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COMPANY REGISTRATION NUMBER: 08441190

CHARITY REGISTRATION NUMBER: 1181812

The Lymm Sanctuary Hub Limited
Company Limited by Guarantee
Unaudited Financial Statements
31 December 2021

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2021

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The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2021

The Trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

Reference and administrative details

Registered charity name: The Lymm Sanctuary Hub Limited

Charity registration number: 1181812

Company registration number: 08441190

Principal office and registered office: c/o Proud Goulbourn, Hamilton Davies House, 117c Liverpool Road, Cadishead, M44 5BG

The Trustees:

Mr D Eadon
Mr S Fawcett
Mr A Langley (appointed 1st August 2022)
Mr R C Pearce
Mr K A Rogers

Structure, governance and management

Management of The Lymm Sanctuary Hub (LSH) is carried out through the Hub Management Group (HMG) which reports to the Board. This consists of 7 members including those responsible for management, co-ordination and marketing of our community programmes, finance & funding and management of our subsidiaries: Lymm Business Centre and Sanctuary Café Lymm CIC.

Policies and procedures have been drawn up covering:

- bullying & harassment,
 - confidentiality,
 - data protection,
 - discipline,
 - drugs & alcohol,
 - environmental management,
 - grievance,
 - health & safety,
 - risk management,
 - safeguarding,
 - security
 - volunteers.
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1. Objectives and Activities

Lymm Sanctuary Hub (LSH), based in the Lymm Library Annexe, provides a range of community services to local people, including those with special needs, the young, elderly and vulnerable. Our charitable objects are to promote any charitable purpose for the benefit of the community as the trustees see fit in particular but not exclusively by the following means:

- To provide information and advice to people in need, especially the elderly, through a drop-in centre and workshops, designed to cover all areas of need that they may face.
- To provide an affordable counselling service for those with mental health and relational issues and support to those with dementia.
- To provide a mentoring and tuition service for young people and adults.
- To provide a support network and services for young families, particularly those new to the village and those without local family support, and to those who find themselves isolated after breakdown in family relationships.
- To provide financial counselling and advice services to those struggling with their finances and those in debt.

LSH has two operating subsidiaries:

- Lymm Business Centre Ltd (Reg. No. 11480852) provides affordable office space and hot-desking, event/meeting room space and business support services from its base on first floor of the Lymm Library Annexe.
- Sanctuary Café Lymm CIC (Reg. No. 11861482) is an ecumenical, community-based initiative, supported by the churches in the Lymm area, which provides high quality food, drinks and cakes at reasonable prices and also selling books, cards and gifts. It is based in the Lymm United Reformed Church Hall adjacent to the Lymm Library.

2. Achievements and performance in 2021

During 2021, we gradually re-opened the community space and continued to run some of our community programmes in the Hub taking account of Covid-19 restrictions and risk assessments.

The affordable counselling service continued to operate throughout the year initially on line via Zoom but some face-to-face sessions in the Hub were started later in the year. It has helped 74 clients since it started and people genuinely feel very grateful for the affordable sessions. One couple said that the 5 sessions had saved their marriage and their family.

The Memory Café operated successfully throughout this year. Due to increasing numbers and Covid space restrictions, it has moved to holding two sessions a month in the United Reformed Church. Activities included quizzes, seated exercises, themed sessions and social afternoons with refreshments. Average attendance is 18 to 23 per session comprising those suffering from memory loss, their carers/family members and volunteers.

LSH continued to support the Leave No-one Behind in Lymm (LNOBIL) meals campaign during the year. Demand for the hot meals declined as Covid restrictions were lifted and the focus is now on delivering frozen meals which are provided by the Sanctuary Café. A 'legacy' programme is being considered to continue to provide meals for those most in need. A key aspect of the scheme is the weekly contact with customers to confirm on their orders and deliver the meals which also provides opportunities to check on their welfare.

