

# **KIDDERMINSTER EVANGELICAL CHURCH GREATFIELD ROAD, KIDDERMINSTER**

## **ANNUAL REPORT AND ACCOUNTS FOR 2019-2020**

The church continued its regular ministry during 2019/20 through to March 2020 when restrictions on church activities were introduced by the UK government as part of wider restrictions in the United Kingdom due to the Coronavirus / COVID-19 pandemic.

This report is the first report for Kidderminster Evangelical Church as a Charitable Incorporated Organisation (CIO), charity number 1181958, and covers the first extended “year” of the CIO from 11<sup>th</sup> February 2019 when the CIO was constituted, to 30<sup>th</sup> June 2020. The CIO conducted no activities until 4<sup>th</sup> July 2019 when its assets were transferred from Kidderminster Evangelical Church Charitable Unincorporated Association (CUA).

We thankfully acknowledge the Lord’s leading us as a church and His provision for the resources needed to carry out His work. To Him be the glory.

## **1 Review of activities and achievements**

### **1.1 Services and Meetings**

The Rev Philip Hearn has continued to lead the ministry and work of the church.

Regular meetings for services of worship to God are held every Sunday at 10.30 am and 6.00pm. On the third and occasional fifth Sundays of the month a meeting for tea and fellowship for all ages is held at 5 pm instead of the regular 6 pm service. Meetings for prayer and bible study are held on a Thursday evening at 7.45 pm.

In March 2020 the COVID-19 pandemic lockdown necessitated the cessation of all physical gatherings in the church building. We were thankful to suffer no break in our regular meetings, being able to take Sunday morning services online over Zoom. This evolved in format over subsequent weeks and months as technology and processes improved. Thursday prayer meetings and bible studies also moved online, and a short Tuesday service was introduced in place of Fellowship Hour. Services were recorded to CD in full for two church members who were unable to join online.

We have been blessed by the ministry of several visiting speakers:

Leo Davidson (Christ Church Wyre Forest, 7<sup>th</sup> July 2019 pm 14<sup>th</sup> July 2019 pm, 17<sup>th</sup> November 2019 pm and 1<sup>st</sup> December 2019 pm), Pete Sherwood (Bewdley, 18<sup>th</sup> August 2019 am and 5<sup>th</sup> January 2020 pm), Stuart Owen (Worcester, 8<sup>th</sup> September 2019 am), Gordon Robbins (Worcester, 8<sup>th</sup> September 2019 pm), Keith Weber (Leominster, 8<sup>th</sup> March 2020 am). Stuart Owen (Worcester) led our online worship over Zoom on 14<sup>th</sup> June 2020. Wayne O’Leary (Twining) provided a pre-recorded video sermon which we used during our service on Zoom on 17<sup>th</sup> May 2020 am.

We enjoyed missionary visits from Caroline White (OM) on 29<sup>th</sup> September 2019, and Nick Watkins and Miriam Davis (OMF – focus on Japan) on 15<sup>th</sup> March 2020.

Other special meetings which have taken place during the year:

- 6<sup>th</sup> October 2019 – Harvest Family Guest Service led by Kevin Mason.
- 18<sup>th</sup> December 2019 – Funeral of Shielia Dungate at Wyre Forest Crematorium taken by the Pastor.
- 15<sup>th</sup> December 2019 pm – Family Carol Service with Monday Club, led by the Pastor.
- 22<sup>nd</sup> December 2019 pm – Carols by Candlelight led by Kevin Mason.
- 25<sup>th</sup> December 2019 am – Christmas morning family service.
- 29<sup>th</sup> December 2019 pm – The nearly New Year's Eve Fellowship Tea.
- 5<sup>th</sup> January 2020 am – Big Question: Can I believe there is a God?
- 2<sup>nd</sup> February 2020 am – Family Guest Service led by Kevin Mason.
- 12<sup>th</sup> April am (Online) – Easter Family Guest Service led by Kevin Mason.
- 19<sup>th</sup> April 2020 am (Online) – Big Question: What happens when I die?
- 28<sup>th</sup> April 2020 – Funeral of Bernie Ryder at Wyre Forest Crematorium taken by the Pastor.
- 10<sup>th</sup> May 2020 am (Online) – The glory of heaven (Pastor).
- 24<sup>th</sup> May 2020 am (Online) – The justice of hell (Pastor).
- 7<sup>th</sup> June 2020 am (Online) – Family Guest Service led by Kevin Mason.
- 5<sup>th</sup> July 2020 am (Online) – Family Guest Service led by Kevin Mason.

### **Preaching:**

In our morning services over Summer 2019 we concluded a series in 1 Samuel (chapters 15 to 27). This was followed in the Autumn by a look at Psalms 1 & 2, a series from John's Gospel based on Uncover John, and a short series on Colossians 1 v 15–22. In Winter and Spring 2020 we studied Exodus chapters 1 to 15, then started Revelation 1 to 3.

