

# CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

England & Wales · Charity number 1181771

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2019-01-28

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 19 Edgehill Road  
Clevedon  
BS21 7BZ

**Phone** 01275875349

**Email** [casa2012clevedon@gmail.com](mailto:casa2012clevedon@gmail.com)

**Website** [www.casaclevedon.org.uk](http://www.casaclevedon.org.uk)

## Activities

---

**Objects:** THE OBJECTS OF THE CIO ARE FOR THE PUBLIC BENEFIT, TO PROMOTE LEARNING FOR PLEASURE THROUGH THE ACQUISITION OF KNOWLEDGE AND THE DEVELOPMENT OF CAPABILITIES AND SKILLS.

**Activities:** CASA promotes learning for pleasure by providing courses for adults ranging from day schools to 2 hour sessions over four to six weeks. Topics include literature, art, history, music, film, architecture, psychology and a variety of practical hand crafts. All courses take place in Clevedon, North Somerset but are open to anybody who has an interest in attending.

## Classification

---

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** The General Public/mankind

## Geography

- North Somerset

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£38,075	£37,585	-	-
2024-08-31	£40,773	£37,563	-	-
2023-08-31	£19,104	£20,448	-	-
2022-08-31	£5,756	£5,744	-	-
2021-08-31	£0	£130	-	-
2020-08-31	£21,492	£21,885	-	-

## Trustees

Name	Role	Appointed
<b>Pauline Anne Trapp</b>	Chair	2022-11-08
Chris Pearce		2025-09-16
Isabelle Millward		2025-09-16
KAY BADER		2018-05-10
LOUISE JOHNSTON-HARRIS		2018-05-10
MICHAEL HALLIWELL		2022-01-13
PATRICIA ANN HALLIWELL		2018-05-10
Patricia Jane Silk		2025-09-16

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

England & Wales - Charity number 1181771

---

# Accounts

---

## CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2025

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2025.

CASA was formed in September 2012 and obtained Registered Charity Status in January 2019 (Charity Number 1181771). CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Pauline Trapp (Chair of Trustees)

Patricia Halliwell (Chair of CASA and Committee)

Pinky Millward (Secretary)\*

Kay Bader (Treasurer)

Louise Johnston-Harris

Michael Halliwell

Jane Silk\*

Chris Pearce\*

\*These Trustees were appointed on 16/9/2025

CASA is a Charitable Incorporated Organisation governed by its constitution, whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees and three volunteers.

#### **Objectives and Activities**

CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 3 to 6 weeks. During the 24-25 financial year CASA ran 15 weekly courses and 28 day schools over the three terms. Topics included history, literature, music, history of art, art, and hand crafts. All of the courses ran, with several being fully booked or attracting more bookings than could be accommodated, leading to waiting lists

The Trustees will continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public. Full remission of fees is available to any person in receipt of benefits and a number of places were given on this basis during the year.

#### **Financial review**

Income for the year was £38,575.01 and expenditure £37,584.74 resulting in a current surplus of £490.25. The balance brought forward is £12,070.02.

## **Responsibilities of Trustees**

The Trustees are responsible for the preparation of the accounts. They determined that as the year's income exceeded the threshold of £25,000 an independent examination was required. The Trustees approved this report on      and it is signed on their behalf.

SIGNED: .....

DATED Pauline Trapp (Chair of Trustees)

## CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31ST AUGUST 2025

YEAR ENDED 31<sup>ST</sup> AUGUST  
2024

<b>INCOME:</b>	<b>£</b>	<b>£</b>
Course Fees	40945.00 minus	40845.00 minus
Course Refunds	2870.00	629.00
Accountancy adjustment	-	517.75
<b>TOTAL INCOME</b>	<b>38075.00</b>	<b>40773.75</b>
<b>EXPENDITURE:</b>		
Tutors	30195.01	29994.93
Room Hire	4971.76	5448.00
Insurance	127.15	96.00
Website	34.03	5.51
Advertising/promotion	1788.10	1368.00
Equipment	223.00	651.47
Bank charges	29.70	-
Accountancy charge	216.00	-
<b>Total expenditure</b>	<b>37584.75</b>	<b>37563.91</b>
<b>SURPLUS</b>	<b>490.25</b>	<b>3169.84</b>
<b>Balance brought fwd</b>	<b>10679.77</b>	<b>7509.93</b>
<b>Adj to prior year</b>	<b>900.00</b>	
<b>Surplus for year</b>	<b>490.25</b>	<b>3169.84</b>
<b>Balance carried fwd</b>	<b>12070.02</b>	<b>10679.77</b>
<b>Reserve</b>	<b>8000.00</b>	<b>8000.00</b>
<b>Surplus to reserve</b>	<b>4070.02</b>	<b>2679.77</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

I report on the accounts of CASA for the year ended 31 August 2025.

