



ST PETER'S SCHOOL PARENTS ASSOCIATION (ROMFORD)
Charity Commission Reg No. 1181789
Parentkind Association Membership No. 36830



Trustees' Annual Report

For the period

1 September 2020 – 31 August 2021

Parentkind
Member Association

Section A: Reference and Administrative Information

Charity Name:	St Peter's School Parents Association (Romford)
Charity registration details:	A registered charity in England and Wales (1181789)
Principal Address:	St. Peter's Primary School, Dorset Avenue, Romford, RM1 4JA
Current Trustees/Officers:	Chairperson: Annette Carol Bacon Treasurer: Deneice Dzifa Aba Anderson-Dow
Other Committee Members:	Jenny Waterfield, Jenny Selby, Katie Glavin

Section B: Structure Governance and Management

Governing document

St Peter's School Parents Association is an unincorporated association, Its charitable objects and administrative arrangements are set out in its constitution as adopted for the current term on 24 January 2019, we adopted the Parentkind (formerly PTA UK) constitution in full.

Recruitment and appointment of trustees

The Group's Annual General Meeting (AGM), which is held in November each year, elects the Committee members, then the Committee elects the Officers from amongst its members.

DBS checks are carried out at commencement of voluntary service or leadership. These checks are carried out every three years in line with statutory requirements.

St Peter's School Parents Association is a member of Parentkind, formerly PTA UK, which provides Public Liability Insurance, resources, help and advice, as well as opportunities for workshops.

St Peter's School Parents Association carries out a risk assessment ahead of all activities it undertakes and keeps them on file for future reference.

Section C: Objectives and Activities Charitable purpose

Summary of Objectives

The Group's charitable purpose, as stated in its constitution, is to raise money to provide additional resources to support the children of the school and to help enhance their learning environment.

Summary of Activities

In order to meet its objectives, St Peter's School Parents Association raise funds for the additional resources by providing a number of events throughout the year. These include but not limited to:

- Children's Discos
- Christmas Craft and Coffee Afternoon
- Mother's Day / Father's Day shopping events for children
- Summer Fayre
- Y6 Leavers Disco
- Treats at Christmas and Easter
- Ice Lolly stalls during the Summer Term

In addition the above we purchase a number of items for resale including but not limited to:

- Theatre tickets
- Adventure Island wristbands
- Marsh Farm Tickets

Section D: Achievements and Performance

Summary of main achievements

Our fundraising activities have been massively affected by the COVID-19 pandemic restrictions. However, we have managed to do some fund raising and provide substantial English resources, playground resources and paid for the refit of the Children's Cooking Kitchen.

Section E: Financial Review

Historical Summary

Changes in Fiscal Year 2021 – We have once again been financially impacted by the global pandemic in so far as not being able to fundraise as much as we would normally in a year.

Trustee's remuneration and expenses

The two officers and three other committee members did not receive any remuneration during the year.

Reserves

The Group held unrestricted funds of £27,166.71 at the year end.

Of this sum we hold back £6,000 towards an initial outlay for items such as theatre tickets, adventure islands tickets and stock for our events, which we then see a return on that investment following the success of the event.

Approved by the trustees at the charity's AGM 8th November 2021 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'eBacon'.

Annette Bacon – Chairperson – Date 8th November 2021



ST PETER'S SCHOOL PARENTS ASSOCIATION (ROMFORD)
Charity Commission Reg No. 1181789
Parentkind Association Membership No. 36830



Income and Expenditure Account

For the period

1 September 2020 – 31 August 2021

Income and Expenditure Account for the year ended 31st August 2021

Balance brought forward	£14,055.17	
Income from fund raising activities 01.09.2020 – 31.08.2021	£31,113.93	
Expenditure		£18,002.39
Balance carried forward		£27,166.71

Represented by:

Metro Bank Community Account	£27,166.71
Total Current Assets as at 31st August 2021	£27,166.71

Trustees statement

The statement of accounts has been prepared on a receipts and payments basis. The undersigned confirm on behalf of the St Peter's Parents Association Committee that the accounts represent a correct record for the reporting period. The accounts will be received by ordinary members attending the Annual General Meeting.



