / Cricket practices on weekends and summer vacation.
- Participating in friendly matches
- Running keep fit classes
- Providing advice and information

Our events:

The events listed below are those we organise annually which are key to advance and educate the public in our rich culture and traditions by encouraging our students to showcase what they have learnt in a classroom environment. They are well attended by parents, friends and local diverse communities. Other local community/cultural organisations are invited to attend and learn about our traditions and culture. The events are free of charge and a small fee is charged for some events to cover the cost.

37th Anniversary Cultural Evening – 1 April 2023

The anniversary cultural show was organised on 1 April 2023. The performances were given by our Tamil School students who have been attending regular classes throughout the year. The items performed were traditional dramas, speeches, poetry readings, storytelling, vocal, instrumental music, Bharatha Natyam dance and traditional tales presented as a puppet show. This programme was held at Tolworth Girls' school large hall. Sir Ed Davey MP for Kingston and Surbiton, Cllr M.Yoganathan Mayor of RBK, Mr.John Azah CEO of Kingston Race and Equalities Council and Parents and local residents from diverse communities also attended.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2024

Sports day - 8 July 2023

Although we are a cultural organisation, yet we still encourage our students to be physically active and fit. Our annual sports day was organised on 8 July 2023 at the sports ground in Tolworth Girls School to give them that opportunity to participate in sports activities. It was a competitive event between three inter-houses and is contested in athletics, football and netball. It is the first outdoor event for many of our students. They thoroughly enjoyed the participation in athletic and fun races.

New Arts class for students - 7 October 2023

Kingston Tamil school started classes in painting arts due to popular demand. The class started with five students but has grown into double figures at 11 students.

Medical camp – 4 November 2023

ITC community Centre organised this free medical camp for parents and children. GP's and Dentists conducted a well being session with medical check-up including dentist and wellbeing advice session. We are grateful for a few of our old students who are in medical profession provided their services.

Annual Innovation Talent show and Deepavali Celebration -18 November 2023

Our programme titled 'Innovations' which showcases and educates the public in traditional classic Fine Arts was held at Tolworth Girls School to coincide with Diwali celebration. It was an event filled with music, dance and orchestra performed by students and budding artistes. Other communities and organisations were also invited to showcase their cultures. This year it was a talent show to encourage competitive participation and spotting talents within the community. Many students showed their talents in music, Dance and instruments.

Navarathiri - 21 October 2023

In tradition with our culture, we celebrated this 'festival of nine nights' on Saturday, 21 October 2023 on the sixth day of Navarathri. All performances are given by our Tamil School students and with the support of our teachers. The traditional Navarathri food is also served as part of the celebrations. This event was well attended by all communities.

Estate planning – 2 December 2023

ITC community Centre organised this free estate planning seminar for parents and children. Free estate planning seminar advice session about will writing and financial estate planning. We are grateful for old student who is a practicing legal professional for providing their services.

Christmas celebrations - 9 December 2023:

ITC has an equal opportunity policy to embrace and respect all cultures and faiths. This programme was organised during the day mainly for the children and parents to reflect the spirit and traditions of Christmas. Children performed nativity plays, songs and talks about Christmas. Father Christmas also joined and gave presents to the children.

Sports Awards Night - 9 December 2023:

The netball / football players who participated and performed well in tournaments with other organisations were awarded trophies and certificates for their performances. This is to award the winners and motivate them to perform better.

Thai Pongal - 20 January 2024

Organised during the day at our school – nearest Saturday to the Thai Pongal day. Children are encouraged to learn about this auspicious festival and participate in related activities. We hold drawing competition for our school children, to bring out their imagination about the purpose of and how the Pongal celebration is carried out. Further we exhibit how a typical Pongal would be celebrated with a display with “Kolam, Pot, etc”. We end the day with serving the traditional 'Thai Pongal Pukkai” and other short-eats “Vadai, Kadali” etc. Parents of students and local residents from various communities attend and enjoy the traditions.

Kingston Heritage Festival 2024 – 21 January 2024

ITC Tamil Centre’s object is education of the public in Tamil culture and its language, arts and heritage. Kingston Heritage group organised a Tamil Heritage festival to celebrate Thai Pongal (Harvest festival) and the heritage month on 21st January 2024. It is a collaborative event of Community Centre for Development and the Tamil Schools including Kingston Tamil School with Kingston Council. It was a successful event held in the Jubilee square in New Malden with Tamil traditional music, dance and heritage exhibition.

Medical camp – 1 February 2024

ITC community Centre organised this free seminar for parents and children about the importance of winter vaccine presented by medical staff associated with NHS.

38th Anniversary Cultural Evening – 24 February 2024

The anniversary cultural show was organised on 24 February 2024. The performances were given by our Tamil School students who have been attending regular classes throughout the year. The items performed were traditional dramas, speeches, poetry readings, storytelling, vocal, instrumental music, Bharatha Natyam dance and traditional tales presented as a puppet show. This programme was held at Tolworth Girls' school large hall. Sir Ed Davey MP for Kingston and Surbiton, Mr. John Azah CEO of Kingston Race and Equalities Council and Parents and local residents from diverse communities also attended.

Sports day - 22 June 2024

Although we are a cultural organisation, yet we still encourage our students to be physically active and fit. Our annual sports day was organised on 22 June 2024 at the sports ground in Tolworth Girls School to give them that opportunity to participate in sports activities. It was a competitive event between three inter-houses and is contested in athletics, football and netball. It is the first outdoor event for many of our students. They thoroughly enjoyed the participation in athletic and fun races.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 July 2024

Financial review

As at 31 July 2024 the cash at bank was £51k in Unrestricted Funds. The funds are held to cover ongoing operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur in line with the reserve policy.

Reserves Policy

The main aim of the Trustees is to ensure that ITC Tamil Centre holds adequate reserves for working capital purposes and has sufficient funds to meet contractual liabilities and winding down costs, were the organisation to close. This includes redundancy pay, were there to be any employees, amounts due to creditors and commitments under contracts.

In addition to the contingency reserve, the current general unrestricted will be used for administration and running costs, as well as fundraising and project planning.

The main sources of income for the period ended 31 July 2024 has been tuition fees, and fund raising events.

The Trustees declare that they have approved the above Trustees' report.

ITC Tamil Centre CIO
Registered charity No. 1181972
Registered office:
20 Beechcroft Avenue
New Malden
Surrey KT3 3EG

Mr Maheswaran Shankar
Chairman


ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 July 2024
Registered charity number 1181972
Balance Sheet as at 31 July 2024


	2,024	2,023
	Total	Total
	funds	funds
	£	£
Fixed assets		
	606	758
	0	
Current assets	0	
Stock	575	1,089
Debtors	2,900	4,583
Cash at bank	50,644	46,384
Cash in hand	939	150
Total current assets	55,058	52,206
less:		
Current liabilities		
Trade creditors - amounts falling due within one year	4,047	2,790
Accrued expenses	0	4,589
Total current liabilities	4,047	7,379
Net current assets	51,011	44,827
Total assets	51,617	45,585
Charity's Funds:		
Designated Special purposes fund		
Balance brought forward from Last Year	2,195	2,195
Received for the period to 31 March 2021	750	750
	2,945	2,945
Unrestricted funds		
Balance brought forward from Last Year	42,640	37,204
Add: Community centre Balance B/F	0	1,669
Surplus for the period to 31 July 2024	6,032	3,767
	48,672	42,640
Total Unrestricted Funds	51,617	45,585

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the year ended 31 July 2024 the charity did not have any Restricted or Endowed funds and approved by Trust Board on 24 th August 2024.

