



Trustees' Annual Report for the period

From 1 April 2022 to 31 March 2023

Charity name: The Brighton and Hove Independent Mediation Service

Charity registration number: 1181888

Objectives and Activities

	SORP ref	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1) To provide, promote and facilitate for the public benefit of the public, the provision of mediation and other forms of conflict resolution services for persons, organisations and groups who are involved in dispute or interpersonal conflict 2) To advance the education of the public, methods of mediation and conciliation and the nature and causes of such disputes and the means to manage them.
Summary of the main activities in relation to those purposes for the public benefit, in particular the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities the charity undertook for the public benefit during the period of this report were: <ul style="list-style-type: none">• Community Mediation. We provided mediation and one-to-one conflict resolution support to around 300 members of our community.• Training. We provided training to staff from local statutory organisations and volunteers from local voluntary organisations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We affirm that all our activities are undertaken with due regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Forty-one volunteer mediators delivered our conflict resolution services during the year, providing skilled listening support and empowering people to peacefully manage and resolve disputes in their community.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>BHIMS received 123 conflict resolution referrals in 2022-23. These were from Sussex Police, Brighton and Hove City Council, Lewes District Council, Southern Housing Group and Clarion Housing Association. Feedback from our service users showed that BHIMS's support led to people experiencing a significant improvement in their situation.</p> <p>During the year we also provided online support and information for people hosting guests in the Homes for Ukraine scheme – and more widely provided information sheets for guests and hosts relating to communication and support.</p> <p>On the <u>training</u> front, we provided:</p> <ul style="list-style-type: none"> - an introduction to mediation skills course to 12 staff at the University of Sussex Student Union. - worked with the local Youth Offending Team to provide an 'introduction to restorative practice training' session to 20 staff and volunteers. - provided conflict coaching training staff and volunteers to staff in another local mediation service. <p>We continued to maintain good engagement with our volunteer community mediators during the year through regular video peer support sessions. We also provided intergenerational training to some of our staff and volunteers,</p> <p>Taken together these activities have made a significant contribution to reducing and repairing the harm caused by conflict in our area.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the reporting period BHIMS's income from charitable activities was £123,480 and total expenditure on charitable activities was £110,467. Net income from the year was £13,013. Total funds carried forward at the year-end were £88,553.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold six months running costs in reserve, to help us manage unexpected losses of income and increases in expenditure.
Amount of reserves held	Para 1.22	£88,553
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal sources of funding in 2022-23 were Brighton and Hove City Council, Sussex Police and Crime Commissioner, East Sussex County Council, Lewes District Council, Southern Housing Group, Clarion Housing Association and the Sussex Community Foundation.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The principal risks we face are a loss of income from key funders and loss of highly skilled and knowledgeable members of staff.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	We have adopted the Charity Commission's 'association' model constitution for Charitable Incorporated Organisations.
How is the charity constituted? (eg unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation.
Trustee selection methods including details of any constitutional provisions eg election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees are appointed or reappointed at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	BHIMS has a consortium agreement with the mediation charities that cover Sussex. During the period covered by the Annual Report this included West Sussex Mediation, Mediation Plus and Hastings and Rother Mediation. (Mediation Plus and Hasting and Rother Mediation have now merged and are known as Mediation Plus). This agreement supports all services to deliver consistent high-quality services across the county and has enabled us to bid collectively for Sussex-wide contracts, such as the one we have with Sussex Police and Crime Commissioner.
Other		

Reference and Administrative details

Charity name	The Brighton and Hove Independent Mediation Service
Other name the charity uses	BHIMS
Registered charity number	1181888
Charity's principal address	Lower Ground Floor, Ecclesden Grove Hill Brighton BN2 3EH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Black	Chair	Acted for as Chair whole year but has since resigned as Chair as a Trustee	Members/Trustees
2	Susy Taylor	Treasurer		Members/Trustees
3	Sue Regi	Vice Chair		Members/Trustees
4	Leo Littman			Members/Trustees
5	Sophie Clifford			Members/Trustees
6	Emily James		(Current Chair)	Members/Trustees
7	Barbara Hill			Members/Trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