**Respective responsibilities of Trustees and Examiner**

The Trustees of CASA are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under Section 145 of the 2011 Act
- Follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present 'a true and fair view' and report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material aspect the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or:
- (ii) to which, in my opinion, attention should be drawn in order to enable to proper understanding of the accounts to be reached.

SIGNED

DATED:

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

England & Wales - Charity number 1181771

---

# Accounts

---

# CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2024.

CASA was formed in September 2017 and obtained Registered Charity Status in January 2019 (Charity Number 1181771) CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Carolyn Morgan (Chair of Trustees and Secretary of Committee)

Patricia Halliwell (Chair of Committee)

Kay Bader (Treasurer)\*

Louise Johnston-Harris\*

Michael Halliwell

Pauline Trapp

\*these Trustees were re-appointed for a third term in May 2024

CASA is a Charitable Incorporated Organisation governed by its constitution, whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees and three volunteers.

### Objectives and Activities

CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 3 to 6 weeks. During the 23-24 financial year 14 weekly and 35 day courses were offered over the three terms. Topics included history, astronomy, literature, music, history of art and architecture and hand crafts. All of the courses ran, with several being fully booked or attracting more bookings than could be accommodated, leading to waiting lists.

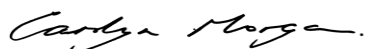
The Trustees will continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public. Full remission of fees is available to any person in receipt of benefits and a number of places were given on this basis during the year.

### Financial review

Income for the year was £40,773.75 and expenditure £37,563.91 resulting in a surplus of £3169.84. Added to the balance of £7509.93 brought forward from the year 22-23, this allows £10,679.77 to be carried forward.

### Responsibilities of Trustees

The Trustees are responsible for the preparation of the accounts. They determined that as the year's income exceeded the threshold of £25,000 an independent examination was required. The Trustees approved this report on 6 May 2025 and it is signed on their behalf.



SIGNED: .....

Carolyn Morgan (Chair)

DATED: 6 May 2025

## CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31ST AUGUST 2024

YEAR ENDED 31ST AUGUST 2023

<b>INCOME:</b>	<b>£</b>	<b>£</b>
Course Fees	40845.00 minus	21116.00 minus
Course Refunds	629.00	2012.00
Accountancy Adjustment	517.75	
<b>TOTAL INCOME</b>	<b>40773.75</b>	<b>19104.00</b>
<b>EXPENDITURE:</b>		
Tutors	29994.93	15717.20
Room Hire	5448.00	2618.50
Insurance	96.00	96.00
Website	5.51	71.86
Advertising/promotion	1368.00	895.50
Equipment	651.47	1048.99
<b>Total expenditure</b>	<b>37563.91</b>	<b>20448.05</b>
<b>SURPLUS</b>	<b>3169.84</b>	<b>LOSS 1344.05</b>
<b>Balance brought fwd</b>	<b>7509.93</b>	<b>8854.00</b>
<b>Surplus for year</b>	<b>3169.84</b>	<b>LOSS 1344.07</b>
<b>Balance carried fwd</b>	<b>10679.77</b>	<b>7509.93</b>
<b>Reserve</b>	<b>8000.00</b>	<b>6000.00</b>
<b>Surplus to reserve</b>	<b>2679.77</b>	<b>1509.93</b>

## **CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

### **ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024**

#### **NOTES TO THE ACCOUNTS**

Income is derived from course fees and expenditure is largely in respect of promotion and running of the courses. Both income and expenditure were higher than in the previous year, due to the increase in the number of courses that ran. Income exceeded expenditure by a small amount this year.

#### **Trustees and Staff**

One Trustee received £600.64 in payment for work as a tutor delivering two courses.