Signed on behalf of all the Trustees:


 Mr Maheswaran Shankar
 Chairman


 Mr Arumugam Gangeswaran
 Treasurer

Date:

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 July 2024
Registered charity number 1181972
Statement of Financial Activities for the year ended 31 July 2024

	2,024	2,023
	Total	Total
	funds	funds
	£	£
Income		
Donations	1,480	3,780
Membership subscriptions	3,850	2,970
Administrative Contribution	610	0
Tuition, Training and match fees	29,122	18,494
Net Ball	15,734	
Sports Day	5,681	2,595
Sports Night	3,038	1,855
Cultural Show	6,292	7,247
Yoga Class	355	250
11+Class	0	239
Talent Show	822	880
Finearts Classes Rent received	3,871	1,667
Hall Hire	690	1,100
Web Advert Received	280	0
Interest	135	28
Exame Fees	3,883	0
Other income	1,367	134
Total income	77,210	41,239
Expenditure		
Venue hire and rental	20,628	10,375
Cultural Show expenses	3,651	3,993
Net Ball Expenses	15,295	
Sports Day	4,665	2,161
Sports Night	2,256	1,493
Talent Show and other expenses	169	538
Teaching and coaching costs	14,521	11,324
Sundry	1,554	204
Stationery	199	
Microsoft Maintenance	550	0
Insurance	699	679
Exame Fees	3,883	
Card Charges	393	
Depreciation	152	190
Bad debt written off	1,225	4,619
Administration	1,337	1,897
Total expenditure	71,177	37,472
Net income for the period to 31 July 2024	6,032	3,767
Unrestricted funds b/fd	42,640	37,204
Add: Community centre Balance B/F	0	1,669
Unrestricted funds carried forward as at 31 July 2024	48,672	42,640


ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 July 2024
Registered charity number 1181972
Balance Sheet as at 31 July 2024

	2,024	2,023
	Total	Total
	funds	funds
	£	£
Fixed assets		
	606	758
	0	
Current assets	0	
Stock	575	1,089
Debtors	2,900	4,583
Cash at bank	50,644	46,384
Cash in hand	939	150
Total current assets	<u>55,058</u>	<u>52,206</u>
less:		
Current liabilities		
Trade creditors - amounts falling due within one year	4,047	2,790
Accrued expenses	0	4,589
Total current liabilities	<u>4,047</u>	<u>7,379</u>
Net current assets	51,011	44,827
Total assets	<u><u>51,617</u></u>	<u><u>45,585</u></u>
Charity's Funds:		
Designated Special purposes fund		
Balance brought forward from Last Year	2,195	2,195
Received for the period to 31 March 2021	750	750
	<u>2,945</u>	<u>2,945</u>
Unrestricted funds		
Balance brought forward from Last Year	42,640	37,204
Add: Community centre Balance B/F	0	1,669
Surplus for the period to 31 July 2024	6,032	3,767
	<u>48,672</u>	<u>42,640</u>
Total Unrestricted Funds	<u><u>51,617</u></u>	<u><u>45,585</u></u>

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the year ended 31 July 2024 the charity did not have any Restricted or Endowed funds and approved by Trust Board on 24 th August 2024.

Signed on behalf of all the Trustees:


 Mr Maheswaran Shankar
 Chairman


 Mr Arumugam Gangeswaran
 Treasurer

Date:



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
ITC TAMIL CENTRE

On accounts for the year ended

31.07.2024	Charity no (if any)	1181972
------------	----------------------------	---------

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 29.08.2024

Name: Saranraj Sivasubramaniam

Relevant professional qualification(s) or body

ACCA

(if any):

--

Address:

Flat – 49, Waddon House, 283 Stafford Road

Wallington

CR0 4FA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

ITC TAMIL CENTRE

England & Wales - Charity number 1181972

Accounts

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2023.

Trustees' Report

The Trustees of ITC Tamil Centre CIO were elected at the AGM held on 16 July 2022.

Mr Kathirgamu Naganathan	-	Chairman
Mr Selvanayagam Arunthavakumaran	-	Secretary
Mr Arumugam Gangeswaran	-	Treasurer
Dr Seevaratnam Jegandan	-	
Dr Amirthalingam Baheerathan		
Mr Karthi Kumar Kuppuswamy		
Mr Kanagasabai Ilankovan		
Mr Balasingham Ravindran		
Mr Naganathan Nagendra		
Mr Jeyanolipavan Raviraj		
Mr Maheswaran Shankar		
Mr Kanagasabai Sriskanthaverl		
Mr Sinnathamby Velkrishna		
Mr. Yogarajah Jayakanth		
Mr. Rajendram Balendran		

Structure, governance and management

The governing document of the charity by way of a Charitable Incorporated Organisation (CIO) is a Constitution based on the charity commission's Association Model adopted on 09 February 2019. The registration number is 1181972.

Trustees are appointed annually at the Annual General Meeting.

Membership of the charity is open to any individual, a corporate body or organisation Interested in furthering the purposes and objects of the charity.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2023

The governance of the organisation is vested in a board of trustees. It has overall responsibility for management, policy, forward planning, finance, quality, monitoring and evaluation. The operation of activities are delegated to admin staff and teachers who work on a part time basis.

Induction and Training of Trustees

Induction and training of trustees is covered as presentations at the Trustee Board meetings. The new trustees normally receive their induction at the first meeting of the financial year. The policies and procedures are reviewed on a rolling program basis at the Trustee board meetings. Governance training for the trustees is organized on a need basis.

Risks and Internal Control

The Trustees have overall responsibility for ensuring that ITC Tamil Centre has appropriate systems of control, both financial and operational. These systems are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. During the Period, the Trustees continued to review the major financial and operational risks facing ITC Tamil Centre and continue to monitor on a regular basis the implementation of any changes necessary to ensure that, as far as is reasonable, controls are in place to protect the organisation, its members, those working for it, the general public and other stakeholders.

Strategic Development

ITC Tamil Centre operates within a strategic framework in order to meet the objectives. The current business plan prepared with wider consultation with stake holders in 2017 was reviewed and updated in 2019.

The key issues identified to tackle as priorities are:

- Building a strong infrastructure
- Improving Current services:
- Incorporating new service developments
- Community buy-in

ITC Tamil centre has Financial Control policy, Reserve Policy, Equal Opportunity Policy, Child Safe Guarding Policy, Health and Safety policy in place which are reviewed annually.

As a community organisation, it is vital ITC Tamil centre continues to represent the communities it serves, at all levels, and remains relevant and connected to the wider borough of Kingston upon Thames.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2023

ITC Tamil centre works in collaboration with other strategic organisations within the Borough including Kingston Racial and Equalities Council, Kingston Voluntary Action and Global Arts Kingston.

ITC Tamil Centre also partners in joint activities with the local authority and other community organisations.