In the evening services we covered the book of Philemon, and at the monthly communion services series looked at the Penitential Psalms. During Autumn 2019 we studied Jeremiah 11 to 20, then the letter to the Colossians chapters 2 & 3 over Winter and Spring 2020. At the Fellowship Tea services we studied Matthew 5. There were no evening services after 15<sup>th</sup> March 2020 due to the COVID-19 lockdown.

At the Fortnightly Thursday evening bible studies we had the chance to review and go more deeply into some of the Sunday teaching, looking at Uncover John during Autumn 2019, then Colossians 2 to 3 during the Winter and Spring of 2020.

### **Other:**

Share Care and Prayer continued on the first Saturday of the month from 9 to 10 am when Pastor or an Elder were at church to pray with any who came along (6<sup>th</sup> July, 3<sup>rd</sup> August, 5<sup>th</sup> October, 2<sup>nd</sup> November, 7<sup>th</sup> December 2019, then on 1<sup>st</sup> February 2020 which was the last meeting due to the COVID-19 lockdown).

### **The Ladies Wednesday Bible Study Group:**

Over the last year a group of ladies from the fellowship continued to meet regularly to study the Bible, pray, support and encourage one another.

Using the book by Clare Heath-Whyte, Old Wives Tales, we looked at the lives of some women from the 18<sup>th</sup> century and considered the challenges they faced compared to our own challenges today as well as considering some of the attitudes and actions they demonstrated and considered the example, encouragement and warnings we might learn.

The women we considered were:

- Susanna Wesley: Godliness in an ungodly world (Colossians 3:1 – 4:6),
- Sally Wesley: Culture or Christ? (Romans 12:1–13),
- Molly Wesley: Bitter, not better (Romans 12 v 14-21), and
- Elizabeth Whitefield: A marriage made in heaven? Philippians 1:27 – 2:4).

We then commenced a study of 1 John using The Good Book Guide entitled “How To Be Sure”. We have been unable to finish the study due to lockdown. So far, we have covered Chapter 1:1 – 3:9:

- How we can enjoy fellowship with God because of Jesus who reconciles us to God by dying for our sin,
- That a true Christian is someone with faith in Jesus that makes a difference to their lives,
- We are to continue trusting in Jesus, in the face of the temptations of the world around us and people who deny the truth or claim special insight, and
- In a great act of love, God has made us his children and so now we should behave as his children.

#### **The Ladies Bible Study Group led by Chris MacLean:**

This group of 4 ladies continued to meet and were studying Acts with the aid of the Geneva Bible notes, until the lockdown due to COVID-19. Previous to Acts they looked at 1 Samuel then Jude. As they were unable to meet to carry on with these studies, and three were able to join in with Zoom on a Sunday mornings, they took it in turn to service to the one member who couldn't attend, during the following week.

#### **Tuesday Fellowship Hour:**

Our small group continued to enjoy study, discussion and prayer as we gathered with expectation of a blessing, around God's word. We were interrupted (by the COVID-19 lockdown), unfortunately, having reached the “difficult” chapters of the book of Daniel and look forward to a possible resumption. We note the passing to glory of Bernie Rider who was able to attend many of our meetings.

#### **Music Fellowship Group:**

Several members have met on occasional Monday nights to enjoy praising the Lord together in music and song, and learn songs new and old with a view to including some in Sunday Worship and the church's “More Songs of Worship” supplement. The group also met to practice for the Carol Service 2019.

## **1.2 Links with other churches**

The church is a member of the Fellowship of Independent Evangelical Churches (FIEC). The Pastor continued in the role of FIEC Visitor for the Worcestershire and North Gloucestershire grouping of churches, meeting up with the FIEC West Midlands Representatives (Visitors) at Monyhull Church, South Birmingham, on 25<sup>th</sup> October 2019. This was the final meeting of the group as the FIEC discontinued the Visitor Scheme at the end of 2019.

The Pastor continued as a member of the Steering Group for the Worcestershire Gospel Partnership and co-ordinated the meetings of the Pastors Fraternal of the Partnership, which meets either centrally or in small local groupings nine times a year. Following the COVID-19 lockdown in March 2020 a zoom Pastors' Fraternal Share and Prayer meeting has been held every two or three weeks.

The church continues to have a good relationship with Christ Church Wyre Forest, with the Pastor preaching at Christ Church in the morning on 3<sup>rd</sup> November 2019 and with Leo Davison preaching at Kidderminster Evangelical Church in the evening services on four occasions in July, November and December 2019. The November meeting was a joint meeting with Christ Church Wyre Forest for prayer for the Wyre Forest. The monthly joint prayer meetings with Christ Church at Leo's home on a Monday lunchtime also continued during 2019/20 until COVID-19 lockdown in March 2020. The lockdown also meant that the planned joint communion service on Good Friday was not able to take place. Christ Church were able to use the church premises for their awayday on 18<sup>th</sup> January 2020. The Pastor has participated regularly in a weekly fellowship and prayer group with a small number of other pastors and Christian workers from a range of gospel churches within the Wyre Forest until the COVID-19 lockdown in March 2020.

