

**Income and Expenditure**  
**As at 31 March 2024**

**Income**

HVPC Grant 1	15000.00
HVPC Grant 3	10000.00
Huddersfield Common Good	2000.00
HVCT contribution for shed	515.00
HVCT Balance of shed as donation	35.00
Kirklees Council	5000.00
One Community Grant	1000.00
Local Giving	500.00
Children's Activities Grant	750.00
Charities Trust YBS	750.00
Locality	8940.00
Babies into Books	58.55
Other Events	625.84
Donations	100.00
Donation box	136.01
SumUp donations	0.98
Building Soc Interest	31.19

45442.57

**Expenditure**

Insurance Public Liability	282.60
Trustees' Liability Insurance	168.03
Council Tax	1022.16
Electricity	2071.91
Gas	1613.29
Gas certificate & Carb Mon Alarm	133.60
Water	323.19
Trade Waste	223.10
Window cleaning	144.00
Cleaning	30.00
Repairs & Maint (Grant 1)	758.75
Grounds Maint	582.00
Grounds tarmac	534.00
Grounds gates	1038.00
Tree maintenance and removal	3360.00
Environmental works (Grant 3)	7706.40
Internal painting (Kirklees)	2135.00
External painting (Kirklees)	2277.00
Blinds and shading	1148.00
Roof repairs (Kirklees & Grant 2)	1510.00
Hive System (One Community)	693.86
Shed (HCGT)	2515.00
Garden (Local Giving)	27.50
CCTV (HVPC 1)	1200.69
Alarm system (HVPC1)	1237.21
Supplies	85.22
Sundry	114.37
Professional fees HBA	130.00
Website maintenance	240.00
Broadband	395.23
Stationery	23.83
Equipment - Projector	248.99
Equipment - Microphone etc	80.56
Equipment - Laptops	785.00
Equipment - heaters	53.98
Sum Up Card reader	94.80
Extension expenses	3536.80
Volunteers events	231.43
Children's Other Events	422.91

39178.41

Surplus

B/f total  
6264.16 30808.53 37072.69

**BALANCE SHEET**

**As at 31 March 2024**

**Assets**

Co-operative Bank	36195.51
Yorkshire Building Society	780.68
Cash - library	56.50
Cash - treasurer	40.00
	<u>37072.69</u>

**Financed By:**

**Restricted Funds**

Capital Project Reserve	13165.14
Local Giving Grant	472.50
HVPC Grant 1 (Maintenance & running costs)	13724.01
HVPC Grant 2 (Old repairs grant)	1191.03
HVPC Grant 3 (Energy efficiency measures)	2293.60
Locality	5403.20
Childrens	474.65
	36724.13

**Unrestricted Funds**

348.56

37072.69

*Mrs C A Brooks*

Mrs C A Brooks (Aug 12, 2024 11:01 GMT+1)

Mrs C A Brooks



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/23 To 31/03/24

Charity name: Friends of Honley Library

Charity registration number: 1181829

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<ul style="list-style-type: none"><li>• In accordance with our Charitable Constitution, to provide a safe, accessible and welcoming hub for the community.</li><li>• Increase access to online services through provision of high-quality computer facilities.</li><li>• Provide opportunities for children and young people to experience a range of reading activities, in order to increase their interest in literature.</li><li>• Work with local and national organisations to improve access to information for residents and visitors.</li><li>• Host a range of activities that provide a forum for the discussion and dissemination of facts,</li><li>• Ideas and information.</li><li>• Prepare clear information about our income and expenditures and business plans that reflect our forward plan.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>Continuing development of wide and varied events and activities with care to ensure relevance and accessibility for all ages and needs within the Honley community.</p> <p>Development of clear and appropriate communications strategies.</p> <p>Development of a 5-year business plan.</p> <p>Identification of, and considerable progress towards meeting, the need for additional space and facilities to develop a community hub and to further achieve the identified purposes.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<p>The trustees have had regard to the guidance issued by the Charity Commission.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Contribution made by volunteers	Friends of Honley Library is a charity comprising entirely of volunteers.
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**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>By working in partnership locally, Friends of Honley Library has considerably developed its work towards the aims of our Mission Statement namely:</p> <ul style="list-style-type: none"> <li>- to advance the education, skills and well-being of the general public in Honley and the surrounding area by supporting the provision of the library service from Kirklees Council and providing events, courses, talks, availability of IT, training and children's activities. We aim to grow these services.</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	<p>In October 2023, FoHL outlined the plans in place to provide additional space at Honley Library to develop as a thriving community hub. These plans increase accessibility and include disabled and baby changing facilities, storage space, kitchen facilities and a small meeting room.</p> <p>Since then, FoHL has:</p> <ol style="list-style-type: none"> <li>1. Applied for planning permission.</li> <li>2. Updated the FoHL Business Plan.</li> <li>3. Developed further the costings of the extension and improvement to the existing library building.</li> <li>4. Developed a major bid to the government's Community Ownership Fund (at present on hold due to the change in government).</li> <li>5. Launched major fund-raising initiatives at the local community and businesses.</li> <li>6. Progressed towards our match funding target.</li> <li>7. Obtained Gift Aid Registration.</li> </ol>
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## Financial Review

