



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 April 2023 to 31 March 2024**

**Charity name: The Brighton and Hove Independent Mediation Service**

**Charity registration number: 1181888**

### Objectives and Activities

	SORP ref	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1) To provide, promote and facilitate for the benefit of the public, the provision of mediation and other forms of conflict resolution services for persons, organisations and groups who are involved in dispute or interpersonal conflict  2) To advance the education of the public, methods of mediation and conciliation and the nature and causes of such disputes and the means to manage them.
Summary of the main activities in relation to those purposes for the public benefit, in particular the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activity the charity undertook for the public benefit during the period of this report was providing community mediation and one-to-one conflict resolution support to around 220 members of our community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We affirm that all our activities are undertaken with due regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Around thirty volunteer mediators delivered the bulk of our conflict resolution services during the year, providing skilled listening support and empowering people to peacefully manage and resolve disputes in their community.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>BHIMS received 122 conflict resolution referrals in 2023-24. These were from Sussex Police, Brighton and Hove City Council, Lewes District Council, Homes First, Southern Housing Group. In addition, we handled 2 work-place referrals and a referral under our Homes-for-Ukraine contract with East Sussex County Council.</p> <p>Feedback from our service users showed that BHIMS's support led to people experiencing a significant improvement in their situation.</p> <p>On the <u>training</u> front, we provided accredited Mediation Skills training to 8 new volunteers and 2 staff.</p> <p>We maintained engagement and improved the skills of our volunteer community mediators during the year through in-person and video peer support sessions.</p> <p>We worked alongside Brighton and Hove City Council to pilot a Homeless Prevention initiative (Friends &amp; Family Scheme) that launched at the end of 2024.</p> <p>We worked alongside our sister organisation Mediation Plus to streamline the referral process for Sussex police officers by enabling referrals via their mobile devices.</p> <p>Taken together these activities have made a significant contribution to reducing and repairing the harm caused by conflict in our communities.</p> <p>These achievements were set against a challenging year in terms of our staffing. We had vacancies for significant parts of the year in both our senior management and casework team.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the reporting period BHIMS's income from charitable activities was £153,823 and total expenditure on charitable activities was £110,467. Net income from the year was £132,203. Total funds carried forward at the year-end were £110,173.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold at least six months running costs in reserve, to help us manage unexpected losses of income and increases in expenditure.
Amount of reserves held	Para 1.22	£110,173
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal sources of funding in 2023-24 were Brighton and Hove City Council, Sussex Police and Crime Commissioner, East Sussex County Council, Lewes District Council, Southern Housing Group, and Clarion Housing Association.
Investment policy and objectives including any social investment policy adopted	Para 1.46	BHIMS invests the reserves it holds above the value of two months salaries in the COIF Charities Deposit Fund.
A description of the principal risks facing the charity	Para 1.46	The principal risks we face are a loss of income from key funders and loss of highly skilled and knowledgeable members of staff.
Other		

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	We have adopted the Charity Commission's 'association' model constitution for Charitable Incorporated Organisations.
How is the charity constituted? (eg unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation.
Trustee selection methods including details of any constitutional provisions eg election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees are appointed or reappointed at the AGM.



**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	BHIMS has a consortium agreement with Mediation Plus. (Mediation Plus now incorporates the former mediation charity West Sussex Mediation.) This agreement enables BHIMS and Mediation Plus to bid collectively for Sussex-wide contracts, such as the one we have with Sussex Police and Crime Commissioner.
Other		

**Reference and Administrative details**

Charity name	The Brighton and Hove Independent Mediation Service
Other name the charity uses	BHIMS
Registered charity number	1181888
Charity's principal address	47, Ecclesden Grove Hill Brighton BN2 9NG



### Names of the charity trustees who managed the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emily James	Chair	Resigned as trustee on 30/6/24	Members/Trustees
2	Susy Taylor			Members/Trustees
3	Sue Regi			Members/Trustees
4	Leo Littman			Members/Trustees
5	Sophie Clifford			Members/Trustees
6	Barbara Hill			Members/Trustees
7	Adrian Black		Resigned as trustee on 1/10/23	Members/Trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

Kathy Whitestone (CEO until 31 December 2023). Post vacant for rest of 2023-24.