Annette Bacon – Chairperson
Date – 01 September 2021



Deneice Dzifa Aba Anderson-Dow
Date – 01 September 2021

	Sum of Amount	
Admin Costs	-£	132.73
PA Admin	-£	131.00
Mar	-£	131.00
London Borough of Havering	-£	20.00
Parentkind	-£	111.00
PA Sundries	-£	172.19
Feb	-£	15.84
Superdrug Stores	-£	15.84
Mar	-£	1.60
Ringo Parking	-£	1.60
Apr	-£	5.98
TJ Morris Ltd Romford	-£	5.98
Jul	-£	35.49
Card Factory	-£	0.99
Ikea	-£	34.50
Oct	-£	63.49
St Peter s Catholic School PA Red Post Box	-£	63.49
Nov	-£	49.79
Amazon	-£	49.79
School Tuck Shop	£	170.46
Oct	£	170.46
Counter deposit Transaction Date 24/10/20 TT20297ZYLJ7	£	60.00
FRUIT Transaction Date 24/10/20 TT20297Z0SZR	£	110.46
Donations to Others	-£	27.87
Direct Donation	£	892.00
Jan	£	892.00
Donation	£	892.00
Direct Donation	£	334.50
Feb	£	334.50
P Clist Clist Donation	£	334.50
Direct Donation Payment	-£	1,561.00
Jan	-£	1,115.00
St Peter's Catholic School Laptop Donation	-£	1,115.00
Feb	-£	446.00
St Peter's Catholic School Laptop Donation	-£	446.00
Gift Aid Payment	£	306.63
Jan	£	223.00
HMRC Charities	£	223.00
Feb	£	83.63
HMRC Charities	£	83.63

Fundraising Activities	£	24,195.60
2nd Hand Uniform Sales	£	295.87
Mar	£	8.34
SQUARE NO REF	£	8.34
Apr	£	5.88
SQUARE NO REF	£	5.88
Jun	£	1.47
Square	£	1.47
Oct	£	109.18
SQUARE NO REF	£	109.18
Nov	£	171.00
2nd Hand Uniform Transaction	£	171.00
Adventure Island/Sealife	£	4,156.61
Jan	-£	3.39
Post Office Counter	-£	3.39
Apr	£	85.00
Jenny Brooks	£	34.00
SELBY J ADVENTURE ISLAND	£	51.00
May	£	532.00
Boys T/Cur	£	68.00
J Selby	£	294.00
Kelly E A/ADGD	£	68.00
T Gardener	£	102.00
Jun	£	119.00
J Selby	£	119.00
Jul	£	608.00
Cash Deposit	£	540.00
J Selby	£	68.00
Aug	£	1,597.00
A Bacon	£	51.00
GARDENER T T GARDENER	£	13.00
J Selby	£	1,465.00
J Wilson	£	34.00
L Peters	£	34.00
Sep	£	844.00
ADVENTURE ISLAND Transaction Date 08/09/20 TT20252ZTMP8	£	550.00
B Alderson BevAldersonAdvIsla	£	68.00
KNIGHT C CHARLEY	£	34.00
SELBY J ADVENTURE ISLAND	£	192.00
Oct	£	298.00
Brown A AI tickets ABrown	£	34.00
Brown A Tickets (A Brown)	£	17.00
D Major Adventure island	£	68.00
southend Transaction Date 24/10/20 TT202974PL7C	£	175.00
SOUTHEND Transaction Date 24/10/20 TT2029776SG5	£	4.00
Nov	£	77.00
J Selby Adventure Island	£	77.00

