

St Andrew's
EARLSFIELD

Annual Meeting 2021

25 April 2021 at 11am

Agenda

Meeting for the Election of Churchwardens

1. Apologies
2. Election of Churchwardens

Annual Parochial Church Meeting

1. Apologies
2. Election of members of the Deanery Synod
3. Election of members of the Parochial Church Council
4. Appointment of Independent Examiner
5. Annual Report
6. Financial Statements for the year ending 31 December 2020
7. Annual Fabric Report
8. Electoral Roll Report
9. Report on the proceedings of the Deanery Synod
10. Vicar's Matters
11. Any other business
12. Closing prayer

Annual Report

1. St. Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Jonathan Brown, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

2. In 2020 we continued the work from 2019 with three key activities: Christian worship and outreach; promoting community across faith groups and wider society; and support for the acute societal problems present in our local community. As with many churches and other enterprises, Covid had a profound impact on our ability to deliver these activities; and forced us to respond.

a. *Christian worship and outreach in and beyond St Andrew's Church.* Covid constrained our efforts this year. Church was closed for public worship for part of the year. Sunday services were recorded and streamed. Service booklets delivered to those known to be without internet. Maintained the fabric of the building. Windows replaced in the nave. Dais carpet replaced using a local provider.

b. *Events to promote community across faith groups and wider society.* Collaborated with other community organisations in establishing Earsfield Together street network, which provided a point of call during lockdowns for anyone in need in every street in the parish.

c. *Support for the acute societal problems present in our local community.* St Andrew's provided a new home for the Earsfield Foodbank, installing a portakabin to provide storage. Numbers using Foodbank increased five-fold from 25 per week to 125. Home Community Cafe transformed into a community kitchen, cooking for NHS workers, a local school, a homeless shelter, and households without access to hot food. Volunteers serving Foodbank and Cafe drawn both from church community and wider parish.

Financial Review

3. Our main income was from the rental of the Parish Hall space to the Chelsea Group (£45,346.16). The second line of income is public donation whereby a mixture of monthly standing order and service collection that accounted for £28,989. Our third line of income is from renting out the church spaces to groups such as yoga and children's group (£1,375).

4. If we collect money for a specific project then there is a designated or restricted fund for the project. All the monies in and out of such funds are recorded on a separate ledger to the general funds.

Volunteers

5. It would prove impossible to recognise each individual who has contributed to the work of St Andrew's in 2020, but we must pay tribute to the work and dedication of Dave Pratt, who retired as Churchwarden after many years' service. Many others made valuable contributions to our Christian worship, community promotion, and support for acute societal problems. Especially in 2020 owing to the impact of Covid.

Structure, governance and management

6. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met online in 2020.

7. The method of appointment of PCC members is set out in the Church Representation Rules. At St. Andrew's the membership of the PCC consists of the incumbent, churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Administrative information

8. St. Andrew's Church is situated in Earlsfield in SW London. It is part of the Diocese of Southwark within the Church of England.

9. PCC members in 2020 were: Rev Jonathan Brown (chair), Benet Northcote (vice-chair), Dave Pratt (churchwarden), Rev Johnny Sertin, Lisa Davis, Marion Endicott, Susan Kent, Cherreem Lindsay, Viv Snell (Reader), Hannah Swithinbank, Lynda Thomas, Andrew Thomson. Viv Snell and Hannah Swithinbank were deanery synod reps.

10. During the course of 2020, Dave Pratt, Marion Endicott and Hannah Swithinbank stood down, and Alex Fry (churchwarden), Paul Mitchell (deanery synod), Alex Chamberlen, Meg Fry and Jude Nayer were elected [two of them filling vacancies from previous years]. Irene Lau (treasurer) was co-opted.

Jonathan Brown, Chair

Financial Statements for 2020 and Independent Examiner's Report

See separate document. The accounts were not ready in time for the Independent Examiner to make her report. We expect to be able to publish this in the next couple of weeks.

Fabric Report

2020 was a busy year! As the first signs of Covid-19 were coming into view, we were told that the West End windows were no longer safe - they had broken away from their supporting struts. Fortunately, we were able to get scaffolding up and a company to take them away for repair just as lockdown was starting. Unfortunately, the pandemic meant that getting the repairs done took much longer than anticipated. There was - amongst other things - a national shortage of lead. Eventually, the new windows were reinstalled and we are sure you will all agree that they look splendid. The good news is that the costs for this was covered by our insurance.

The other big ticket item was replacing the boilers for the central heating. It is hard to believe that they have been working hard for so many years that it was time to replace them, but they had given up and were beyond repair, despite regular servicing. This was a cost we had to meet ourselves, unfortunately, but it was essential maintenance.

Hopefully, 2021 will give us the opportunity to repair our finances a bit, if we can avoid any large expenses.

Alex Fry and Benet Northcote, Churchwardens.

Electoral Roll Report

On 23 April 2021 there were 84 people on the Electoral Roll.