We secured a grant of £9,980 from the Cheshire Community Foundation earlier in the year for our IT4All project which is the first phase of a programme to help isolated, elderly people who live in the Lymm and the surrounding area, especially those who are not currently taking part in online activities or able to access available online services. We recruited a co-ordinator to deliver this project, Neil McKay, with support from a steering group and volunteers. Work was undertaken on raising awareness of the project and running a series of introductory/ taster sessions.

On the staffing front, we have recently recruited an apprentice, Sanah Bukhari, who is being funded for 6 months under the DWP's Kickstart Programme to provide administration support to the Hub and Business Centre including working on some of our community programmes.

We secured a grant at the end of the year from the Awards for All programme of £9,984 to contribute towards the costs of employing a Community Projects Co-ordinator to lead the development of our community activities work and started the process of recruiting a suitable candidate.

Establishing and operating LSH has only been possible through the substantial contribution of time and expertise from our volunteers and professional advisors who donated their time free-of-charge during the year. This totalled 1,464 hours in 2021.

3. Financial Review

The total income for the year was £58,806 which was comprised of £28,995 in donated time by volunteers and providers of professional services, £27,277 in grants and donations and £2,534 from the counselling service and room hire.

Total expenditure was £54,104 which comprised of £4,952 in salaries, £5,940 in rent and service charges, £8,906 in LNOBIL costs, £28,995 in donated volunteer and professional time and £5,311 in miscellaneous costs.

The overall surplus for the year was £4,702.

The Trustees consider, under a continued threat from Covid-19, that consolidated reserves sufficient to cover our activities for 6 months are required to maintain the Charity's future.

4. Current Activities and Future Plans

Our priorities this year have been to consolidate and further improve our existing community projects whilst working on the future development of our activities aimed at building a stronger, more resilient community which empowers people to overcome their problems and live better lives.

In May, we appointed Joyce Murdoch as our Community Projects Co-ordinator to lead this work funded by the Awards for All grant. Joyce has a teaching background and wide experience of managing and delivering community-based activities including working with volunteers. She lives in Lymm and has worked as a volunteer for local community organisations.

Joyce has been working with the leaders of all our community projects to understand their activities and to provide guidance on their future development and funding opportunities. She has also been working on engagement with the community in Lymm and the surrounding area to raise awareness of the Hub's activities and to identify new community projects which meet our objectives. This has included production of our newsletter and organisation of a series of community engagement sessions in the Hub and Library.

In terms of our existing projects, the Memory Café has continued to operate successfully in the United Reformed Church with its regular fortnightly sessions and has introduced 'Singing for the Brain' sessions on alternate weeks which have proved very popular. A grant of £600 has been secured from Barchester Charities to continue these sessions for next few months.

The IT4All project has been renamed the 'Digital Café' and now operates every Thursday afternoon in Lymm Library with support from a team of 9 volunteers. The number of attendees has built-up over the year with over 50 clients having been helped so far. Records of client feedback are kept and we can point to at least 75 written recommendations for the service by those who have attended. The funding from Cheshire Community Foundation runs out by the end of this year and we are looking at funding options to continue this successful project into next year.

During the year, LSH has provided administration, marketing and financial support to the Lymm Environmental Action Forum (LEAF), an umbrella organisation representing a wide range of local

environmental groups, which provides information and advice to residents to help them to reduce their carbon footprints. A series of events have been delivered covering energy, waste/recycling, food and transport and an orienteering event was held in collaboration with Friends of Spud Wood. A Green Christmas Fair in collaboration with the Warrington United Reformed Church (URC) Pastorate will be held on November 12 at Lymm URC. Lymm Parish Council has kindly provided a grant of £1,000 towards the costs of delivering these events.

We have continued to deliver frozen meals from the Sanctuary Café to a small number of Lymm residents who are in need, appreciative of the service and the regular contact. A decision will be made before the end of the year on the future of this scheme and its legacy.

LSH is supporting the initiative in Lymm to help Ukrainian Refugees who have been placed with local families and in the provision of humanitarian aid. This has included setting-up Just Giving pages to collect donations and managing the disbursement of funds. English language lessons are being delivered in the Hub and funds have been used for books and materials.

