



Friends of All Saints Church, Allhallows

Trustee's Report and Financial Statements for the
period 1st April 2022 to 31st Mar 2023





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Report of the Trustees

The trustees, present their report with the financial statements of the charity for the period 1st April 2022 to 31st Mar 2023. The trustees confirm that the annual report and financial statements comply with the current statutory requirements, the requirements of the company's governing document and the provision of the Statement of Recommended Practice

Administrative details

Registered Charity Number: 1181764 Registered

Address: All Saints Church
Stoke Road
Allhallows
Rochester, KENT
ME3 9PF

Trustees:

Stephen Dennis Danton – Chair & Secretary for entire year Treasurer until Jan 2023

Rev. Stephen Gary Gwilt

Colin Ian Davis

Richard William Yelton

Lynn Yelton

Michael Turner

Alexandra Goodman

Julie Baker

Tony Baker

David Wallace

Staff: NONE (everyone is a volunteer) Independent Examiner: Holly Daniel

Miss Holly Daniel (CIMA Cert)
27 Well Hill Drive
Harworth
Doncaster

Website: www.allsaintschurchallhallows.com

Governance

The Charity is a CIO (Charitable Incorporated Organisation) The Charity's Constitution is the primary governing document of the Charity.

The Friends of All Saints, Allhallows was registered with the Charity Commission on 28th January 2019. Prior to this, the Friends of All Saints first started in 2013, as an unincorporated organisation.

Vision

The Friends of All Saints, Allhallows ("FoAS") is a registered charity initially set up in 2013 in response to a recognised need to provide financial and physical support for the fabric and surrounding grounds of All Saints Church, Allhallows, Rochester KENT.

The vision of FoAS is to preserve and protect the fabric, fixtures, moveables and churchyard of All Saints Church, Allhallows, as a place of worship and as a building of historical and architectural merit.

Background

The Friends of All Saints was formed in 2013 following the threat of closure of the building and when it became obvious that the congregation was finding it increasingly difficult to maintain the church as it had been doing for hundreds of

years. The outcome of this was a decision made to commence fund raising activities and devise a programme based on the age-old concept of “use it or lose it”!

Objectives and activities

Charitable objectives

The purposes of the charity as set out in its governing document are:

- To improve and protect the church building, to make it useful to all in the community for another thousand years.
- To increase knowledge and understanding of the local history of the church and the surrounding area.
- To increase community events for all.
- To improve support and awareness of, and for, local residents who may be lonely or infirm.
- To introduce sustainable systems for building, heating, lighting plumbing etc., wherever possible and practical.

Meeting a Need

FoAS aims to achieve its vision by continuing to fundraise locally and host various fundraising events. At the same time, FoAS aims to seek substantial fundraising opportunities, by developing its ambitious plan to enhance the purpose and use of the building and attract funding proportionate to its vision. FoAS is currently still working on their project “Jewel in the Marshlands- Enhancing our Community Heritage”, which had a completion date of 31st October 2022. Made possible by National Lottery players, the project aims to protect and promote the unique and deep heritage of the church and its area, making the building the focal point for exploring and celebrating the heritage of our church and community. In 2018, the NLHF (National Lottery Heritage Fund) was awarded a Round One grant. In March 2020, the NLHF was awarded a grant for Stage Two of the project. The finances for the project were planned to last until July 2022, although this was extended due to some delays caused by the COVID pandemic. Following the end of project report being presented to the National Lottery the project continues with an ongoing schedule of activities to develop the building as a ‘community hub’ that will engage with local residents and a wide selection of the public.

At approximately 1,000 years old, this Grade One listed building is the oldest building in Allhallows and is steeped in history.

The Project aims to reach audiences with the following heritage themes:

1. All Saints Church
2. Life in Allhallows through the centuries
3. Significance of Allhallows in defence

The project has upgraded the building, so that it can become a multi-use facility that excels at education and entertainment for members of the public. The building has stood for 1,000 years and FoAS want to make sure that it remains a relevant and useful building for a further 1,000 years. The project will include essential preservation/maintenance work and the installation of multi-media equipment and improved heating/ lighting. An educational programme is also planned and will aim to engage with the local interested parties, the tourism trade and as many local schools as possible in the area, with volunteers provided with appropriate training so they can help keep a sustainable interest in the building. FoAS are also seeking to engage and provide for diverse community groups, such as people living with dementia and their carer’s, as well as others in the Parish with disabilities.

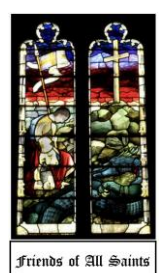
Mentioned in William the Conqueror’s Domesday Book, All Saints Church, Allhallows embodies architectural styles and features from almost every era of British History, reflecting the political and ecclesiastical changes of the country through time. The church also boasts some of the best kept records in the country, dating back to 1629. The front door and Rood Screen are original Tudor Oak, dating back to the era of Henry VIII.