### **1.3 Children's and Young People's work**

#### **Kids' Club**

The Kids' Club continues to provide Bible teaching for children aged 4–12 years during the morning service. The number of children attending continues to vary from 2 to 6 plus occasional visitors. Spiritual content is provided by using material prepared by "Go Teach" which consists of a short Bible story and prayer after which the children complete an activity sheet based on their lessons.

Old Testament studies have included The life of Moses and the Ten Commandments while New Testament studies have looked at Jesus helping children and some of the miracles/parables of Jesus. The Kids' Club has been led by Marion Hearn, Chris MacLean until her retirement in December 2019 and Louise Weber, with holiday cover provided by Carol Warren. Since the end of March 2020 parents have been provided with the resources to continue with the lessons at home.

#### **Monday Club**

Monday Club continued to meet on term time Monday evenings between 6:15 and 7:15 pm at the church. The age group is from 5 years to about 13 years of age. The group is led by Louise Weber, Angi and Rob Hale, and the Pastor. The average attendance has been about 6 to 7 children. The group format continues with time for craft and games and bible teaching in two groups. There are occasional games nights and visits to Brinton's Park in the summer. The group put on a short play in the Christmas Carol service.

Monday Club continued to meet during lockdown via Zoom meetings and we have worked through Colossians 3 v 12–15 considering a different character trait each week e.g. patience, humility, love.

The online meetings have been joined by 11 different children plus parents but in varying numbers each week with the fewest being 3 children on the lowest week and the highest being 10 the first week.

We have also included games nights and the teaching was carried out alternate weeks by Catherine Mason and Angi Hale before May half term and by Angi Hale supported by Louise Weber and the Pastor after May 2020 half term.

#### **Teen Bible Study**

The Teen Bible Study Group is led by Philip and Marion Hearn. They have usually met fortnightly during term time on a Monday evening from 7:30pm till 9pm at the Pastor's home for bible study. The group consists of four young people and the main series during the autumn of 2019 and winter 2020 was looking at John's gospel using the UCCF Uncover John resource. The group did not continue to meet after the beginning of COVID-19 lockdown in March 2020. Three of the four members of the group will be moving on to University in

Autumn 2020. The Teen Bible study met on 23<sup>rd</sup> September, 7<sup>th</sup> October, 4<sup>th</sup> and 18<sup>th</sup> November and 2<sup>nd</sup> December 2019, and 13<sup>th</sup> January and 10<sup>th</sup> February 2020.

## **1.4 Local Outreach work and Community Involvement**

### **Outreach and Evangelism**

What an interesting year! Just like football, it has been a game of two halves. In the first half we continued as normal with our Outreach and Evangelistic efforts; delivering the Good News papers and regular guest services. We completed the 3:2:1 evangelistic course on 9<sup>th</sup> July 2019, held a coffee morning in support of KEMP hospice on 1<sup>st</sup> November, and a Tearfund Quiz Night on 16<sup>th</sup> November. These were all well attended as were our Christmas Services, including the Tuesday Group Christmas lunch on 3<sup>rd</sup> December.

Then the ref blew the whistle and we found ourselves having to plan a different strategy for the second half. Ideas to be employed, like Door Knocking, Toy Library, etc, were put on hold and we found ourselves using different tactics. We discovered “Zoom” and have continued to reach out through that medium. Early in the second half we posted tracts. We have also added to our skills “YouTube” and live-stream our weekly services, including our Guest Services.

As lockdown restrictions started to be eased we were able to deliver the Good News papers again and deliver with them leaflets inviting people to join us either on Zoom or YouTube. Though we may still, for the moment, be limited by Social Distancing, we are using modern technology to reach out, which means that we now have even more strings to our bow.

Praise the Lord!

### **Tuesday Group**

Attendance was maintained at up to two dozen enthusiastic knitters, painters and crafters who continued to enjoy their time with us, always remarking on how quickly our afternoons passed and how slowly time passed between meetings. Although some of our people are churchgoers many remain in need of faith in Jesus’ saving gospel and there is always ample opportunity in our meetings for us to share our faith with others especially when giving thanks for our refreshments. Our Pastor delivered his regular gospel message on the occasion of our Christmas Lunch meeting which was again successful in its preparation. Our further plans for special meetings and outings in 2020 were interrupted by the COVID-19 measures. Many thanks to all those who have supported T.G. during the year.

### **Alzheimer’s Society and Hereford & Worcestershire Age UK and ONSIDE**

Our Partnership with the Alzheimer’s Society to provide Singing for the Brain sessions continued to thrive, providing an enjoyable social activity for people who have dementia and their carers. Numbers vary at the two meetings with about 20 regular attendees plus volunteers.

The new organisers of the Dementia Café were very keen to ensure that there was an easy transition to the change and worked hard to achieve this. Numbers have remained steady at about 30 to 40 and everyone seems to enjoy the variety of activities organised.

It was with great sadness that these activities, as well as the Dementia Carers Support meeting, had to cease operating from March following lockdown because of the COVID-19 virus pandemic.