The community engagement sessions have identified some priority areas for future development including setting-up:

- a Befriending Scheme to support members of our community who are particularly vulnerable and isolated by offering weekly contact and spotting areas of concern before they develop to crisis point. The need for this has arisen from our work to support the Leave No One Behind in Lymm Meals Scheme during the pandemic which involved regular contact with such people
- a support group for parents and carers of children & young people with Special Educational Needs
- a scheme to help residents to cope with the rapid rise in the cost of living by providing information and advice on managing household bills and personal finances. This will build on the Christians Against Poverty money course, which was delivered before the pandemic, and on the energy advice sessions delivered over the past few years in the Hub.

Our Community Projects Co-ordinator is working with the Trustees, project leaders and volunteers to produce plans for the delivery of these activities next year.

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	30,382	25,890	56,272	55,059
Charitable activities	6	1,650	—	1,650	1,375
Other trading activities	7	884	—	884	—
Total income		<u>32,916</u>	<u>25,890</u>	<u>58,806</u>	<u>56,434</u>
Expenditure					
Expenditure on charitable activities	8,9	(30,390)	(15,573)	(45,963)	(27,371)
Other expenditure	10	(7,055)	(1,086)	(8,141)	(7,580)
Total expenditure		<u>(37,445)</u>	<u>(16,659)</u>	<u>(54,104)</u>	<u>(34,951)</u>
Net income		<u>(4,529)</u>	<u>9,231</u>	<u>4,702</u>	<u>24,331</u>
Net movement in funds		<u>(4,529)</u>	<u>9,231</u>	<u>4,702</u>	<u>24,331</u>
Reconciliation of funds					
Total funds brought forward		34,228	11,686	45,914	—
Total funds carried forward		<u>29,699</u>	<u>20,917</u>	<u>50,616</u>	<u>24,331</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Statement of Financial Position

31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets.	13	8,127	7,877
Investments		20,102	15,012
		<u>28,229</u>	<u>22,889</u>
Current assets			
Cash at bank and in hand		28,354	23,107
Debtors		500	
Amounts owed to group companies		152	
Creditors: amounts falling due within one year			
PAYE		477	
Accruals		6,142	
Amounts owed to group companies			82
Net current assets		<u>22,387</u>	<u>23,025</u>
Total assets less current liabilities		<u>50,616</u>	<u>45,914</u>
Funds of the charity			
Restricted funds		20,917	11,686
Unrestricted funds		25,699	34,228
Total charity funds	14	<u>50,616</u>	<u>45,914</u>

For the year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue at the Annual General Meeting on 11 October 2022, and are signed on behalf of the board by:



Mr R C Pearce
Trustee

The notes on pages 7 to 15 form part of these financial statements.

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 December 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Office 16, Hamilton Davies House, 117 Liverpool Road, M44 5BG.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

4. Limited by guarantee

The company is limited by guarantee. Each member is liable to make a contribution of £10 in the event of the company being wound up.

5. Donations and Grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations (Just Giving, LNOBIL meals)	1,387	4,467	5,854
Grants			
Grants receivable (CCF, Awards for All, Kick Start)	—	21,423	21,423

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Other donations and legacies			
Exceptional income from donations (Volunteer and professional time donated)	28,995	—	28,995
	<u>30,382</u>	<u>25,890</u>	<u>56,272</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Donations	13,580	10,121	23,701
Grants			
Grants receivable		9,060	9,060
Other donations and legacies			
Exceptional income from donations	22,298	—	22,298
	<u>35,878</u>	<u>19,181</u>	<u>55,509</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Counselling services	<u>1,650</u>	<u>1,650</u>	<u>1,650</u>	<u>1,375</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other sundry income	<u>884</u>	<u>884</u>	<u>—</u>	<u>—</u>