The charity does not employ any staff.

#### **Reserves Policy**

The trustees consider that a higher cash reserves figure of £8000 is now appropriate. Its purpose is to enable the purchase and replacement of necessary equipment, support for courses which run at a loss but still offer value to those participating, and the provision of free places to those qualifying by virtue of low income. These costs have risen over the year. Venue charges have increased considerably and the cost of any replacement or addition to equipment is likely to be higher in the future.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

I report on the accounts of CASA for the year ended 31 August 2024.

**Respective responsibilities of Trustees and Examiner**

The Trustees of CASA are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under Section 145 of the 2011 Act
- Follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present 'a true and fair view' and report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material aspect the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or:
- (ii) to which, in my opinion, attention should be drawn in order to enable to proper understanding of the accounts to be reached.

SIGNED: W. Cordis FCA

DATED: 10.4.25

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

England & Wales - Charity number 1181771

---

# Accounts

---

CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2023.

CASA was formed in September 2017 and obtained Registered Charity Status in January 2019 (Charity Number 1181771) CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Carolyn Morgan (Chair of Trustees and Secretary of Committee)

Patricia Halliwell (Chair of Committee)

Kay Bader (Treasurer)

Louise Johnston-Harris

Michael Halliwell

Pauline Trapp – appointed in November 2022

CASA is a Charitable Incorporated Organisation governed by its constitution, whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees.

### Objectives and Activities

CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 4 to 6 weeks. The 22-23 financial year marked a full return to operation post-pandemic with 14 weekly and 25 day courses offered over the three terms. Topics included history, literature, music, history of art and architecture and hand crafts. 6 courses did not run, 4 due to insufficient numbers enrolled and two due to the unavailability of the tutor.


The Trustees will continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public. Full remission of fees is available to any person in receipt of benefits and a number of places were given on this basis during the year.

### Financial review

Income for the year was £19,104 and expenditure £20,448.07 resulting in a deficit of £1344.07. Set against the balance of £8854 brought forward from the year 21-22, this leaves £7509.93 to carry forward which is in excess of the agreed reserve of £6000.

### Responsibilities of Trustees

The Trustees are responsible for the preparation of the accounts. They consider that as the year's income does not meet the threshold of £25,000 an independent examination is not required. The Trustees approved this report on 21 June 2024 and it is signed on their behalf.

SIGNED:   
Carolyn Morgan (Chair)

DATED: 21 June 2024

## CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31<sup>ST</sup> AUGUST 2023

YEAR ENDED 31<sup>ST</sup> AUGUST 2022

<b>INCOME:</b>	<b>£</b>	<b>£</b>
Course Fees	21116.00 minus	6197.00 minus
Course Refunds	2012.00	441.00
<b>TOTAL INCOME</b>	<b>19104.00</b>	<b>5756.00</b>
<b>EXPENDITURE:</b>		
Tutors	15717.22	4495.56
Room Hire	2618.50	1152.50
Insurance	96.00	96.00
Website	71.86	00.00
Advertising/promotion	179.00	00.00
Plus garden party	716.50	00.00
Equipment	1048.99	00.00
<b>Total expenditure</b>	<b>20448.07</b>	<b>5744.06</b>
<b>LOSS FOR YEAR</b>	<b>1344.07</b>	<b>12.00</b>
<b>Balance brought fwd</b>	<b>8854.00</b>	<b>8842.00</b>
<b>Loss for year</b>	<b>1344.07</b>	<b>12.00</b>
<b>Balance carried fwd</b>	<b>7509.93</b>	<b>8854.00</b>
<b>Reserve</b>	<b>6000.00</b>	
<b>Surplus to reserve</b>	<b>1509.93</b>	

## **CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

### **ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023**

#### **NOTES TO THE ACCOUNTS**

Income is derived from course fees and expenditure is largely in respect of promotion and running of the courses. Expenditure for the year exceeded income, due in part to the purchase of equipment, as two venues are now being used for courses and this necessitated buying a second projector. Costs for venue hire increased over the year and take up of courses took some time to return to pre-pandemic levels. The Trustees had agreed to use money from the reserves if necessary to support any courses incurring a loss. The final balance carried forward is still in excess of the amount stated in the reserves policy.

