

# THE HENHAYES CENTRE

## **CHAIRMAN OF THE TRUSTEES REPORT for the year April 2020 to March 2021**

This has been a very strange year for everyone. We started the year in Lockdown and ended in Lockdown, although during the year we did open briefly in September and October before being forced to close again.

The staff were all furloughed with the Charity making up the 20% difference.

In December the local GP practice enquired about hiring the building as a Vaccination Clinic – it would be the only one in Crewkerne. It was felt that although the Centre could not open to members this would be something we could do for the local community. They asked for exclusive use of the whole Centre, excluding the office, for a period of 1 year with the option to give 3 months notice if they closed early. We agreed a hire charge which covered our regular outgoings like insurance and utilities.

We were only able to access the office at the weekend to ensure that mail was opened and bills and wages paid.

I would like to thank my fellow Trustees for stepping in to sort out the problems that arose during the year

Nick Keylock, our Clerk to the Trustees, resigned at the end of this financial year and I would like to thank him for his dedication to the Charity during his many years service.

So to the future, we have the opportunity to rethink how the Centre can help the ageing population in Crewkerne while fulfilling our charitable role.

**Rosemary Prince**

**Chairman of Trustees**

**September 2021.**

South Street Car Park, Crewkerne, Somerset TA18 8DA.

Tel: 01460 74340    [www.henhayes.org.uk](http://www.henhayes.org.uk)

**Registered Charity No. 269179**

**INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31ST MARCH 2021**

|                                     | 2020/1    | 2019/20   |
|-------------------------------------|-----------|-----------|
| <b>INCOME</b>                       |           |           |
| Closing Stock of Food               | -         | 283.00    |
| Closing Stock of Bar                | 500.00    | 700.00    |
| Closing Stock of Cleaning Materials | 200.00    | 196.00    |
| Closing Stock of Office supplies    | 100.00    | 150.00    |
| Sales Of Food & Drink               | 2,503.81  | 23,300.89 |
| Bar sales                           | 348.99    | 3,160.49  |
| Members Subscriptions               | 1,115.73  | 1,962.75  |
| Bingo & Draw books(net income)      | -         | 884.92    |
| Keep Fit/Physio Fit(net income)     | 217.90    | 4,176.50  |
| Computer Training                   | 51.00     | 316.89    |
| Memory Group (Nett Income)          | 19.50     | 1128.94   |
| Tuesday Group(Nett income)          | 118.02    | 3888.07   |
| Transport(net income)               | 173.70    | (140.30)  |
| Fund Raising & Events               | (2,40.25) | 2,883.51  |
| Donations & Legacies                | 2,038.15  | 2,216.90  |
| Interest COIF Accounts              | 24.72     | 186.33    |
| Bookings                            | 20,016.65 | 20,474.30 |
| Grants                              | 22,253.00 | 5,102.00  |
| Misc sales                          | 433.52    | 417.21    |
| Solar Power Refund                  | 1,604.56  | 1,343.38  |
| Government Furlough Refunds         | 33,341.94 | 1,453.40  |
| Profit of sale of fixed assets      | 6308      |           |

|                                         | 2020/201  | 2019/20   |
|-----------------------------------------|-----------|-----------|
| <b>EXPENDITURE</b>                      |           |           |
| Opening Stock of Food                   | 283.00    | 470.90    |
| Opening Bar Stock                       | 700.00    | 1,358.97  |
| Opening Stock of Cleaning Materials     | 196.00    | 360.00    |
| Opening Stock Office Supplies           | 150.00    | 255.63    |
| Purchases of Food & Drink               | 815.04    | 8,086.81  |
| Bar Purchases                           | 262.05    | 1,392.13  |
| Salaries(Inc emp Ni emp Pens)           | 51,853.40 | 53,648.84 |
| Electricity                             | 5,515.18  | 5,981.57  |
| Gas                                     | 247.08    | 626.36    |
| Water                                   | 356.99    | 1,114.02  |
| Telephone                               | 2,307.97  | 1,889.49  |
| Telephone System Maintenance            | -         | -         |
| Insurance                               | 2,198.31  | 1,945.76  |
| Licences                                | -         | 443.24    |
| Office Expenses                         | 710.04    | 1,081.25  |
| Alarm/Fire Protection                   | 545.42    | 492.00    |
| Cleaning expenses and refuse collection | 1,630.53  | 2,695.28  |
| Advertising & promotion                 | 25.85     | 708.13    |
| Kitchen Supplies & Maintenance          | 22.78     | 222.05    |
| Sundries                                | 176.49    | 1,068.30  |
| Broadband Charges                       | 48.00     | 365.49    |
| Website Maintenance                     | -         | 82.80     |
| maintenance                             | 1,669.15  | 1,253.31  |
| Bank & card Machine Charges             | 104.33    | 104.79    |
| Xmas Decorations                        | -         | 152.36    |
| Audit Fee                               | -         | 89.40     |
| depreciation of fixed assets            | 2,873.66  | 3,739.93  |
| TV Licence                              | -         | 154.50    |
| Spark Trustees Assistance               | -         | 138.4     |
| Staff Training                          | -         | 75.6      |
| Deeds Registry                          | -         | 939.47    |
| Mens Shed deficit                       | -         | -         |

|           |           |
|-----------|-----------|
| 91,128.94 | 74,085.18 |
| -         |           |
| 91,128.94 | 74,085.18 |

|           |             |
|-----------|-------------|
| 72,691.27 | 90,936.78   |
| 18,437.67 | (16,851.60) |
| 91,128.94 | 74,085.18   |