We have kept in touch with some of the carers and volunteers as well as the Alzheimer’s Society and ONSIDE organisations, who are optimistic that we will be able to restart the Dementia Café in the Autumn following the guidance from Government. We are less sure about Singing for the Brain because of the ban on singing in groups. However, this will need careful consideration by the Charity Trustees to ensure that the appropriate Risk

Assessments have been completed and it is safe to restart all be it in a different format to comply with any new regulations.

### **Other activities**

The Partners and Communities Together (PACT) meeting continues to be held at the church with three meetings held through the year (31<sup>st</sup> July and 23<sup>rd</sup> October 2019, and 29<sup>th</sup> January 2020). Meetings were cancelled from the start of the COVID-19 lockdown. This is an open meeting where members of the local community can meet with community representatives to identify and prioritise local issues.

The church premises were used as a polling station for the general election on 12<sup>th</sup> December 2019.

A Smartwater event was held at church for the local community, run by local councillors, on 22<sup>nd</sup> February 2020.

## **1.5 Wider Missionary Work**

The church continues to support in giving and in prayer a number of missions and individuals, as listed in section 2.1 below. A monthly missionary prayer meeting is held on the evening of the first Thursday of the month at which a summary prayer update is provided for the month. This is coordinated and produced by Kevin Mason with help from Wana Turner and Chris MacLean.

The church continues particularly to support in prayer and financially, our church members, Stephen and Cathy Tibberts and their family, serving the Lord with NTM at North Cotes, Lincolnshire. The church also has a special interest in Jonathan Hearn who is working with ReachAcross full time in North Africa.

During the year we have had visits from missionaries and mission representatives as follows:

- Caroline White (OM) on 29<sup>th</sup> September 2019,
- Nick Watkins and Miriam Davis (OMF – focus on Japan) on 15<sup>th</sup> March 2020.

We also used a video prayer update from SGA on 17<sup>th</sup> May 2020 am at which Wayne O'Leary (SGA) provided a pre-recorded video message from God's word.

## **1.6 Membership Matters**

The opening membership of the church as a CIO on 11 February 2019 was 32 full members transferred from the CUA. At the first church meeting as a CIO, on 21<sup>st</sup> July 2019, 4 full members transferred to the associate membership for reasons of moving away (Daphne Bedworth) or serving the Lord elsewhere (Jonathan Hearn (ReachAcross) and Stephen and Catherine Tibberts (NTM)). One person, John Keble, was also accepted onto the Associate membership, having been a member of the CUA but now residing in a care home and unable to attend or participate in the process to transfer to CIO. In November 2019 Jeremiah Munawar also transferred from the full membership to the associate membership of the church due to his studying at university abroad. Following the marriage of Amy Ellison (née Gregg) in January 2019 and her settling at Arborfield Church, and the home-call of Shielia Dungate in December 2019 and Bernie Ryder in March 2020 the full membership at the close of the year in June 2020 stood at 24. There are also 6 associate members at this time.

## **1.7 Church Buildings**

General provision of routine servicing of utilities was maintained through the year including gas boilers and hob, fire alarm and emergency lighting systems, fire equipment and electrical appliances. Housekeeping was maintained by those members who volunteered for the cleaning rota to whom thanks are due. Certain other members and friends did useful work out of doors cleaning up the car park borders and areas to the side and rear of the church.

Particular maintenance issues arose concerning the boundary fencing, boundary brickwork, the church roof, the stockroom walls and ceiling, the entrance hall matting, the fire alarm system specification and signage and the lavatory units. Work has been performed in most of these areas. In particular: a new fire alarm control unit and additional sounder has been installed, the leaking storeroom roof was repaired, and the rear hall flat roof was re-covered with roofing felt and flashing replaced. During the COVID-19 lockdown the water-damaged storeroom ceiling and wall were repaired and re-painted, the rear hall and main church hall were re-painted and some repair and re-painting was carried out in the entrance hall and front disabled toilet.

The Trustees commissioned a full fire risk assessment to be carried out on the church premises by a qualified independent fire risk assessor, Stuart Murphy, on 22<sup>nd</sup> June 2020, to assist them in meeting their duties under fire safety legislation. A fire risk assessment report has been produced in compliance with BAFE SP205. This has highlighted the need for several improvements to installed systems and current fire safety procedures for the church, to which the Trustees are giving proper attention. These include extending the current fire detection and alarm system to the main church hall and entrance area, installing emergency lighting in the main church hall and entrance area, producing a fire safety policy and procedures document for the church – as well as carrying out training on fire safety related to the church and its evacuation, for church and group leaders.

As ever church members are encouraged to report any issues of maintenance and health and safety with regard to the premises to the leadership.

## **1.8 Activities for the public benefit**

The purposes of the church, as established in the church's constitution, are to:

- Advance the Christian faith in accordance with the Basis of Faith primarily but not exclusively in Kidderminster and the surrounding neighbourhood; and
- such other charitable purposes as shall further the work of the church in the opinion of the members of the Church.

The church has met these purposes and operate for the public benefit by:

- Continuing to hold services of worship and Bible teaching every Sunday throughout the year – going online over Zoom from March 2020 due to the lockdown;
- holding term-time activities each week for children and fortnightly for young people; and
- holding a craft and friendship session on a fortnightly basis which are open to the wider community.