#### **Trustees and Staff**

One Trustee received £316 in payment for work as a tutor delivering one course.

The charity does not employ any staff.

#### **Reserves Policy**

The trustees continue to consider that a cash reserves figure of £6000 remains appropriate. Its purpose is to enable the purchase and replacement of necessary equipment, support for courses which run at a loss but still offer value to those participating, and the provision of free places to those qualifying by virtue of low income. These costs rose over the year. Venue charges have increased considerably and the cost of any replacement or addition to equipment is likely to be higher in the future. The Trustees will be keeping this figure under review for the year 2023 – 2024.

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

England & Wales - Charity number 1181771

---

# Accounts

---

# CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2022.

CASA was formed in September 2017 and obtained Registered Charity Status in January 2019 (Charity Number 1181771) CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Carolyn Morgan (Chair of Trustees and Secretary of Committee)<sup>1</sup>

Patricia Halliwell (Chair of Committee)<sup>1</sup>

Kay Bader (Treasurer)

Louise Johnston-Harris

Michael Halliwell<sup>2</sup>

<sup>1</sup> These Trustees were re-appointed for a further term of office in May 2022, when their initial term of 4 years came to an end.

<sup>2</sup> This Trustee was re-appointed in January 2022 having stood down from the role in May 2020 at the end of his initial term.

CASA is a Charitable Incorporated Organisation governed by its constitution, whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees and one volunteer.

### **Objectives and Activities**

CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 4 to 6 weeks. The financial year began with a continued period of inactivity due to the Covid-19 pandemic. The Trustees met in January 2022 to plan a return to some activity and a programme of 5 day courses, 2 half-day courses and 6 weekly courses was run from April 2022. Topics covered literature, music, history of art and hand crafts. Numbers enrolled on courses were restricted in order to allow for adequate social distancing and other measures were put in place to mitigate any risk to attendees. It was agreed by the Trustees that any loss-making courses would be subsidised from reserves as take-up might be slow to recover. The Trustees will continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public.

### **Financial review**

Income for the year was £5756 and expenditure £5744 resulting in a small surplus of £12. Reserves remain stable at £8854.

### **Responsibilities of Trustees**

The Trustees are responsible for the preparation of the accounts. They consider that as the year's income does not meet the threshold of £25,000 an independent examination is not required. The Trustees approved this report on 2 May 2023 and it is signed on their behalf.

SIGNED:  .....

Carolyn Morgan (Chair)

DATED: 2 May 2023

## CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31<sup>ST</sup> AUGUST 2022

YEAR ENDED 31<sup>ST</sup> AUGUST 2021

<b>INCOME:</b>	<b>£</b>	<b>£</b>
Course Fees	6197.00 minus	0
Course Refunds	441.00	0
<b>Total income</b>	<b>5756.00</b>	<b>0</b>
<b>EXPENDITURE:</b>		
Tutors	4495.56	0
Room Hire	1152.50	0
Insurance	96.00	0
Website	0.00	130.00
<b>Total expenditure</b>	<b>5744.06</b>	<b>130.00</b>
<b>Profit for year</b>	<b>12.00</b>	<b>Deficit 130.00</b>
 <b>Balance brought</b>		
<b>Forward</b>	<b>8842.00</b>	<b>8972.00</b>
<b>Profit for year</b>	<b>12.00</b>	<b>Deficit 130.00</b>
<b>Balance carried forward</b>	<b>8854.00</b>	<b>8842.00</b>

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**  
**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

**NOTES TO THE ACCOUNTS**

Income is derived mainly from course fees and expenditure is largely in respect of such courses. This financial year there was no activity until April 2022 due to the continuation of concerns about the Covid 19 epidemic. Of the 13 courses offered, 8 ran at a loss as enrolments were slow to build up, but the Trustees had agreed that these should be subsidised from reserves. This resulted in the accounts breaking more or less even for the year.

**Trustees and Staff**

One Trustee received £300 in payment for work as a tutor delivering one course.

The charity does not employ any staff.

**Reserves Policy**

The trustees consider that a cash reserve amount of £6000 is an appropriate amount to hold in the bank account for the foreseeable future. This reserve is to enable the purchase and replacement of necessary equipment, support for courses which run at a loss but still offer value to those participating, and the provision of free places to those qualifying by virtue of low income.

