

## **Norfolk Fire Museum**

### **Charity Number 1181921**

### **Trustees' Report April 2021 to March 2022**

#### **Purpose of Charity.**

To advance education of the history of firefighting in the county of Norfolk through the establishment and maintenance of a museum and the preservation and restoration of firefighting equipment, artefacts, records and documents of historical or educational interest. The education and training of members of the public by promotion of a safer community thereby reducing loss of life, personal injury and damage to property or the environment.

#### **Summary of main activities.**

There are 4 main areas that the museum engage in to meet the purposes of the charity. Attendance at events and shows to take historical vehicles and equipment to display to the public along with activities to engage with visitors, especially children as a means to promoting safety with regards to fire, water safety and vehicle collisions.

The "pop up" museum display in a shopping centre which displays uniform and equipment through the history of firefighting and providing fire and safety advice and literature.

The maintenance of website and Facebook pages where historic photographs and information is regularly posted which creates interest from current and retired firefighters and their families as well as the general public.

The use of our own workshop facilities to preserve, restore and maintain the vehicles and equipment in our care.

#### **Statement**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## **Main achievements.**

It has been a difficult year for the museum. We had been offered the shop unit the previous December and only just got it open before the country went into lockdown. There was a delay in reopening due to museums requiring to remain closed for a further month when business were allowed to start reopening. The general reluctance of event organisers to plan large events and shows and the reluctance of the general public to attend events meant that many of our traditional fund raising events were not held during the year resulting in a reduced income from these sources.

Despite this we managed to engage with over 6,000 children who took part in our car fire activity at the smaller events that we managed to attend over the summer.

The "pop up" museum in Gt Yarmouth hosted over 5,500 adults and 2,000 children. Further bad news came towards the end of the summer, our landlords identified structural problems with the building we used as a store and it became apparent that they were reluctant to fund the necessary repairs and by the end of the year had received notice that they required us to vacate the premises during the following year. It was decided that we needed a lorry that would be capable of transporting our older, slower appliances, thus saving on maintenance and fuel costs. This would also be suitable for moving a lot of our artifacts for our upcoming move. A suitable slide and tilt lorry became available and was modified to suit our needs. We also purchased a fork lift to enable us to load the lorry and to be able to stack our artifacts on pallet racking to make better use of space in our new premises.

Despite all these problems it was a successful year for the museum and we ended the year in a lot stronger position to move forward and meet the objects of the charity in new ways in the coming years.

## **Financial position.**

The museum ended the year in a better financial position than we expected at the start of the year. Although our income from normal fund raising was down by over a third on the previous year on our normal activities, the Government Covid grants enabled us to end the year with £15,000 in hand.

These have been allocated as £10,000 to finance the up coming move and £5,000 as 6 months rent for a new premises to enable us to complete the move even if it is difficult to attend our normal fund-raising events as well as trying to re locate. The charity has a firm financial base and is looking towards the future.

## Structure, Governance and Management.

The charity is an unincorporated association governed by a constitution.  
The charity is run by trustees which are elected by the membership at each AGM and stand for one year, they are eligible for re-election at each AGM.

We work closely with the Norfolk Fire and Rescue Service and have a serving officer as one of the trustees.

## Reference and Administrative details

Charity Name	Norfolk Fire Museum
Other names	the charity does not use any other name
Registered charity number	1181921
Charity's principal address	c/o 21 Chapel Lane, Coltishall, Norwich NR12 7DR

Names of charity Trustees who manage the charity.

1. Simon Mason	Chairman	Full year
2. Colin Farrington	Treasurer	Full year
3. Kevin Kiddell	Curator	Full year

We have no corporate trustees.

None of the trustees hold title to property belonging to the charity.

We hold no funds on behalf of others.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.



Colin Farrington  
Treasurer  
16<sup>th</sup> January 2023



Kevin Kiddell  
Curator

## Norfolk Fire Museum Accounts 2021-22

Accounts opening Balance	6808.99
Income Banked	49993.70
	56802.69
Expenditure	42417.15
Closing Balance	14385.54

Income	
Sales	3077.00
Donations	5664.22
Tombola	202.00
Activities	5997.24
Adult Tombola	3796.24
Total	18736.70
Grants	31257.00
Total	49993.70
Expenditure	
Merchandise	38.15
Fuel	4518.86
Parts	12058.79
Rent/fees/insurance	3113.81
Misc	2327.02
Shop costs	885.38
Adult Tombola	1507.14
Vehicles	17968.00
Total	42417.15
Surplus for year	7576.55

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I have inspected the books and vouchers and confirm that these accounts represent a true record.