Each of these activities is open to the general public who have been invited to join with us.

In addition, the church has hosted and supported:

- PACT meetings.
- Polling stations for national elections.

- “Singing for the Brain” sessions held twice a month and Dementia Café held on a monthly basis in partnership with the Alzheimer’s Society and Age UK/ONSIDE Independent Advocacy.
- Monthly meetings of a Carers’ Self Help Group.

Additionally, the church has maintained its support for the work of Christian mission and relief work in the wider world – see list in 2.1.

## **1.9 Conclusion**

We are grateful to God for the leadership and ministry of Rev Philip Hearn and the Elders over the past year. Many members contribute to the weekly running of activities and the various rotas set up to enable the church to function effectively. We thank God for His enabling, particularly this year during the COVID-19 pandemic and lockdown disruption. We also thank him for all who partake in the work. We continue to trust the Lord for the future life of the church.

# **2 Financial Report**

The financial report for 2019-20 is attached in the appendix.

# **3 Administration**

## **3.1 Management of the Charity**

The church is led and managed by one Pastor, Philip Hearn, and two Elders, Kevin Mason and Phil Weber. Jointly the Pastor and Elders served as the Charity Trustees of the CIO. The role of the elders is to assist the Pastor in leading, governing, pastoring and teaching the church. Phil Weber performed the role of Church Secretary. Matthew Carver served as Deacon and as the Treasurer of the church.

The CIO Charity Trustees (Pastor and Elders) meet regularly to discuss the oversight of the church, including ministry and pastoral matters, as well as to pray for the church and its work. They also meet at least four times annually together with the Treasurer to deal with the administrative matters including finance.

The Pastor has chaired discussions in Charity Trustees and Church Meetings.

CIO Charity Trustees / Elders' Agenda Meetings were held on 27<sup>th</sup> March, 12<sup>th</sup> April, 26<sup>th</sup> April, 15<sup>th</sup> May, 19<sup>th</sup> May, 26<sup>th</sup> June, 12<sup>th</sup> July, 24<sup>th</sup> July Awayday, 30<sup>th</sup> July, 11<sup>th</sup> October, 12<sup>th</sup> November and 23<sup>rd</sup> November 2019, 10<sup>th</sup> January, 4<sup>th</sup> February 2020, 17<sup>th</sup> March, 7<sup>th</sup> April and 5<sup>th</sup> May 2020.

The meetings on 12<sup>th</sup> and 26<sup>th</sup> April, and 12<sup>th</sup> July 2019 were combined with the CUA Managing Trustees Meeting, during the period of overlap before the CUA was closed and its assets transferred to the CIO. The Treasurer attended these meetings as well as those on 11<sup>th</sup> October, 23<sup>rd</sup> November 2019 and 10<sup>th</sup> January, 7<sup>th</sup> April and 5<sup>th</sup> May 2020. The meetings on 7<sup>th</sup> April and 5<sup>th</sup> May 2020 were held online on Zoom during the COVID-19 lockdown.

Trustees’ informal update and prayer meetings were held on 10<sup>th</sup> September and 3<sup>rd</sup> December 2019, and 3<sup>rd</sup> March, 2<sup>nd</sup> June and 16<sup>th</sup> June 2020. The latter two were held online. The Treasurer attended the meeting on 2<sup>nd</sup> June 2020 which was a COVID-19 update.



The first church meeting of the CIO was held on 21<sup>st</sup> July 2019. The (CIO) Church AGM was held on 24<sup>th</sup> November 2019 and a half yearly meeting was held online (on Zoom) on 20<sup>th</sup> May 2020. An Extraordinary Church meeting of the Charitable Unincorporated Association (CUA) was held on 19<sup>th</sup> May 2019 to agree the closure of the CUA and transfer of its assets to the CIO.

### **3.2 Management of the building.**

There was several items of work carried out on the church during the year with associated expenditure as set out in the buildings report (Section 1.7).

### **3.3 Name and number of Charity**

The church is constituted and known as Kidderminster Evangelical Church. The freehold title of Kidderminster Evangelical Church was for the first time registered with the Land Registry on 10 May 2018 and the register of title issued with Carol Warren, Tony Vickery and Christine MacLean named as holding trustees. The transfer of property to the CIO was then registered with the Land Registry and the register of title issued on 4 July 2019 with Kidderminster Evangelical Church (CIO Regn. No. 1181958) named as the proprietor.

The church constituted as a CUA was not a registered charity. Its number on the Superintendent Registrar's Worship Register was 64088. A certificate was first issued when the church was built in the early 1950s and then renewed in 1982. As an affiliated church of the Fellowship of Independent Evangelical Churches (FIEC) it was granted "excepted" status by the Charity Commissioners pending a review of "excepted" charities.

The application for a Charitable Incorporated Organisation (CIO) to be registered in the name of Kidderminster Evangelical Church was submitted to the Charity Commission in December 2018 on behalf of the church by Edward Connor Solicitors. This was approved and Kidderminster Evangelical Church was registered as a charity on 11 February 2019, with registered charity number 1181958.