The Charity’s Trustees have complied with their duties under the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

Public Benefit



Coming out of the reporting year 2021/22 the church and activities was on a path to recovery from the covid pandemic that had during this period significantly impacted the FoAS public benefit activities. which are intended to illustrate the commitment and hard work of the Charity for the ultimate benefit of the community. Activities for 2022 commenced at a rate that was still somewhat limited but significantly increased under the management of our part-time Heritage Engagement Officer (HEO), Jennifer Glanfield,



over the entire 2022/23 reporting year. A significant amount of preparation and planning work for public benefit activities going forward and beyond 2022/23 was undertaken by our HEO. The assistance of Jennifer was wholly appreciated by all trustees and FoAS members as well as by those people able to attend the various activities. The role, throughout this period was part-time for 3 days per week, with an original plan that it would end in October 2022. As previously noted in last year's report, we managed to secure additional funding to retain her until the end of 2023. Our initial plan was to continue to retain her services for three to five years, but Jennifer wanted to secure a role that was closer to her home location so that childcare arrangements were more easily manageable.

Summary of 2022-2023

The year 2022 to 2023 was one, where the covid pandemic was, to a greater extent, now behind us. Although, in common with almost every other organization across the world, there were some residual impacts of covid, in general we were beginning to look healthy and able to go forward. Alongside running planned activities and undertaking small projects relating to the church the Chair and HEO worked hard on producing the final Completion Report for the National Lottery, which covered the period from 1st July to the 31st October 2022. Progress for the first 6-months of 2022 was covered in a report addressing the period from 1st January to 30th June 2022.

In summary our final completion report addressed the fact that we now have a building that is essentially watertight and has to date been draught proofed as much as possible with broken glass being replaced in windows and door insulation strips being installed where previously none existed. The addition of the frameless glass door to the south entrance porch has significantly improved the warmth of the building. However, it is of course the installation of our wet underfloor heating system that has proved to be a very popular improvement. Unfortunately, with 2022-23 being the first year of the energy crisis and significant increase in energy prices, this meant that we were unable to use the heating system as much as we would have liked.

The installation of the heating system has allowed us to open a community Hub Cafe, for two days a week, following the provision of food hygiene training to volunteer staff who run the facility. The installed kitchen is of a very reasonable size for the building with a range of small appliances that allows us to offer a broad variety of snacks and refreshment. Having two comfortable, compliant, modern toilets with a baby change facility has of course made the building much improved for all users.

Our new state-of-the art AV system is regularly used for church services and events and during this year we identified several other organisations who could potentially make use of the system. It has already made a great difference and the larger screen and sound system have made it more accessible to those with eyesight issues as the images are larger and the sound system is adjustable so we can adapt it to suit the needs of our users. We have had interest from a Medway Council adult education group wanting to use the church facilities, including the AV screen and wifi to be able to run remote learning sessions with local people. We also use it for special services that we have put on for AgeUK clients who are living with the early to middle stages of dementia and it has worked well for this. Additionally, there is also the option for the Peninsula East Academy to access it as well as other user groups who visit or use the space to make use of it.

The addition of insulation to the roof space, even though it is only one inch thick, provides some additional help in the battle against heat loss from the building. Longer term plans are focused on the installation of solar panels on the south nave aisle roof along with the provision of a storage battery, to retain some of the power for when it is needed. Exploratory discussions have also taken place with the diocese with regards to the design, approval, and installation of secondary double glazing on the clerestory windows and those in the north and south nave aisles. There is some support for this, and we need to obtain some designs and quotes for undertaking this work so that

we can discuss further with the diocese and apply for a faculty to obtain approval. Doing our part for working towards net zero is at the forefront of these plans.

Community Hub café

Following a successful visit and the award of a food hygiene rating by the Medway Environmental Health Department, on the 17th August 2022 we opened our doors to the public and since that time we have seen a steady and slowly growing flow of people seeking refreshments as well as cake and hot or cold snacks. The Hub Cafe is run by a loyal band of volunteers opening twice a week, Wednesday and Thursday from 11.00- 14.00 unless there is a funeral or other church-related business. Any money remaining raised after all expenses have been paid is divided and shared equally between the Church PCC and FoAS treasurers. At present from August 2022-March 2023 £2,140.90 has been shared between the two treasurers with £1070.45 being passed to each of them. The money given to the Church helps pay the utilities and the money that goes to FoAS is for restocking all goods needed for the running of the cafe as well as for minor ongoing work on the Church building.