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

N/A

## Other optional information


N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees


Signature(s)



Full name(s)

Leo Littman

Position (eg  
Secretary, Chair,  
etc)

~~Chair~~  
TRUSTEE 

Date

21 November 2024





REGISTERED CHARITY NUMBER: 1181888

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**  
**FOR**  
**THE BRIGHTON & HOVE INDEPENDENT**  
**MEDIATION SERVICE**

F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

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FOR THE YEAR ENDED 31 MARCH 2024**

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## **THE BRIGHTON & HOVE INDEPENDENT MEDIATION SERVICE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

1.To provide, promote and facilitate for the public benefit of the public, the provision of mediation and other forms of conflict resolution services for persons, organisations and groups who are involved in dispute or interpersonal conflict.

2.To advance the education, methods of mediation and conciliation and the nature and causes of such disputes and the means to manage them.

It took over the assets and operations of The Brighton and Hove Independent Mediation Service registered charity, number 1036021, on 31 January 2020.

##### **Activities**

**Brighton & Hove Independent Mediation Service (BHIMS)** is a community-based charity with a strong reputation locally. Our mission is to bring people in our community together to prevent and repair the harm caused by conflict.

We provide a comprehensive range of mediation, dispute and conflict resolution services and professional mediation training across Brighton & Hove and the surrounding areas of Lewes, Seaford, Newhaven and Peacehaven.

We work in partnership with **Brighton & Hove City Council, Lewes District Council, the Sussex Police & Crime Commissioner**, various housing associations, community groups and charities.

As one of two partners that make up the **Sussex Mediation Alliance**, we also work with **Mediation Plus**.

##### **Public benefit**

We affirm that all our activities are undertaken with due regard to the guidance issued by the Charity Commission on public benefit.

The main activities the charity undertook for the public benefit during the period are detailed in the Annual Report.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The charitable activities are set out in the separate Annual Report produced by the charity.

#### **FINANCIAL REVIEW**

##### **Financial position**

The financial details of the charity are set out in the separate Annual Report.

#### **FUTURE PLANS**

These are set out in the separate Annual Report.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes a charitable incorporated organisation.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1181888

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

**Principal address**

Lower Ground Floor  
Ecclesden  
Grove Hill  
Brighton  
East Sussex  
BN2 9NG

**Trustees**

S Taylor (Treasurer)  
S Regi (Vice Chair)  
E James (resigned 30.6.24)  
L Littman (Chair)  
S Clifford  
A Black (resigned 1.10.23)  
B Hill

**Independent Examiner**

Christopher Robert Tyler FCA DChA FCIE  
F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

**Working name**

BHIMS

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
ME19 4JQ

**Telephone**

01273 700812

**Email**

mediation@bhims.org.uk

**Website**

www.bhims.org.uk

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**


**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 21/11/24..... and signed on its behalf by:

  
.....  
L Littman - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**Independent examiner's report to the trustees of The Brighton & Hove Independent Mediation Service**

I report to the charity trustees on my examination of the accounts of The Brighton & Hove Independent Mediation Service (the Trust) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christopher Robert Tyler FCA DChA FCIE

F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

Date: .....

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	70	-	70	10
<b>Charitable activities</b>					
Mediation services	4	117,183	34,326	151,509	122,840
Investment income	3	2,244	-	2,244	630
<b>Total</b>		<u>119,497</u>	<u>34,326</u>	<u>153,823</u>	<u>123,480</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Mediation services	5	<u>97,877</u>	<u>34,326</u>	<u>132,203</u>	<u>110,467</u>
<b>NET INCOME</b>		21,620	-	21,620	13,013
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		88,553	-	88,553	75,540
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>110,173</u></u>	<u><u>-</u></u>	<u><u>110,173</u></u>	<u><u>88,553</u></u>


The notes form part of these financial statements

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**BALANCE SHEET**  
**31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	733	-	733	1,392
<b>CURRENT ASSETS</b>					
Debtors	12	23,250	-	23,250	19,749
Cash at bank and in hand		106,560	-	106,560	81,272
		<u>129,810</u>	<u>-</u>	<u>129,810</u>	<u>101,021</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(20,370)	-	(20,370)	(13,860)
<b>NET CURRENT ASSETS</b>		<u>109,440</u>	<u>-</u>	<u>109,440</u>	<u>87,161</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>110,173</u>	<u>-</u>	<u>110,173</u>	<u>88,553</u>
<b>NET ASSETS</b>		<u>110,173</u>	<u>-</u>	<u>110,173</u>	<u>88,553</u>
<b>FUNDS</b>	14				
Unrestricted funds				110,173	88,553
<b>TOTAL FUNDS</b>				<u>110,173</u>	<u>88,553</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21/11/24 and were signed on its behalf by:

  
L. Littman - Trustee



**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The Financial Statements of the charity, which is a public benefit under FRS102, have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019): Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The Financial Statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The Brighton and Hove Independent Mediation Service meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Incoming resources from generated funds**

Grants/sponsorship/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

Investment income is recognised on a receivable basis.