At a church meeting of Kidderminster Evangelical Church Charitable Unincorporated Association (CUA) on 19 May 2019 the church agreed the proposal to close the CUA and transfer the assets to Kidderminster Evangelical Church (CIO). The necessary documents to approve this transfer were signed by the Property Trustees and the Managing Trustees of the church. The proposed date of transfer was 30 June 2019 but approval from the Charity Commission for CIO Charity Trustees to carry out the transfer was not given until 4 July 2019, so that is the date that the assets of the CUA were transferred.

### **3.4 Address of Charity**

The church premises are located in Greatfield Road, Kidderminster, Worcestershire DY11 6PP. The correspondence address is c/o Dr P Weber (Church Secretary), 62 Baldwin Road, Kidderminster, Worcestershire, DY10 2UA.

### **3.5 Charity's governing documents**

The Charity's governing documents are:

- The constitution and church handbook agreed at the church meeting 22<sup>nd</sup> April 2018.

### **3.6 Persons managing the charity**

The persons managing the charity during the year were the Pastor, Rev. P. Hearn (appointed by the members) the Elders (elected to serve in a lay capacity) Mr. G. R. Warren (Church Secretary) (until 21<sup>st</sup> July 2019), Mr. K. Mason (from 21<sup>st</sup> July 2019), Dr. P. Weber (Church Secretary from 21<sup>st</sup> July 2019) and the Deacon (elected to serve in a lay capacity) Mr. M. Carver (Church Treasurer). Mr. Mason was elected, and Dr. Weber and Mr. Carver re-elected, at the church meeting on 21<sup>st</sup> July 2019, at which Mr. Warren stepped down.

The CIO Charity Trustees are Rev. P. Hearn, Mr. K. Mason and Dr. P. Weber.

### **3.7 Agents and Advisors to the charity**

The Church's local solicitors are Wright Solicitors, 6 Load Street, Bewdley, Worcestershire, DY12 2AF. The solicitors who advised on the CIO process were Edward Connor Solicitors, 39 The Point, Market Harborough, Leicestershire, LE16 7QU. The Independent Examiner of accounts is Mr I Phillips AICB (Comp), The Local Bookkeeper, 6 King's Road, Kidderminster, Worcestershire, DY11 6YU. Insurance Policies are brokered by Access Insurance Services, Selsdon House, 212-220 Addington Road, South Croydon, Surrey, CR2 8LD. The policies held are Employers Liability and Public/Product Liability provided through Congregational, a trading name of Integra Insurance Solutions Ltd, Curren House, Curren Street, Bradford, West Yorkshire, BD1 5BA.

The Charity has a bank account with the Charities Aid Foundation Banking Service (CAF).

### **3.8 Restrictions on charity**

The assets of the church can only be used for such (charitable) purposes connected with the church or otherwise for the promotion of religion in accordance with the church's Declaration of Faith.

### **3.9 Aims of the charity**

The charity's aim is the promotion of religion in accordance with the church's Declaration Of Faith as has been the case ever since the foundation of the church in 1930.

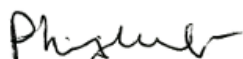
### **3.10 Organisation of charity**

The church operates from its premises in Greatfield Road, Kidderminster providing a place of Christian worship and other related activities. These activities are organised and carried out jointly by the employed Pastor, by the elected Elders and Deacon and by members in a voluntary capacity. Various other individuals are engaged to lead worship services and other activities on an occasional basis.

The church supports a number of Christian missionary and relief organisations on a regular basis and is affiliated to the Fellowship of Independent Evangelical Churches (FIEC), 39 The Point, Market Harborough, Leicestershire, LE16 7QU.

**November 2020**

Signed: 2021-01-17



Church Secretary

# **APPENDIX TO KIDDERMINSTER EVANGELICAL CHURCH ANNUAL REPORT AND ACCOUNTS FOR 2019-20**

The financial year 2019-20 was an unusual one, due to the switch-over date to a CIO slipping to the 4<sup>th</sup> July 2019, the financial year spans from 5<sup>th</sup> July 2019 to 30<sup>th</sup> June 2020.

The 2019-20 financial saw income at a stable level and cover our expenditure. Details of the financial year are given below.

Receipts and Payments Accounts for the 2019-20 financial year ended 30<sup>th</sup> June 2020 are attached. All figures in this commentary are rounded to the nearest whole pound.

General (including restricted giving) income was £50,500 (compared with £50,285 in 2018-19). This is very close to last year and given the pandemic and its financial implications this shows how the Lord has blessed the finances of the church. Tax recovered through Gift Aid was £7,691. This represents 15.23% of total income, so very similar to last year. Giving for restricted purposes including tax recovery was £3,485, equating to 6.9% of total income.