Report on the Proceedings of the Deanery Synod

Due to the pandemic, the Synod met twice. In February, each parish made a presentation on The Mission of God in Wandsworth – 5 minutes on the impact and importance of one of the Deanery Mission matters on the life of the church. In November, Hannah Rich from Theos gave a presentation on The GRA:CE Project, a study, based on three years of research on the relationship between church growth, discipleship and social action in the Church of England.

St Andrew's Church, Earlsfield
2020 Accounts (in Pounds Sterling)

General (Unrestricted) Fund Receipts & Payments Account

<u>Receipts</u>	2020	2019	2018
<i>Voluntary income</i>			
Stewardship (Bank)	17492.63	20605.64	19990
Stewardship (Envelopes)	4012.53	3504.08	3656
Collections	7483.67	7189.42	9799
Tax recovered on Gift Aid	0	150.00	0
One-off donations	0	28.37	430
	<u>28989</u>	<u>31478</u>	<u>33875</u>
<i>Receipts from activities for generating funds</i>			
Tea & Coffee Sales	0	355.42	542
Table top sale	0	174.00	0
Candle Stall	0	61.67	199
	<u>0</u>	<u>591</u>	<u>741</u>
<i>Receipts from church hire</i>			
House of Prayer	0	6720.00	3100
Songbirds	525	550	1050
Election	850	850.00	850
Toddler Group	0	913.60	1019
	<u>1375</u>	<u>9034</u>	<u>6019</u>
<i>Receipts from church activities</i>			
Fees & weddings and funerals	0	545.76	184
Listed places of Worship Grant Scheme	0	0	0
	<u>0</u>	<u>545.76</u>	<u>184</u>
<i>Receipts from Community Centre activities for generating funds</i>			
Hall Lettings:			
Chelsea Group	45346.16 *	35001	35740
Yoga	2000	2000	4000
Bellarinas	204.5	826.00	2580
	<u>47551</u>	<u>37827</u>	<u>42319</u>
<i>Other</i>			
Other (bench hire, other hire)	<u>0</u>	<u>17081</u>	
Total Receipts	<u>77914</u>	<u>96556</u>	<u>83137</u>

*Note some of them is utility bills contribution from 2019

<u>Payments</u>	2020	2019	2018
<i>Cost of generating voluntary income</i>			
Costs of stewardship campaign	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
<i>Church running costs</i>			
Diocesan parish share	44700	44700	44000
Working expenses of incumbent	0	3301	0
Administrator	7800	7800	2000
Gardener	1753.82	857	1284
Organist	4644	2709	4826
Church office - telephone	320.47	329	325
Admin - computer supplies & support	1000	0	108
Admin - printing & photocopying	168.12	513	307
Admin - stationery	0	0	73
Admin - postage	0	0	0
Church maintenance	1855.31	1276	5433
Upkeep of services	322.88	1831	1566
Organ / piano tuning	0	0	1033
Parish training & mission	0	353.75	48
Earlsfield Friary events	0	1500	500
Church running - legal & professional	2117.4	400	5827
Church running - insurance	6183.39	6145	6945
Church running - gas	1385	3456	3567
Church running - electric	1372 *	1367	1338
Church running - water	143.35	125	123
	<u>73766</u>	<u>76663</u>	<u>79302</u>
<i>Other</i>			
Bank Charges			
	<u>0</u>	<u>0</u>	<u>0</u>
<i>Community Centre running costs</i>			
Building maintenance			
Hall running - gas	2379.69	2430	2503
Hall running - electricity	6377	4994	5035
Hall running - water	6176.36	5184	5528
Hall running - insurance	1000	1000	1000
	<u>15933.05</u>	<u>13608.26</u>	<u>14065.53</u>
	<u>89699</u>	<u>90272</u>	<u>93368</u>
Total Payments			
	<u>-11784</u>	<u>6284</u>	<u>-10230</u>
Excess of Receipts over Payments			
Transfer to Nave Altar Carpet Replacement (Restricted)	806	0	0
Transfer to Chapel Floor Sanding (Restricted)	714	0	0
Transfer to Bishop's Lent Call		0	0
Transfer to Building Fund	<u>-13304</u>	<u>6284</u>	<u>-10230</u>
Balance as at 1st January	9607	3323	13553
Balance as at 31st December	<u>-3698</u>	<u>9607</u>	<u>3323</u>

*The electric bill is £4,572. It's high due to hosting the food bank and therefore I have allocated £3,200 to the Community Funds

St Andrew's Church, Earlsfield
2020 Accounts

Designated and Restricted Fund Receipts and Payments

Outside Giving Fund (Designated)

	2020	2019	2018
<u>Receipts</u>	0	0	460
Transfer from fair fund			-
Transfer from general fund	-		-
<u>Payments</u>	0	0	-40
Missionary Societies			
Secular charities			
<u>Excess of Receipts over Payments</u>	0	0	420
Balance as at 1st January	1319	1319	899
<u>Balance as at 31st December</u>	<u>1319</u>	<u>1319</u>	<u>1319</u>

Fair Fund (Designated)

<u>Receipts</u>	0	0	460
Christmas Fair proceeds			-
<u>Payments</u>	-		-
Christmas Fair costs		0	-460
Transfer to outside giving fund	0		
Transfer to general fund			
<u>Excess of Receipts over Payments</u>	0	0	0
Balance as at 1st January	0	0	0
<u>Balance as at 31st December</u>	<u>0</u>	<u>0</u>	<u>0</u>