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

England & Wales - Charity number 1181771

---

# Accounts

---

CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2021.

CASA was formed in September 2017 and obtained Registered Charity Status in January 2019 (Charity Number 1181771) CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Carolyn Morgan (Chair of Trustees and Secretary of Committee)  
Patricia Halliwell (Chair of Committee)  
Kay Bader (Treasurer)\*  
Louise Johnston-Harris\*

\*These Trustees were re-appointed for a further term of office in May 2021, when their initial term of 3 years came to an end.

CASA is a Charitable Incorporated Organisation governed by its constitution, whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees and a number of other volunteers.

### **Objectives and Activities**


CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 4 to 6 weeks. Due to the restrictions imposed by the Covid-19 epidemic, CASA suspended delivery of courses in March 2020. The Trustees considered the option of providing courses on-line, but decided that this was impractical. There was no activity during the year September 2020 to August 2021. The Trustees will continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public, as activity is resumed.

### **Financial review**

The charity's accounts show no income for the year. Expenditure was £130 shown as a deficit. Reserves stood at £8,842.

### **Responsibilities of Trustees**

The Trustees are responsible for the preparation of the accounts. They consider that as the year's income does not meet the threshold of £25,000 an independent examination is not required. The Trustees approved this report on 27 April 2022 and it is signed on their behalf.

SIGNED:  .....

Carolyn Morgan (Chair)

DATED: 27 April 2022

CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31 <sup>ST</sup> AUGUST 2021		YEAR ENDED 31 <sup>ST</sup> AUGUST 2020
<b>INCOME:</b>	£	£
Course fees	0	26,242
Trips	0	480
Other income	0	280
<b>Total income</b>	<b>0</b>	<b><u>27,002</u></b>
		* Less refunds (Covid related) 5,510
		<b><u>21,492</u></b>
<b>EXPENDITURE:</b>		
Tutors	0	17,174
Room Hire	0	2,175
Advertising	0	1,420
Insurance	0	99
Website	130	168
Administration	0	62
Other	0	787
<b>Total expenditure</b>	<b>130</b>	<b><u>21,885</u></b>
<b>Deficit</b>		<b><u>393</u></b>
<b>Balance brought forward</b>	<b>8,972</b>	<b>9,365</b>
<b>Deficit for year</b>	<b>130</b>	<b>Deficit for year 393</b>
<b>Balance carried forward</b>	<b>8,842</b>	<b>8,972</b>

*\* Because of Covid and the age of most of our students we were unable to continue our programme of courses from the beginning of March 2020. The large sum indicating Refunds consisted mainly of refunds having to be made after cancellation of the planned trip (in Income) in addition to payments already made by students for courses due to take place in the Summer Term post Easter 2020.*

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**  
**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021**

**NOTES TO THE ACCOUNTS**

Income is derived mainly from courses and expenditure is largely in respect of such courses.

This year, income was affected by the on-going Covid 19 pandemic. CASA was not able to run any courses and there was therefore no income. A small expenditure was incurred to maintain the website.

**Trustees and Staff**

There were no benefits received by any Trustees during this period.

The charity does not employ any staff.

**Reserves Policy**

The trustees consider that a cash reserve amount of £6000 is an appropriate amount to hold in the bank account for the foreseeable future. This reserve is to enable the purchase and replacement of necessary equipment, support for courses which run at a loss but still offer value to those participating, and the provision of free places to those qualifying by virtue of low income.

The current reserves are higher than this target amount, but the Trustees are mindful that increased subsidies for courses may be required when activities resume post Covid, while numbers of attendees build back to pre-pandemic levels. They have agreed that a portion of the reserves may be used for this purpose.

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**

England & Wales - Charity number 1181771

---

# Accounts

---

CLEVEDON ADULT STUDIES ASSOCIATION (CASA)

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31 August 2020.