Expenditure was £51,730. The sharp eyed of you are probably thinking “But he said income covered expenditure”. Let me explain why that statement is both true and false; The Trustees had agreed to use some reserves for some maintenance on the church and to support some missionaries during the pandemic. These payments were made by releasing some of the excess financial reserves which are beyond what we are obliged to hold. £2,000 from reserves went to support missionaries, with £500 to each of SGA, OM (for Caroline White), Noor Ministries and Vinjeru. A further £2,535 was paid from reserves for maintenance on the flat roof over the rear hall and for repairs and decorating of the main hall, rear hall and storeroom. In addition, a further £875 from reserves was used for the final legal payments for the move to CIO. If we ignore the payments from reserves this brings our spending down to £46,320, which is £4,180 below our income. We also had £2,175 of restricted expenditure (monies given for specific purposes) which included missionaries, the Christmas offering & Tuesday Group. This leaves £44,145 unrestricted expenditure, around £2,869 below our unrestricted income of £47,015.

The church ended the year with 42.6% (£20,200) of the annual expenditure budget of £47,393 in hand. It is recommended to maintain a minimum of 16.7% (1/6th) of annual expenditure to ensure sufficient cash flow and a cushion against emergencies.

Financial support for missionary work (elsewhere in the UK and overseas) amounted to £9,341. This represents around 18.5% of all church income compared to an agreed target of 12%. Support for missionary work from main church (unrestricted) funds plus reserves was approximately 16.4% of our total unrestricted income.

The main Christian organisations that were recipients were:

- New Tribes Mission (NTM) (support for the work of the Tibberts family)
- SGA
- Birmingham City Mission (BCM).
- Vinjeru School
- OM (Caroline White)
- Noor Ministries

In summary our income was noticeably less than our expenditure but our spending on Christian work was again above target.

Please pray that our income for 2020/21 will cover our expenditure and that our giving towards Christian work in this year will continue to be generous.

KIDDERMINSTER EVANGELICAL CHURCH				CC16a
Receipts and payments accounts				
For the period from	Period start date 05-Jul-19	To	Period end date 30-Jun-20	

## Section A Receipts and payments

		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>						
	<b>Note</b>					
Gift Aid Offerings & Donations	1	26,297	1,955	-	28,251	29,319
Income Tax Recoveries	2	7,195	496	-	7,691	7,385
Freewill Offerings & Donations	3	13,524	1,034	-	14,558	13,582
Bank Interest received	4	0	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Sub total</b>		47,015	3,485	-	50,500	50,285
<b>A2 Asset and investment sales, etc.</b>		-	-	-	-	-
<b>Total receipts</b>		47,015	3,485	-	50,500	50,285
<b>A3 Payments</b>						
Mainstream Ministry	5	28,753	200	-	28,953	29,814
Youth & Children's Work	6	170	-	-	170	182
Outreach	7	1,097	-	-	1,097	714
Church Welfare & Fellowship Costs	8	58	349	-	407	960
Maintenance & Development of Church Buildings & Equipment	9	6,301	2,535	-	8,835	4,665
Administration & sundry costs	10	2,053	875	-	2,928	3,189
Support for Other Missionary & Christian Enterprise	11	5,715	3,626	-	9,341	9,102
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Sub total</b>		44,146	7,585	-	51,730	48,625
<b>A4 Asset and investment purchases, etc.</b>		-	-	-	-	-
<b>Total payments</b>		44,146	7,585	-	51,730	48,625
<b>Net of receipts/(payments)</b>		2,869	(4,100)	0	(1,230)	1,660
<b>A5 Transfers between funds</b>		-	-	-	-	-
<b>A6 Cash funds last year end</b>		14,174	7,077	-	21,251	19,590
<b>Cash funds this year end</b>	4	17,043	2,978	-	20,020	21,250

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	General Fund	17,043	2,978	-
	Special Reserve Fund	-	-	-
	Special Giving Fund	-	0	-
	<b>Total cash funds</b>	17,043	2,978	-

(agree balances with receipts and payments account(s))

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

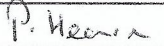

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P. HEARN	10.11.20
	P. WEBER	12.11.20

## **KIDDERMINSTER EVANGELICAL CHURCH**

### **Notes to the Financial Statement for the period ended 30 June 2020.**

Note 1. Gift Aid Offerings and Donations.

In Period 05/07/2019 to 05/04/2020 (Tax year 2019/20)	21,836.93
In Period 06/04/2020 to 30/06/2020 (Tax year 2020/21)	6,414.32
	<u>28,251.25</u>
For General Fund	26,296.60
For Restricted Funds	1,954.65
	<u>28,251.25</u>

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Note 2. Income Tax Recovered.

For the Tax year to 05/04/20	5,903.91
For the Tax year to 05/04/21	1,787.02
Total	<u>7,690.93</u>
For general fund	7,194.77
For other funds	
BCM	7.50
CHR	30.00
NOOR	25.00
PPH	1.16
SGA	17.50
TIB	402.50
VINJ	12.50
	<u>7,690.93</u>

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Note 3. Freewill Offerings and Donations.

