



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	September	2020		31	August	2021

Section A Reference and administration details

Charity name

LEASOWES EXTRA

Other names charity is known by

Registered charity number (if any)

1181902

Charity's principal address

Leasowes Primary School

Porlock Avenue

Stafford

Postcode

ST17 0HT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Bettany	Chair		Ex-officio Trustee
2	Joanne Caven	Secretary		Ex-officio Trustee
3	Barnaby Coombs			Trustees
4	Jeffrey Smith			Trustees
5	Emily Bromley		01.09.20 to 31.12.20	Trustees
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner/Auditor	Lorraine Banks	4 Tyria Way, Stafford. ST17 4YB.

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (last amended 06/02/2019)

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On appointment new Trustees will be given a copy of the settings Constitution and most recent Trustees AGM meeting minutes and statement of accounts. They will also be given all of the setting's policies to read which are applicable to their role including those on safeguarding and child protection. It is also essential that each member is aware of the charities objects and their duty to carry out the charity's purposes for the public benefit.

Trustees understand the strategic role they play regarding the financial stability and sustainability of the setting as set out in its Constitution. They ensure that revenues and resources are used appropriately and effectively to further impact outcomes for learners.

Trustees are aware of the financial risk to childcare settings at the current time and aim to keep the charity financially stable by ensuring that reserves never fall below £60,000 as set out in the settings 'Scheme of Delegation of Financial Powers'.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to:

- (1) advance the education of children of primary school age;
- (2) provide for the recreation of children of primary school age in each case by making facilities and services available to pupils of Leasowes Primary School during out of school hours.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has advanced the education of the children in the Nursery setting; careful and frequent monitoring and assessment proves that the learning delivered is rich and engaging enabling good outcomes. Starting points and data show that children make good progress and start to learn the fundamental skills needed to continue this learning in Reception and further on into Key Stage 1. It has also provided after school care for approximately 175 families across the whole year.

The work started on our brand-new Early Years outdoor in the summer of 2020 was completed in September 2021. The total cost for this project was £59,750. This outdoor area will be used to assist in advancing the education of both the nursery children who attend this setting and also the Reception children who attend Leasowes Primary school.

The Trustees believe it is very important to reinvest money into Leasowes Extra, as well as into the school, in order to provide the best environment and resources we can to our users and the school. As we are based on the school site, by doing this, we also improve a number of areas within the school which impacts the school community and beyond.

With this in mind, in the Summer term 2021 we fully re-furbished our KS2 before/after school facility. The work included new flooring, furniture, storage and seating throughout. The total cost of this project was £19,005. The area is also used by the school community during school hours for 1:1 support, small group work, PPA and also face to face and virtual training.

Between September 2020 and August 2021, we spent an additional £5,953 on new resources to be used by children attending nursery and out of school hours for educational and recreational purposes.

The Trustees gave due regard to the Charity Commission's guidance on public benefit when making these investment decisions and feel they will not only benefit its users and their families but also the school community and beyond. In doing so this would encompass a sufficient section of the public for our charity's purpose.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Nursery remained open to serve our children and parents throughout the Covid pandemic for the whole of this financial year. The out of school care closed in January and February only when we had a further lockdown but it remained open to our children and their parents for the rest of the school year.

We were able to offer 380 nursery sessions during the course of this year and 50 children were on roll at the end of the year.

Out of school provision was affected by a further lockdown and also by more parents working from home. We still managed to provide childcare to approximately 175 families over the course of the year.

By maximising the help from the Government and using the Furlough scheme, we were able to pay and retain all staff throughout this year.

Predicted profit margins were not achieved due to the Covid Pandemic, however, we remained viable throughout the year and never went below our £60,000.00 contingency fund at any point, even after all of the above work and resources had been paid for.

Our intention next year is to increase nursery numbers and staff.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charities 'Scheme of Delegation of Financial Powers' states that financially, we are adequately stable when we have reserves of more than £60,000. These reserves would enable the charity to fully operate for a further 4 months should profits fall or if no income was received for any reason during this period.

Throughout the period 1st September 2020 to 31st August 2021 our reserves remained at or above £60,000 at all times. The charity had a reserve of £101,088.10 as of 31st August 2021.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principal source of income is from fee's received from parents for childcare and learning.

The money invested into facility improvements for the school supports public benefit as these improvements will be available to the users we serve, the whole school community and the wider community beyond that.

Expenditure is always kept to an absolute minimum to ensure optimum profit. This year we put systems in place to ensure that we were not running at a loss during the national lock down period and continued to make some profit, therefore remaining viable throughout.

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>G. Bettany</i>	<i>J.Caven</i>
Full name(s)	Mrs Gemma Bettany	Mrs Joanne Caven
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	13 th June 2022	

Section B Balance sheet

	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
Total fixed assets	B04	-	-	-	-	-
Current assets						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	1,171	-	-	1,171	-
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	124,135	-	-	124,135	287,026
Total current assets	B09	125,306	-	-	125,306	287,026
Creditors: amounts falling due within one year (Note 12)	B10	3,887	-	-	3,887	-
Net current assets/(liabilities)	B11	121,419	-	-	121,419	287,026
Total assets less current liabilities	B12	121,419	-	-	121,419	287,026
Creditors: amounts falling due after one year (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
Net assets	B15	121,419	-	-	121,419	287,026
Funds of the Charity						
Unrestricted funds	B16	121,419			121,419	287,026
	B17	-			-	-
Restricted income funds (Note 13)	B18		-		-	-
Endowment funds (Note 13)	B19			-	-	-
Total funds	B20	121,419	-	-	121,419	287,026
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Leasowes Extra

On accounts for the year
ended

31 August 2021

Charity no
(if any)

1181902

Set out on pages

1 to 15

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 21**.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24 September 2021

Name:

Lorraine Banks of Banks Accountancy

Relevant professional
qualification(s) or body
(if any):

FMAAT

Address:	4 Tyria Way
	Stafford
	ST17 4YB

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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