

# Gravesham Sanctuary

Report and Accounts

Year ended 30 April 2024

**GRAVESHAM SANCTUARY**  
**CHARITY INFORMATION**  
**FOR THE YEAR ENDED 30 APRIL 2024**

<b>Trustees</b>	N Allen C Byrom      appointed 21.5.24 V Clarke P Field      resigned 21.5.24 A Hopkins Z Roder C Webster
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<b>Governing Document</b>	CIO registration dated 31st Jan 2019
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<b>Charity Registration Number</b>	1181817
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<b>Registered Office and Principal Address</b>	Tenants Hall Longferry Court Terrace Street Gravesend Kent DA12 2DF
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<b>Independent Examiner</b>	Sarah Crispin ACA Stewardship 1 Lamb's Passage London EC1Y 8AB
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# GRAVESHAM SANCTUARY TRUSTEES' ANNUAL REPORT

**FOR THE YEAR ENDED 30 APRIL 2024**

The trustees present their report for the year ended 30 April 2024 and confirm that the accounts comply with the relevant statutory requirements and the Constitution dated 31<sup>st</sup> January 2019.

## **Objectives and activities**

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission. Gravesham Sanctuary is a Christian-based registered charity whose objective is to support and befriend people facing homelessness in Gravesham. We do this by providing accommodation year round via provision of a six bedroom property at 56 Windmill Street, Gravesend.

In addition to providing accommodation, other activities include:

- A first point of contact for people facing homelessness
- Day centre drop-in for appointments, advice, laundry and showers for rough sleepers, those facing the prospect of homelessness and those re-entering accommodation
- Help in getting paperwork, identification
- Signposting to and liaison with relevant agencies who can help with their individual situations
- Helping them become part of the local community

This is done in partnership with Gravesham Council who provide the daytime venue, Churches Together in Gravesham and approximately 50 volunteers.

Gravesham Sanctuary works closely with Gravesham Council's Housing and Rough Sleeping teams as well as various local agencies including North Kent MIND (mental health), Change, Grow, Live (West Kent drug and alcohol wellbeing service), Gravesend Job Centre (employment opportunities), NHS services (health), Lighthouse Counselling Trust and The Home Office (documents and repatriation to a home country).

## **Achievements and performance**

Our emergency supported accommodation opened in March 2023. It is now well established and has gained a reputation as a safe, caring and supportive environment. Our 6 bedrooms are always occupied and 16 people were accommodated over this period. Most of our residents were sleeping on the street prior to coming into the house. We work closely with the local authority's Rough Sleeper team and most of our referrals come from them. Our residents receive support and signposting to address physical and mental health issues, apply for and manage benefits, deal with drug or alcohol dependency, find part- or full-time work and access suitable accommodation. They develop skills for independent living by taking responsibility for cleaning, cooking, budgeting. During the year, eight residents moved on into longer term accommodation. Our target is for people to move on within 6 months but a shortage of affordable accommodation and sometimes the complexity of an individual's situation mean that some residents are with us for longer. During that time, we see a dramatic improvement in physical and mental health, wellbeing, confidence and motivation. The hard work and dedication of the trustees, staff and volunteers has been recognised with the award of a Silver Quality Mark from the national homeless charity Housing Justice.

Our Day Centre and Sanctuary phone service continued to provide a first point of contact for people facing homelessness. The Day Centre provided a welcoming space for rough sleepers, people in temporary accommodation and those who have re-entered accommodation but appreciate social connection and support for challenges they face. Our guests tell us how much they enjoy meeting other people and that their wellbeing and hope for the future have increased through coming to the Day Centre. For many in long term accommodation, the advice and support they receive enable them to break the cycle of recurring homelessness. Over 350 individuals attended over the year, making more than 3,000 visits for food, laundry, clothing, community, support and advice. This year has seen a large increase in people becoming homeless. All rough sleepers are referred to the council's rough sleeper team via Streetlink. Over 40 volunteers played an important role, interacting with those who attended and giving emotional and practical support.

