



Trustees' Annual Report for the period

Period start date
From 01 01 2020 To 31 12 2020
Period end date

Section A

Reference and administration details

Charity name The Clockwork Charitable Trust

Registered charity number (if any) 1181923

Charity's principal address 24A Station Road West

Oxted

Surrey

Postcode

RH8 9EP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Hayes	Trustee		
2	Peter Green	Trustee		
3	Robin Sundt	Trustee		

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Clockwork is a Charitable Incorporated Organisation ("CIO")
Trustee selection methods	Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
• Additional governance issues	Clockwork's Constitution and full range of current Policies is available on our website: http://www.clockwork.org.uk/policy_docs/ Clockwork is a member of the British Association for Counselling and Psychotherapy (BACP).

Section C/D

Objectives and Performance

Summary of the objects of the charity set out in its governing document

To relieve the needs of the young people suffering from mental health in Oxted, Surrey and surrounding district by

1. The relief of financial hardship, in particular but not exclusively by the provision of financial assistance so that they can access counselling and other mental health services
2. The preservation and protection of good physical and mental health such as peer support listening to such people in need

Trustees' Annual Report for the year 1st January 2020 to 31st December 2020.

The Clockwork Charitable Trust became a registered charity in February 2019, but its origins go back to the Autumn of 2016. Matt and Elie Hayes are the owners and directors of 'Idol Hands Music and Design', a shop and music school in Oxted, Surrey, and are active members of the local community. Sadly, three young people known to them, including one of their students, took their own lives in 2016. In response, they decided to do something to try to help young people in the area who were struggling with mental health issues—and so the idea for Clockwork was born.

During 2020, the charity's plans have been understandably very affected by the Covid-19 pandemic.

Since 2018, Clockwork has committed to fund an extra day's counselling at Oxted School through Relate, bringing the total number of days counselling up from three to four each week to help to reduce the waiting list for counselling that was running at two to three months wait. At Relate's request, Clockwork had committed to continue this additional support until at least the end of the 2022 academic year. In February 2020, Relate notified Clockwork that they had lost a counsellor and, effectively immediately, they would no longer be able to provide the extra day's counselling until the autumn. Clearly the subsequent pandemic had a significant effect, but Relate has been unable to provide the additional day's counselling in Oxted School since then with a predictable effect on the waiting list for counselling in Oxted School.

A very successful "Young Persons' Open Mic" afternoon was run in March in Master Park and Clockwork was set to run a seminar on "Coping with Stress for Exam Success" in Oxted School for Year 13 students just a week after Lockdown postponed it. This seminar for Year 13s, updated for the pandemic and the lack of formal exams, was eventually run in the school in November 2020, attended by approximately 300 students online.

In September, Clockwork also provided a half-day Mental Health Awareness course for 22 teachers at Oxted School. This course and the seminar were run by Christine Moran, a MHFA Trainer, who did an excellent job that was well received by all the participants despite the limitations of doing it online without the normal level of audience participation.

During the summer, Clockwork worked hard to create the ability to be able to provide counselling directly. Clockwork became a member of BACP and was able to negotiate agreements with "Head Together" (part of YMCA) and two independent counsellors to provide counselling for a range of age groups. Since September 2020, Clockwork has been able to offer free and confidential counselling to young people aged 11-24 in the Oxted area.

It has always been the aim for Clockwork to be able to provide counselling for young people outside of the school environment, and to expand the age range to include school leavers. Clockwork's own counselling services have been extremely effective and well received; not least because the average waiting time is about one week from receipt of information to the initial assessment. In addition, where the individual's issues are sufficiently complicated to be outside the scope of our counsellors, Clockwork has always managed to find appropriate alternative help in a timely fashion.

This service is provided by qualified counsellors, supported by experienced supervisors. During the Covid-19 pandemic, all sessions have been conducted on-line, although face to face sessions will be available in the future, when the Covid-19 situation allows this to be done safely. We look forward to being able to grow this service in the coming years.

Clockwork continues to work closely with Oxted School and, with Relate still unable to meet the full need for counselling in the school, negotiations have proceeded so that from autumn 2021 Clockwork will provide an extra two days per week of counselling with Oxted School itself providing three days per week so that the school will, in future, have access to full time counselling every day of term.

All Clockwork's policies, our constitution, and details of our Trustees and Advisors are available on our website and we regularly update our website and our social media accounts with our latest news and information. We always welcome correspondence, enquiries and feedback by email.

Email: enquiries@clockwork.org.uk

Instagram: [@clockworkoxted](https://www.instagram.com/clockworkoxted)

Facebook: [@clockworkcharity](https://www.facebook.com/clockworkcharity)

Website: www.clockwork.org.uk

Counselling enquiries: support@clockwork.org

Section E Financial review

Brief statement of the charity's policy on reserves

At 31st December 2020, Clockwork's general fund bank balance was £99,441.56. There were no funds in deficit. The charity only has a general unrestricted fund and does not have any restricted funds or other assets.

Further financial review details (Optional information)

Financial Summary on a payments and receipts basis for the period from 1st January 2020 to 31st December 2020.

Description	2020	07/02/2019 to 31/12/2019
Balance Forward:	£87,332	£70,465
Total Donations to General Fund:	20,162	24,518
Expenses:	(8,053)	(1,199)
MHFA Awareness Training:		(600)
Counselling:		(5,852)
Carried Forward:	£99,441	£87,332

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Matthew Hayes	Robin Charles Sundt
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	22nd August 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Clockwork Charitable Trust

Receipts and payments accounts

CC16a

For the period
from

01/01/2020

To

31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	20,162	-	-	20,162	24,518
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,162	-	-	20,162	24,518
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,162	-	-	20,162	24,518
A3 Payments					
Administration	780	-	-	780	361
Professional Subscriptions	275	-	-	275	-
Insurance	357	-	-	357	198
Internet & software	593	-	-	593	158
Location	154	-	-	154	482
Staff Training	-	-	-	-	600
Charitable Counselling	5,159	-	-	5,159	5,852
Charitable Training	735	-	-	735	-
	-	-	-	-	-
Sub total	8,053	-	-	8,053	7,651
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,053	-	-	8,053	7,651
Net of receipts/(payments)	12,109	-	-	12,109	16,867
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	87,332	-	-	87,332	70,465
Cash funds this year end	99,441	-	-	99,441	87,332

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	99,441	-	-
		-	-	-
		-	-	-
	Total cash funds	99,441	-	-
	(agree balances with receipts and payments account(s))			

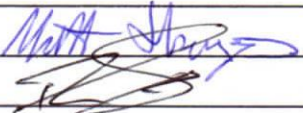
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Matthew Hayes	22/8/21
	Robin Sundt	



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Clockwork Charitable Trust

On accounts for the year
ended

31st December 2020

Charity no
(if any)

1181923

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Brian Mickels

Date:

09/09/2021

Name:

BRIAN MICKELS

Relevant professional
qualification(s) or body
(if any):

Address:

SALMONS LODGE, 125, SALMONS LANE
WHYTELEAFE
SURREY, CR3 0HB

Only complete if the examiner needs to highlight matters of concern (see CC32. Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.