Allhallows Life Magazine

We lost our sponsorship support from A C Goatham & Son for 2022 for the publication of the Allhallows Life Magazine. However, FoAS decided to provide funding from our own funds for a further year. Unfortunately, we took some time to engage a new editor for the Magazine but managed to do so before mid-2022. This worked well and we managed to maintain publication into 2023, after which our editor also decided to resign.

List of main FoAS community activities planned for 2022/23

As well as continuing with our regular first Saturday of the month tea and coffee afternoons, which we had recommenced from January 2022, our part-time Heritage Engagement Officer, was very busy in developing a programme and schedule for the remainder of the 2022-23 period as well as for the upcoming 2023-24 period. In particular, Allhallows Peninsula East, Primary Academy has benefited from some newly developed activities that are described in more detail below and additionally, discussions took place with some of our key partners so that we could begin to work on and develop ideas for activities through into the next reporting year. The list of planned activities is presented below.

Heritage Engagement Officer work summary from April 2022 – March 2023

The delays with the completion of the building work clearly hindered the delivery of activities. However, we did hold a heritage Open day in September, which was very successful and local people were pleased to see the amount of work that had been going on. In addition, we hosted a number of other events, which are described below.

- The time between April and June 2022 was largely taken up with planning for the Platinum Jubilee event as we wanted to use the church and outside space to entertain people and put on a number of outdoor theatrical performances. However, as we have done in the past, we held a St. George's Day event on the 23rd April. As in previous years we had characters re-enacting the roles of St. George and the fair maiden as well as a horse for St. George.
- In June 2022 we hosted three events in support of the Queen's Platinum Jubilee, which included refreshments, project displays and children's activities. We also partnered with Applause, the rural touring company to offer six different performances, three held at All Saints and three at our other parish church - St. Margaret's, in High Halstow. On two days we had live music from a 60s band, 'Legend's revival'. These events brought new people into the church at Allhallows and also into our sister church in High Halstow
- Later in June the Queen's coronation was shown as a tribute, on the screen that forms part of the new AV system, which also attracted new visitors to the church to watch this. During the Heritage Open day and our final project celebration event, we were able to use the

screen to show a Powerpoint presentation sharing the history of the church and what had been achieved throughout the project. The AV system is now regularly used for the weekly church services, and additionally for other events.

- Our monthly project days and open afternoons had been resumed in the early part of 2022 and we held the August strawberry cream tea, which was well attended as usual.
- We were awarded £2,344 from Kent Community Foundation, which we used for Play on Words (a key partner) to produce a series of 3 or 4 mini character videos, which were pieced together into one 30-40-minute-long story. This project also works in partnership with Slough Fort, another heritage location in Allhallows. The mini videos were focused on some of the main people who have featured prominently in Allhallows' past. The tales were narrated by a key character dressed in the style of the Victorian era and reflected on some of the tales from the past using the information we had researched. We identified several characters based on the current historical information we have access too, connected to the military and smuggling past and of the De Pimpe or Copinger families.
- In August our HEO held another family craft activity session – 'Gruesome Gargoyles & Marvellous Minibeasts', celebrating the unique gargoyles on the outside of the church and the wildlife which can be found in the churchyard. A range of hands-on crafts were on offer including designing and making their own gargoyles from clay and helping to build a permanent mini-beast mansion in the churchyard for wildlife to use and shelter in. We had a number of families attending which was very encouraging. During this summer school holiday period, on the 23rd August, we held a children's Art Session for a couple of hours. Again, a number of local children and their parents attended.
- At the start of August our café volunteers had a trial day and prepared for opening on the 17th and 18th of August. Since then, the cafe has opened two days a week, between 11am and 2pm and has attracted both new visitors and existing church members, initially predominantly of the older generation although the number of younger people attending has now substantially increased.
- We took part in the 'Heritage Open' day scheme, which is in partnership with the National Trust, and opened our doors on Saturday 10th September for a guided heritage walk of Allhallows, led by one of our volunteers who is also a local historian, followed by the opening of the church in the afternoon which included refreshments. A larger display celebrating what had been achieved throughout the project was supported by a heritage Powerpoint presentation on the AV screen showing the history of the church and what we had achieved as part of this project. As the event fell within the national mourning period following the Queen's death, we also had a place of reflection, with a book of condolences and a chance to light a candle too. We were conscious of not creating a big celebration and therefore toned down the event in keeping with the sadness of the occasion.

Despite this we were still able to display a significant amount of heritage information and had loaned three items from the Medway Archives Centre which visitors were allowed to look at included:

- a church inventory from the 1600s, a Tithe
- the 1804 Terrier of the parish by T. Budgen, arranged in numerical order of plot numbers, with farm and estate headings and acreages and Incumbent registers; services: baptisms, 1629-1795; burials, 1629-1795, marriages, 1629-1753.