Objectives and activities

The objects of the charity set out in the governing document are for public benefit, by way of education of the public, and in particular young people, within the Royal Borough of Kingston Upon Thames and its environs, in Tamil culture and its language, arts and heritage by the provision and co-ordination of workshops, courses, events and language classes.

The provision of the above facilities is in the interest of social welfare for recreation or other leisure time occupation of individuals by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances with the object of improving their lives. We are grateful for the many hours volunteers, including member volunteers, have spent in successfully carrying out the above activities.

In order to achieve these objectives ITC Tamil centre organises the following main areas of work in furtherance of its public benefit duties:

Kingston Tamil School

For the public benefit to advance education and culture through classes in Tamil language, music, dance, celebration of cultural and all faith festivals

ITC Fine Arts

For the public benefit to advance performing arts through provision of workshops in music dance and theatre productions

ITC Youth Sports Club

For the public benefit to provide recreational activities through coaching and events in a variety of youth and sporting activities

Kingston Community Centre

For the public benefit to provide welfare activities, advice and information for adults

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2023

Achievements and performance

Reopening of 'in person activities' after Covid 19 pandemic:

Kingston Tamil School finally started the 'in person' regular Saturday classes at Tolworth Girls School on 26th February 2022 after the virtual classes on Microsoft Teams platform during the pandemic lock down.

Between April 2022 and March 2023 ITC Tamil Centre has worked and executed the following activities:

- Classes every Saturday in Tamil language, vocal and variety of instrumental music and South Indian dance based at Tolworth Girls School in line with main stream school term dates.
- Regular talks/ speeches about Tamil heritage and culture by scholars
- Running workshops leading to performances
- Football / Netball / Cricket practices on weekends and summer vacation.
- Participating in friendly matches
- Running keep fit classes
- Providing advice and information

Our events:

The events listed below are those we organise annually which are key to advance and educate the public in our rich culture and traditions by encouraging our students to showcase what they have learnt in a classroom environment. They are well attended by parents, friends and local diverse communities. Other local community/cultural organisations are invited to attend and learn about our traditions and culture. The events are free of charge and a small fee is charged for some events to cover the cost.

36th Anniversary Cultural Evening - 25 June 2022

The anniversary cultural show was organised on 25 June 2022 few months later than usual due to the Covid pandemic. This is the first major celebrations in a hall after the Covid pandemic. The performances were given by our Tamil School students who have been attending regular classes throughout the year. The items performed were traditional dramas, speeches, poetry readings, storytelling and traditional tales presented as a puppet show. This programme was held at Tolworth Girls' school large hall. Parents and local residents from diverse communities also attended.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2023

Sports day - 9 July 2022

Although we are a cultural organisation, yet we still encourage our students to be physically active and fit. Our annual sports day was organised on 9 July 2022 at the sports ground in Tolworth Girls School to give them that opportunity to participate in sports activities. It was a competitive event between three inter-houses and is contested in athletics, football and netball. It is the first outdoor event for many of our students. They thoroughly enjoyed the participation in athletic and fun races.

Annual Innovation Talent show and Deepavali Celebration -15 October 2022

Our programme titled 'Innovations' which showcases and educates the public in traditional classic Fine Arts was held at Tolworth Girls School to coincide with Diwali celebration. It was an event filled with music, dance and orchestra performed by students and budding artistes. Other communities and organisations were also invited to showcase their cultures. This year it was a talent show to encourage competitive participation and spotting talents within the community. Many students showed their talents in music, Dance and instruments.

Navarathiri - 1 October 2022

In tradition with our culture, we celebrated this 'festival of nine nights' on Saturday, 1 October 2022 on the sixth day of Navarathri. All performances are given by our Tamil School students and with the support of our teachers. The traditional Navarathri food is also served as part of the celebrations. This event was well attended by all communities.

Christmas celebrations and Sports award ceremony -10 December 2022

Our annual sports award ceremony and Christmas celebrations were organised on the 10th of December 2022 as we were catch up with events after Covid pandemic.

Sports Awards Presentation:

The netball / football players who participated and performed well in tournaments with other organisations were awarded trophies and certificates for their performances. This is to award the winners and motivate them to perform better.

Christmas celebrations:

ITC has an equal opportunity policy to embrace and respect all cultures and faiths. This programme was organised mainly for the children and parents and held virtually on zoom to reflect the spirit and traditions of Christmas. Children performed nativity plays, songs and

talks about Christmas. Father Christmas also joined and gave virtual presents which were delivered to their homes later. Parents, who were taking adult classes also displayed their talents. Children, parents and well-wishers joined the zoom event and participated in the event.

Thai Pongal - 1 January 2023

Organised during the day at our school – nearest Saturday to the Thai Pongal day. Children are encouraged to learn about this auspicious festival and participate in related activities. We hold drawing competition for our school children, to bring out their imagination about the purpose of and how the Pongal celebration is carried out. Further we exhibit how a typical Pongal would be celebrated with a display with “Kolam, Pot, etc”. We end the day with serving the traditional 'Thai Pongal Pukkai” and other short-eats “Vadai, Kadali” etc. Parents of students and local residents from various communities attend and enjoy the traditions.

Kingston Heritage Festival 2023 – 28 January 2023

ITC Tamil Centre’s object is education of the public in Tamil culture and its language, arts and heritage. Kingston Heritage group organised a Tamil Heritage festival to celebrate Thai Pongal (Harvest festival) and the heritage month on 28th January 2023. It is a collaborative event of Community Centre for Development and the Tamil Schools including Kingston Tamil School with Kingston Council. It was a successful event held in the Jubilee square in New Malden with Tamil traditional music, dance and heritage exhibition.

Financial review

As at 31 March 2023 the cash at bank was £39k in Unrestricted Funds. The funds are held to cover ongoing operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur in line with the reserve policy.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2023

Reserves Policy

The main aim of the Trustees is to ensure that ITC Tamil Centre holds adequate reserves for working capital purposes and has sufficient funds to meet contractual liabilities and winding down costs, were the organisation to close. This includes redundancy pay, were there to be any employees, amounts due to creditors and commitments under contracts.

In addition to the contingency reserve, the current general unrestricted will be used for administration and running costs, as well as fundraising and project planning.

The main sources of income for the period ended 31 March 2022 has been tuition fees, and fund raising events.

The Trustees declare that they have approved the above Trustees' report.

ITC Tamil Centre CIO
Registered charity No. 1181972
Registered office:
20 Beechcroft Avenue
New Malden
Surrey KT3 3EG



Mr Kathirgamu Naganathan
Chairman

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2023
Registered charity number 1181972

Balance Sheet as at 31 March 2023

	2,023	2,022
	Unrestricted funds	Unrestricted funds
	£	£
Fixed assets		
Sound and public address system	758	948
Current assets		
Stock	1,089	1,688
Debtors	4,583	9,994
Cash at bank	46,384	39,189
Cash in hand	150	57
Total current assets	52,206	50,928
less:		
Current liabilities		
Trade creditors - amounts falling due within one year	2,790	3,139
Accrued expenses	4,589	8,588
Total current liabilities	7,379	11,727
Net current assets	44,827	39,201
Total assets	45,585	40,149
Charity's Funds:		
Designated Special purposes fund		
Balance brought forward from Last Year	2,195	2,195
Received for the period to 31 March 2021	750	750
	2,945	2,945
Unrestricted funds		
Balance brought forward from Last Year	37,204	34,191
Add: Community centre Balance B/F	1,669	
Surplus for the period to 31 March 2023	3,767	3,013
	42,640	37,204
Total Unrestricted Funds	45,585	40,149

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the year ended 31 March 2023 the charity did not have any Restricted or Endowed funds and approved by Trust Board on 10 June 2023.