For General Fund	13,523.63
For Restricted Funds :-	
CHR	65.00
PAS	200.00
SHOE	70.00
TEAR	139.51
TIB	135.00
Tuesday	424.67
	<u>1,034.18</u>
	<u>14,557.81</u>

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Note 4. Cash Balances and Interest Received.

Balance at CAF Bank as at 30th June 2020	19,437.11
Adjusted balance for items in transit	20,020.45
Interest received in year ending 30th June 2020	0.00

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Note 5. Mainstream Ministry.

Gross Salary and NI Contributions	24,860.04	
Pension Contributions	<u>2,681.88</u>	
		27,541.92
Expenses		
Telephone	754.75	
Visiting preachers	250.00	
Other ministry costs	<u>406.05</u>	
		1,410.80
Total costs		<u>28,952.72</u>
General Fund		28,752.72
Pastor Fund		200.00
		<u>28,952.72</u>

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Note 6. Youth & children's Work.

Youth Work	169.60
General Fund	<u>169.60</u>

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Note 7. Outreach.

Outreach events and books	449.96	
Good News Fellowship	647.00	
		<u>1,096.96</u>
General Fund		1,096.96
		<u>1,096.96</u>

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Note 8. Church Welfare and Fellowship Costs.

General fund	58.00	
Tuesday Group	313.57	
FLW	<u>35.77</u>	
		407.34

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Note 9. Maintenance and Development of Church Buildings and Equipment.

Heat and Light	2,570.56
Insurances	1,090.12
Water charges	189.62
Property maintenance	
Building repairs	745.76
Computer & IT	481.48
Fire alarms/extinguisher	609.04
Stationery/Cleaning/kitchen	613.96
	<u>2,450.24</u>
General Fund	<u>6,300.54</u>
Other funds:- all for building repairs	
Vera	2,154.09
Doris	114.86
Con	100.00
PPH	124.97
EN	40.75
	<u>2,534.67</u>
Total Funds	<u>8,835.21</u>

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Note 10. Administration and Sundry.

FIEC Subscription	967.00
Bank charges	60.00
CCPAS	128.40
General church items	88.18
Legal costs	360.00
Music copyright cost	164.31
Audit and Accountancy	285.00
General Fund	<u>2,052.89</u>
Other funds:- all Legal	
Vera	874.80
	<u>2,927.69</u>



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Note 11. Support for Other Missionary and Christian Enterprises.

New Tribes/ Tibberts	3,900.00	
Visiting Missionery	380.00	
Vinjeru other	900.00	
SGA	500.00	
Samaritans Purse	35.00	
General Fund		<u>5,715.00</u>
CHR	215.00	
NOOR	125.00	
SGA	118.75	
SHOE	70.00	
TEAR	139.51	
TIB	1,395.00	
TUES	1,500.00	
Vinjeru other	62.50	
Other Funds		<u>3,625.76</u>
Total		<u>9,340.76</u>

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Note 12. Special Reserve Fund.

This fund has been set aside to acknowledge potential infrequent expenditures that occur over periods longer than the current financial year. The value was set aside in 2008/09.

The fund has been fully utilised through the installation of replacement windows in 2017.

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Note 13. Following the change of legal status to a CIO this report covers the period from 5th July 2019 to 30th June 2020

**KIDDERMINSTER EVANGELICAL CHURCH**

Reconciliation of CAF Bank account 0007785

Closing statement balance as at 30th June 2020 19,437.11

Add 2019/20 receipts not yet banked

Q4 Gift Aid claim 1,787.02 banked 19 July

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1,787.02

Less 2019/20 payments not yet banked

PAYE/NIC due to HMRC

1,113.68

CH1269 Nick Watkins

90.00

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1,203.68

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583.34

Closing bank balance per Financial Statement at 30th June 2020

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20,020.45

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## KIDDERMINSTER EVANGELICAL CHURCH

### STATEMENT RELATING TO ASSETS AND LIABILITIES AS AT 30th June 2020.

Note Details

- 1 In addition to the cash resources as referred to in the Financial Statement (see associated note 4) the Church held the following fixed assets at the end of the financial year:
- Freehold Land and Buildings  
Fixtures, fittings, furnishings and equipment as located on the church premises.
- 2 As at 30th June 2020 the Church had no significant outstanding revenue liabilities.

### ACCOUNT EXAMINER'S REPORT

I have prepared the attached Financial Statement for the period ended 30th June 2020 from the financial records as maintained by the Church Treasurer. This statement, when read in conjunction with the supporting explanatory notes, provides a true and fair financial summary, relating to all the activities of the Church within that financial year.

Signed

*Ian Phillips*

Ian Phillips, AICB (Comp)

Dated.... 2 November 2020

6 King's Road  
Kidderminster  
DY11 6YU

### TRUSTEE APPROVAL

We hereby confirm that at a meeting of the Church Managing Trustees held on ~~10th~~ <sup>10th</sup> NOVEMBER 2020 the attached Financial Statement for the period ended 30th June 2020 was considered in conjunction with the associated notes and formally approved for submission to the subsequent Annual General Meeting of all members.

Signed

*[Signature]*

Church Secretary

Signed

*[Signature]*

Church Treasurer