Kathy Whitestone (CEO)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Emily James

Position (eg
Secretary, Chair, etc)

Chair

Date

20 December 2023

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023
FOR
THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

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FOR THE YEAR ENDED 31 MARCH 2023**

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THE BRIGHTON & HOVE INDEPENDENT MEDIATION SERVICE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

1.To provide, promote and facilitate for the public benefit of the public, the provision of mediation and other forms of conflict resolution services for persons, organisations and groups who are involved in dispute or interpersonal conflict.

2.To advance the education, methods of mediation and conciliation and the nature and causes of such disputes and the means to manage them.

It took over the assets and operations of The Brighton and Hove Independent Mediation Service registered charity, number 1036021, on 31 January 2020.

Activities

Brighton and Hove Independent Mediation Service provides mediation and other conflict resolution services to persons, organisations and groups in and around the City of Brighton and Hove. We also deliver training and educational services that focus on mediation and conflict resolution practices.

Public benefit

We affirm that all our activities are undertaken with due regard to the guidance issued by the Charity Commission on public benefit.

The main activities the charity undertook for the public benefit during the period if this report included:

TBA

ACHIEVEMENT AND PERFORMANCE

Charitable activities

TBA

FINANCIAL REVIEW

Financial position

TBA

Principal funding sources

The principal funders were:

- 1.Brighton and Hove City Council.
- 2.Office of Sussex Police and Crime Commissioner.
- 3.Lewes District Council.
- 4.East Sussex County Council.

Reserves policy

TBA

FUTURE PLANS

TBA.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes a charitable incorporated organisation.

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1181888

Principal address

Lower Ground Floor
Ecclesden
Grove Hill
Brighton
East Sussex
BN2 9NG

Trustees

S Taylor (Treasurer)
S Regi (Vice Chair)
E James (Chair)
L Littman
S Clifford
A Black (resigned)
B Hill

Independent Examiner

Christopher Robert Tyler FCA DChA FCIE
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Working name

BHIMS

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

Telephone

01273 700812

Email

mediation@bhims.org.uk

Website

www.bhims.org.uk

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

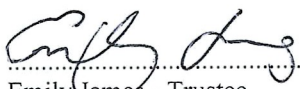
STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 20/12/23..... and signed on its behalf by:


.....
Emily James - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

Independent examiner's report to the trustees of The Brighton & Hove Independent Mediation Service

I report to the charity trustees on my examination of the accounts of The Brighton & Hove Independent Mediation Service (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date: 23rd December 2023

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	10	-	10	-
Charitable activities	4				
Mediation services		107,327	15,513	122,840	108,585
Investment income	3	<u>630</u>	<u>-</u>	<u>630</u>	<u>12</u>
Total		<u>107,967</u>	<u>15,513</u>	<u>123,480</u>	<u>108,597</u>
EXPENDITURE ON					
Charitable activities	5				
Mediation services		<u>94,954</u>	<u>15,513</u>	<u>110,467</u>	<u>98,241</u>
NET INCOME		13,013	-	13,013	10,356
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>75,540</u>	<u>-</u>	<u>75,540</u>	<u>65,184</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>88,553</u></u>	<u><u>-</u></u>	<u><u>88,553</u></u>	<u><u>75,540</u></u>

The notes form part of these financial statements

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

BALANCE SHEET
31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	1,392	-	1,392	1,430
CURRENT ASSETS					
Debtors	12	19,749	-	19,749	12,612
Cash at bank and in hand		<u>81,272</u>	<u>-</u>	<u>81,272</u>	<u>64,882</u>
		101,021	-	101,021	77,494
CREDITORS					
Amounts falling due within one year	13	(13,860)	-	(13,860)	(3,384)
NET CURRENT ASSETS		<u>87,161</u>	<u>-</u>	<u>87,161</u>	<u>74,110</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>88,553</u>	<u>-</u>	<u>88,553</u>	<u>75,540</u>
NET ASSETS		<u>88,553</u>	<u>-</u>	<u>88,553</u>	<u>75,540</u>
FUNDS	14				
Unrestricted funds				<u>88,553</u>	<u>75,540</u>
TOTAL FUNDS				<u>88,553</u>	<u>75,540</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20/12/23 and were signed on its behalf by:


