

**GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
CHARITY NUMBER 1181794**

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
REGISTERED CHARITY NUMBER 1181794

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their report and accounts for the year ended 31 December 2020.

Governing Document

The Charity is a Charitable Incorporated Organisation (CIO) governed by a constitution dated 17 January 2019.

Trustees

Trustees during the year were as follows:

Dr. J. D. Hodsdon	Chairman	Treasurer (to 21 Jan)	Appointed 17 January 2019
Dr. J.R. Broadway	Secretary		Appointed 20 April 2019
Ms S.E. Brown	Treasurer		Appointed 21 January 2020
D. H. Aldred			Appointed 17 January 2019
Ms. A.J. Allden			Appointed 17 January 2019
Dr. J.H. Chandler			Appointed 17 January 2019
J. P. Comber			Appointed 17 January 2019
N. W. Kingsley			Appointed 17 January 2019
Miss H.M. Forbes			Appointed 17 January 2019
Sir Nicholas Mander			Appointed 17 January 2019
Ms. E.J. Marley			Appointed 16 April 2019
Ms R. Wallis			Appointed 21 January 2020

Structure, Governance and Management

Trustees are usually appointed for a term of three years, but to assist continuity the first trustees were to serve the following terms: Miss H. Forbes 2 years, Dr J.D. Hodsdon 2 years, J.P. Comber 3 years, Sir Nicholas Mander 3 years, Ms. A. Allden 3 years, D.H. Aldred 4 years, Dr J.H. Chandler 4 years, N. W. Kingsley 4 years.

Objectives of the CIO

- a. to advance the education of the public in the history of the historic county of Gloucestershire (including South Gloucestershire) and of the city of Bristol, and to foster public knowledge, understanding and appreciation of the history of Gloucestershire and Bristol
- b. to advance research and other work in connection with the preparation of the Victoria County History of England relating to the historic county of Gloucestershire and the city of Bristol
- c. to encourage, promote and support local history research and writing in or about the historic county of Gloucestershire and the city of Bristol, drawing especially on the use of historical resources and furthering the active participation of the public through education and learning and providing the means of communication between those involved with local history.

During the year, because of pandemic restrictions, Trustees met formally only twice, but remained in regular contact between meetings.

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
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TRUSTEES' REPORT (*cont.*)

FOR THE YEAR ENDED TO 31 DECEMBER 2020

Principal Address

The Charity's principal address is c/o Gloucestershire Heritage Hub, Clarence Row, Alvin Street, Gloucester GL1 3DW.

Activities and achievements

Since its establishment in January 2019, the Charity has carried forward the programme of work begun under its Unincorporated Association predecessor (Regd No 1138520). Application to dissolve the UA was made in November 2020.

In planning its activities for the period, the CIO kept in mind the Charity Commission's guidance on public benefit. It remained focused on its stated aims of educating the public in the history of the historic county of Gloucestershire, and advancing research and other work in preparation for further instalments of the Victoria County History of Gloucestershire.

During the year the Charity had five full or part-time contributing editors (historical researchers) under contract, supported by a part-time coordinator whose intended main task was to ensure the most effective use of volunteer effort. In practice, from March onwards the volunteer contribution this year was severely constrained by pandemic restrictions, notably the inability to access requisite archives both locally and nationally. That said, Trustees greatly appreciated the efforts of archive staff in restoring safe access to the Gloucestershire Heritage Hub for our researchers and volunteers in the periods when it was permissible.

Substantial progress continued to be made with the research on three current projects, hardback volumes in the Victoria County History of Gloucestershire Series. These are to cover the Yate/Chipping Sodbury area of South Gloucestershire (Vol XIV); the Cheltenham district (Vol XV); and the Cirencester district (Vol XVI). Numerous further draft sections were placed online for public use and comment ahead of final publication. We benefited in kind from two substantial chapters on prehistory and Roman Cirencester, prepared gratis by leading experts in these fields. The Trust's own website is now a substantial repository of completed or largely complete research. Public educational engagement was necessarily limited this year, with one physical lecture in February and one online presentation (the Trust's first) in September.

The Trust's continuing task is to raise the funds to keep the research going. A review of fundraising strategy was made in January, but the pandemic meant little progress could be made with its implementation. Nevertheless, unexpected local generosity in South Gloucestershire enabled a further parish history for Volume XIV to be started during the year, for which research effort was bought in from a neighbouring VCH trust. Individual donors once again provided the steadiest form of income, complemented by Gift Aid. The very generous pledge made in 2019 by the K D Winstone Charitable Trust (Cirencester) was paid over in December 2020, and will underpin forthcoming work on Volume XVI. The Charity continues to aspire to complete at least one of its three projects in the next four years, with the other two following closely, allowing further follow-on volumes to be planned.

