



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2020		31	08	2021

## Section A

## Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona McGill			Committee of trustees
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Foundation constitution trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide the necessary facilities for daily childcare out of the school day offering a range of play activities in a welcoming atmosphere to meet the social, physical, intellectual and emotional needs of the children who attend

**Summary of the main achievements of the charity during the year**

The charity has successfully provided Nursery Plus childcare each day Monday to Friday in school term time , excluding when school was closed due Covid restrictions.

Childcare was provided through Holiday Club for February half term and October half term.

Unfortunately due to Covid restrictions the club did not open for the Easter holidays or summer holidays.

**Summary of the main achievements of the charity during the year**

The charity has successfully provided Nursery Plus childcare each day Monday to Friday in school term time , excluding when school was closed due Covid restrictions.

Childcare was provided through Holiday Club for February half term and October half term.

Unfortunately due to Covid restrictions the club did not open for the Easter holidays or summer holidays.

## Section E

### Financial review

Brief statement of the charity's policy on reserves

Currently the charity does not have a formal policy on reserves. However reserves are kept to ensure three months of staffing costs are maintained.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

### Other optional information

## Section G

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date





CHARITY COMMISSION  
FOR ENGLAND AND WALES

PENARLAG WRAP AROUND CARE AND HOLIDAY CLUB 1181926

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2020

To

Period end date  
31/08/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	43,196	-	-	43,196	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	43,196	-	-	43,196	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	43,196	-	-	43,196	-
<b>A3 Payments</b>					
Salaries/NI/Pensions	35,708	-	-	35,708	-
Supply Staff	83	-	-	83	-
DBS/Medical checks	156	-	-	156	-
Foodstuffs & consumables	526	-	-	526	-
insurance	1,617	-	-	1,617	-
Phone	180	-	-	180	-
staff uniforms	313	-	-	313	-
audit & payroll fees	365	-	-	365	-
Staff training	202	-	-	202	-
printing & stationary	89	-	-	89	-
Area resources	604	-	-	604	-
Premises repairs	471	-	-	471	-
Sundry Expenditure	64	-	-	64	-
Refunds	277	-	-	277	-
	-	-	-	-	-
<b>Sub total</b>	40,655	-	-	40,655	-
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	40,655	-	-	40,655	-
<b>Net of receipts/(payments)</b>	2,541	-	-	2,541	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	2,541	-	-	2,541	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Bank	9,502		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,502</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Rent Holiday due to covid	Unrestricted funds	17,660	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

# **Penarlag Holiday Club**

## **Financial Statements**

**Year Ended 31st August 2021**

**Penarlag C P School  
Carlines Avenue  
Ewloe  
Flintshire, CH5 3RQ**



Penarlag Holiday Club

Retained Funds

As At 31st August 2021

Funds Brought Forward	6,960
Surplus / Deficit for the year	<u>2,542</u>
<b>Funds Carried Forward</b>	<b><u>9,502</u></b>
 <b>Represented By:</b>	
Bank Current Account	9,502
	<u>9,502</u>

Penarlag Holiday Club

Income and Expenditure Account for the

Year Ended 31st August 2021

	<u>2,021</u>	<u>2,020</u>
Fees Received	10,980	11,854
FCC Nursery Plus Funding	20,873	32,306
CJRS Funding	11,093	-
Community Council Donation	250	
	43,196	44,160
<b>Less Direct Costs:</b>		
Salaries, National Insurance & Pensions	35,708	32,326
Supply Staff	83	
DBS / Medical Checks	156	-
Foodstuffs & Consumables	526	423
	<u>36,473</u>	<u>32,749</u>
<b>Gross Profit</b>	6,723	11,411
<b>Less Expenditure:</b>		
Refunds	277	-
Insurance Premium	1,617	1,119
Mobile Phone & Charges	180	172
Staff Uniforms	313	92
Audit & Payroll fees	365	365
Staff Training	202	-
Trips & Activities	-	60
Printing, Stationary & Postages	89	13
Membership fees	-	48
Classroom Resources	604	871
Rent / Room Hire		4,896
Premises Repairs	471	-
Sundry Expenditure	64	144
	4,181	6,635
<b>Excess Income over Expenditure For The Year</b>	<u>2,542</u>	<u>4,776</u>
<b>Other Expenditure</b>		
<u><b>Excess / (Deficit) For The Year</b></u>	<u><u>2,542</u></u>	<u><u>4,776</u></u>

Penarlag Holiday Club

Bank Summary

For The Year Ended 31st August 2021

Opening Balance	6,960.09	
Bankings	43,196.40	
Payments		40,654.56
Closing Balance c/f		9,501.93
		<hr/>
	50,156.49	50,156.49
		<hr/>

Bank Reconciliation

Closing Balance as at 30th August 2021	9,501.93	
Add: O/s Credits		
		<hr/>
		-
		<hr/>
		9,501.93
Less O/s Debits		
		<hr/>
		-
		<hr/>
<u>Adjusted Balance</u>		<u>9,501.93</u>