Underpinning our services have been our key values of hope for personal change, community, welcome, a non-judgmental attitude, forgiveness and respect. Our vision remains to empower the people we work with to overcome challenges that prevent them living fulfilled, purposeful lives, as part of a community, in a home that meets their needs. As part of that journey, those who wish to, have the opportunity to explore questions of faith and spirituality. We have continued to work in close partnership with the council's Rough Sleeper team as well as other local services. This year has seen significant outcomes with people being housed and individuals breaking the cycle of homelessness and addiction.

# GRAVESHAM SANCTUARY TRUSTEES' ANNUAL REPORT

**FOR THE YEAR ENDED 30 APRIL 2024**

## Financial review

The charity derives the majority of its income from government grants and housing benefit. In addition, other ad hoc grant funding is received and regular donations continue to be made to support ongoing running costs. These donations are a combination of monthly and one off donations. The principal areas of expenditure are salaries and the running costs for services offered at both Longferry and 56 Windmill Street.

During the year, there was a surplus for the year of £45,939 (2023: £73,890). Of this surplus, £5,334 is restricted as the majority of restricted funds are fully spent each month.

## Reserves Policy

The reserves policy requires the charity to maintain unrestricted undesignated cash at a level equivalent to at least three months unrestricted expenditure, being approximately £31,620. The trustees consider that reserves at this level will ensure that, in the event of a significant fall in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The charity ended the year with unrestricted undesignated cash of £186,433 and the trustees are satisfied that the charity is complying with its reserves policy.

## Risk Management

The directors have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

## Structure, governance and management

Gravesham Sanctuary is a charitable incorporated organisation and is governed by a Constitution dated 31<sup>st</sup> January 2019.

Trustees are appointed and removed in accordance with the Constitution.

The trustees have overall legal, financial and management responsibility and meet regularly throughout the year.

## Trustees' responsibilities

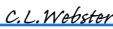

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees and signed on their behalf by:

 <small>C.L. Webster (Oct 29, 2024 15:11 GMT)</small>	 <small>Zoe Roder (Oct 29, 2024 13:30 GMT)</small>
Carol Webster & Zoe Roder	
Co-chairs	
Date: Oct 29, 2024.....	Oct 29, 2024

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**GRAVESHAM SANCTUARY**  
**('the Charity')**

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 30 April 2024 on pages 5 to 14 following, which have been prepared on the basis of the accounting policies set out on pages 7 to 8.

**Responsibilities and basis of report**

As the charity's trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Crispin  
Sarah Crispin (Oct 30, 2024 08:54 GMT)

**Sarah Crispin ACA**  
**Institute of Chartered Accountants in England and Wales**  
Stewardship  
1 Lamb's Passage  
London  
EC1Y 8AB

Date: Oct 30, 2024

**GRAVESHAM SANCTUARY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 APRIL 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations	3	86,584	106,726	193,310	237,483
Charitable activities	4	83,020	-	83,020	-
Interest receivable		217	-	217	156
<b>Total income and endowments</b>		<u>169,821</u>	<u>106,726</u>	<u>276,547</u>	<u>237,639</u>
<b>EXPENDITURE ON:</b>					
Charitable activities	5	126,475	104,133	230,608	163,749
<b>Total expenditure</b>		<u>126,475</u>	<u>104,133</u>	<u>230,608</u>	<u>163,749</u>
<b>Net income/(expenditure)</b>		<u>43,346</u>	<u>2,593</u>	<u>45,939</u>	<u>73,890</u>
<b>Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		<u>43,346</u>	<u>2,593</u>	<u>45,939</u>	<u>73,890</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>143,087</u>	<u>2,741</u>	<u>145,828</u>	<u>71,938</u>
<b>Total funds carried forward</b>	14	<u>186,433</u>	<u>5,334</u>	<u>191,767</u>	<u>145,828</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on page 7-13 form part of these accounts.