**Incoming resources from charitable activities**

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

**Voluntary income**

Voluntary income received by way of donations and gifts is included in incoming resources when receivable. The value of services provided by volunteers has not been included.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis including irrecoverable VAT and had been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost.

Depreciation is provided at annual rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES - continued**

**Tangible fixed assets**

Computer equipment - 3 years straight line basis.

Fixtures & Fittings - 4 years straight line basis.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Funds held by the charity are either -

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees

- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised to particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. DONATIONS AND LEGACIES**

	2024	2023
	£	£
Donations	70	10

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	2,244	630

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2024	2023
		£	£
Service Level Contract - Local Authority	Mediation services	74,536	74,800
Service Level Contract - RSL's (Residential)	Mediation services	5,850	5,850
Service Level Contract - Sussex Police & Crime Commissioner	Mediation services	30,163	21,120
Service Level Contract - Sussex Police & Crime Commissioner-Safer Streets Fnd	Mediation services	3,989	-
Grants	Mediation services	34,326	15,513
Training income	Mediation services	435	5,057
Workplace and community mediation	Mediation services	2,210	500
		<u>151,509</u>	<u>122,840</u>

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**4. INCOME FROM CHARITABLE ACTIVITIES - continued**

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Mediation Plus - Homes for Ukraine Conflict Resolution Service	34,326	15,513

The following amounts have been deferred to the next year:

	2024	2023
	£	£
Mediation Plus - Homes for Ukraine Conflict Resolution Service	7,767	11,026
Lewes District Council	3,514	-

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 6) £
Mediation services	132,203

**6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2024	2023
	£	£
Staff costs (Note 8)	116,439	97,673
Professional charges	1,000	960
Office expenses	5,480	4,895
Other expenses	50	30
Promotions	-	2,484
Bank charges	85	72
Staff recruitment	1,314	-
Subscriptions	1,010	943
Training	5,253	1,194
Utilities	583	359
Mediation expenses	330	634
Depreciation	659	1,223
	132,203	110,467

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**8. STAFF COSTS**

Staff costs during the year amounted to the following:-

	2024	2023
	£	£
Gross Pay	102,957	95,104
Employers National Insurance	7,120	5,997
Employment Allowance	(5,000)	(5,000)
Employers Pension Contributions	<u>1,587</u>	<u>1,572</u>
	106,664	97,673
Interim CEO (Self employed)	<u>9,775</u>	<u>-</u>
	<u>116,439</u>	<u>97,673</u>

The average number of employees was 6 (2023: 7).

The charity considers its key management personnel to be the trustees who receive no remuneration or benefits from the charity.

**9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (2023)**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	10	-	10
<b>Charitable activities</b>			
Mediation services	107,327	15,513	122,840
Investment income	<u>630</u>	<u>-</u>	<u>630</u>
<b>Total</b>	<u>107,967</u>	<u>15,513</u>	<u>123,480</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Mediation services	<u>94,954</u>	<u>15,513</u>	<u>110,467</u>
<b>NET INCOME</b>	13,013	-	13,013
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	75,540	-	75,540
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>88,553</u>	<u>-</u>	<u>88,553</u>



**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. INDEPENDENT EXAMINATION**

The Independent Examiners fee is £700 (2023 :£660).

**11. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2023 and 31 March 2024	633	6,573	7,206
<b>DEPRECIATION</b>			
At 1 April 2023	327	5,487	5,814
Charge for year	159	500	659
At 31 March 2024	486	5,987	6,473
<b>NET BOOK VALUE</b>			
At 31 March 2024	147	586	733
At 31 March 2023	306	1,086	1,392

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Accrued revenue	22,053	18,820
Prepaid expenses	1,197	929
	23,250	19,749

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade creditors	6,548	69
Social security and other taxes	1,558	1,621
Other creditors	283	484
Accrued expenses	700	660
Deferred income	11,281	11,026
	20,370	13,860



