



Trustees Report Financial Statements For the period ended 31 January 2023

**Charitable Incorporated Organisation
Registered Charity Number: 1181852**

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COUNT EVERYONE IN

Trustees' Report

Reporting Period

Count Everyone In ('CEI') was registered as a CIO with the Charity Commission in England and Wales on 4 February 2019. This report covers a full year up to 31 January 2023.

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) governed by the constitution dated September 2018. Trustees may be appointed by ordinary resolution by the members, or by a decision of the trustees.

During the year two trustees resigned: Dorothy Blackhall (January 2022) and Timothy Roberts (October 2022). Timothy Roberts continued as treasurer, handing over to Robert Kennaugh after the year end. Janet Eardley accepted responsibility for safeguarding from Dorothy Blackhall. One new trustee was appointed during the year, Maryanne Stanley. During the year the trustees met formally two times and also offline to follow through on agreed actions, such as formulating a long-term strategy and obtaining insurance cover and licenses. The Chair and Treasurer meet as necessary with the officers of the charity to ensure effective communication on matters relating to governance, finance and day-to-day management. The trustees are listed on page 3 below.

Objectives and Activities

The constitution for Count Everyone In (CEI) to operate as a Charitable Incorporated Organisation (CIO) was accepted in September 2018 and took over the activities of an unincorporated entity of that name which had been in existence since May 2017.

The objectives of the charity, as set out in the Constitution, are to assist those with learning disabilities, and is expressed through its activities which include working at Christian Festivals during the year to provide accessible worship for adults with learning disabilities. CEI is also working with local Christian churches to encourage and train them in providing similar accessibility in their own locality.

Public Benefit

The trustees have taken account of the Charity Commission's guidance and believe that they demonstrate that public benefit has been provided through the activities and training provided by the charity to those with learning disabilities, to local Christian churches and the wider community.

Achievements and performance

Count Everyone In (CEI) has continued in its fifth year to build on the activities of the previous years, and has now fully recovered to normal levels of activity since the lifting of all Covid restrictions. A number of Makaton pilot sessions have been run during the year equipping able and disabled people with signing skills to use in their own churches and groups. It is anticipated that these workshops, developed by CEI, will be fully accredited by The Makaton Charity.

The influence of the Charity has been extended through an increasing number of 'friends' supporting the charity (32 individuals and churches) and connections and collaborations with external organisations such as Biblica with their accessible edition of the New International Readers Version (NirV) of the Bible being promoted through CEI.

During the year CEI was able to reinstate the Bible teaching and worship for adult learning disability programmes at major Christian festivals such as Spring Harvest, Word Alive and the Keswick Convention. A joyful hybrid Christmas celebration was held on-site for 100 people, whilst being livestreamed and

subsequently receiving in excess of 425 views. It is envisaged that this will continue in the years to come and that the model could further be used for other events.

Income from various events has returned to the pre-Covid levels, whilst sales from the growing range of printed resources has been steady. CEI continues to have a generous supporter base of individuals and churches that have enabled the work to remain on a secure financial footing. On-site training, Christian festival events and exhibitions expenditure increased, but income in the form of fees and gifts compensated the increased expenditure. Pete and Christine Winmill, who founded Count Everyone In, along with Makaton tutor Janneke Klos, continue as the core team, but the team was expanded by one person during the period in order to keep up with demand for the services of the Charity. This impacted finances but wasn't overall detrimental to the financial health of the Charity.

Financial Review

The total of unrestricted receipts for the year was £41,920 (income was £32,206 in the previous year) of which a total of £31,753 (£13,428 in the previous year) was spent on undertaking the charitable activities together with all the attendant costs of administration. The surplus for the year was £10,167 (£18,778 in the previous year). The administration costs include both direct and support costs for travelling, stationery, IT and other general costs. This surplus has been retained as general reserves now totalling £47,173. A further £1,324 was received with a restriction from the donors, £730 of this income has been spent, leaving £977 of restricted funds – together these total £48,150 which is the cash retained in the charity's bank account.

Reserves

In these early years of operation and with the exceptional period experienced during the Covid pandemic, it remains difficult to project a 'normal' level of expenditure. On recent experience the Trustees have maintained a target of reserves as being sufficient to meet the following year's on-going planned expenditure, which has been set at £20,000 for the year to 31 January 2024 - so, the current level of reserves shown, in the Statement of Assets and Liabilities, of £47,173 at the end of the year is comfortably in excess of the target set.

Going Concern

With the prospect of continued financial assistance from a very loyal group of supporters, the trustees are confident that the future of the charity is bright and consider that the charity is a going concern for the foreseeable future beyond the next twelve months.

Responsibilities of trustees

The trustees are responsible for keeping adequate accounting records in order to prepare these annual financial statements for Independent Examination.

The charity's trustees are responsible for the preparation of the financial statements and consider that the Receipts and Payments format is the most appropriate form of accounts for a charity of this size and financial profile and hence that is the basis of preparation for these accounts.