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Memory Cafe		676	676
Leave No One Behind	—	8,906	8,906
IT4All		2,339	2,339
Kick Start		2,802	2,802
Leaf		850	850
Other Direct Costs	1,395		1,395
Support costs	28,995		28,995
	<u>30,390</u>	<u>15,573</u>	<u>45,963</u>

9 Expenditure on charitable activities by activity type

	Activities undertaken directly £	Grant funding of activities £	Support costs £	Total funds 2021 £	Total fund 2020 £
Governance costs	—	—	28,995	28,995	14,570
	<u>—</u>	<u>—</u>	<u>28,995</u>	<u>28,995</u>	<u>14,570</u>

10. Other expenditure

	Unrestricted Funds £	Restricted Funds £
Rent and Service Charges	5,940	—
Insurance	625	—
Office expenses	188	
Memory Café		703
IT4All		167
LNOBIL		216
Sundries	302	
	<u>7,055</u>	<u>1,086</u>

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

2021	2020
£	£

The average head count of employees during the year was 2 (2020: Nil).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

12 Trustee remuneration and expenses

No remuneration was paid to any trustee in the year.

No expenses were paid to any trustee in the year.

The Lymm Sanctuary Hub Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

13. Tangible fixed assets

	Tenant's Additions £
Cost	
At 1 January 2020	
Additions	7,877
	250
At 31 December 2021	<u>8,127</u>
Depreciation	
At 1 January 2021 and 31 December 2021	—
Carrying amount	
At 31 December 2021	<u>8,127</u>
At 31 December 2020	<u>7,877</u>

14. Analysis of charitable funds

Unrestricted funds

	At 1 January 20 21 £	Income £	Expenditure £	Transfers £	At 31 December 2021 £
General funds	34,228	32,916	(37,445)		29,699
	—	—	—		
	<u>34,228</u>	<u>32,916</u>	<u>(37,445)</u>	<u>—</u>	<u>29,699</u>
	At 1 January 20 20 £	Income £	Expenditure £	Transfers £	At 31 December 2020 £
General funds	24,331	37,253	(26,011)		35,573
Transfer Memory Cafe				(1345)	(1,345)
	—	63,129	(26,111)	(1345)	(34,228)

The Lymm Sanctuary Hub Limited

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Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

Analysis of charitable funds *(continued)*

Restricted funds

	At 1 January 2021	Income	Expenditure	Transfers	At 31 December 2021
	£	£	£	£	£
Leave No One behind	5,626	3,716	9,122		220
Covid Grant	6,060			(2840)	3,220
Memory Cafe	—	250	1,379	1,129	
IT4All		9,998	2,506		7,492
Kick Start		1441	2,802	1,361	
Leaf		500	850	350	
Co-Ordinator Costs		9,985			9,985
	<u>11,686</u>	<u>25,890</u>	<u>16,659</u>		<u>20,917</u>

	At 1 January 2020	Income	Expenditure	Transfers	At 31 December 2020
	£	£	£	£	£
Leave No One behind		7,636	(2010)		5,626
Covid Grant		9,060	(3000)		6,060
Memory Cafe		485	(1830)	1,345	
Think Family Matters		2,000	(2,000)		
		<u>19,181</u>	<u>8,840</u>	<u>1,345</u>	<u>11,686</u>

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The Lymm Sanctuary Hub Limited

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Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	28,229		28,229
Current assets	8,089	20,917	29,006
Creditors less than 1 year	6,142	477	6,619
Net assets	30,176	20,440	50,616

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	22,889	—	22,889
Current assets	11,421	11,686	23,107
Creditors less than 1 year	82	—	82
Net assets	34,228	11,686	45,914

EXAMPLE EXAMINER'S UNQUALIFIED REPORT

Independent Examiner's Report to the Trustees of the Lymm Sanctuary Hub Limited

31/12/2021

I report to the charity trustees on my examination of the accounts of the company for the year ended (date) which are set out on pages 3 to 8

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name

KENNETH LONG

Address

2 CYPRESS CLOSE
WOOLSTON
WARRINGTON
WA1 4EB

Date

10/10/2022