CASA was formed in September 2017 and obtained Registered Charity Status in January 2019 (Charity Number 1181771) CASA is based at: 19, Edgehill Road, Clevedon BS21 7BZ

The Trustees who served the charity during the year were as follows:

Carolyn Morgan (Chair of Trustees and Secretary of Committee)  
Patricia Halliwell (Chair of Committee)  
Kay Bader (Treasurer)  
Louise Johnston-Harris  
Michael Halliwell (up to 14 May 2020, when his two year term of office ended)

CASA is a Charitable Incorporated Organisation governed by its constitution whose only voting members are its charity trustees. Day to day running is through a committee, comprised of all of the trustees and a number of other volunteers.

### **Objectives and Activities**

CASA's principal object is to promote learning for pleasure through the acquisition of knowledge and the development of capabilities and skills. It provides courses for adult learning ranging from day schools to 2 hour sessions over 4 to 6 weeks. In the year 2019-2020, up to March 2020, 18 day schools and 12 weekly courses were run, involving 600 enrolments by members of the general public. Of these, 7 were places offered free of charge to those on limited income. Topics included literature, art, theatre, music, film, and a variety of practical hand crafts. Due to the risks and restrictions arising from the Covid 19 pandemic, courses were suspended in March 2020. Courses in progress were completed by offering on-line sessions, and the planned programme for April –August, including one day-trip, was postponed. All fees paid in advance were refunded. The Trustees continue to have regard to the Charity Commission guidance on public benefit in ensuring the diversity and standard of the courses and their availability to the general public.

### **Financial review**

The charity's total income for the year amounted to £21,492 and expenditure was £21,885 resulting in a deficit of £393. Reserves stood at £8,972.

### **Responsibilities of Trustees**

The Trustees are responsible for the preparation of the accounts. They consider that as the year's income does not meet the threshold of £25,000 an independent examination is not required. The Trustees approved this report on 11 May 2021 and it is signed on their behalf.

SIGNED:   
Carolyn Morgan (Chair)

DATED: 11 May 2021

CLEVEDON ADULT STUDIES ASSOCIATION (CASA) ACCOUNTS

YEAR ENDED 31 <sup>ST</sup> AUGUST 2020		YEAR ENDED 31 <sup>ST</sup> AUGUST 2019
<b>INCOME:</b>	£	£
Course fees	26,242	27,688
Trips	480	1,713
Other income	280	522
<b>Total income</b>	<b><u>27,002</u></b>	<b><u>29,923</u></b>
Less refunds (Covid related)*	5,510	
	<b><u>21,492</u></b>	
 <b>EXPENDITURE:</b>		
Tutors	17,174	18,438
Room Hire	2,175	3,120
Advertising	1,420	1,931
Insurance	99	99
Website	168	96
Administration	62	428
Other	787	486
<b>Total expenditure</b>	<b><u>21,885</u></b>	<b><u>26,278</u></b>
<b>Deficit</b>	<b><u>393</u></b>	<b>Surplus <u>3,645</u></b>
<b>Balance brought forward</b>	<b>9,365</b>	<b>5,720</b>
<b>Deficit for year</b>	<b>393</b>	<b>Surplus 3,645</b>
<b>Balance carried forward</b>	<b>8,972</b>	<b>9,365</b>

*\* Because of Covid restrictions we were unable to continue our programme of courses from the beginning of March 2020. The large sum indicating Refunds consisted mainly of refunds having to be made after cancellation of the planned trip (included in Income) in addition to payments already made by students for courses due to take place in the Summer Term post Easter 2020.*

**CLEVEDON ADULT STUDIES ASSOCIATION (CASA)**  
**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020**

**NOTES TO THE ACCOUNTS**

Income is derived mainly from courses and expenditure is largely in respect of such courses.

This year, income was affected by the onset of the Covid 19 pandemic and the cancellation of all activities from March 2020.

The figure for payments to tutors reflects the decision of the Trustees to increase the rate of pay in support of the agreed reserves policy detailed below.

**Trustees and Staff**

One Trustee has received remuneration totalling £411.44 as payment in their role as a tutor on courses during the year September 2019 to August 2020.

From time to time some trustees have received benefits in kind in respect of their personal work on behalf of the charity but this has not been calculated. The charity does not employ any staff.

**Reserves Policy**

The trustees consider that a cash reserve amount of £6000 is an appropriate amount to hold in the bank account for the foreseeable future. This reserve is to enable the purchase and replacement of necessary equipment, support for courses which run at a loss but still offer value to those participating, and the provision of free places to those qualifying by virtue of low income.