

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
CHARITY NUMBER 1181794**

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
REGISTERED CHARITY NUMBER 1181794

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their report and accounts for the year ended 31 December 2022.

Governing Document

The Charity is a Charitable Incorporated Organisation (CIO) governed by a constitution dated 17 January 2019.

Trustees

Trustees during the year were as follows:

| | |
|---------------------|----------------------------------|
| Dr. J. D. Hodsdon | Chairman (until 20 January 2022) |
| N. W. Kingsley | Chairman (from 26 January 2022) |
| Miss S.E. Brown | Treasurer |
| D. H. Aldred | |
| Dr. J.R. Broadway | |
| Dr. J.H. Chandler | (resigned 13 July 2022) |
| J. P. Comber | (until 26 January 2022) |
| Miss H.M. Forbes | |
| Sir Nicholas Mander | |
| Ms. E.J. Marley | (resigned 20 December 2022) |
| Ms S. Parsons | (appointed 13 July 2022) |
| Mrs S.P. Self | (appointed 13 April 2022) |
| Dr. R. Wallis | |

Dr. J.D. Hodsdon passed away on 20 January 2022. N.W. Kingsley was appointed Chairman on 26 January 2022.

Structure, Governance and Management

Trustees are appointed for a term of three years. Trustees are eligible for reappointment for two further terms of three years after which they must stand down for one year. They are then eligible for reelection again.

Objectives of the CIO

- a. to advance the education of the public in the history of the historic county of Gloucestershire (including South Gloucestershire) and of the city of Bristol, and to foster public knowledge, understanding and appreciation of the history of Gloucestershire and Bristol
- b. to advance research and other work in connection with the preparation of the Victoria County History of England relating to the historic county of Gloucestershire and the city of Bristol
- c. to encourage, promote and support local history research and writing in or about the historic county of Gloucestershire and the city of Bristol, drawing especially on the use of historical resources and furthering the active participation of the public through education and learning and providing the means of communication between those involved with local history.

The Trustees met on a quarterly basis and remained in regular contact between meetings.

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
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TRUSTEES' REPORT (*cont.*)

FOR THE YEAR ENDED TO 31 DECEMBER 2022

Principal Address

The Charity's principal address is c/o Gloucestershire Heritage Hub, Clarence Row, Alvin Street, Gloucester GL1 3DW.

Activities and achievements

Since its establishment in January 2019, the Charity has carried forward the programme of work begun under its Unincorporated Association predecessor (Regd No 1138520). Application to dissolve the UA was made in November 2021 but at the year's end it remained on the Charity Commission register, essentially inactive.

In January 2022 the Trust suffered a severe blow with the unexpected death of our Chairman, and this prompted a rapid review of the Trust's roles and working methods, to ensure effective leadership and direction of the organization continued. As a result of the review, one of the trustees, Dr John Chandler, resigned as a trustee in order to play a part-time co-ordinating role as County Editor. Two other trustees resigned during the year for personal reasons and two new trustees were appointed. There remain two vacancies on the Trustee body, which we are actively trying to fill with people with appropriate skills.

In planning its activities for the year under review, the CIO kept in mind the Charity Commission's guidance on public benefit. It remained focused on its stated aims of educating the public in the history of the historic county of Gloucestershire, and advancing research and other work in preparation for further instalments of the Victoria County History of Gloucestershire. The relaxation of pandemic restrictions in 2022 made possible a new public educational initiative: the start of a series of workshops for the general public, run in conjunction with Gloucestershire Archives and the University of the West of England, to provide training in historical research methods. This was extremely successful and led to a number of new volunteers coming forward to assist the Trust in its research activities. We intend to repeat it in 2023.