Church Building Fund (Designated)

<u>Receipts</u>	29192	0	-
Transfer from general fund			
<u>Payments</u>	-30393.6 *		
Excess of Receipts over Payments	-1201.6	0	
Balance as at 1st January	43200	43200	43200
<u>Balance as at 31st December</u>	<u>41998</u>	<u>43200</u>	<u>43200</u>

Garden Fund (Designated)

<u>Receipts</u>	-	-	-
One off grants			
Payment from General Fund			
donations			
Loans			
<u>Payments</u>			
Church garden project		0	
Loan repayment			
<u>Excess of Receipts over Payments</u>		0	
Balance as at 1st January	0	0	0
<u>Balance as at 31st December</u>	<u>0</u>	<u>0</u>	<u>0</u>

Zimbabwe Project Fund (Restricted)

<u>Receipts</u>		0	-
Donations			
<u>Payments</u>	-	0	
Payments to Bishop			
<u>Excess of Receipts over Payments</u>		0	
Balance as at 1st January	100	100	100
<u>Balance as at 31st December</u>	<u>100</u>	<u>100</u>	<u>100</u>

Companions in Mission Fund (Restricted)

<u>Receipts</u>	-		-
One off grants			
<u>Payments</u>			
Muslc Consultant fees			
<u>Payments</u>			
Missionary Societies			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January	394	394	394
<u>Balance as at 31st December</u>	<u>394</u>	<u>394</u>	<u>394</u>

St Andrew's Church, Earlsfield
2020 Accounts

Designated and Restricted Fund Receipts and Payments (continued)

	2020	2019	2018
<u>Bishop's Lent Call (Restricted)</u>			
<u>Receipts</u>			
Donations			
Payment from General Fund			
<u>Payments</u>			
Payment to Bishop's Lent Call			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Organ Fund (Restricted)</u>			
<u>Receipts</u>			
One off grants			
<u>Payments</u>			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Payments for the Poor (Restricted)</u>			
<u>Receipts</u>			
Grants			
<u>Payments</u>			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Fontal (Restricted)</u>			
<u>Receipts</u>			
One off grants			
<u>Payments</u>			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Narthax project (Restricted)</u>			
<u>Receipts</u>			
One off grants			
<u>Payments</u>			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Just Shelter (Restricted)</u>			
<u>Receipts</u>			
Payments			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Stacking Chairs (Restricted)</u>			
<u>Receipts</u>			
Payments			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			
<u>Ninds Trust Grants</u>			
<u>Receipts</u>			
Payments			
<u>Excess of Receipts over Payments</u>			
Balance as at 1st January			
Balance as at 31st December			

St Andrew's Church, Earlsfield
2020 Accounts

Designated and Restricted Fund Receipts and Payments (continued)

Chapel Floor Sanding (Restricted)

	2020	2019	2018
<u>Receipts</u>	714	0	2000
<u>Payments</u>	-2713.99		
Excess of Receipts over Payments	<u>-2000</u>	<u>0</u>	<u>2000</u>
Balance as at 1st January	2000	2000	
Balance as at 31st December	<u>0</u>	<u>2000</u>	<u>2000</u>

Nave Altar Carpet Replacement (Restricted)

<u>Receipts</u>	806	0	2000
<u>Payments</u>	-2806		
Excess of Receipts over Payments	<u>-2000</u>	<u>0</u>	<u>2000</u>
Balance as at 1st January	2000	2000	
Balance as at 31st December	<u>0</u>	<u>2000</u>	<u>2000</u>

Community Development Fund (Restricted)

<u>Receipts</u>	4083.78	0	
JustGiving		0	
BridgePoint	50000	0	
<u>Payments</u>	-46941	0	
Excess of Receipts over Payments	<u>7143</u>	<u>0</u>	
Balance as at 1st January	0	0	
Balance as at 31st December	<u>7143</u>	<u>0</u>	

Boiler Fund (Restricted)

<u>Receipts</u>	21300		
<u>Payments</u>	-11997		
Excess of Receipts over Payments	<u>9303</u>	<u>0</u>	
Balance as at 1st January	0	0	
Balance as at 31st December	<u>9303</u>	<u>0</u>	

Independent Examiner's Report to the PCC of St Andrew's Church, Earlsfield

This report on the financial statements of the PCC for the year ended 31 December 2020 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act').

Respective Responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records.

It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters.

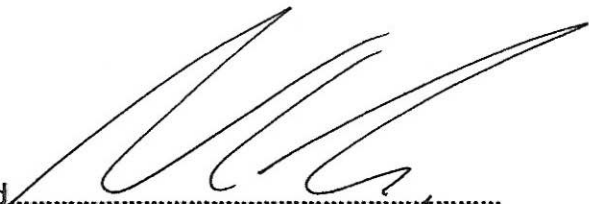
The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nicola C. Saker BA (Hons) A.C.A.
69 Littleton Street
Earlsfield
London SW18

Signed 

Date 27th October 2021.