Trustees noted the ongoing changes to the central VCH publication arrangements overseen by the Institute of Historical Research (London University), but were unable yet to assess their impact (cost or otherwise) on the Trust's own future publications.

Reserves Policy

Beyond meeting agreed contractual commitments, the Trustees' aim is to maintain a sufficient reserve to be able to respond to unexpected opportunities.

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TRUSTEES' REPORT (*cont.*)

FOR THE YEAR ENDED TO 31 DECEMBER 2020

Review of Major Risks

The Trustees have reviewed areas of risk and taken appropriate action.

Accounts

The attached accounts show the current state of the finances, which the Trustees consider to be sound.

Dr. J.D. Hodsdon, Chairman
20 January 2021

On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO

I report to the Charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;, or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

W.J. Abbott FCA
Chargrove House
Shurdington
Cheltenham
Gloucestershire
GL51 4GA

20 January 2021

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
REGISTERED CHARITY NUMBER 1181794

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds	Volume XIV S. Gos (Note 5)	Volume XV Chelt	Volume XVI Ciren (Note 6)	Total	29 Jan 19 to 31 Dec 19
	£	£	£	£	£	£
Receipts						
Transfer from GCHT 1138520	-	-	-	-	-	66,409
Donations from individuals	11,672	4,500	970	-	17,142	11,323
Donations from groups	30	-	-	-	30	240
Donations from charities	-	-	500	-	500	450
Donation from South Gos Council	-	1,000	-	-	1,000	-
Grants	-	-	-	25,000	25,000	2,000
Gift Aid	2,213	-	88	-	2,301	2,350
Book sales	41	-	-	-	41	274
Fund raising events	-	-	-	-	-	395
Bank interest	65	-	-	-	65	114
Total Receipts	14,021	5,500	1,558	25,000	46,079	83,555
Payments						
Editorial costs	4,442	-	1,558	19,300	25,300	25,625
Printing and stationery	392	-	-	-	392	-
Website	91	-	-	-	91	142
Insurance and subscriptions	100	-	-	-	100	175
Recruitment	250	-	-	-	250	-
Maps	-	-	-	-	-	31
Bank charges	60	-	-	-	60	55
Total Payments	5,335	-	1,558	19,300	26,193	26,028
Net Receipts for the period	8,686	5,500	-	5,700	19,886	57,527
Cash funds as at 31 December 2019	37,482	-	-	20,045	57,527	-
Cash funds as at 31 December 2020	46,168	5,500	-	25,745	77,413	57,527

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
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STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2020

Cash funds

	Unrestricted Funds	Volume XIV S. Glos	Volume XV Chelt	XVI Ciren	Total	31 Dec 19
	£	£	£	£	£	£
Cash at bank	46,168	5,500	-	25,745	77,413	57,527

Other monetary assets

Gift Aid	2,625	1,075	243	-	3,943	2,301
Insurance paid in advance	75	-	-	-	75	75
	<u>2,700</u>	<u>1,075</u>	<u>243</u>	<u>-</u>	<u>4,018</u>	<u>2,376</u>

Liabilities

Editorial costs	-	-	-	-	-	1,750
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GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of Accounting

The Receipts and Payments Account has been prepared on a cash basis. Assets and Liabilities at the year end are noted on the Statement of Assets and Liabilities.

2. COMMITMENTS

At 31 December 2020, commitments on contracts with the editors totalled £31,000 as follows:

	£
Volume XIV	11,500
Volume XV	0
Volume XVI	14,450
Unallocated	0

3. USE OF HERITAGE HUB

The CIO has free use of the Frith Room for meetings of the Trustees and of the Elrington room for use by the editors.

4. TRUSTEES REMUNERATION AND BENEFITS

During the year Dr. J.R. Broadway was paid £6,000 for editorial work on Volume XV.

5. RESTRICTED FUND FOR VOLUME XIV SOUTH GLOUCESTERSHIRE

	General £	West Littleton parish £	Total £
Balance 1 January 2020	-	-	-
Income			
Donations from individuals	-	4,500	4,500
Donation from South Gloucestershire Council	-	1,000	1,000
	<hr/>	<hr/>	<hr/>
	-	5,500	5,500
Expenditure	-	-	-
	<hr/>	<hr/>	<hr/>
Balance 31 December 2020	-	5,500	5,500
	<hr/>	<hr/>	<hr/>

GLOUCESTERSHIRE COUNTY HISTORY TRUST CIO
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020 (cont.)

6. RESTRICTED FUND FOR VOLUME XIV CIRENCESTER

	General £	Editorial Town and adjoining parishes £	Total £
Balance 1 January 2020	20,045	-	20,045
Income			
Grants	-	25,000	25,000
	<u>20,045</u>	<u>25,000</u>	<u>45,045</u>
Expenditure	19,300	-	19,300
	<u>745</u>	<u>25,000</u>	<u>25,745</u>
Balance 31 December 2020			