During the year the Charity had five contributing editors (historical researchers) under contract, supported by the work of a pool of volunteers whose activities range from cataloguing, indexing and calendaring records relevant to current research projects, to the analysis of records and drafting of text. Steady progress was achieved with the research on the three current projects, which will lead to hardback volumes in the Victoria County History of Gloucestershire Series, covering the Yate and Chipping Sodbury area of South Gloucestershire (Vol XIV); the Cheltenham district (Vol XV); and the Cirencester district (Vol XVI). Work continued on all three volumes during the year, and was completed on the history of Duntisbourne Abbots and Duntisbourne Rous (for vol. XVI) and West Littleton (for volume XIV). Work is in progress on Coates, Preston and outstanding aspects of Cirencester (for volume XVI), on Leckhampton and Swindon (for volume XV) and on Dyrham (for volume XIV). Further draft sections were placed online for public use and comment ahead of final publication. The migration of content from the Trust's own website to the central VCH website run by the University of London was largely completed. Once again, trustees were indebted to the efforts of archive staff in maintaining a safe environment at the Gloucestershire Heritage Hub for our researchers and volunteers alike.

The Trust's continuing task is to raise the funds to keep the research going. The funds are now in hand to complete volume XVI (Cirencester and district) and we have commissioned all the necessary work to enable this to be achieved around the end of 2023. During the year we received exceptionally generous donations, in excess of £50,000, in memory of our former Chairman, and these should enable us to undertake work on the large and complex parish of Charlton Kings for volume XV. We expect to complete both volumes XIV and XV within about three years. The success of our fundraising event at Cirencester Park in September 2021 has encouraged us to launch a similar fundraising initiative for volume XIV in 2023, and planning for this took place during the year. During the year we also initiated discussions with interested parties about which areas of the county should be the focus of future research activity once the current volumes are completed, and we expect to make decisions about this matter during the course of 2023.

TRUSTEES' REPORT (cont.)

FOR THE YEAR ENDED TO 31 DECEMBER 2022

Reserves Policy

Beyond meeting agreed contractual commitments, the Trustees' aim is to maintain a sufficient reserve to be able to respond to unexpected opportunities.

Review of Major Risks

The Trustees have reviewed areas of risk and taken appropriate action.

Accounts

The attached accounts show the current state of the finances, which the Trustees consider to be sound.



N. W. Kingsley, Chairman

Date: 7 October 2023

On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO

I report to the charity trustees on my examination of the accounts of Gloucestershire County History Trust CIO ("the charity") for the year ended 31 December 2022, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



W.J. Abbott FCA
Chargrove House
Shurdington
Cheltenham
Gloucestershire
GL51 4GA

Date: 9 OCTOBER 2023

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
REGISTERED CHARITY NUMBER 1181794

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

| | Unrestricted Funds | Restricted Funds Volume XV Chelt (Note 5) | Volume XVI Ciren (Note 6) | Total | 2021 |
|---|-----------------------|---|------------------------------------|----------------|---------------|
| | £ | £ | £ | £ | £ |
| Receipts | | | | | |
| Donations from individuals | 13,159 | 50,900 | - | 64,059 | 22,529 |
| Donations from groups | 40 | - | - | 40 | 1,351 |
| Donations from charities | - | - | - | - | 5,250 |
| Donation from trusts | 500 | - | - | 500 | - |
| Donations from companies | - | - | - | - | 25,250 |
| Gift Aid | 2,186 | 145 | 1,409 | 3,740 | 3,943 |
| Workshops | 2,000 | - | - | 2,000 | - |
| Book sales | 39 | - | - | 39 | 80 |
| Bank interest | 217 | 162 | 126 | 505 | 12 |
| Total Receipts | 18,141 | 51,207 | 1,535 | 70,883 | 58,415 |
| Payments | | | | | |
| Editorial costs | 23,546 | 1,045 | 8,159 | 32,750 | 35,250 |
| Travel | 260 | - | 302 | 562 | 268 |
| Fundraising costs | - | - | - | - | 1,272 |
| Workshops | 539 | - | - | 539 | - |
| Website | 164 | - | - | 164 | 91 |
| Insurance and subscriptions | 100 | - | - | 100 | 100 |
| Bank charges | 81 | - | - | 81 | 96 |
| Total Payments | 24,690 | 1,045 | 8,461 | 34,196 | 37,077 |
| Net Receipts/Payments for the period | (6,549) | 50,162 | (6,926) | 36,687 | 21,338 |
| Cash funds as at 31 December 2021 | 53,751 | - | 45,000 | 98,751 | 77,413 |
| Cash funds as at 31 December 2022 | 47,202 | 50,162 | 38,074 | 135,438 | 98,751 |