# THE HENHAYES CENTRE

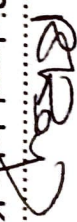
## BALANCE SHEET AS AT 31ST MARCH 2021

|                   |                                               | 2021              |
|-------------------|-----------------------------------------------|-------------------|
| 2020              |                                               |                   |
| 800,950.74        |                                               | 784,099.14        |
| (16,851.60)       |                                               | 18,437.67         |
| <u>784,099.14</u> |                                               | <u>802,536.81</u> |
|                   | ACCUMULATED FUND AS AT 31ST MARCH 2020        |                   |
|                   | Surplus from Income/Expenditure account       |                   |
|                   |                                               |                   |
|                   | <u>Represented by fixed assets</u>            | 750,000.00        |
| 750,000.00        | property                                      | 1,388.13          |
| <u>4,099.79</u>   | itemised fixed assets(written down value)     | <u>751,388.13</u> |
| 754,099.79        |                                               |                   |
|                   | <u>Represented by Current assets</u>          |                   |
|                   |                                               |                   |
| 17,873.35         | COIF Deposit account                          | 17,896.05         |
| 7,784.46          | Caf Bank Current account                      | 28,619.20         |
| 1,705.15          | COIF Holiday Fund                             | 1,707.17          |
| 1,122.00          | Sundry debtors                                | 5,890.00          |
| 283.00            | Stock Of Food                                 | -                 |
| 196.00            | Cleaning materials Stock                      | 200.00            |
| 150.00            | Bar Float                                     | 150.00            |
| 575.17            | Petty Cash Float                              | 113.94            |
| 150.00            | Office Supplies stock                         | 100.00            |
| <u>700.00</u>     | Bar Stock                                     | <u>500.00</u>     |
| 30,539.13         |                                               | 55,176.36         |
|                   | <u>Less Creditors/Accruals:</u>               |                   |
|                   |                                               |                   |
| -                 | Electricity                                   | 1,000.00          |
| 608.00            | Subscriptions prepaid                         | -                 |
| 600.00            | Welfare Transport                             | -                 |
| 121.05            | Shire Leasing(Telephone)                      | -                 |
| 50.88             | Puffin Cleaners                               | -                 |
| 111.30            | Complete Meats                                | -                 |
| (160.38)          | Insurance prepaid                             | (134.65)          |
| (1,453.40)        | Furloughed workers Grant                      | -                 |
| <u>30,661.68</u>  |                                               | 54,311.01         |
|                   | <u>Less Prepayments &amp; deferred Income</u> |                   |
| 500.00            | Deferred Income Somerset Foundation           | 3,000.00          |
| <u>162.33</u>     | cave grant prepayment                         | 162.33            |
| 29,999.35         | Nett Current Assets                           | <u>51,148.68</u>  |
| <u>784,099.14</u> | Capital employed                              | <u>802,536.81</u> |

We have examined the accounts and books and records of the above organisation.  
We believe they represent a true representation of the financial affairs of the organisation  
for the year ended 31st March 2021

**THE HENHAVES CENTRE  
INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31ST MARCH 2021**

We have examined the accounts and books and records of the above organisation.  
We believe they represent a true representation of the financial affairs of the organisation  
for the year ended 31st March 2021

  
Richard John Keylock  
18th April 2021

**Richard Keylock Accountancy Ltd.  
The Station House, Station Road, Crewkerne, Somerset, TA18 8AU**

## **Clerk to the Trustees Financial Report 2020/1**

**The whole of the 2020/21 financial year was dominated by the effects of the global pandemic which meant the Centre was unable to open in any meaningful way throughout the year.**

**However the Centre was fortunate in obtaining Covid support grants through South Somerset District Council of £21053.00 and also Government furlough payments through the Job retention scheme of £33341.94 which covered a large proportion of staff wages both fully furloughed and part furloughed.**

**Although the Centre was largely closed there were some bookings taken during the Summer of 2020 when some businesses were allowed to reopen although the normal day to day operation was not possible due to government restrictions.**

**Bookings were on a par with the previous year mainly due to the fact that the Centre was hired out exclusively for the NHS Covid-19 vaccination programme during the latter part of the financial year.**

**Overall as a result of this and the government support the income was up at £91128.94 from £74085.18. In addition to the bookings a grant of £1250 from Crewkerne Town Council was also received.**

**On the expenditure side due to reduced overheads expenditure was down £18000 at £72691.27.**

**The overall result was a surprising surplus of £18437.67 and whilst everyone could have done without the trauma of the past 18 months the Centre is ironically in a stronger position financially to come with any challenges that will lie ahead once life returns to normal.**

**On the balance sheet side the reserves are healthy with £45k in liquid funds. There was a grant of £2500 from Somerset Foundation which was held in reserve to cover our memory group activities once the Centre fully re-opens. There was £500 carried forward from 2019/20 which now makes the total £3000.**

**Nick Keylock .Clerk to the Trustees(until 31<sup>st</sup> March 2021)**

**30.09.2021**