**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	88,553	21,620	110,173
<b>TOTAL FUNDS</b>	<u>88,553</u>	<u>21,620</u>	<u>110,173</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	119,497	(97,877)	21,620
<b>Restricted funds</b>			
Homes for Ukraine	34,326	(34,326)	-
<b>TOTAL FUNDS</b>	<u>153,823</u>	<u>(132,203)</u>	<u>21,620</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	75,540	13,013	88,553
<b>TOTAL FUNDS</b>	<u>75,540</u>	<u>13,013</u>	<u>88,553</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	107,967	(94,954)	13,013
<b>Restricted funds</b>			
Homes for Ukraine	15,513	(15,513)	-
<b>TOTAL FUNDS</b>	<u>123,480</u>	<u>(110,467)</u>	<u>13,013</u>

The purpose of each restricted fund was as follows:-

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS - continued**

a) Mediation Plus - Homes for Ukraine Conflict Resolution Service (£34,326).

The aim of the Project is to make a grant to the Sussex Mediation Alliance to develop and deliver a Mediation service for Ukrainian Guests (and Hosts) arriving in East Sussex under the Government Homes for Ukraine programme.

**15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	70	10
<b>Investment income</b>		
Deposit account interest	2,244	630
<b>Charitable activities</b>		
Service Level Contract - Local Authority	74,536	74,800
Service Level Contract - RSL's (Residential)	5,850	5,850
Service Level Contract - Sussex Police & Crime Commissioner	30,163	21,120
Service Level Contract - Sussex Police & Crime Commissioner-Safer Streets Fnd	3,989	-
Grants	34,326	15,513
Training income	435	5,057
Workplace and community mediation	2,210	500
	<hr/> 151,509	<hr/> 122,840
<b>Total incoming resources</b>	153,823	123,480
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Staff costs (Note 8)	116,439	97,673
Professional charges	1,000	960
Office expenses	5,480	4,895
Other expenses	50	30
Promotions	-	2,484
Bank charges	85	72
Staff recruitment	1,314	-
Subscriptions	1,010	943
Training	5,253	1,194
Utilities	583	359
Mediation expenses	330	634
Depreciation of tangible fixed assets	659	1,223
	<hr/> 132,203	<hr/> 110,467
Total resources expended	132,203	110,467
<b>Net income</b>	<hr/> 21,620	<hr/> 13,013

This page does not form part of the statutory financial statements

REGISTERED CHARITY NUMBER: 1181888

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**  
**FOR**  
**THE BRIGHTON & HOVE INDEPENDENT**  
**MEDIATION SERVICE**

F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

1.To provide, promote and facilitate for the public benefit of the public, the provision of mediation and other forms of conflict resolution services for persons, organisations and groups who are involved in dispute or interpersonal conflict.

2.To advance the education, methods of mediation and conciliation and the nature and causes of such disputes and the means to manage them.

It took over the assets and operations of The Brighton and Hove Independent Mediation Service registered charity, number 1036021, on 31 January 2020.

**Activities**

**Brighton & Hove Independent Mediation Service (BHIMS)** is a community-based charity with a strong reputation locally. Our mission is to bring people in our community together to prevent and repair the harm caused by conflict.

We provide a comprehensive range of mediation, dispute and conflict resolution services and professional mediation training across Brighton & Hove and the surrounding areas of Lewes, Seaford, Newhaven and Peacehaven.

We work in partnership with **Brighton & Hove City Council, Lewes District Council, the Sussex Police & Crime Commissioner**, various housing associations, community groups and charities.

As one of two partners that make up the **Sussex Mediation Alliance**, we also work with **Mediation Plus**.

**Public benefit**

We affirm that all our activities are undertaken with due regard to the guidance issued by the Charity Commission on public benefit.

The main activities the charity undertook for the public benefit during the period are detailed in the Annual Report.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The charitable activities are set out in the separate Annual Report produced by the charity.

**FINANCIAL REVIEW**

**Financial position**

The financial details of the charity are set out in the separate Annual Report.

