



Trustees Report Financial Statements

For the year ended 31 January 2024

Charitable Incorporated Organisation
Registered Charity Number: 1181852

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COUNT EVERYONE IN

Trustees' Report

Reporting Period

This report covers the full year up to 31 January 2024 of the charity Count Everyone In ('CEI') registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission in England and Wales since 4 February 2019.

Structure, governance and management

The charity incorporated as a CIO is governed by a constitution dated September 2018 whereby trustees may be appointed by ordinary resolution or by a decision of the trustees. During the year Robert Kennaugh was appointed by the trustees as both a trustee and treasurer to replace, in both roles, Timothy Roberts with all other trustees as per the previous year. The trustees are listed below.

During the year the trustees met three times (twice on-line and once in person) and the Chair and the Treasurer, other trustees and charity's practitioners met to transact other business in between these meetings as necessary. The trustees are content that there is now a suitable set of Policies and Procedures in place for the running of the charity and that these are controlled through a register which facilitates regular and timely review. A risk register was formalised during the year and a number of items are reviewed in the register on a rolling basis at each of the trustees' meetings.

Objectives and Activities

The objectives of the charity remained unchanged, and it continues to assist those with learning disabilities through working at Christian Festivals to provide accessible worship for adults with learning disabilities. Additionally, CEI continues to work with local churches to encourage and train them through 'Know and Grow' courses to provide similar accessibility in their own locality.

Public Benefit

The trustees have taken account of the Charity Commission's guidance and believe that CEI demonstrates public benefit to adults with learning disabilities and those who support them through both the activities and training undertaken in Churches and the wider community.

Achievements and performance

CEI continues to expand its activities in delivering updated training, now entitled 'Know and Grow: Longing to Belong' and Know and Grow: Life Matters. The latter addresses life issues as they pertain to adults with learning disabilities. During the year an agreement was made with The Makaton Charity, and they have now accredited 'Know and Grow: Makaton' which has been developed in partnership. It delivers specific Makaton language associated with Christian Worship.

Efforts were made to extend the practitioner base during the year but after a promising start this proved unsuccessful. The trustees continue to focus on the future vision for the charity and the intention is to expand the work both through full time practitioners and training volunteers to deliver the charity's training courses.

We were delighted during the year to have a wonderful Christmas celebration with 80-90 attending in person and another 500+ views online. This has become an annual event with the possibility of running similar events at other times during the year.

Financial Review

The total of unrestricted receipts for the year was £50,167 (income was £41,920 in the previous year) of which a total of £40,241 (£31,753 in the previous year) was spent on undertaking the charitable activities together with all the attendant costs of administration. The surplus for the year was £9,926 (£10,167 in the previous year). The administration costs include both direct and support costs for travelling, stationery, IT and other general costs. This surplus has been retained as general reserves now totalling £57,099. A further £1,324 was received with a restriction from the donors, £2,301 was spent, which together with £977 of brought forward restricted funds leaves no further restricted funds. The total reserves of 57,099 are represented by the cash retained in the charity's bank account. The trustees are satisfied that these funds provide for both the agreed target of a minimum of three months activities and also contributed towards a point in the future where it is expected that there will be a requirement to retain employed staff both for administrative support and increased practitioner-based work.

Reserves

On recent experience the Trustees have maintained a target of reserves as being sufficient to meet the following year's on-going planned expenditure, which has been set at £35,000 for the year to 31 January 2025. The current level of reserves, shown in the Statement of Assets and Liabilities, of £57,099 at the end of the year is comfortably in excess of the target set.

Going Concern

The charity continues to benefit from financial assistance from a loyal and growing group of supporters and the trustees are fully confident that the future of the charity remains bright and therefore consider that the charity is a going concern for the foreseeable future beyond the next twelve months.

Responsibilities of trustees

The trustees are responsible for keeping adequate accounting records in order to prepare these annual financial statements for Independent Examination.

The charity's trustees are responsible for the preparation of the financial statements and consider that the Receipts and Payments format is the most appropriate form of accounts for a charity of this size and financial profile and hence that is the basis of preparation for these accounts.

For the reporting year ended 31 January 2024 and subsequent years, the accounts will undergo the scrutiny of an Independent Examination as required by the Charities Act.