# GRAVESHAM SANCTUARY

## BALANCE SHEET

AS AT 30 APRIL 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>FIXED ASSETS</b>					
Tangible assets	7	<u>468,769</u>	<u>-</u>	<u>468,769</u>	<u>480,741</u>
<b>CURRENT ASSETS</b>					
Debtors	8	3,846	4,583	8,429	20,378
Cash at bank and in hand	9	<u>117,724</u>	<u>751</u>	<u>118,475</u>	<u>56,973</u>
		121,570	5,334	126,904	77,351
<b>CREDITORS: Amounts falling due within one year</b>	10	<u>(45,229)</u>	<u>-</u>	<u>(45,229)</u>	<u>(37,591)</u>
<b>Net current assets / (liabilities)</b>		<u>76,341</u>	<u>5,334</u>	<u>81,675</u>	<u>39,760</u>
<b>Total assets less current liabilities</b>		<u>545,110</u>	<u>5,334</u>	<u>550,444</u>	<u>520,501</u>
<b>CREDITORS: Amounts falling due after more than one year</b>	11	<u>(358,677)</u>	<u>-</u>	<u>(358,677)</u>	<u>(374,673)</u>
<b>TOTAL NET ASSETS</b>		<u>186,433</u>	<u>5,334</u>	<u>191,767</u>	<u>145,828</u>
<b>FUND BALANCES</b>	15				
Unrestricted Funds					
General funds		(282,336)	-	(282,336)	(337,654)
Designated funds		<u>468,769</u>	<u>-</u>	<u>468,769</u>	<u>480,741</u>
		186,433	-	186,433	143,087
Restricted Funds		<u>-</u>	<u>5,334</u>	<u>5,334</u>	<u>2,741</u>
		<u>186,433</u>	<u>5,334</u>	<u>191,767</u>	<u>145,828</u>

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

C.L. Webster

C.L. Webster (Oct 29, 2024 15:11 GMT)

Zoe Roder

Zoe Roder (Oct 29, 2024 13:30 GMT)

Carol Webster and Zoe Roder (co-chairs)

Date: Oct 29, 2024 Oct 29, 2024

Charity number: 1181817

The notes on page 7-13 form part of these accounts.

**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

**1 Statutory Information**

The charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

**2 Accounting Policies**

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP")", with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations includes recoverable gift aid, which is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

Income from charitable activities represents income receivable from housing benefit and guest contributions for those living at 56 Windmill Street.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.



**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £2,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Building improvements	10% straight line
Fixtures and fittings	25% straight line

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

g) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). Cash and cash equivalents include cash in hand and deposits held at call with banks.

i) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

j) Critical accounting estimates and areas of judgement

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the depreciation charged in these financial statements. The annual depreciation charge for building improvements, fixtures and fittings is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current economic circumstances.

**3 Donations**

	2024	2023
	£	£
Donations and related gift aid	71,584	41,524
Government grants (note 3a)	89,726	168,434
Other grants receivable	32,000	27,525
	<u>193,310</u>	<u>237,483</u>

a Government grants comprise:

	2024	2023
	£	£
Rough Sleepers Initiative	17,768	7,591
Night Shelter Transformation grant (DLUHC)	71,958	158,843
Kent County Council	-	2,000
	<u>89,726</u>	<u>168,434</u>

**4 Income from charitable activities**

	2024	2023
	£	£
Housing Benefit	79,987	-
Guest contributions	3,033	-
	<u>83,020</u>	<u>-</u>

**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

**5 Charitable expenditure**

	2024 £	2023 £
<b>a Costs incurred directly on specific activities</b>		
Guest supplies and services	3,438	24,179
Depreciation and impairment	11,972	2,367
Premises	18,048	7,983
Staff training	640	3,057
Agency fees	5,597	115
Travel	464	-
Promotional	15	773
Legal & professional	-	24,996
Utilities	10,588	7,391
Pastoral / honouring	-	193
Insurance	7,033	3,079
	<u>57,795</u>	<u>74,133</u>
<b>b Costs incurred on support &amp; administration</b>		
Independent examination	1,740	3,740
Staff costs	159,365	74,086
Administrative expenses	11,708	11,790
	<u>172,813</u>	<u>89,616</u>
<b>Total expenditure</b>	<u><u>230,608</u></u>	<u><u>163,749</u></u>

In addition to the fees payable for the examination of the 2023 accounts, the charity paid £926 (2022: £923) to Stewardship for payroll bureau services.

