

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO  
CHARITY NUMBER 1181794**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**  
**REGISTERED CHARITY NUMBER 1181794**

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees present their report and accounts for the year ended 31 December 2021.

**Governing Document**

The Charity is a Charitable Incorporated Organisation (CIO) governed by a constitution dated 17 January 2019.

**Trustees**

Trustees during the year were as follows:

Dr. J. D. Hodsdon	Chairman
Ms S.E. Brown	Treasurer
D. H. Aldred	
Ms. A.J. Allden	Resigned 20 July 2021
Dr. J.R. Broadway	
Dr. J.H. Chandler	
J. P. Comber	
N. W. Kingsley	
Miss H.M. Forbes	
Sir Nicholas Mander	
Ms. E.J. Marley	
Dr. R. Wallis	

Dr. J.D. Hodsdon passed away on 20 January 2022. N.W. Kingsley was appointed Chairman on 26 January 2022.

**Structure, Governance and Management**

Trustees are usually appointed for a term of three years, but to assist continuity the first trustees were to serve the following terms: Miss H. Forbes 2 years, Dr J.D. Hodsdon 2 years, J.P. Comber 3 years, Sir Nicholas Mander 3 years, Ms. A. Allden 3 years, D.H. Aldred 4 years, Dr J.H. Chandler 4 years, N. W. Kingsley 4 years.

**Objectives of the CIO**

- a. to advance the education of the public in the history of the historic county of Gloucestershire (including South Gloucestershire) and of the city of Bristol, and to foster public knowledge, understanding and appreciation of the history of Gloucestershire and Bristol
- b. to advance research and other work in connection with the preparation of the Victoria County History of England relating to the historic county of Gloucestershire and the city of Bristol
- c. to encourage, promote and support local history research and writing in or about the historic county of Gloucestershire and the city of Bristol, drawing especially on the use of historical resources and furthering the active participation of the public through education and learning and providing the means of communication between those involved with local history.

During the year, because of pandemic restrictions, Trustees met formally only twice, but remained in regular contact between meetings.

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**  
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**TRUSTEES' REPORT (*cont.*)**

**FOR THE YEAR ENDED TO 31 DECEMBER 2021**

**Principal Address**

The Charity's principal address is c/o Gloucestershire Heritage Hub, Clarence Row, Alvin Street, Gloucester GL1 3DW.

**Activities and achievements**

Since its establishment in January 2019, the Charity has carried forward the programme of work begun under its Unincorporated Association predecessor (Regd No 1138520). Application to dissolve the UA was made in November 2020 but at the year's end it remained on the Charity Commission register, essentially inactive.

In planning its activities for the period, the CIO again kept in mind the Charity Commission's guidance on public benefit. It remained focused on its stated aims of educating the public in the history of the historic county of Gloucestershire, and advancing research and other work in preparation for further instalments of the Victoria County History of Gloucestershire.

During the year the Charity had five full or part-time contributing editors (historical researchers) under contract. Despite the varying constraints on archive access and personal contacts arising from pandemic countermeasures, these editors continued to be supported by volunteers, albeit in reduced numbers. Once again, trustees were indebted to the efforts of archive staff in maintaining a safe environment at the Gloucestershire Heritage Hub for our researchers and volunteers alike.

Steady progress was achieved with the research on three current projects, which will lead to hardback volumes in the Victoria County History of Gloucestershire Series, covering the Yate and Chipping Sodbury area of South Gloucestershire (Vol XIV); the Cheltenham district (Vol XV); and the Cirencester district (Vol XVI). Further draft sections were placed online for public use and comment ahead of final publication. While the Trust's own website is now a substantial repository of completed or largely complete research, it was agreed during the year to start migrating content to the central VCH website run by the University of London. Public educational engagement remained necessarily limited during the year; one planned talk to a local history society in December had to be moved online, but secured a larger audience as a result.

The Trust's continuing task is to raise the funds to keep the research going, with the aim of bringing at least one of the three books to publication within the next three years, and the others shortly after. The likeliest is Vol XVI, and to secure most of balance required to finish that work, a fundraising reception was held in September 2021, very kindly hosted by Earl Bathurst at Cirencester Park. This was markedly successful, with substantial support coming from a number of new quarters, and may be a model for future fundraising. Part of the money thus raised is now to fund additional editorial effort on that volume.

This success has not removed the need for Trustees to refresh and restate their strategy and priorities for the post-pandemic period, and this objective is to be addressed in 2022. Meantime, the Trust has once again enjoyed the loyal support of a number of regular local donors.

The VCH Central Office convened an online 'County Review Meeting' with Trustees in November; no additional actions for the Trust were raised, but it was noted that the central VCH publication arrangements overseen by the Institute of Historical Research (London University) have yet to fully transition to a new model. Any risk arising to the Trust from this transition appears low, given that it has no publication imminent.

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO  
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**TRUSTEES' REPORT (*cont.*)**

**FOR THE YEAR ENDED TO 31 DECEMBER 2021**

**Reserves Policy**

Beyond meeting agreed contractual commitments, the Trustees' aim is to maintain a sufficient reserve to be able to respond to unexpected opportunities.

**Review of Major Risks**

The Trustees have reviewed areas of risk and taken appropriate action.

**Accounts**

The attached accounts show the current state of the finances, which the Trustees consider to be sound.