Reference and Administration details

Registered Name: Count Everyone In
Registered Charity Number: 1181852 (registered 04.02.2019)
Registered Office: 34 Enborne Road, Newbury, RG14 6AH

Trustees:

Mr Richard J.W Coward	(Chair)
Miss Valerie A. Pritchard	(Secretary)
Mr Keith W.G. Barnard	
Revd. Jonathan P Edwards	
Mrs Janet H Eardley	
Ms Maryanne Stanley	
Mr Robert Kennaugh	(Treasurer - appointed 1.7.23)

Bankers: Metro Bank

Signed *R Coward*
R Coward (Nov 29, 2024 15:56 GMT)

Richard J.W. Coward

Chair of Trustees Date Nov 29, 2024

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
COUNT EVERYONE IN**

I report to the trustees on my examination of the accounts of Count Everyone In ('the charity') for the year ended 31 January 2024 on pages 5 to 7 following.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Young
J Young (Nov 29, 2024 16:10 GMT)

Jaimée Young

Stewardship

1 Lamb's Passage

LONDON

EC1Y8AB

Date : Nov 29, 2024

COUNT EVERYONE IN

Receipts and Payments Account

For the year ended 31 January 2024

		2024			2023		
	Note	£ Unrestricted Funds	£ Restricted Funds	£ Total Funds	£ Unrestricted Funds	£ Restricted Funds	£ Total Funds
Receipts							
Individuals (including GA Claims)		18,326	1,324	19,650	12,766	1,324	14,090
Trusts etc		2,800		2,800	4,901		4,901
Churches		15,870		15,870	10,785		10,785
Keswick Ministries, Spring Harvest etc		7,268		7,268	3,200		3,200
Other Receipts		1,311		1,311	1,320		1,320
Income from charitable activities		<u>4,592</u>		<u>4,592</u>	<u>8,948</u>	<u>0</u>	<u>8,948</u>
Total Receipts		50,167	1,324	51,491	41,920	1,324	43,244
Payments							
Charitable Activities		21,081		21,081	11,753		11,753
Administration and support costs		<u>19,160</u>	<u>2,301</u>	<u>21,461</u>	<u>20,000</u>	<u>730</u>	<u>20,730</u>
Total Expenditure	3	<u>40,241</u>	<u>2,301</u>	<u>42,542</u>	<u>31,753</u>	<u>730</u>	<u>32,483</u>
Net Surplus for the year		9,926	(977)	8,949	10,167	594	10,761
Total Funds brought forward		<u>47,173</u>	<u>977</u>	<u>48,150</u>	<u>37,006</u>	<u>383</u>	<u>37,389</u>
Total Funds carried forward		<u>£57,099</u>	<u>£0</u>	<u>£57,099</u>	<u>£47,173</u>	<u>£977</u>	<u>£48,150</u>

COUNT EVERYONE IN

Statement of Assets and Liabilities

31 January 2024

	2024	2023
	£	£
Cash at Bank – Metro Bank	57,099	48,150
Amounts owed to CEI		
Prepayments	1,293	862
Unclaimed gift aid	2,500	
Amounts owed by CEI		
Fees for Independent Examination	720	720
Accrued expenses	1,777	
FUNDS		
Unrestricted Funds	57,099	47,173
Restricted Funds	<u>0</u>	<u>977</u>
TOTAL FUNDS	£57,099	£48,150

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The Financial statements were approved and authorised for issue by:

R Coward
R Coward (Nov 29, 2024 15:56 GMT)

Robert Kennaugh
Robert Kennaugh (Nov 29, 2024 16:05 GMT)

Signed.....R J Coward (Chair).....Chairman Signed....R M Kennaugh....Trustee

Date: Nov 29, 2024

Nov 29, 2024

COUNT EVERYONE IN

Notes to the financial Statements

1. Accounting Principles

Basis of Preparation

The accounts have been prepared for this year and will be for the future under a Receipts and Payments format.

Incoming Resources

Grants and Donations are recognised on receipt.

Payments

Costs are accounted for as they are paid out.

Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Cash

Cash includes cash at bank and in hand. The Charity does not hold any other short-term highly liquid investments

2. Receipts

Receipts are made up of donations (plus the Gift Aid refund thereon), fees for training sessions and other events where the charity has taken an active role.

3. Analysis of Payments

These are made up of:

- Unrestricted Payments on charitable activities

	2024	2023
The direct costs associated with running the courses and events	£21,081	£11,753
Support costs of administration, website, and other costs	£19,160	£20,000

- Restricted Payments

Payments made under the restriction placed on the receipt	£2,301	£730
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Certain funds have been received with a restriction by the donors (to be used for the development of a Makaton training program); these amounts have been treated as restricted funds throughout these accounts, although no separate bank account arrangements have been employed.

4. Trustees and Staff remuneration

None of the Trustees have been paid remuneration for acting as a Trustee, also no trustees claimed expenses during the period

During the period, the Charity did not employ any staff but had the volunteer services of the three main practitioners in the work where there is agreement to reimburse them for travelling and other subsistence costs incurred.

5. Related Party Transactions

There were no related party transactions during the period