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
REGISTERED CHARITY NUMBER 1181794

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2022

Cash funds

| | Unrestricted Funds | Volume XV Chelt | XVI Ciren | Total 31 Dec 22 | Total 31 Dec 21 |
|------------------------------|-------------------------------|--------------------------------|----------------------|----------------------------|----------------------------|
| | £ | £ | £ | £ | £ |
| Cash at bank | <u>47,202</u> | <u>50,162</u> | <u>38,074</u> | <u>135,438</u> | <u>98,751</u> |
| Other monetary assets | | | | | |
| Gift Aid | 2,657 | 12,725 | - | 15,382 | 3,770 |
| Insurance paid in advance | 75 | - | - | 75 | 75 |
| | <u>2,732</u> | <u>12,725</u> | <u>-</u> | <u>15,457</u> | <u>3,845</u> |

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
REGISTERED CHARITY NUMBER 1181794

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of Accounting

The Receipts and Payments Account has been prepared on a cash basis. Assets and Liabilities at the year end are noted on the Statement of Assets and Liabilities.

2. COMMITMENTS

At 31 December 2022, commitments on contracts with the editors totalled £59,500 as follows:

| | £ |
|-------------|--------|
| Volume XIV | 0 |
| Volume XV | 16,000 |
| Volume XVI | 41,500 |
| Unallocated | 2,000 |

3. USE OF HERITAGE HUB

The CIO has free use of the Dunrossil Suite for meetings of the Trustees and of the Elrington room for use by the editors.

4. TRUSTEES REMUNERATION AND BENEFITS

No remuneration or benefits were paid to trustees during the year.

5. RESTRICTED FUND FOR VOLUME XV CHELTENHAM

| | General £ | Charlton Kings (a) £ | Total £ |
|----------------------------|--------------|----------------------------|---------------|
| Balance 1 January 2022 | - | - | - |
| Income | | | |
| Donations from individuals | 900 | 50,000 | 50,900 |
| Gift Aid | 145 | - | 145 |
| Interest | - | 162 | 162 |
| | <u>1,045</u> | <u>50,162</u> | <u>51,207</u> |
| Expenditure | <u>1,045</u> | <u>-</u> | <u>1,045</u> |
| Balance 31 December 2022 | <u>-</u> | <u>50,162</u> | <u>50,162</u> |

(a) With the agreement of the donor, the trustees have designated the donation of £50,000 initially to fund work relating to Charlton Kings in volume XV with any balance being used for other aspects of the same volume.

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022 (cont.)

6. RESTRICTED FUND FOR VOLUME XVI CIRENCESTER

| | General | Coates Preston and general editorial | Editorial Town and adjoining parishes | Total |
|--------------------------|----------------|---|--|---------------|
| | £ | £ | £ | £ |
| Balance 1 January 2022 | - | 25,000 | 20,000 | 45,000 |
| Income | | | | |
| Interest | - | 69 | 57 | 126 |
| Gift Aid | 1,409 | - | - | 1,409 |
| | <u>1,409</u> | <u>69</u> | <u>57</u> | <u>1,535</u> |
| Expenditure | <u>1,409</u> | <u>4,802</u> | <u>2,250</u> | <u>8,461</u> |
| Balance 31 December 2022 | <u>-</u> | <u>20,267</u> | <u>17,807</u> | <u>38,074</u> |