Emily James - Trustee

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The Financial Statements of the charity, which is a public benefit under FRS102, have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019): Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The Financial Statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The Brighton and Hove Independent Mediation Service meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Incoming resources from generated funds

Grants/sponsorship/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

Investment income is recognised on a receivable basis.

Incoming resources from charitable activities

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Voluntary income

Voluntary income received by way of donations and gifts is included in incoming resources when receivable. The value of services provided by volunteers has not been included.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis including irrecoverable VAT and had been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Individual fixed assets costing £100 or more are capitalised at cost.

Depreciation is provided at annual rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Computer equipment - 3 years straight line basis.

Fixtures & Fittings - 4 years straight line basis.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Funds held by the charity are either -

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees

- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised to particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	<u>10</u>	<u>-</u>

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>630</u>	<u>12</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
		£	£
Service Level Contract - Local Authority	Mediation services	74,800	34,800
Service Level Contract - RSL's (Residential)	Mediation services	5,850	21,355
Service Level Contract - Sussex Police	Mediation services	21,120	-
Workplace mediation	Mediation services	500	6,090
Grants	Mediation services	15,513	43,890
Training income	Mediation services	<u>5,057</u>	<u>2,450</u>
		<u>122,840</u>	<u>108,585</u>

Certain income, previously categorised as grants in 2022, are included within service level contract income in 2023 to reflect the correct nature of the income.

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

4. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Sussex Police - Office of Police and Crime Commissioner	-	18,930
Brighton and Hove City Council - Homeless Prevention	-	20,000
Sussex Community Foundation - Coronavirus Fund	-	4,500
Brighton and Hove Community Works	-	460
Mediation Plus - Homes for Ukraine Conflict Resolution Service	15,513	-
	<u>15,513</u>	<u>43,890</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £
Mediation services	<u>110,467</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Salaries (Note 8)	97,673	86,676
Professional charges	960	960
Office expenses	4,895	3,892
Other expenses	30	546
Promotions	2,484	213
Bank charges	72	96
Subscriptions	943	549
Training	1,194	663
Utilities	359	553
Mediation expenses	634	61
Consultancy fees	-	2,500
Depreciation	1,223	1,532
	<u>110,467</u>	<u>98,241</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

8. STAFF COSTS

Staff costs during the year amounted to the following:-

	2023	2022
	£	£
Gross Pay	95,104	82,784
Employers National Insurance	5,997	4,460
Employment Allowance	(5,000)	(4,000)
Redundancy	-	2,070
Employers Pension Contributions	<u>1,572</u>	<u>1,362</u>
	<u>97,673</u>	<u>86,676</u>

The average number of employees was 7 (2022: 7).

The charity considers its key management personnel to be the trustees who receive no remuneration or benefits from the charity.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (2022)

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Mediation services	64,695	43,890	108,585
Investment income	<u>12</u>	<u>-</u>	<u>12</u>
Total	<u>64,707</u>	<u>43,890</u>	<u>108,597</u>
EXPENDITURE ON			
Charitable activities			
Mediation services	<u>54,350</u>	<u>43,891</u>	<u>98,241</u>
NET INCOME/(EXPENDITURE)	10,357	(1)	10,356
Transfers between funds	<u>(1)</u>	<u>1</u>	<u>-</u>
Net movement in funds	10,356	-	10,356
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>65,184</u>	<u>-</u>	<u>65,184</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>75,540</u></u>	<u><u>-</u></u>	<u><u>75,540</u></u>

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

10. INDEPENDENT EXAMINATION

The Independent Examiners fee is £660 (2022 :£660).