For the reporting year ended 31 January 2023 and subsequent years, the accounts will undergo the scrutiny of an Independent Examination as required by the Charities Act.

Reference and Administration details

Registered Name: Count Everyone In
Registered Charity Number: 1181852 (registered 04.02.2019)
Registered Office: 34 Enborne Road, Newbury, RG14 6AH

Trustees:

Mr Richard J.W Coward	(Chair)
Miss Valerie A. Pritchard	(Secretary)
Mr Timothy J Roberts	(Treasurer – resigned 26.10.22)
Mr Keith W.G. Barnard	
Ms Dorothy Blackhall	(Resigned 18.06.22)
Revd. Jonathan P Edwards	
Mrs Janet H Eardley	
Ms Maryanne Stanley	
Mr Robert Kennaugh	(Treasurer - appointed 1.7.23)

Bankers: Metro Bank

Signed

Richard J.W. Coward

Chair of Trustees Date 27 November 2023

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
COUNT EVERYONE IN**

I report to the trustees on my examination of the accounts of Count Everyone In ('the charity') for the year ended 31 January 2023 on pages 5 to 7 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimee Young

Stewardship

1 Lamb's Passage

LONDON

EC1Y8AB

Date : 28 November 2023

COUNT EVERYONE IN

Receipts and Payments Account

For the year ended 31 January 2023

	Note	2023			2022		
		£	£	£	£	£	£
		Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
Receipts							
Individuals (including GA Claims)		12,766	1,324	14,090	16,930	1,254	18,184
Trusts etc		4,901		4,901	4,300		4,300
Churches		10,785		10,785	3,859	0	3,859
Keswick Ministries, Spring Harvest etc		3,200		3,200	800		800
Other Receipts		1,320		1,320	415		415
Refund of 2021 Payment in Advance		0			1,072		1,072
Income from charitable activities		<u>8,948</u>		<u>8,948</u>	<u>4,830</u>	<u>0</u>	<u>4,830</u>
Total Receipts		41,920	1,324	43,244	32,206	1,254	33,460
Payments							
Charitable Activities		11,753		11,753	4,668		4,668
Administration and support costs		<u>20,000</u>	<u>730</u>	<u>20,730</u>	<u>8,760</u>	<u>871</u>	<u>9,631</u>
Total Expenditure	3	<u>31,753</u>	<u>730</u>	<u>32,483</u>	<u>13,428</u>	<u>871</u>	<u>14,299</u>
Net Surplus for the year		10,167	594	10,761	18,778	383	19,161
Total Funds brought forward		<u>37,006</u>	<u>383</u>	<u>37,389</u>	<u>18,228</u>	<u>0</u>	<u>18,228</u>
Total Funds carried forward		<u>£47,173</u>	<u>£977</u>	<u>£48,150</u>	<u>£37,006</u>	<u>£383</u>	<u>£37,389</u>

COUNT EVERYONE IN

Statement of Assets and Liabilities

31 January 2023

	2023	2022
	£	£
Cash at Bank – Metro Bank	48,150	37,389
Amounts owed to CEI		
Prepayments	862	-
Gift Aid refund		100
Amounts owed by CEI		
Fees for Independent Examination	720	720
Owed to supplier for December 2021 garments order	-	1,253
FUNDS		
Unrestricted Funds	47,173	37,006
Restricted Funds	<u>977</u>	<u>383</u>
TOTAL FUNDS	£48,150	£37,389

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The Financial statements were approved and authorised for issue by:

Signed.....R J Coward (Chair).....Chairman Signed...R M Kennaugh....Trustee 27 November 2023

COUNT EVERYONE IN

Notes to the financial Statements

1. Accounting Principles

Basis of Preparation

The accounts have been prepared for this year and will be for the future under a Receipts and Payments format.

Incoming Resources

Grants and Donations are recognised on receipt.

Payments

Costs are accounted for as they are paid out.

Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Cash

Cash includes cash at bank and in hand. The Charity does not hold any other short-term highly liquid investments

2. Receipts

Receipts are made up of donations (plus the Gift Aid refund thereon), fees for training sessions and other events where the charity has taken an active role.

3. Analysis of Payments

These are made up of:

- Unrestricted Payments on charitable activities

	2023	2022
The direct costs associated with running the courses and events	£11,753	£4,668
Support costs of administration, website, and other costs	£20,000	£8,760

- Restricted Payments

Payments made under the restriction placed on the receipt	£730	£871
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Certain funds have been received with a restriction by the donors (to be used for the development of a Makaton training program); these amounts have been treated as restricted funds throughout these accounts, although no separate bank account arrangements have been employed.

4. Trustees and Staff remuneration

None of the Trustees have been paid remuneration for acting as a Trustee, also no trustees claimed expenses during the period

During the period, the Charity did not employ any staff but had the volunteer services of the three main practitioners in the work where there is agreement to reimburse them for travelling and other subsistence costs incurred.

5. Related Party Transactions

There were no related party transactions during the period