Signed on behalf of all the Trustees:



Mr Kathirgamu Naganathan
Chairman



Mr Arumugam Gangeswaran
Treasurer

Date: 09-12-2023

09-12-2023

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2023
Registered charity number 1181972

Statement of Financial Activities for the year ended 31 March 2023

	2023 Total Unrestricted funds £	2,022 Total Unrestricted funds £
Income		
Donations	3,780	1,500
Grant	0	4,425
Membership subscriptions	2,970	1,060
Administrative Contribution	0	879
Tuition, Training and match fees	18,494	16,958
Sports Day	2,595	
Sports Night	1,855	
Cultural Show	7,247	0
Yoga Class	250	
11+Class	239	
Talent Show	880	
Finearts Classes Rent received	1,667	
Hall Hire	1,100	
Interest	28	1
Other income	134	2,735
Total income	41,239	27,558
Expenditure		
Venue hire and rental	10,375	0
Cultural Show expenses	3,993	
Sports Day	2,161	
Sports Night	1,493	
Talent Show and other expenses	538	
Teaching and coaching costs	11,324	13,482
Sundry	204	0
Printing and publication	0	2,177
Insurance	679	680
Equipment Purchases from Grant	0	4,130
Depreciation	190	472
Bad debt written off	4,619	
Administration	1,897	3,604
Total expenditure	37,472	24,545
Net income for the period to 31 March 2023	3,767	3,013
Unrestricted funds b/fd	37,204	34,191
Add: Community centre Balance B/F	1,669	
Unrestricted funds carried forward as at 31 March 2023	42,640	37,204

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2023
Registered charity number 1181972

Notes to the accounts for the year ended 31 March 2023

Note 1 The charity was formed on 11 February 2019 to continue all the activities and events and take over the assets and liabilities previously carried out by ITC Tamil Centre registered with Companies House, Company Number 4217416. The assets and liabilities of the company taken over by the charity were:

	2,023	2,022
	<u>£</u>	<u>£</u>
Fixed assets - Sound and public address system	758	948
Current asstes		
Stock of books	1,089	1,688
Debtors due within one year	4,583	9,994
Cash at bank and in hand	46,534	39,246
	<u>52,964</u>	<u>51,876</u>
Current liabilities		
Creditors due within one year	(2,790)	(3,139)
Accrued expenses	(4,589)	(8,588)
Surplus funds	<u>45,585</u>	<u>40,149</u>

Note 2 The accounts of the charity have been prepared under the accruals concept and in accordance with the Charities Act.

There are five divisions within the charity:

- Tamil Centre
- Kingston Tamil School
- Youth Sports Club
- Fine Arts
- Community Centre

	2,023	2,022
	<u>£</u>	<u>£</u>
Note 3 Fixed assets - Sound and public address system		
Net Book Value B/Fd on 01 April 2022	948	1,420
Additions in the year to 31 March 2023	0	0
	<u>948</u>	<u>1,420</u>
Less : Depreciation	(190)	(472)
Net Book Value as at 31 March 2023	<u>758</u>	<u>948</u>

	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Note 4 Current assets				
Stock of books		1,089		1,688
Debtors due within one year		4,583		9,994
Cash at bank:				
Kingston Tamil School	5,313		5,756	
Tamil Centre	17,554		13,509	
Youth Sports Club	15,890		16,098	
Community Centre	3,929		0	
Fine Arts	3,699	46,384	3,826	39,189
Cash in hand:				
Kingston Tamil School	150		50	
Youth Sports Club	0		7	
Fine Arts	0	150	0	57
Total current assets at 31 March 2023		<u>52,206</u>		<u>50,928</u>



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
ITC TAMIL CENTRE

**On accounts for the year
ended**

31/03/2023 Charity no (if any) 1181972.

Set out on pages

(Information to include (for page 2) details of a (relevant) account)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Saramej

Date: 28/06/2023

Name: SARAMEJ SIVASUBRAMANIAM

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS.

Address: 13 RIVER VIEW ROAD.
EPSOM.
KT19 0LF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ITC TAMIL CENTRE

England & Wales - Charity number 1181972

Accounts

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2022

Trustees' Report

The Trustees of ITC Tamil Centre CIO were elected at the AGM held on 03 September 2021.

Mr Kathirgamu Naganathan	-	Chairman
Mr Selvanayagam Arunthavakumaran	-	Secretary
Mr Arunachalam Thiruketheeswaran	-	Treasurer
Mr Kualndaivelu Kuganesan	-	Trust Secretary
Dr Amirthalingam Baheerathan		
Mr Karthi Kumar Kuppaswamy		
Mr Kanagasabai Ilankovan		
Mr Balasingham Ravindran		
Mr Naganathan Nagendra		
Mr Jeyanolipavan Raviraj		
Mr Maheswaran Shankar		
Mr Kanagasabai Sriskanthaverl		
Mr Sinnathamby Velkrishna		

Structure, governance and management

The governing document of the charity by way of a Charitable Incorporated Organisation (CIO) is a Constitution based on the charity commission's Association Model adopted on 09 February 2019. The registration number is 1181972.

Trustees are appointed annually at the Annual General Meeting.

Membership of the charity is open to any individual, a corporate body or organisation interested in furthering the purposes and objects of the charity.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2022

The governance of the organisation is vested in a board of trustees. It has overall responsibility for management, policy, forward planning, finance, quality, monitoring and evaluation.

The operation of activities are delegated to admin staff and teachers who work on a part time basis.

Induction and Training of Trustees

Induction and training of trustees is covered as presentations at the Trustee Board meetings. The new trustees normally receive their induction at the first meeting of the financial year. The policies and procedures are reviewed on a rolling program basis at the Trustee board meetings. Governance training for the trustees is organized on a need basis.

Risks and Internal Control

The Trustees have overall responsibility for ensuring that ITC Tamil Centre has appropriate systems of control, both financial and operational. These systems are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. During the Period, the Trustees continued to review the major financial and operational risks facing ITC Tamil Centre and continue to monitor on a regular basis the implementation of any changes necessary to ensure that, as far as is reasonable, controls are in place to protect the organisation, its members, those working for it, the general public and other stakeholders.

Strategic Development

ITC Tamil Centre operates within a strategic framework in order to meet the objectives. The current business plan prepared with wider consultation with stake holders in 2017 was reviewed and updated in 2019.

The key issues identified to tackle as priorities are:

- Building a strong infrastructure
- Improving Current services:
- Incorporating new service developments
- Community buy-in

ITC Tamil centre has Financial Control policy, Reserve Policy, Equal Opportunity Policy, Safe Guarding Policy, Health and Safety policy in place which are reviewed annually.

As a community organisation, it is vital ITC Tamil centre continues to represent the communities it serves, at all levels, and remains relevant and connected to the wider borough of Kingston upon Thames.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2022

ITC Tamil centre works in collaboration with other strategic organisations within the Borough including Kingston Racial and Equalities Council, Kingston Voluntary Action and Global Arts Kingston.