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2022	523	5,497	6,020
Additions	<u>110</u>	<u>1,076</u>	<u>1,186</u>
At 31 March 2023	<u>633</u>	<u>6,573</u>	<u>7,206</u>
DEPRECIATION			
At 1 April 2022	168	4,423	4,591
Charge for year	<u>159</u>	<u>1,064</u>	<u>1,223</u>
At 31 March 2023	<u>327</u>	<u>5,487</u>	<u>5,814</u>
NET BOOK VALUE			
At 31 March 2023	<u>306</u>	<u>1,086</u>	<u>1,392</u>
At 31 March 2022	<u>355</u>	<u>1,074</u>	<u>1,429</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	-	7,174
Accrued revenue	18,820	4,630
Prepaid expenses	<u>929</u>	<u>808</u>
	<u>19,749</u>	<u>12,612</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	69	43
Social security and other taxes	1,621	-
Other creditors	484	317
Accrued expenses	660	774
Deferred income	<u>11,026</u>	<u>2,250</u>
	<u>13,860</u>	<u>3,384</u>

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	75,540	13,013	88,553
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>75,540</u>	<u>13,013</u>	<u>88,553</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	107,967	(94,954)	13,013
Restricted funds			
Homes for Ukraine	15,513	(15,513)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>123,480</u>	<u>(110,467)</u>	<u>13,013</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	65,184	10,357	(1)	75,540
Restricted funds				
Brighton and Hove Community Works	-	(1)	1	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>65,184</u>	<u>10,356</u>	<u>-</u>	<u>75,540</u>

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	64,707	(54,350)	10,357
Restricted funds			
Sussex Police	18,930	(18,930)	-
Brighton and Hove City Council	20,000	(20,000)	-
Sussex Community Foundation - Coronavirus Fund	4,500	(4,500)	-
Brighton and Hove Community Works	<u>460</u>	<u>(461)</u>	<u>(1)</u>
	<u>43,890</u>	<u>(43,891)</u>	<u>(1)</u>
TOTAL FUNDS	<u>108,597</u>	<u>(98,241)</u>	<u>10,356</u>

The purpose of each restricted fund was as follows:-

a) Mediation Plus - Homes for Ukraine Conflict Resolution Service (£15,513).

The aim of the Project is to make a grant to the Sussex Mediation Alliance to develop and deliver a Mediation service for Ukrainian Guests (and Hosts) arriving in East Sussex under the Government Homes for Ukraine programme.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

**THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10	-
Investment income		
Deposit account interest	630	12
Charitable activities		
Service Level Contract - Local Authority	74,800	34,800
Service Level Contract - RSL's (Residential)	5,850	21,355
Service Level Contract - Sussex Police	21,120	-
Workplace mediation	500	6,090
Grants	15,513	43,890
Training income	<u>5,057</u>	<u>2,450</u>
	<u>122,840</u>	<u>108,585</u>
Total incoming resources	123,480	108,597
EXPENDITURE		
Charitable activities		
Salaries (Note 8)	97,673	86,676
Professional charges	960	960
Office expenses	4,895	3,892
Other expenses	30	546
Promotions	2,484	213
Bank charges	72	96
Subscriptions	943	549
Training	1,194	663
Utilities	359	553
Mediation expenses	634	61
Consultancy fees	-	2,500
Depreciation of tangible fixed assets	<u>1,223</u>	<u>1,532</u>
	<u>110,467</u>	<u>98,241</u>
Total resources expended	<u>110,467</u>	<u>98,241</u>
Net income	<u><u>13,013</u></u>	<u><u>10,356</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BRIGHTON & HOVE INDEPENDENT
MEDIATION SERVICE**

Independent examiner's report to the trustees of The Brighton & Hove Independent Mediation Service

I report to the charity trustees on my examination of the accounts of The Brighton & Hove Independent Mediation Service (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date: 23rd December 2023