Break the Rules	£	1,487.80
Jun	£	802.50
A Bacon	£	12.00
Cash Deposit	£	70.00
PayPal	£	720.50
Oct	£	666.80
A Bacon Break the Rules	£	10.00
brake the rules Transaction Date 24/10/20 TT20297C6PV1	£	40.00
BREAK THE RULES Transaction Date 24/10/20 TT20297B0G61	£	254.30
PAYPAL PPWDL52422223ZRBR8	£	356.50
STRAW M BREAK THE RULES	£	6.00
Nov	£	18.50
A Bacon Break the Rules	£	18.50
Cash4Clothes	£	260.00
Jun	£	260.00
Cash Deposit	£	260.00
Christmas Cards	£	535.15
Nov	£	530.15
Christmas Cards Transaction	£	1,080.00
Class Fundraising Limited	-£	14.50
Class Fundraising Limited INV49187 XSTP0010	-£	1,469.85
Class Fundraising Limited Redcar	-£	8.50
J Selby Christmas Cards	£	52.50
PayPal - Christmas Cards	£	890.50
Dec	£	5.00
Christmas Card Money	£	5.00
Christmas Gifts	£	187.35
Mar	£	25.00
A Bacon Christmas Gifts	£	25.00
Oct	-£	124.78
15 OCT 20 B M RETAIL LTD ILFORD GBR GBR	-£	116.88
20 OCT 20 T J MORRIS LTD ROMFORD GBR GBR	-£	7.90
Nov	-£	711.80
B&M Rom Valley Way	-£	20.00
Home Bargains	-£	484.54
J Selby Christmas Gifts	-£	34.81
Mrs H J Bourgeois Christmas Ribbon	-£	26.08
Mrs J Sebly Cellophane GiftBag	-£	44.87
Mrs J Wilson Christmas Gifts	-£	101.50
Dec	£	998.93
PayPal	£	1,009.00
Saketos - previously O 35314369001 POL POL	-£	10.07
Direct Donation Payment	£	500.00
Jun	£	500.00
M Straw	£	500.00

Donation to PA	£	49.00
Mar	£	15.00
A Bacon Donation Mrs Channon	£	15.00
Oct	£	25.00
D Costin tshirt donation	£	25.00
Nov	£	9.00
Odd Pound Coins Transaction	£	9.00
EasyFundraising	£	365.02
Mar	£	127.19
Easyfundraising	£	127.19
May	£	64.71
Fundraising	£	64.71
Aug	£	110.41
Easyfundraising	£	110.41
Oct	£	14.59
THE SUPPORT GROUP (UK) LIMITED EASYFUNDRAISING /P	£	14.59
Nov	£	48.12
Easy Fundraising	£	48.12
Father's Day	£	456.84
Apr	-£	7.92
TJ Morris Ltd Romford	-£	7.92
May	-£	491.70
Card Factory	-£	44.97
Louise Peggram	-£	128.54
Louise Peggram	-£	34.00
Mrs H J Bourgeois	-£	22.40
Mrs J Selby	-£	64.14
Mrs J Selby	-£	125.30
Mrs J Wilson	-£	14.95
Primark	-£	18.00
Wilko Retail Limited	-£	39.40
Jun	£	956.46
A Bacon	£	5.00
PayPal	£	1,008.50
Primark	-£	14.00
TJ Morris Ltd Romford	-£	43.04
Father's Day 2022	-£	510.34
Jun	-£	466.19
Card Factory	-£	466.19
Aug	-£	44.15
Card Factory	-£	8.95
D T Costin	-£	35.20
Flip Out	£	22.50
Sep	£	22.50
Counter deposit Transaction Date 08/09/20 TT202525QR78	£	22.50

