



Trustees' Annual Report for the period

Period start date
From 01 01 2021 To 31 12 2021
Period end date

Section A Reference and administration details

Charity name The Clockwork Charitable Trust

Registered charity number (if any) 1181923

Charity's principal address 24A Station Road West

Oxted

Surrey

Postcode

RH8 9EP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Hayes	Trustee		
2	Peter Green	Trustee		
3	Robin Sundt	Trustee		
4	Kelly Doughty	Trustee	From 12 th October 2021	Existing Trustees

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Clockwork is a Charitable Incorporated Organisation ("CIO")
Trustee selection methods	Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
• Additional governance issues	Clockwork's Constitution and full range of current Policies is available on our website: http://www.clockwork.org.uk/policy_docs/ Clockwork is a member of the British Association for Counselling and Psychotherapy (BACP).

Section C/D Objectives and Performance

Summary of the objects of the charity set out in its governing document

To relieve the needs of the young people suffering from mental health in Oxted, Surrey and surrounding district by

1. The relief of financial hardship, in particular but not exclusively by the provision of financial assistance so that they can access counselling and other mental health services.
2. The preservation and protection of good physical and mental health such as peer support listening to such people in need.

Trustees' Annual Report for the year 1st January 2021 to 31st December 2021.

During 2021, the charity's plans have been understandably affected by the Covid-19 pandemic; however, Clockwork was able to expand its provision of counselling and now works with four local counsellors. During 2021, Clockwork, through its four counsellors, provided approximately 390 free counselling sessions to young people in the Oxted area.

This service is provided by qualified counsellors, supported by experienced supervisors. During the Covid-19 pandemic, all sessions have been conducted on-line, although face to face sessions will be available in the future, when the Covid-19 situation allows this to be done safely. We look forward to being able to grow this service in the coming years.

Feedback indicates that Clockwork's own counselling services are effective and well received; not least because the average waiting time is about one week from receipt of information to the initial assessment. In addition, where the individual's issues are sufficiently complicated to be outside the scope of our counsellors, Clockwork and the counsellors have always managed to find appropriate alternative help in a timely fashion.

Throughout 2021, Relate continued to be unable to provide any extra counselling sessions, funded by Clockwork, in Oxted School. As a result, Clockwork had discussions with Oxted School and The Howard Partnership Trust to try to improve the provision of counselling within the School. The Howard Partnership Trust decided to provide counselling within the School by directly employing two counsellors who could provide counselling five days per week in the School during term-time. Clockwork agreed to provide an ongoing grant which funds two of the five days per week, subject to satisfactory feedback and performance. This new Project started in the second half of the Autumn Term, providing one-to-one counselling as well as group counselling on a preventative basis.

Clockwork does not receive any fixed central or local authority funding, and so we are totally reliant on the generosity and efforts of those who donate to us, and raise money in our name, to be able to continue our work helping young people in the local community.

During 2021, Clockwork received a number of significant grants and donations for which we are extremely grateful. These have enabled us to plan to expand our counselling capacity and we are actively seeking additional local counsellors to that end. Covid restrictions in 2021 prevented Clockwork from organising any significant fund raising events but planning is already under way for such events in 2022.

As Clockwork becomes more active in both counselling and fundraising, it was decided to appoint a fourth Trustee to help manage the Charity and, in October, Kelly Doughty was appointed in accordance with our constitution. Kelly has been part of the Advisory Group since Clockwork's inception; the loss of her own son in 2016 has always given Kelly a keen insight into the potential problems facing young people.

All Clockwork's policies, our constitution, and details of our Trustees and Advisors are available on our website and we regularly update our website and our social media accounts with our latest news and information. We always welcome correspondence, enquiries and feedback by email.

Email: enquiries@clockwork.org.uk

Instagram: [@clockworkoxted](https://www.instagram.com/clockworkoxted)

Facebook: [@clockworkcharity](https://www.facebook.com/clockworkcharity)

Website: www.clockwork.org.uk

Counselling enquiries: support@clockwork.org

Section E

Financial review

Brief statement of the charity's policy on reserves

At 31st December 2021, Clockwork's general fund bank balance was £105,766.90. There were no funds in deficit. The charity only has a general unrestricted fund and does not have any restricted funds or other assets.

Further financial review details (Optional information)

Financial Summary on a payments and receipts basis for the period from 1st January 2021 to 31st December 2021.

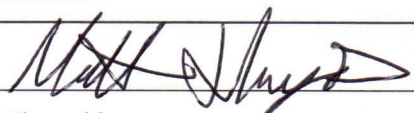
Description	2021	2020
Balance Forward:	£99,441	£87,332
Total Donations to General Fund:	31,780	20,162
Expenses:	(2,403)	(2,159)
Counselling:	(23,051)	(5,894)
Carried Forward:	£105,767	£99,441

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Matthew Hayes	Robin Charles Sundt
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	16 th March 2022.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Clockwork Charitable Trust

1181923

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	31,780	-	-	31,780	20,162
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,780	-	-	31,780	20,162
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,780	-	-	31,780	20,162
A3 Payments					
Administration	800	-	-	800	780
Professional Subscriptions	287	-	-	287	275
Insurance	357	-	-	357	357
Internet & software	736	-	-	736	593
Location	-	-	-	-	154
Fundraising Costs	222	-	-	222	-
Charitable Counselling	23,052	-	-	23,052	5,159
Charitable Training	-	-	-	-	735
	-	-	-	-	-
Sub total	25,454	-	-	25,454	8,053
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	25,454	-	-	25,454	8,053
Net of receipts/(payments)	6,326	-	-	6,326	12,109
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	99,441	-	-	99,441	87,332
Cash funds this year end	105,767	-	-	105,767	99,441

2

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	105,767	-	-
		-	-	-
		-	-	-
	Total cash funds	105,767	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Matthew Hayes		
		Robin Sundt		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Clockwork Charitable Trust

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1181923

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31st December 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~*) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B N Mickels

Date:

30/05/2022

Name:

BRIAN NEIL MICKELS

Relevant professional
qualification(s) or body
(if any):

Address:

SALMONS LODGE

125 SALMONS LANE

WHYTELEAFE, SURREY, CR3 0HB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.