N. W. Kingsley, Chairman  
26 January 2022

On behalf of the Trustees

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**

I report to the Charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021, which are set out on pages 5 to 8.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;, or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

W.J. Abbott FCA  
Chargrove House  
Shurdington  
Cheltenham  
Gloucestershire  
GL51 4GA

Date

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**  
**REGISTERED CHARITY NUMBER 1181794**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted Funds	Volume XIV S. Glos (Note 5)	Volume XV Chelt	Volume XVI Ciren (Note 6)	Total	2020
	£	£	£	£	£	£
<b>Receipts</b>						
Donations from individuals	10,094	2,500	630	9,305	22,529	17,142
Donations from groups	281	500	570	-	1,351	30
Donations from charities	-	-	-	5,250	5,250	500
Donation from South Glos Council	-	-	-	-	-	1,000
Donations from companies	-	-	-	25,250	25,250	-
Grants	-	-	-	-	-	25,000
Gift Aid	2,625	1,075	243	-	3,943	2,301
Book sales	80	-	-	-	80	41
Bank interest	12	-	-	-	12	65
<b>Total Receipts</b>	<b>13,092</b>	<b>4,075</b>	<b>1,443</b>	<b>39,805</b>	<b>58,415</b>	<b>46,079</b>
<b>Payments</b>						
Editorial costs	5,222	9,307	1,443	19,278	35,250	25,300
Travel	-	268	-	-	268	-
Fundraising costs	-	-	-	1,272	1,272	-
Printing and stationery	-	-	-	-	-	392
Website	91	-	-	-	91	91
Insurance and subscriptions	100	-	-	-	100	100
Recruitment	-	-	-	-	-	250
Bank charges	96	-	-	-	96	60
<b>Total Payments</b>	<b>5,509</b>	<b>9,575</b>	<b>1,443</b>	<b>20,550</b>	<b>37,077</b>	<b>26,193</b>
<b>Net Receipts/Payments for the period</b>	<b>7,583</b>	<b>(5,500)</b>	<b>-</b>	<b>19,255</b>	<b>21,338</b>	<b>19,886</b>
<b>Cash funds as at 31 December 2020</b>	<b>46,168</b>	<b>5,500</b>	<b>-</b>	<b>25,745</b>	<b>77,413</b>	<b>57,527</b>
<b>Cash funds as at 31 December 2021</b>	<b>53,751</b>	<b>-</b>	<b>-</b>	<b>45,000</b>	<b>98,751</b>	<b>77,413</b>

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**  
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**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 31 DECEMBER 2021**

**Cash funds**

	<b>Unrestricted Funds</b>	<b>Volume XIV S. Glos</b>	<b>Volume XV Chelt</b>	<b>XVI Ciren</b>	<b>Total</b>	<b>31 Dec 20</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash at bank</b>	53,751	-	-	45,000	98,751	77,413

**Other monetary assets**

Gift Aid	2,216	-	145	1,409	3,770	3,943
Insurance paid in advance	75	-	-	-	75	75
	<u>2,291</u>	<u>-</u>	<u>145</u>	<u>1,409</u>	<u>3,845</u>	<u>4,018</u>

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**  
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**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The Receipts and Payments Account has been prepared on a cash basis. Assets and Liabilities at the year end are noted on the Statement of Assets and Liabilities.

**2. COMMITMENTS**

At 31 December 2021, commitments on contracts with the editors totalled £53,700 as follows:

	£
Volume XIV	0
Volume XV	26,500
Volume XVI	27,200
Unallocated	0

**3. USE OF HERITAGE HUB**

The CIO has free use of the Frith Room for meetings of the Trustees and of the Elrington room for use by the editors.

**4. TRUSTEES REMUNERATION AND BENEFITS**

During the year Dr. J. Chandler was paid £1,000 for editorial work on Volume XV and £2,000 on Volume XVI.

Travel expenses of £268 were paid to Jonathan Comber in connection with research for Volume XIV

**5. RESTRICTED FUND FOR VOLUME XIV SOUTH GLOUCESTERSHIRE**

	General £	West Littleton parish £	Total £
Balance 1 January 2021	-	5,500	5,500
Income			
Donations from individuals	-	2,500	2,500
Donations from groups	-	500	500
Gift Aid	-	1,075	1,075
	<hr/>	<hr/>	<hr/>
	-	9,575	9,575
Expenditure	-	9,575	9,575
	<hr/>	<hr/>	<hr/>
Balance 31 December 2021	-	-	-
	<hr/>	<hr/>	<hr/>



**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO**  
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**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021 (cont.)**

**6. RESTRICTED FUND FOR VOLUME XIV CIRENCESTER**

	<b>General £</b>	<b>Coates Preston and general editorial £</b>	<b>Editorial Town and adjoining parishes £</b>	<b>Total £</b>
Balance 1 January 2021	745	-	25,000	25,745
Income				
Donations from individuals	9,305	-	-	9,305
Donations from trusts	5,250	-	-	5,250
Donations from companies	250	25,000		25,250
Gift Aid				
	<u>15,550</u>	<u>25,000</u>	<u>25,000</u>	<u>65,550</u>
Expenditure	15,550	-	5,000	20,550
	<u>-</u>	<u>25,000</u>	<u>20,000</u>	<u>45,000</u>
Balance 31 December 2021	-	25,000	20,000	45,000