Grand Draw Summer	£	2,490.00
Jun	£	25.00
T Gardner	£	25.00
Jul	£	2,280.00
Cash Deposit	£	2,260.00
J Selby	£	20.00
Aug	£	185.00
PayPal	£	185.00
Lucky Numbers	£	2,145.00
May	-£	30.00
ATM Cash Withdrawal	-£	30.00
Jun	£	5.00
Cash Deposit	£	5.00
Sep	£	560.00
A Bacon Annette Lucky numb	£	20.00
A Bacon T West LUCKY NUMB	£	20.00
BARBERA R 100 CLUB RITA B.	£	20.00
BUSH GMMM 100CLUB GRACE BUSH	£	20.00
D Major Dylan major lucky	£	20.00
F Sterkaj Mrs Bzheta - 100	£	20.00
GARDENER T T GARDENER	£	20.00
KELLY E A/ADGD ETHNA KELLY - LN	£	40.00
M Reilly Melaea Reilly	£	20.00
MANGROO AD S00 AMANDA MANGROO	£	20.00
MARIE GLYNN 100ClubMGlynn	£	40.00
MAYNARD C L MAYNARD 100CLUB	£	40.00
MCMILLAN R RACHEL MC LUCKY 4M	£	40.00
MR R R ALLEESON Audrey O'Rourke	£	40.00
RICHARDSON M M 100 CLUB (MARIE R)	£	20.00
S Cook SARAJANE COOK	£	20.00
SARAH BRICK 100clubsarah brick	£	100.00
SARAH TALWAR 100c Sarah Talwar	£	20.00
SELBY J LUCKYNUMBERS SELBY	£	20.00
Oct	£	1,860.00
B Boijoonauth 100ClubBBoijoonaut	£	20.00
K Chow Florence Chow	£	20.00
MARIE GLYNN Lucky no - Glynn	£	20.00
McGinty L Mrs 100 CLUB MCGINTY	£	20.00
MISS M MCCANDLESS M BANKS 100 CLUB	£	20.00
OLA FEVRIER 100 club Shantelle	£	20.00
PAMPOLINA JM JASMINE PAMPOLINA	£	20.00
PAYPAL PPWDL52422222GNBY	£	1,640.00
RICHARDSON M M 100 CLUB (MARK R)	£	20.00
SELBY J LUCKYNUMBER STUART	£	20.00
VANDERLEELIE D ISABELLA 100CLUB	£	40.00
Nov	-£	250.00
Cash Withdrawal	-£	250.00

Match Funding	£	750.00
Jul	£	750.00
Cheque Deposit	£	750.00
Mother's Day 2022	-£	39.77
Jun	-£	39.77
Cards Direct	-£	39.77
Mother's Day Gifts	£	844.26
Jan	-£	438.98
Something Different	-£	436.61
T J Morris Ltd Romford	-£	2.37
Feb	-£	275.40
KELLY E A/ADGD ETHNA KELLY - Fursman	£	15.00
Mrs J Sebly Mothers Day Gifts	-£	49.28
T J Morris Ltd Romford	-£	241.12
Mar	£	913.52
A Bacon Mothers Day Gifts	£	56.00
Amazon Marketplace	-£	26.18
Home Bargains	-£	79.62
Ikea	-£	160.50
Mrs J Wilson Mothers day gifts	-£	141.65
PayPal	£	1,261.00
Selby J Mothers Day Gifts	£	9.00
TJ Morris Ltd Romford	-£	4.53
Nov	£	645.00
Mothers Day Gifts Transaction	£	645.00
October 21 Disco	-£	50.00
Mar	-£	50.00
Teresa Debono Disco DJ Deposit	-£	50.00
Own Clothes Day	£	380.00
Jul	£	380.00
Cash Deposit	£	380.00
Scavenger Hunt	£	93.72
Jun	£	93.72
PayPal	£	93.72
Sponsored Stroll	£	9,248.06
Mar	£	46.50
PayPal PPWDL5242225Z7GDG	£	46.50
Nov	£	9,201.56
A Bacon Sponsorship Money	£	11.00
HMRC Charities	£	1,582.96
Marie Glynn - Glynn's Sponsorship	£	60.00
PayPal - Sponsorship Money	£	2,382.60
Sponsored Walk Transaction	£	5,165.00
Summer Day	-£	100.00
Mar	-£	100.00
Claire Clist Bouncy Castle Deposit	-£	100.00
Theatre Tickets	£	140.00
Sep	£	140.00
LION KING Transaction Date 08/09/20 TT202524X8J7	£	140.00