ITC Tamil Centre also partners in joint activities with the local authority and other community organisations.

Objectives and activities

The objects of the charity set out in the governing document are for public benefit, by way of education of the public, and in particular young people, within the Royal Borough of Kingston Upon Thames and its environs, in Tamil culture and its language, arts and heritage by the provision and co-ordination of workshops, courses, events and language classes.

The provision of the above facilities is in the interest of social welfare for recreation or other leisure time occupation of individuals by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances with the object of improving their lives. We are grateful for the many hours volunteers, including member volunteers, have spent in successfully carrying out the above activities.

In order to achieve these objectives ITC Tamil centre organises the following main areas of work in furtherance of its public benefit duties:

Kingston Tamil School

For the public benefit to advance education and culture through classes in Tamil language, music, dance, celebration of cultural and all faith festivals

ITC Fine Arts

For the public benefit to advance performing arts through provision of workshops in music dance and theatre productions

ITC Youth Sports Club

For the public benefit to provide recreational activities through coaching and events in a variety of youth and sporting activities

Kingston Community Centre

For the public benefit to provide welfare activities, advice and information for adults

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2022

Achievements and performance

Covid -19 Pandemic :

This financial year has also been challenging for ITC Tamil Centre due to the Covid-19 pandemic. Due to the lock down, the charity could not hold the regular activities which are normally run in school premises and village halls. The trustees had to adopt to the 'new normal' and organise activities virtually in 'online platforms'. It is paramount that the services are provided so that the students do not fall behind in the learning activities. It is also important to keep them occupied to avoid isolation, loneliness and possible mental health issues. ITC Tamil Centre managed to provide the following activities from April 2021 to March 2022 within the scope of available facilities. Some of the activities which can only be provided outdoors could not be organised due to the pandemic. These were replaced by virtual activities to keep the mind and body active.

The classes were held using 'Microsoft Team platform' and the events were held using zoom platform.

- Classes every Saturday in Tamil language, vocal and variety of instrumental music and South Indian dance
- Running workshops leading to a performances
- Running keep fit classes
- Providing advice and information

Reopening of 'in person activities'

Kingston Tamil School was planning to start 'in person' classes in September 2021. We carried out a consultation with parents and children to get their views. The majority was not comfortable of attending face to face lessons due to the high number of cases at that time. It was decided to assess the situation in January 2022. As the covid cases were high at Tolworth Girls School at that time, it was decided to start the 'in person' lessons after the spring half term. Finally, the Saturday classes were started at Tolworth Girls School on 26th February 2022.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2022

Our virtual events:

The events listed below are those organised annually which are key to advance and educate the public in our rich culture and traditions by encouraging our students to showcase what they have learnt in a classroom environment. They are well attended by parents, friends and local diverse communities. Other local community/cultural organisations are invited to attend and learn about our traditions and culture. The events are free of charge and a small fee is charged for some events to cover the cost. The aim is also to help with isolation, loneliness and to encourage interaction with the community virtually.

Virtual Talent Show – 29 May 2021

ITC Fine Arts titled 'Innovations' which showcases and educates the public in traditional classic Fine Arts could not be held due to the covid-19 lock down. ITC Fine Arts organised a virtual talent show on zoom for all the students. The students were invited to perform a musical item to show their hidden talents. Four judges reviewed their performance, made comments to encourage the participants. The winners were awarded prizes and marked the performances. Around 150 people joined the zoom and watched the show which received very good reviews. It helped

Navarathiri - 9 October 2021

In tradition with our culture, we celebrated this 'festival of nine nights' on Saturday, 9 October 2021. As it was Covid-19 lock down, we felt it is important to organise the festival virtually on zoom to enable children and parents to participate, pray, perform and meet the members of the community. All performances were given by our Tamil School students with the support of the teachers. This event was well attended by about 200 people on zoom.

Christmas celebrations -18 December 2021

ITC has an equal opportunity policy to embrace and respect all cultures and faiths. The Christmas was celebrated on Saturday, 18 December 2021. This programme was organised mainly for the children and parents and held virtually on zoom to reflect the spirit and traditions of Christmas. Children performed nativity plays, songs and talks about Christmas. Father Christmas also joined and gave virtual presents which were delivered to their homes later. Parents, who were taking adult classes also displayed their talents. Children, parents and well-wishers joined the zoom event and participated in the event.

Thai Pongal - 15 January 2022

This event is normally organised during the day at our school nearest Saturday to the Thai Pongal day. Children are encouraged to learn about this auspicious festival and participate in related activities. We hold drawing competition for our school children, to bring out their imagination about the purpose of and how the Pongal celebration is carried out. Further we exhibit how a typical Pongal would be celebrated with a display with "Kolam, Pot, etc". We end the day with serving the traditional 'Thai Pongal Pukkai' and other short-eats "Vadai, Kadali" etc. Parents of students and local residents from various communities attend and enjoy the traditions.

We could not have face to face live event this year due to Covid-19. We managed to organise Thai Pongal 2022 event on the same format virtually on zoom on 15 January 2022. We could not serve the traditional food otherwise the event was enjoyed by about 200 people mainly children, their families and well-wishers on zoom.

Kingston Heritage Festival 2022

ITC Tamil Centre's object is education of the public in Tamil culture and its language, arts and heritage. Kingston Heritage group organised a Tamil Heritage festival to celebrate Thai Pongal (Harvest festival) and the heritage month on 22nd January 2022. It is a collaborative event of Community Centre for Development and the Tamil Schools including Kingston Tamil School with Kingston Council. It was a successful event held in New Malden with Tamil traditional music, dance and heritage exhibition.

Financial review

As at 31 March 2022 the cash at bank was £39k in Unrestricted Funds. The funds are held to cover ongoing operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur in line with the reserve policy.

National Lottery Fund / Kingston Voluntary Action Covid 19 Grant

ITC Tamil Centre applied for National Lottery Community Fund/Kingston Voluntary Action (NLCF/KVA) Kingston Covid-19 Round 1 Grants and was successful in receiving £4,425.

The application was for a grant to provide 20 tablets, earphones and laptop to support disadvantaged families who dropped out of our virtual services due to the affordability of digital equipment. Our virtual services include online lessons, cultural activities, keep fit/yoga classes, talks on Covid related health issues, chat room to connect with families & friends, talent shows /live performances for children's parents and grandparents. These services are provided virtually during the pandemic to help address social isolation, digital exclusion, and emotional wellbeing and to provide covid-19 information in the first language.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2022

Reserves Policy

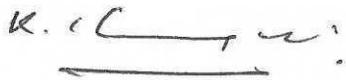
The main aim of the Trustees is to ensure that ITC Tamil Centre holds adequate reserves for working capital purposes and has sufficient funds to meet contractual liabilities and winding down costs, were the organisation to close. This includes redundancy pay, were there to be any employees, amounts due to creditors and commitments under contracts.

In addition to the contingency reserve, the current general unrestricted will be used for administration and running costs, as well as fundraising and project planning.

The main sources of income for the period ended 31 March 2021 has been tuition, Covid-19 Grant and fund raising.

The Trustees declare that they have approved the above Trustees' report.