**FUTURE PLANS**

These are set out in the separate Annual Report.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes a charitable incorporated organisation.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1181888

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

**Principal address**

Lower Ground Floor  
Ecclesden  
Grove Hill  
Brighton  
East Sussex  
BN2 9NG

**Trustees**

S Taylor (Treasurer)  
S Regi (Vice Chair)  
E James (resigned 30.6.24)  
L Littman (Chair)  
S Clifford  
A Black (resigned 1.10.23)  
B Hill

**Independent Examiner**

Christopher Robert Tyler FCA DChA FCIE  
F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

**Working name**

BHIMS

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
ME19 4JQ

**Telephone**

01273 700812

**Email**

mediation@bhims.org.uk

**Website**

www.bhims.org.uk

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**


**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 21/11/24..... and signed on its behalf by:

  
.....  
L Littman - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**Independent examiner's report to the trustees of The Brighton & Hove Independent Mediation Service**

I report to the charity trustees on my examination of the accounts of The Brighton & Hove Independent Mediation Service (the Trust) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christopher Robert Tyler FCA DChA FCIE

F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

Date: .....

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	70	-	70	10
<b>Charitable activities</b>					
Mediation services	4	117,183	34,326	151,509	122,840
Investment income	3	2,244	-	2,244	630
<b>Total</b>		<u>119,497</u>	<u>34,326</u>	<u>153,823</u>	<u>123,480</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Mediation services	5	<u>97,877</u>	<u>34,326</u>	<u>132,203</u>	<u>110,467</u>
<b>NET INCOME</b>		21,620	-	21,620	13,013
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		88,553	-	88,553	75,540
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>110,173</u></u>	<u><u>-</u></u>	<u><u>110,173</u></u>	<u><u>88,553</u></u>




**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**BALANCE SHEET**  
**31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	733	-	733	1,392
<b>CURRENT ASSETS</b>					
Debtors	12	23,250	-	23,250	19,749
Cash at bank and in hand		106,560	-	106,560	81,272
		<u>129,810</u>	<u>-</u>	<u>129,810</u>	<u>101,021</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(20,370)	-	(20,370)	(13,860)
<b>NET CURRENT ASSETS</b>		<u>109,440</u>	<u>-</u>	<u>109,440</u>	<u>87,161</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>110,173</u>	<u>-</u>	<u>110,173</u>	<u>88,553</u>
<b>NET ASSETS</b>		<u>110,173</u>	<u>-</u>	<u>110,173</u>	<u>88,553</u>
<b>FUNDS</b>	14				
Unrestricted funds				110,173	88,553
<b>TOTAL FUNDS</b>				<u>110,173</u>	<u>88,553</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21/11/24 and were signed on its behalf by:

  
L Littman - Trustee



**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The Financial Statements of the charity, which is a public benefit under FRS102, have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019): Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The Financial Statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The Brighton and Hove Independent Mediation Service meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Incoming resources from generated funds**

Grants/sponsorship/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

Investment income is recognised on a receivable basis.

**Incoming resources from charitable activities**

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

**Voluntary income**

Voluntary income received by way of donations and gifts is included in incoming resources when receivable. The value of services provided by volunteers has not been included.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis including irrecoverable VAT and had been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost.

Depreciation is provided at annual rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES - continued**

**Tangible fixed assets**

Computer equipment - 3 years straight line basis.

Fixtures & Fittings - 4 years straight line basis.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Funds held by the charity are either -

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees

- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised to particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. DONATIONS AND LEGACIES**

	2024	2023
	£	£
Donations	70	10

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	2,244	630

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2024	2023
		£	£
Service Level Contract - Local Authority	Mediation services	74,536	74,800
Service Level Contract - RSL's (Residential)	Mediation services	5,850	5,850
Service Level Contract - Sussex Police & Crime Commissioner	Mediation services	30,163	21,120
Service Level Contract - Sussex Police & Crime Commissioner-Safer Streets Fnd	Mediation services	3,989	-
Grants	Mediation services	34,326	15,513
Training income	Mediation services	435	5,057
Workplace and community mediation	Mediation services	2,210	500
		151,509	122,840

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**4. INCOME FROM CHARITABLE ACTIVITIES - continued**

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Mediation Plus - Homes for Ukraine Conflict Resolution Service	34,326	15,513

The following amounts have been deferred to the next year:

	2024	2023
	£	£
Mediation Plus - Homes for Ukraine Conflict Resolution Service	7,767	11,026
Lewes District Council	3,514	-

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 6) £
Mediation services	132,203

**6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2024	2023
	£	£
Staff costs (Note 8)	116,439	97,673
Professional charges	1,000	960
Office expenses	5,480	4,895
Other expenses	50	30
Promotions	-	2,484
Bank charges	85	72
Staff recruitment	1,314	-
Subscriptions	1,010	943
Training	5,253	1,194
Utilities	583	359
Mediation expenses	330	634
Depreciation	659	1,223
	132,203	110,467

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**8. STAFF COSTS**

Staff costs during the year amounted to the following:-

	2024	2023
	£	£
Gross Pay	102,957	95,104
Employers National Insurance	7,120	5,997
Employment Allowance	(5,000)	(5,000)
Employers Pension Contributions	<u>1,587</u>	<u>1,572</u>
	106,664	97,673
Interim CEO (Self employed)	<u>9,775</u>	<u>-</u>
	<u>116,439</u>	<u>97,673</u>

The average number of employees was 6 (2023: 7).