Uniform Commission	£	488.53
Jun	£	488.53
Cheque Deposit	£	488.53
Money Spent On School	-£	10,922.54
Children's Kitchen	-£	2,032.96
Feb	-£	1,705.00
AO Retail Limited	-£	965.00
St Peter's Catholic School Flooring Kitchen	-£	740.00
Mar	-£	240.00
Johnathan Rickard Electrical Work	-£	240.00
May	-£	54.97
Argos Ltd	-£	19.98
Louise Peggram Induction Saucepans	-£	34.99
Oct	-£	32.99
Mrs A Bacon Wok for Cookery	-£	32.99
Christmas Treat	-£	93.21
Oct	-£	39.60
23 OCT 20 LIDL GB LONDON LONDON GBR GBR	-£	39.60
Nov	-£	38.61
Lidl	-£	38.61
Dec	-£	15.00
Mrs J Selby King Costume	-£	15.00
Easter Treat	-£	41.58
Mar	-£	41.58
Aldi Romford	-£	41.58
English Resources	-£	2,000.00
Mar	-£	2,000.00
St Peter's Catholic School Reading Eggs	-£	2,000.00
Feast Day Ice Cream Van	-£	400.00
Jun	-£	400.00
Cash Withdrawal	-£	400.00
ICT Resources	-£	1,818.79
Oct	-£	1,500.00
St Peter s Catholic School IT Equipment	-£	1,500.00
Nov	-£	318.79
Digital Save.co.uk	-£	318.79
Library Refurb	-£	40.35
Nov	-£	40.35
Fabritastic PayPal	-£	15.90
Ms L M Griffin Dr Seuss Quotes	-£	24.45
Playground Equipment	-£	1,891.96
Jan	-£	1,499.00
St Peter's Catholic School Playground Stage	-£	1,499.00
May	-£	392.96
St Peter's Catholic School	-£	392.96

Playtime Resources	-£	1,466.20
Sep	-£	516.94
07 SEP 20 SPORTSDIRECT.COM 0870 8387294 GBR	-£	397.75
11 SEP 20 NET WORLD SPORTS INTERNET GBR GBR	-£	55.83
17 SEP 20 Amazon.co.uk FT00G2LM5 AMAZON.CO.UK LUX LUX	-£	13.40
Mrs A Bacon Playground Equipmet	-£	49.96
Nov	-£	689.46
Amazon	-£	231.86
M and M Direct Ltd	-£	111.92
Sports Direct	-£	345.68
Dec	-£	259.80
St Peter's Catholic School Blackboards	-£	259.80
PSHE Resources	-£	39.96
Feb	-£	39.96
Amazon	-£	39.96
RE Resources	-£	355.18
Jan	-£	10.00
Mrs A Bacon St Joseph Crosses	-£	10.00
Mar	-£	17.00
Poundland	-£	6.00
Wilko Retail Limited	-£	11.00
Oct	-£	94.18
Catholic Church Romford StPeter sPA Bibles	-£	94.18
Dec	-£	234.00
CBC Distributors	-£	234.00
Year 6 Leavers	-£	743.15
Jul	-£	724.22
Asda Stores Ltd	-£	4.00
D T Costin	-£	25.00
Iceland	-£	15.00
Katie Donovan	-£	17.35
Mapac Group Limited	-£	496.50
Mrs J Wilson	-£	110.00
T J Morris Ltd Romford	-£	56.37
Sep	-£	18.93
Mrs A Bacon Year 6 Festival	-£	18.93
Grand Total	£	13,111.54

Independent examiner's report to the trustees of ST PETER'S SCHOOL PARENTS ASSOCIATION (ROMFORD)

I report to the trustees on my examination of the accounts of the **ST PETER'S SCHOOL PARENTS ASSOCIATION (ROMFORD)** (the Trust) for the year ended 31st August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

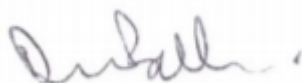
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: D.M. Belbin FCA, DChA

Relevant professional qualification or membership of professional bodies (if any):

Address: Clemence Hoar Cummings, Chartered Accountants, Riverside House, 1-5 Como Street, Romford, Essex, RM7 7DN

Date: 14 September 2021