ITC Tamil Centre CIO
Registered charity No. 1181972
Registered office:
20 Beechcroft Avenue
New Malden
Surrey KT3 3EG



Mr Kathirgamu Naganathan
Chairman

Date: 04/07/2022

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2022
Registered charity number 1181972

Balance Sheet as at 31 March 2022

	2022	2021
	Unrestricted funds	Unrestricted funds
	£	£
Fixed assets		
Sound and public address system	948	1,420
Current assets		
Stock	1,688	1,223
Debtors	9,994	9,424
Cash at bank	39,189	38,430
Cash in hand	57	57
Total current assets	<u>50,928</u>	<u>49,134</u>
less:		
Current liabilities		
Trade creditors - amounts falling due within one year	3,139	4,177
Accrued expenses	8,588	9,241
Total current liabilities	<u>11,727</u>	<u>13,418</u>
Net current assets	39,201	35,717
Total assets	<u>40,149</u>	<u>37,137</u>
Charity's Funds:		
Designated Special purposes fund		
Balance brought forward from Last Year	2,195	2,195
Received for the period to 31 March 2021	750	750
	<u>2,945</u>	<u>2,945</u>
Unrestricted funds		
Balance brought forward from Last Year	34,191	28,066
Surplus for the period to 31 March 2022	3,013	6,126
	<u>37,204</u>	<u>34,192</u>
Total Unrestricted Funds	<u>40,149</u>	<u>37,137</u>

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the year ended 31 March 2022 the charity did not have any Restricted or Endowed funds and approved by Trust Board on 08 June 2022.

Signed on behalf of all the Trustees:



Mr Kathirgamu Naganathan
Chairman



Mr Arunachalam Thiruketheeswaran
Treasurer

Date: 07/07/2022

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2022
Registered charity number 1181972

Statement of Financial Activities for the year ended 31 March 2022

	2022	2021
	Total	Total
	Unrestricted	Unrestricted
	funds	funds
	£	£
Income		
Donations	1,500	1,610
Grant	4,425	5,000
Membership subscriptions	1,939	1,440
Fundraising	0	300
Tuition, Training and match fees	16,958	12,036
Sponsorship	0	400
Interest	1	2
Other income	2,735	1,518
Total income	<u>27,558</u>	<u>22,306</u>
Expenditure		
Venue hire and rental	0	0
Teaching and coaching costs	13,482	9,659
Awards events and activity costs	0	0
Printing and publication	2,177	1,885
Insurance	680	685
Equipment Purchases from Grant	4,130	0
Depreciation	472	472
Administration	3,604	3,479
Total expenditure	<u>24,545</u>	<u>16,180</u>
Net income for the period to 31 March 2022	3,013	6,126
Unrestricted funds b/fd	<u>37,137</u>	<u>31,011</u>
Unrestricted funds carried forward as at 31 March 2022	<u><u>40,149</u></u>	<u><u>37,137</u></u>

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the year ended 31 March 2022 the charity did not have any Restricted or Endowed funds and approved by Trust Board on 08 June 2022.

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2022
Registered charity number 1181972

Notes to the accounts for the year ended 31 March 2022

	2022	2021		
Note 1				
The charity was formed on 11 February 2019 to continue all the activities and events and take over the assets and liabilities previously carried out by ITC Tamil Centre registered with Companies House, Company Number 4217416. The assets and liabilities of the company taken over by the charity were:				
	<u>£</u>	<u>£</u>		
Fixed assets - Sound and public address system	948	1,420		
Current assets				
Stock of books	1,688	1,223		
Debtors due within one year	9,994	9,424		
Cash at bank and in hand	39,246	38,487		
Current liabilities				
Creditors due within one year	(3,139)	(4,177)		
Accrued expenses	(8,588)	(9,241)		
Surplus funds	<u><u>40,149</u></u>	<u><u>37,137</u></u>		
Note 2				
The accounts of the charity have been prepared under the accruals concept and in accordance with the Charities Act. There are four divisions within the charity:				
Tamil Centre				
Kingston Tamil School				
Youth Sports Club				
Fine Arts				
Note 3				
Fixed assets - Sound and public address system	<u>£</u>	<u>£</u>		
Net Book Value B/Fd on 01 April 2021	1,420	1,892		
Additions in the year to 31 March 2022	0	0		
	<u>1,420</u>	<u>1,892</u>		
Less : Depreciation	(472)	(472)		
Net Book Value as at 31 March 2022	<u><u>948</u></u>	<u><u>1,420</u></u>		
Note 4				
Current assets	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Stock of books		1,688		1,223
Debtors due within one year		9,994		9,424
Cash at bank:				
Kingston Tamil School	5,756		6,519	
Tamil Centre	13,509		11,935	
Youth Sports Club	16,098		16,017	
Fine Arts	3,826	39,189	3,960	38,430
Cash in hand:				
Kingston Tamil School	50		50	
Youth Sports Club	7		7	
Fine Arts	0	57	0	57
Total current assets at 31 March 2022		<u><u>50,928</u></u>		<u><u>49,134</u></u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
ITC TAMIL CENTRE

**On accounts for the year
ended**

31/03/2022

**Charity no
(if any)**

1181972

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03/2022

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *M. Mathitharan*

Date: 04/07/2022

Name: MAHALINGASIVAM MATHITHARAN

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

Address: 7, CRANLEY DRIVE ,ILFORD,IG2 6AH

ITC TAMIL CENTRE

England & Wales - Charity number 1181972

Accounts

ITC Tamil Centre CIO

Charity Registration Number: 1181972

Trustees' Annual Report for the period ending 31 March 2021

Trustees' Report

The Trustees of ITC Tamil Centre CIO were elected at the AGM held on 28 November 2020.

Mr Kathirgamu Naganathan	-	Chairman
Mr Sinniah Shanmugathan	-	Secretary
Mr Arunachalam Thiruketheeswaran	-	Treasurer
Mr Kulandaivelu Kuganesan	-	Trust Secretary
Dr Amirthalingam Baheerathan		
Mr Karthi Kumar Kuppuswamy		
Mr Kanagasabai Ilankovan		
Mr Sajeevan Nirmalanathan		
Mr Yogaratnam Rahulan		
Mr Jeyanolipavan Raviraj		
Mr Maheswaran Shankar		
Mr Kanagasabai Sriskanthaverl		
Mr Sinnathamby Velkrishna		

Structure, governance and management

The governing document of the charity by way of a Charitable Incorporated Organisation (CIO) is a Constitution based on the charity commission's Association Model adopted on 09 February 2019. The registration number is 1181972.

Trustees are appointed annually at the Annual General Meeting.

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ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2021

Risks and Internal Control

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Strategic Development

ITC Tamil Centre operates within a strategic framework in order to meet the objectives. The current business plan prepared with wider consultation with stake holders in 2017 was reviewed and updated in 2019.

The key issues identified to tackle as priorities are:

- Building a strong infrastructure
- Improving Current services:
- Incorporating new service developments
- Community buy-in

ITC Tamil centre has Financial Control policy, Reserve Policy, Equal Opportunity Policy, Safe Guarding Policy, Health and Safety policy in place which are reviewed annually.

As a community organisation, it is vital ITC Tamil centre continues to represent the communities it serves, at all levels, and remains relevant and connected to the wider borough of Kingston upon Thames.