**6 Analysis of staff costs**

	2024 £	2023 £
Gross wages and salaries	147,759	70,742
Social security	5,113	-
Pension costs	6,493	3,344
Other employment benefits	<u>159,365</u>	<u>74,086</u>

The average monthly number of employees during the year was 9 (2023: 4). Volunteers play a significant role in carrying out the charity's activities.

No staff received salaries at a rate of more than £60,000 per annum.

Total employment benefits payable to key management for the year were as follows:

	Wages & salaries	Employer pension contributions	2024 £
General Manager, resigned 31.5.23	3,283	164	3,447
General Manager, appointed 15.5.23	26,819	1,012	27,831
			<u><u>31,278</u></u>

The following amounts were payable in the previous year:

	Wages & salaries	Employer pension contributions	2023 £
General Manager	28,033	1,402	<u><u>29,435</u></u>

**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

**7 Tangible fixed assets**

	Building Improvements £	Land and Buildings £	Furniture and Equipment £	Total 2024 £
Cost				
At 1 May 2023	96,855	377,108	9,145	483,108
Additions	-	-	-	-
At 30 April 2024	<u>96,855</u>	<u>377,108</u>	<u>9,145</u>	<u>483,108</u>
Accumulated depreciation				
At 1 May 2023	2,074	-	293	2,367
Charge for the year	9,686	-	2,286	11,972
At 30 April 2024	<u>11,760</u>	<u>-</u>	<u>2,579</u>	<u>14,339</u>
Net book value				
At 30 April 2024	<u>85,095</u>	<u>377,108</u>	<u>6,566</u>	<u>468,769</u>
At 30 April 2023	<u>94,781</u>	<u>377,108</u>	<u>8,852</u>	<u>480,741</u>

**8 Debtors**

	2024 £	2023 £
<b>Falling due within one year:</b>		
Trade debtors	-	2,939
Tax recoverable	158	3,539
Other debtors	1,802	1,712
Prepayments and accrued income	<u>6,469</u>	<u>12,188</u>
	<u>8,429</u>	<u>20,378</u>

**9 Cash at Bank and in Hand**

	2024 £	2023 £
Cash at bank and in hand	<u>118,475</u>	<u>56,973</u>

**10 Creditors: liabilities falling due within one year**

	2024 £	2023 £
Trade creditors	3,142	16,235
Taxation and social security	1,945	1,713
Other creditors	1,042	1,007
Accruals	1,740	2,640
Deferred income	21,364	-
Loan	<u>15,996</u>	<u>15,996</u>
	<u>45,229</u>	<u>37,591</u>

**11 Creditors: amounts falling due after more than one year**

	2024 £	2023 £
Loan	<u>358,677</u>	<u>374,673</u>

**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

**12 Deferred income**

Deferred income comprises the following:

	2024 £
Balance at the beginning of the reporting period	-
Amount released to income	-
Amount deferred in year	21,364
Balance at the end of the reporting period	<u>21,364</u>

The income deferred at the period end will be released to income over the following periods:

Within one year	<u>21,364</u>
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All of the deferred income relates to restricted fund "Rough Sleeping Initiative" for which all of the income relates to the period 1st May 2024 to 31st March 2025 as it is in respect of support worker salary and costs.

**13 Loan**

The liability for the concessionary loans referred to in note 11 falls due for repayment in instalments as follows:

	Concessionary loans	
	2024 £	2023 £
Repayable:		
Within one year	15,996	15,996
Between one and five years	47,988	63,984
After five years	310,689	310,689
	<u>374,673</u>	<u>390,669</u>

The concessionary loan is interest free and unsecured; it is being repaid in monthly instalments and must be repaid in full by 1st August 2047.