The accounts for the year ended 31<sup>st</sup> March 2023 are attached.

Review of the charity's financial position at the end of the period	The accounts show income of £45,442 ( 2023 - £25,403) with expenditure of £39,178 (2023 - £13,446) resulting in a surplus for the year of £6,264 (2023 - £11,957). The increase in expenditure is a result of the Friends of Honley Library taking on the responsibility of the maintenance and running costs of the library building, as part of the asset transfer of the library building from Kirklees Council to Holme Valley Parish Council late in December 2022 and subsequently carrying out much needed repairs. To meet this increased level of expenditure Holme Valley Parish Council have again been very helpful in providing grant assistance towards running costs and also in relation to energy efficiency measures. We have also received grant monies from other sources to support a number of other improvement projects.
Statement explaining the policy for holding reserves stating why they are held	<p>At 31st March 2024, the Friends of Honley Library had net assets and reserves of £37,073, an increase of £6264 over the position at the 31st March 2023. Of the £37,073 of reserves, £36,724 are held in Restricted Funds which can be only used against specific expenditure, mainly relating to the extension and improvement of the building for current and anticipated increases in usage.</p> <p>The balance of £348.56 represents our Unrestricted Funds. Our Reserves Policy states that we intend to build the unrestricted reserves to a value of £5,000 over a 5-year period.</p>
Amount of reserves held	As above
Reasons for holding zero reserves	n/a
Details of fund materially in deficit	n/a
Explanation of any uncertainties about the charity continuing as a going concern	n/a

## Structure, Governance and Management

Description of charity's trusts:	n/a
Type of governing document	CIO
How is the charity constituted?	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees can be nominated and voted into position by the Board of Trustees. Additional trustees with specific skills to enable FoHL to progress their key activities or provide appropriate advice and guidance are invited.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Friends of Honley Library works with Holme Valley Parish Council (HVPC) Kirklees Library Service and with a range of other voluntary organisations within the community.
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Relationship with any related parties	<p>Holme Valley Parish Council: 25-year full repairing no rent lease to Friends of Honley Library w.e.f. December 2022</p> <p>Kirklees Library Service: Library services operate under the terms of a hosting agreement with FoHL.</p>
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## Reference and Administrative details

Charity name	Friends of Honley Library
Other name the charity uses	n/a
Registered charity number	1181829
Charity's principal address	Honley Library, West Avenue, Honley, Holmfirth HD9 6HF

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ann Brooks	Chair Trustees	w.e.f. April 2024	
2	David Hutchinson	Acting Secretary		
3	Geoff Winterbottom			
4	Mandy Cameron	Chair Management Committee	w.e.f. October 2023	
5	Jenny Lockwood			
6	Nick Helm			
7	Sean East			
8	Malcolm Ellis			
9	Pat Colling	Rep HVPC		
10	Glenn Kirkby	Rep HVPC		

Corporate trustees – names of the directors at the date the report was approved - n/a

Name of trustees holding title to property belonging to the charity – n/a

**Funds held as custodian trustees on behalf of others- n/a**

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Ann Brooks	<u>Mrs C A Brooks</u>
Full name(s)	Carol Ann Brooks OBE	Mrs C A Brooks (Aug 12, 2024 11:01 GMT+1)
Position (e.g. Secretary, Chair, etc)	Chair of Trustees	
Date	25/07/2024	

## Independent examiner's report to the trustees of Friends of Honley Library

I report to the trustees on my examination of the accounts of the Friends of Honley Library (the Trust) for the year ended 31st March 2024.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

C J Langrick  
C J Langrick (Aug 13, 2024 11:01 GMT+1)

C. J. Langrick FCA  
4 Greenfield Road,  
Holmfirth  
HD9 2JT

Date: 12<sup>th</sup> August 2024

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Details about our audit registration can be viewed at [www.auditregister.org.uk](http://www.auditregister.org.uk) under reference number C006866165