The charity considers its key management personnel to be the trustees who receive no remuneration or benefits from the charity.

**9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (2023)**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	10	-	10
<b>Charitable activities</b>			
Mediation services	107,327	15,513	122,840
Investment income	<u>630</u>	<u>-</u>	<u>630</u>
<b>Total</b>	<u>107,967</u>	<u>15,513</u>	<u>123,480</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Mediation services	<u>94,954</u>	<u>15,513</u>	<u>110,467</u>
<b>NET INCOME</b>	13,013	-	13,013
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	75,540	-	75,540
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>88,553</u>	<u>-</u>	<u>88,553</u>



**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. INDEPENDENT EXAMINATION**

The Independent Examiners fee is £700 (2023 :£660).

**11. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2023 and 31 March 2024	633	6,573	7,206
<b>DEPRECIATION</b>			
At 1 April 2023	327	5,487	5,814
Charge for year	159	500	659
At 31 March 2024	486	5,987	6,473
<b>NET BOOK VALUE</b>			
At 31 March 2024	147	586	733
At 31 March 2023	306	1,086	1,392

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Accrued revenue	22,053	18,820
Prepaid expenses	1,197	929
	23,250	19,749

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade creditors	6,548	69
Social security and other taxes	1,558	1,621
Other creditors	283	484
Accrued expenses	700	660
Deferred income	11,281	11,026
	20,370	13,860

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	88,553	21,620	110,173
<b>TOTAL FUNDS</b>	<u>88,553</u>	<u>21,620</u>	<u>110,173</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	119,497	(97,877)	21,620
<b>Restricted funds</b>			
Homes for Ukraine	34,326	(34,326)	-
<b>TOTAL FUNDS</b>	<u>153,823</u>	<u>(132,203)</u>	<u>21,620</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	75,540	13,013	88,553
<b>TOTAL FUNDS</b>	<u>75,540</u>	<u>13,013</u>	<u>88,553</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	107,967	(94,954)	13,013
<b>Restricted funds</b>			
Homes for Ukraine	15,513	(15,513)	-
<b>TOTAL FUNDS</b>	<u>123,480</u>	<u>(110,467)</u>	<u>13,013</u>

The purpose of each restricted fund was as follows:-



**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS - continued**

a) Mediation Plus - Homes for Ukraine Conflict Resolution Service (£34,326).

The aim of the Project is to make a grant to the Sussex Mediation Alliance to develop and deliver a Mediation service for Ukrainian Guests (and Hosts) arriving in East Sussex under the Government Homes for Ukraine programme.

**15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**THE BRIGHTON & HOVE INDEPENDENT  
MEDIATION SERVICE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	70	10
<b>Investment income</b>		
Deposit account interest	2,244	630
<b>Charitable activities</b>		
Service Level Contract - Local Authority	74,536	74,800
Service Level Contract - RSL's (Residential)	5,850	5,850
Service Level Contract - Sussex Police & Crime Commissioner	30,163	21,120
Service Level Contract - Sussex Police & Crime Commissioner-Safer Streets Fnd	3,989	-
Grants	34,326	15,513
Training income	435	5,057
Workplace and community mediation	2,210	500
	<hr/> 151,509	<hr/> 122,840
<b>Total incoming resources</b>	153,823	123,480
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Staff costs (Note 8)	116,439	97,673
Professional charges	1,000	960
Office expenses	5,480	4,895
Other expenses	50	30
Promotions	-	2,484
Bank charges	85	72
Staff recruitment	1,314	-
Subscriptions	1,010	943
Training	5,253	1,194
Utilities	583	359
Mediation expenses	330	634
Depreciation of tangible fixed assets	659	1,223
	<hr/> 132,203	<hr/> 110,467
Total resources expended	132,203	110,467
<b>Net income</b>	<hr/> 21,620	<hr/> 13,013

This page does not form part of the statutory financial statements