**14 Pension commitments**

During the year employer's pension contributions totalling £6,493 (2023: £3,344) were payable to defined contribution personal pension schemes. At the balance sheet date pension contributions totalling £1,042 (2023: £1,009) were owed.

**15 Funds**

During the year the movements in the charity's funds were as follows:

	Opening balance 2024 £	Incoming resources 2024 £	Outgoing resources 2024 £	Transfers in the year 2024 £	Closing balance 2024 £
Designated Funds	480,741	-	(11,972)	-	468,769
General Unrestricted Funds	<u>(337,654)</u>	<u>169,821</u>	<u>(114,503)</u>	<u>-</u>	<u>(282,336)</u>
Total Unrestricted Funds	<u>143,087</u>	<u>169,821</u>	<u>(126,475)</u>	<u>-</u>	<u>186,433</u>
Restricted Funds					
B&Q Foundation	-	5,000	(5,000)	-	-
Lidl - Neighbourly Foundation Fund	-	500	(500)	-	-
NSTF Revenue	95	71,958	(72,053)	-	-
Building Improvements	-	10,000	(7,250)	-	2,750
Rotary Club	1,745	-	(395)	-	1,350
Rough Sleeping Initiative (RSI)	901	17,768	(17,435)	-	1,234
Sainsburys	-	1,500	(1,500)	-	-
	<u>2,741</u>	<u>106,726</u>	<u>(104,133)</u>	<u>-</u>	<u>5,334</u>
Aggregate of funds	<u>145,828</u>	<u>276,547</u>	<u>(230,608)</u>	<u>-</u>	<u>191,677</u>

**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

**Analysis of net assets by fund**

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		Restricted funds	2024
	General funds	Designated funds	funds	
	£	£	£	£
Tangible fixed assets	-	468,769	-	468,769
Debtors	3,846	-	4,583	8,429
Cash at bank and in hand	117,724	-	751	118,475
Creditors falling due within one year	(45,229)	-	-	(45,229)
Creditors falling due after one year	(358,677)	-	-	(358,677)
	<u>(282,336)</u>	<u>468,769</u>	<u>5,334</u>	<u>191,767</u>

In the previous year the movements in the charity's funds were as follows:

	Balance at 01-May 2022 £	Incoming resources 22/23 £	Outgoing resources 22/23 £	Transfers in the year 22/23 £	Balance at 30-Apr 2023 £
Designated Funds	-	-	(2,367)	483,108	480,741
General Unrestricted Funds	60,829	41,500	(57,964)	(382,019)	(337,654)
Total Unrestricted Funds	<u>60,829</u>	<u>41,500</u>	<u>(60,331)</u>	<u>101,089</u>	<u>143,087</u>
Restricted Funds					
Colyer Ferguson	-	15,000	(15,000)	-	-
Help The Homeless	-	5,000	-	(5,000)	-
KCC - Bedroom Furniture	-	1,000	(1,000)	-	-
KCC - CCTV	-	1,000	-	(1,000)	-
Kent Community Foundationn Vulnerable Adults	2,112	-	(2,112)	-	-
NSTF Capital	-	98,718	(9,242)	(89,476)	-
NSTF Revenue	-	60,125	(60,030)	-	95
Philip and Connie Phillips Foundation	8,997	-	(9,024)	27	-
Rotary Club	-	7,525	(140)	(5,640)	1,745
Rough Sleeping Initiative (RSI)	-	7,591	(6,690)	-	901
Special Collections	-	180	(180)	-	-
	<u>11,109</u>	<u>196,139</u>	<u>(103,418)</u>	<u>(101,089)</u>	<u>2,741</u>
Aggregate of funds	<u>71,938</u>	<u>237,639</u>	<u>(163,749)</u>	<u>-</u>	<u>145,828</u>