ITC Tamil centre works in collaboration with other strategic organisations within the Borough including Kingston Racial and Equalities Council, Kingston Voluntary Action and Global Arts Kingston.

ITC Tamil Centre also partners in joint activities with the local authority and other community organisations.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2021

Objectives and activities

The objects of the charity set out in the governing document are for public benefit, by way of education of the public, and in particular young people, within the Royal Borough of Kingston Upon Thames and its environs, in Tamil culture and its language, arts and heritage by the provision and co-ordination of workshops, courses, events and language classes.

The provision of the above facilities is in the interest of social welfare for recreation or other leisure time occupation of individuals by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances with the object of improving their lives. We are grateful for the many hours volunteers, including member volunteers, have spent in successfully carrying out the above activities.

In order to achieve these objectives ITC Tamil centre organises the following main areas of work in furtherance of its public benefit duties:

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For the public benefit to advance education and culture through classes in Tamil language, music, dance, celebration of cultural and all faith festivals

ITC Fine Arts

For the public benefit to advance performing arts through provision of workshops in music dance and theatre productions

ITC Youth Sports Club

For the public benefit to provide recreational activities through coaching and events in a variety of youth and sporting activities

Kingston Community Centre

For the public benefit to provide welfare activities, advice and information for adults

Achievements and performance

Covid -19 Pandemic :

This financial year has been a very challenging for ITC Tamil Centre due to the Covid-19 pandemic. Due to the lock down, the charity could not hold the regular activities which are normally run in school premises and village halls. The trustees had to adopt to the 'new normal' and organize activities virtually in 'online platforms'. It is paramount that the services are provided so that the students do not fall behind in the learning activities. It is also important to keep them occupied to avoid isolation, loneliness and possible mental health issues. ITC Tamil Centre managed to provide the following activities from April 2020 to March 2021 within the scope of available facilities. Some of the activities which can only

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2021

be provided outdoors could not be organised due to the lockdown. These were replaced by virtual activities to keep the mind and body active.

The classes were held using 'Microsoft Team platform' and the events were held using zoom platform.

- Classes every Saturday in Tamil language, vocal and variety of instrumental music and South Indian dance
- Running workshops leading to a performances
- Running keep fit classes
- Providing advice and information

Kingston Heritage Festival 2020

ITC Tamil Centre's object is education of the public in Tamil culture and its language, arts and heritage. Kingston Museum and Kingston History Centre organised a Heritage festival during the autumn 2020. We submitted a video for the Festival about the Tamil heritage of music and dance. It is a PowerPoint presentation with brief history / heritage of Tamils, Language, music and classical dance. The focus was on traditional music instruments, Veena, Flute, Nathaswaram /Melam and Bhartaha Natyam classical dance with a short video from the graduation ceremony performances by Kingston Tamil school students.

The video is on Kingston Heritage festival website. Kingston History and Heritage centre posted a tweet about it with a YouTube link. Please see the tweet and the YouTube link below.

Kingston Heritage Service @RBKheritage

Come on a journey within the borough and across the globe in this short film on Tamil heritage, music and dance, presented by ITC Tamil Centre and the Tamil Information Centre. Watch the short film at <http://bit.ly/3iBjHLJ> available online until 11 October 2020. #KingstonHeritageFest.
This video had over **530 views**.

Our virtual events:

The events listed below are those organised annually which are key to advance and educate the public in our rich culture and traditions by encouraging our students to showcase what they have learnt in a classroom environment. They are well attended by parents, friends and local diverse communities. Other local community/cultural organisations are invited to attend and learn about our traditions and culture. The events are free of charge and a small fee is charged for some events to cover the cost.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2021

Tamil New Year and 34th Anniversary - 04 April 2020

The anniversary cultural show which was planned with the Tamil New year celebration on 4 April 2020 had to be cancelled due to the lock down restrictions due to Covid-19.

Navarathiri - 25 October 2020

In tradition with our culture, we celebrated this 'festival of nine nights' on Sunday, 25 October 2020. As it was Covid-19 lock down, we felt it is important to organise the festival virtually on zoom to enable children and parents to participate, pray, perform and meet the members of the community. All performances were given by our Tamil School students with the support of the teachers. This event was well attended by about 250 people on zoom.

Annual Innovation cultural show - 5 December 2020

Our programme titled 'Innovations' which showcases and educates the public in traditional classic Fine Arts could not be held due to the covid-19 lock down. It was decided to play the video of the first 'Inspiration of Music and Dance' programme held in Ashcroft Theatre in Croydon on 1st March 1998. The dance drama portraying the life of Lord Krishna was shown virtually on zoom. The children who performed in the dance drama 22 years ago have a family with children of their own now. They all enjoyed the show and the reunion with the fellow participants sharing the good old memories. Around 150 people joined the zoom and watched the show which received very good reviews in local media in 1998.

Christmas celebrations -19 December 2020

This programme was organised mainly for the children and parents and held virtually on zoom to reflect the spirit and traditions of Christmas. Children performed nativity plays, songs and talks about Christmas. Father Christmas also joined and gave virtual presents which were delivered to their homes later. Parents, who were taking adult classes also displayed their talents. Children, parents and well-wishers joined the zoom event and participated in the event.

Thai Pongal - 16 January 2021

This event is normally organised during the day at our school nearest Saturday to the Thai Pongal day. Children are encouraged to learn about this auspicious festival and participate in related activities. We hold drawing competition for our school children, to bring out their imagination about the purpose of and how the Pongal celebration is carried out. Further we exhibit how a typical Pongal would be celebrated with a display with "Kolam, Pot, etc". We end the day with serving the traditional 'Thai Pongal Pukkai' and other short-eats "Vadai, Kadali" etc. Parents of students and local residents from various communities attend and enjoy the traditions.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2021

We could not have face to face live event this year due to Covid-19. We managed to organise Thai Pongal 2020 event on the same format virtually on zoom on 16 January 2021. We could not serve the traditional food otherwise the event was enjoyed by about 200 people mainly children, their families and well-wishers on zoom.

Tamil New Year and 35th Anniversary - 27 March 2021

The anniversary cultural show is usually organised with the Tamil New year celebration. The 34th anniversary show had to be cancelled due to early days of Covid 19 as we were not prepared for such a situation. After an year of Covid pandemic, we have come to terms with the situation and started our activities on virtual platforms.

The 35th Anniversary cultural show was held virtually on 27 March 2021. The performances were given by our Tamil School students who have been attending regular classes throughout the year on virtual platform. The items performed were traditional dramas, speeches, poetry readings, storytelling and traditional tales. Some of our usual performances were not possible to perform virtually. Sir Ed Davey, MP for Kingston and Surbiton, Mr John Azah OBE of KREC attended the event as guests. They really appreciated that ITC Tamil Centre providing such events to the community during the unprecedented times.

Financial review

As at 31 March 2021 the cash at bank was £38k in Unrestricted Funds. The funds are held to cover ongoing operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur in line with the reserve policy.

Second round of Discretionary Grant Fund (COVID-19)

ITC Tamil Centre applied for the second round of discretionary grant fund for small and micro businesses, as well as charities that were outside the scope of the previous business grant schemes. We were awarded a grant of £5,000 to cover some of the running costs and the loss of income.

