

CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2021.

CASA was formed in September 2017 and obtained Registered Charity Status in January 2019 (Charity Number 1181771) CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Carolyn Morgan (Chair of Trustees and Secretary of Committee)

Patricia Halliwell (Chair of Committee)

Kay Bader (Treasurer)*

Louise Johnston-Harris*

*These Trustees were re-appointed for a further term of office in May 2021, when their initial term of 3 years came to an end.

CASA is a Charitable Incorporated Organisation governed by its constitution, whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees and a number of other volunteers.

Objectives and Activities


CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 4 to 6 weeks. Due to the restrictions imposed by the Covid-19 epidemic, CASA suspended delivery of courses in March 2020. The Trustees considered the option of providing courses on-line, but decided that this was impractical. There was no activity during the year September 2020 to August 2021. The Trustees will continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public, as activity is resumed.

Financial review

The charity's accounts show no income for the year. Expenditure was £130 shown as a deficit. Reserves stood at £8,842.

Responsibilities of Trustees

The Trustees are responsible for the preparation of the accounts. They consider that as the year's income does not meet the threshold of £25,000 an independent examination is not required. The Trustees approved this report on 27 April 2022 and it is signed on their behalf.

SIGNED: 
Carolyn Morgan (Chair)

DATED: 27 April 2022

CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31ST AUGUST 2021

YEAR ENDED 31ST AUGUST 2020

INCOME:	£	£
Course fees	0	26,242
Trips	0	480
Other income	0	280
Total income	0	<u>27,002</u>
		* Less refunds (Covid related) 5,510
		<u>21,492</u>
EXPENDITURE:		
Tutors	0	17,174
Room Hire	0	2,175
Advertising	0	1,420
Insurance	0	99
Website	130	168
Administration	0	62
Other	0	787
Total expenditure	130	<u>21,885</u>
Deficit		<u>393</u>
Balance brought forward	8,972	9,365
Deficit for year	130	Deficit for year 393
Balance carried forward	8,842	8,972

** Because of Covid and the age of most of our students we were unable to continue our programme of courses from the beginning of March 2020. The large sum indicating Refunds consisted mainly of refunds having to be made after cancellation of the planned trip (in Income) in addition to payments already made by students for courses due to take place in the Summer Term post Easter 2020.*

CLEVEDON ADULT STUDIES ASSOCIATION (CASA)
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

NOTES TO THE ACCOUNTS

Income is derived mainly from courses and expenditure is largely in respect of such courses.

This year, income was affected by the on-going Covid 19 pandemic. CASA was not able to run any courses and there was therefore no income. A small expenditure was incurred to maintain the website.

Trustees and Staff

There were no benefits received by any Trustees during this period.

The charity does not employ any staff.

Reserves Policy

The trustees consider that a cash reserve amount of £6000 is an appropriate amount to hold in the bank account for the foreseeable future. This reserve is to enable the purchase and replacement of necessary equipment, support for courses which run at a loss but still offer value to those participating, and the provision of free places to those qualifying by virtue of low income.

The current reserves are higher than this target amount, but the Trustees are mindful that increased subsidies for courses may be required when activities resume post Covid, while numbers of attendees build back to pre-pandemic levels. They have agreed that a portion of the reserves may be used for this purpose.