**Analysis of net assets by fund**

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		Restricted funds	30-Apr 2023
	General funds	Designated funds	funds	
	£	£	£	£
Tangible fixed assets	-	480,741	-	480,741
Debtors	12,705	-	7,673	20,378
Cash at bank and in hand	57,023	-	(50)	56,973
Creditors falling due within one year	(32,709)	-	(4,882)	(37,591)
Creditors falling due after one year	(374,673)	-	-	(374,673)
	<u>(337,654)</u>	<u>480,741</u>	<u>2,741</u>	<u>145,828</u>

**GRAVESHAM SANCTUARY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2024**

**Restricted funds**

**B&Q Foundation Fund** - represents funds to spend on external works for 56 Windmill Street.

**Lidl Neighbourly Foundation Fund** - donation for food for the day centre.

**Night Shelter Transformation Fund** - income to spend on budgeted revenue expenditure for 56 Windmill Street.

**Building Improvements** - donation given for refurbishment of 56 Windmill Street.

**Rotary Club Fund** - money received to spend on 56 Windmill Street furnishings.

**Rough Sleeping Initiative (RSI) fund** - to use for the salary and training of the support worker.

**Sainsburys Fund** - income received towards salary and other day centre costs.

There were no transfers between funds during the year.

All designated funds represent fixed asset purchases.

**16 Transactions with related parties**

During the year the charity:

- a) received donations totalling £10,000 (2023: £nil) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) reimbursed Dr Adrian Hopkins, a trustee, £15,996 (2023: £9,331) of loan repayments (see note 12).
- c) paid Zoe Roder £6,970 (2023: £nil) in respect of financial management services, in line with trustee agreement. Of this, £630 was part of creditors due at year end.
- d) No expenses (2023: £nil) were paid to, or for, the trustees.

**GRAVESHAM SANCTUARY**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES**  
**FOR THE YEAR ENDED 30 APRIL 2024**

	Note	Unrestricted funds				Unrestricted funds			
		General	Designated	Restricted	Total	General	Designated	Restricted	Total
		2024	2024	2024	2024	2023	2023	2023	2023
		£	£	£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>									
Donations	3	86,584	-	106,726	193,310	41,344	-	196,139	237,483
Charitable activities	4	83,020			83,020	-			-
Interest receivable		217	-	-	217	156	-	-	156
<b>Total income and endowments</b>		<b>169,821</b>	<b>-</b>	<b>106,726</b>	<b>276,547</b>	<b>41,500</b>	<b>-</b>	<b>196,139</b>	<b>237,639</b>
<b>EXPENDITURE ON:</b>									
Charitable activities:	5	114,503	11,972	104,133	230,608	57,964	2,367	103,418	163,749
<b>Total Expenditure</b>		<b>114,503</b>	<b>11,972</b>	<b>104,133</b>	<b>230,608</b>	<b>57,964</b>	<b>2,367</b>	<b>103,418</b>	<b>163,749</b>
<b>Net income/(expenditure)</b>		<b>55,318</b>	<b>(11,972)</b>	<b>2,593</b>	<b>45,939</b>	<b>(16,464)</b>	<b>(2,367)</b>	<b>92,721</b>	<b>73,890</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(382,019)</b>	<b>483,108</b>	<b>(101,089)</b>	<b>-</b>
<b>Net movement in funds</b>		<b>55,318</b>	<b>(11,972)</b>	<b>2,593</b>	<b>45,939</b>	<b>(398,483)</b>	<b>480,741</b>	<b>(8,368)</b>	<b>73,890</b>
<b>Reconciliation of funds:</b>									
Total funds brought forward		(337,654)	480,741	2,741	145,828	60,829	-	11,109	71,938
<b>Total funds carried forward</b>	15	<b>(282,336)</b>	<b>468,769</b>	<b>5,334</b>	<b>191,767</b>	<b>(337,654)</b>	<b>480,741</b>	<b>2,741</b>	<b>145,828</b>