Reserves Policy

The main aim of the Trustees is to ensure that ITC Tamil Centre holds adequate reserves for working capital purposes and has sufficient funds to meet contractual liabilities and winding down costs, were the organisation to close. This includes redundancy pay, were there to be any employees, amounts due to creditors and commitments under contracts.

In addition to the contingency reserve, the current general unrestricted will be used for administration and running costs, as well as fundraising and project planning.

ITC Tamil Centre CIO
Charity Registration Number: 1181972
Trustees' Annual Report for the period ending 31 March 2021

The main sources of income for the period ended 31 March 2021 has been tuition fee, Covid-19 Grant, Donations and fund raising.

The Trustees declare that they have approved the above Trustees' report.

ITC Tamil Centre CIO
Registered charity No. 1181972
Registered office:
20 Beechcroft Avenue,
New Malden
Surrey KT3 3EG



Mr Kathirgamu Naganathan

Chairman

Date: 10/07/2021

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy auditing of the accounts.

In the second section, the author details the various methods used to collect and analyze data. This includes both primary and secondary research techniques. The primary research involved direct observation and interviews with key stakeholders, while secondary research focused on reviewing existing literature and industry reports.

The third section presents the findings of the study. It highlights several key trends and patterns observed in the data. For example, there was a significant increase in the use of digital services over the period studied. Additionally, the study found that customer satisfaction levels were generally high, but there were some areas where improvement was needed, particularly in the area of customer service response times.

Finally, the document concludes with a series of recommendations for future research and business practice. It suggests that further investigation into the long-term effects of digitalization would be beneficial. It also recommends that businesses continue to invest in training and development to ensure they can meet the evolving needs of their customers.



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity name: ITC TAMIL CENTRE

On accounts for the year ended

31/03/2021

Charity no (if any)

1181972

Set out on pages

1 to 10 (including the accounts)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Mahalingasivam Mathitharan

Date:

10/07/2021

Name:

MAHALINGASIVAM MATHITHARAN

Relevant professional qualification(s) or body (if any):

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

Address:

7, CRANLEY DRIVE, ILFORD, IG2 6AH



ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2021
Registered charity number 1181972

Statement of Financial Activities for the year ended 31 March 2021

	2021	2020
	Total	Total
	Unrestricted	Unrestricted
	funds	funds
	£	£
Income		
Donations	1,610	5,832
Grant	5,000	0
Membership subscriptions	1,440	4,320
Fundraising	300	10,513
Tuition and match fees	12,036	29,740
Sponsorship	400	1,300
Interest	2	7
Other income	1,518	3,905
Total income	<u>22,306</u>	<u>55,617</u>
Expenditure		
Venue hire and rental	0	25,254
Teaching and coaching costs	9,659	8,876
Awards events and activity costs	0	9,154
Printing and publication	1,885	4,739
Insurance	685	657
Depreciation	472	472
Administration	3,479	3,336
Total expenditure	<u>16,180</u>	<u>52,488</u>
Net income for the period to 31 March 2021	6,126	3,129
Unrestricted funds b/fd	<u>31,010</u>	<u>27,881</u>
Unrestricted funds carried forward as at 31 March 2021	<u><u>37,136</u></u>	<u><u>31,010</u></u>

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.

For the period to 31 March 2021 the charity did not have any Restricted or Endowed funds.


ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2021
Registered charity number 1181972

Balance Sheet as at 31 March 2021

	2021	2020
	Unrestricted funds	Unrestricted funds
	£	£
Fixed assets		
Sound and public address system	1,420	1,892
Current assets		
Stock	1,223	1,000
Debtors	9,424	5,554
Cash at bank	38,430	32,899
Cash in hand	57	207
Total current assets	<u><u>49,134</u></u>	<u><u>39,660</u></u>
less:		
Current liabilities		
Trade creditors - amounts falling due within one year	4,177	2,453
Accrued expenses	9,241	8,089
Total current liabilities	<u><u>13,418</u></u>	<u><u>10,542</u></u>
Net current assets	35,717	29,118
Total assets	<u><u>37,137</u></u>	<u><u>31,010</u></u>
Charity's Funds:		
Designated Special purposes fund		
Balance brought forward from Last Year	2,195	2,195
Received for the period to 31 March 2021	750	750
	<u><u>2,945</u></u>	<u><u>2,945</u></u>
Unrestricted funds		
Balance brought forward from Last Year	28,066	24,936
Surplus for the period to 31 March 2021	6,126	3,129
	<u><u>34,192</u></u>	<u><u>28,065</u></u>
Total Unrestricted Funds	<u><u>37,137</u></u>	<u><u>31,010</u></u>

As stated in the Trustees' Report, ITC Tamil Centre CIO was previously registered as a limited company with Companies House, registration number 4217416. The assets and liabilities of the company were transferred to the charity which was registered with the Charity Commission on 11 February 2019.
For the year ended 31 March 2021 the charity did not have any Restricted or Endowed funds.

Signed on behalf of all the Trustees:


Mr Kathirgamu Naganathan
Chairman


Mr Arunachalam Thiruketheeswaran
Treasurer

Date: 10/07/2021

ITC Tamil Centre CIO
Trustees' Annual Report for the year ended 31 March 2021
Registered charity number 1181972

Notes to the accounts for the year ended 31 March 2021

	2021	2021	2020	2020	
Note 1	<p>The charity was formed on 11 February 2019 to continue all the activities and events and take over the assets and liabilities previously carried out by ITC Tamil Centre registered with Companies House, Company Number 4217416. The assets and liabilities of the company taken over by the charity were:</p>				
		<u>£</u>		<u>£</u>	
Fixed assets - Sound and public address system		1,420		400	
Current asstes					
Stock of books		1,223		1,045	
Debtors due within one year		9,424		3,613	
Cash at bank and in hand		38,487		29,242	
Current liabilities					
Creditors due within one year		(4,177)		(1,263)	
Accrued expenses		(9,241)		(5,157)	
Surplus funds		<u><u>37,137</u></u>		<u><u>27,880</u></u>	
Note 2	<p>The accounts of the charity have been prepared under the accruals concept and in accordance with the Charities Act. There are four divisions within the charity:</p> <ul style="list-style-type: none"> Kingston Tamil School Tamil Centre Youth Sports Club Fine Arts 				
Note 3	Fixed assets - Sound and public address system	<u>£</u>		<u>£</u>	
	Net Book Value B/Fd on 01 April 2020	1,892		400	
	Additions in the year to 31 March 2021	<u>0</u>		<u>1,964</u>	
		1,892		2,364	
	Less : Depreciation	(472)		(472)	
	Net Book Value as at 31 March 2021	<u><u>1,420</u></u>		<u><u>1,892</u></u>	
Note 4	Current assets	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
	Stock of books		1,223		1,000
	Debtors due within one year		9,424		5,554
	Cash at bank:				
	Kingston Tamil School	6,519		3,753	
	Tamil Centre	11,935		8,646	
	Youth Sports Club	16,017		16,461	
	Fine Arts	<u>3,960</u>	<u>38,430</u>	<u>4,039</u>	<u>32,899</u>
	Cash in hand:				
	Kingston Tamil School	50		200	
	Youth Sports Club	7		7	
	Fine Arts	0	57	0	207
	Total current assets at 31 March 2021		<u><u>49,134</u></u>		<u><u>39,660</u></u>

