



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/04/2022** Period start date To **31/03/2023** Period end date

Charity name: **North East Restoration Club**

Charity registration number: **1181786**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none"><li><b>1. Promoting the maintenance, repair, restoration, use and display of classic and historic vehicles.</b></li><li><b>2. Providing the facilities to support 1.</b></li><li><b>3. Providing technical assistance to like-minded groups.</b></li></ol> <p><b>These objectives were reviewed by the Trustees in 2023 and agreed to be still valid.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The Club continued to provide short and long term bays and facilities for restoration. In the period reported, bays were continuously occupied.</b></p> <p><b>The Club also continued its provision of open days, evening gatherings and guided tours of facilities. A series of monthly 'autojumbles' was instigated in 2023 to further develop the objectives of the Club.</b></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The Trustees continue to be aware of the Commission's guidance and monitor the public benefit of the Club. Updates received from the Charities Commission are distributed and the guidance in 'The Essential Trustee' was reviewed in the period of this report. Reports are received as a standard agenda item on: the Club's financial; position, use of Club facilities, attendances at events and guided tours undertaken. These are used to evaluate public benefit.</b></p>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>None applicable as the Charity does not make grants.</b>

Policy on social investment including program related investment	Para 1.38	N.A.
Contribution made by volunteers	Para 1.38	As stated in previous reports, as all members of the Club are volunteers (the Club has no paid staff), it is useful to define 'volunteer' within the purpose of this report. 50 volunteers have been identified, including: those occupying restoration bays within the Club during the period of the report and therefore contributing directly to objective 1 of the Charity, members of the Management Committee of the Club, contributing to objective 2 of the charity, those members who provide additional services in the maintenance of facilities, advice, guided tours of the facilities and guidance to members and those from other groups (objective 3) plus support to events (objective 1).
Other		Nothing additional to report.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As with the 2021/2 report, the Club's restoration bays were fully occupied during the period of this report and the hours put in by members closely monitored. This has ensured ongoing progress on, completion and turnover of restorations and supported objective 1 of the charity. Concerns over excessive length of occupation have been addressed and changes implemented beyond the period of this report which will be explained in detail in the 2023/4 submission.</p> <p>Open days and evening events were well attended, continuing the post COVID trend identified in the 2021/2 report. Work with Scout groups re-commenced and guided tours of the workshops and facilities also began again.</p> <p>The Club's links, specifically with North East Sea Land and Air Museum (a registered charity) continued, with assistance (facilities, skills and support) provided throughout the period. The Club also continued with guided tours of the</p>

		<b>facilities with organisations such as Scout groups (though these have been sluggish to return to pre-pandemic levels) and individual working on appropriate personal projects.</b>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Income exceeded expenditure in the period of this report, reversing the 2021/2 position. Increases in costs during the period together with replacement of the Finance Officer (whose illness/incapacity was reported in the 2021/2 report) resulted in a significant upgrading of financial control and a review of the long term financial security of the Club, supported by the Trustees.</p> <p>Membership and 'bay' rental fees were increased at the end of the period of this report as a result of this review and the Club remains in a sound year on year financial position.</p> <p>The Trustees continue to monitor the financial performance of the Club as a standard agenda item. The Trustees have worked closely with the new Finance Officer to ensure systems provide smooth transition and security as part of the development of a formal Risk Management policy and processes to be overseen by the Trustees.</p> <p>One area of concern is the roof of the building, and work is ongoing to raise funds for the replacement of this. This work forms the basis of a formalised reserve fund explained below.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Club holds reserves/surplus within the accounts to ensure it is covered against financial risk not covered by the Club's insurance arrangements.</p> <p>Complete loss of income for a financial year would be covered. Repair of significant damage to the fabric of the building (specifically the roof) would also be manageable. In the period of this report and in line with the points above, the Club formally separated the finances to secure £60,000 of funds held in a separate account as a reserve against these risks (see End of Year Accounts).</p> <p>The Club also initiated a longer term project to raise funds for the complete replacement of the roof of the building (estimates approximately £200,000) as part of a formal risk assessment supported by the Trustees and a Risk Management Policy. The money raised for this purpose will be ring-fenced as part of the reserve..</p>
Amount of reserves held	Para 1.22	<b>£60000</b>
Reasons for holding zero reserves	Para 1.22	<b>N.A.</b>
Details of fund materially in deficit	Para 1.24	<b>N.A.</b>

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None to report.</b>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Club continues to raise income primarily via: membership fees (£6090), restoration bay/facilities rental by members (£15579) and open days/events (£5340). All of these income sources have seen a rise on 2021/2 figures.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N.A.</b>
A description of the principal risks facing the charity	Para 1.46	<b>Physical risk to the fabric of the building remains the principal risk to the Club and work is ongoing to mitigate this. As stated above, the Trustees have undertaken a formal process of risk assessment in line with the new Risk Management Policy. In part as a consequence of this, a formal reserve fund has been established and towards the end of this reporting period the Club began a longer term project to secure the funds to replace the roof of the building.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO using Charities Commission model document.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The Trustees are nominated and elected within the terms of the constitution.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N.A.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The Trustees sit outside of the management of the Club. A Committee, elected by the Club members at the AGM deal with the day to day management. A minority of the Trustees are also part of the Committee to ensure close communication between the two.</b>
Relationship with any related parties	Para 1.51	<b>N.A.</b>
Other		

## Reference and Administrative details

Charity name	North East Restoration Club
Other name the charity uses	
Registered charity number	1181786
Charity's principal address	1 Wilden Road, Pattinson Industrial Estate, Washington, Tyne & Wear NE33 8QB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin William Lidster			Membership
2	Arthur Scott			Membership
3	James Hayes			Membership
4	Malcolm Geoffrey Holliday			Membership
5	John Michael Scott	Finance Officer of NERC		Membership
6	Bernard McConville			Membership
7	Kenneth Ian Tunnicliffe			Membership
8	James David Pace	Chair/Secretary		Membership
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N.A.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N.A.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N.A.

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N.A.		

#### Name of chief executive or names of senior staff members (Optional information)

N.A.
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N.A.
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## Other optional information

N.A.
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J Pace

Full name(s)

James David Pace

Position (eg Secretary,  
Chair, etc)

Chair

Date

End of Year March 2023	End of Year March 2022
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[illegible]

12<sup>th</sup> October 2023

Dear Michael,

We have conducted an official financial check of your records and accounts for North East Restoration Club for the period ended 31<sup>st</sup> March 2023.

The books and records were not in satisfactory condition for the first few months of the year however this is due to ill health of the treasurer who would normally keep the records up to date. Going forward, we are aware that there has been a new treasurer appointed.

The accounts show a true and fair view of the raw data provided, income and expenses matched the bank statements and cashbook.

There were slight discrepancies in the closing bank balance and closing cash balance provided, however after speaking to the treasurer, we agreed that this was due to minor discrepancies within the sourced data.

We can confirm that the records and accounts are correct and fair.

Please see below the individual checks performed:

- Total sales and expenditure for each month were matched to income and expenditure summaries.
- Income and expenditure were checked and matched for every period.
- Closing bank balance was checked to match statements.

Yours faithfully,



Alex Hudson ACCA