These were well received by visitors, who enjoyed looking through them and learning more about the church and community in the past. Also on display were examples of the building materials used, some clay grotesques created during the recent family craft session and the activity worksheets, which were available for visitors to take away.

- We continued to promote our volunteering at events, online and in particular starting to promote the need for more volunteers to help in our newly opened café. We have had a few more people come forward to offer assistance. We have continued to train our volunteers, purchasing a bulk amount of Level 1 and Level 2 online food safety courses to sustain the growth of volunteers in this area and ensure they received the training required to support their roles. Additionally, they are all required to complete the Diocesan church basic safeguarding training.
- We have established a partnership with Allhallows Youth group and Raising Youth, through our Coop community Funded project. Raising Youth initially visited the youth group when it reopened in mid-September and following their visit developed a plan to deliver subsequent sessions with the young people over autumn. We were awarded £2,287 from the local Co-operative store at Hoo to support this project.
- On the 22nd October we had an Applause show from the Gonzo Moose Company, entitled Is that a bolt your neck? This was very well attended and enjoyed immensely by one and all.
- In the run up to Christmas 2022, we held a dementia friendly Christmas Carol service for AgeUK clients, which was well attended and also supported by children from the Peninsula Academy.
- Heading into 2023, our HEO continued to support the growth of the community hub and partnerships made through the 'Jewel in the Marshland' National Lottery refurbishment project which was completed at the end of 2022.
- Following the receipt of an award from Kent Community Foundation we were able to commence the installation of a sensory garden within the churchyard. School children from the Allhallows Peninsula East Academy were heavily involved in implementing this project in terms of helping to prepare raised beds and planting them out with various herbs to satisfy the senses of smell and touch. The work also included the erection of a shed to keep tools in by volunteers and the planting of a number of small fruit trees; mainly apple but also plum and pears. The development of a wildflower area was also started along with the installation of a 'bug house' to encourage pollen transferring insects. Going forward we want to install some wind chimes to provide the 'hearing' sensory aspect and additionally provide some benches so that people can sit and reflect in a peaceful space.
- On 15th and 16th March, during half-term two loved themed craft workshops took place with young school children.
- On the 27th March, the AgeUK dementia friendly Easter service took place in the church and was supported by school children from the Allhallows Peninsula East Academy.
- Finally, on Friday 31st March Applause rural touring hosted a show called Suitcase Shakespeare. This was well received, and attendees numbered more than 70 in total.
- Discussions are ongoing with wHooCares (a local Community Interest Company) and we are looking at specific activities that some of the wHooCares clients could be involved in.
- During 2022-23 a Focus Group Leader and Community Health Researcher, trained by Medway Voluntary Action has run Health education focus groups at All Saints church, as well as at the Chapel/library, located on the Isle of Grain. Some of these related to the Macmillan Year of Listening project.
- Finally, we continue to share the project and any church events on social media, through the school newsletter and on our website.

Church Recording

We have not managed to contact the church recording team, which we suspect may have suffered from significant impacts of the covid pandemic. Some of our trained volunteers have also moved out of the village. Despite this there is still some interest in taking steps to resume and complete this activity so that copies of the recording may respectively go to the V&A museum; the Diocese and with one being retained by the church.

Going forward from 2023 to 2024

We are looking at developing a plan whereby we properly rationalize our activities so that we can do them with the restricted numbers of volunteers that we often have. Support for volunteering is also being sought from Medway Voluntary Action and the National Lottery Transformation Academy project that MVA manages and are delivering following the award of National Lottery funding. As we shall be losing our HEO at the end of December 2023, we need to examine our capacity for raising funds to engage a similar person to continue with this important work whereby we maintain our increasingly successful key partnerships and put in place new activities that we can continue to roll-out for the long-term benefit of the communities of Allhallows and surrounding villages on the Hoo Peninsula. We shall also be seeking similar funding to engage a part-time cleaner to support the activity of the community café.

S D Danton
January 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Friends of All Saints Church

**On accounts for the year
ended**

31/03/2023

**Charity no
(if any)**

11817164

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30/01/2024

Name:

Miss Holly Daniel

**Relevant professional
qualification(s) or body
(if any):**

CIMA (Chartered Institute of Management Accountants) qualified at Certificate Level

Address:

27 Well Hill Drive, Harworth
Doncaster

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Friends of All Saints Church
Summary of Payments for the Year ended 31st March 2023

	Year to 31/03/23	Year to 31/03/22
Repairs renovation and maintenance of church	£0.00	£80,222.20
Fundraising inc Allhallows Life Magazine	£1,197.45	£0.00
Equipment and supplies	£0.00	£388.67
Transfer to NL HF account	£793.41	£5,681.16
Other payments	£1,160.65	£0.00
Broadband	£347.63	£244.19
	£0.00	£500.00
Donation for Noticeboards		
Activities	£1,239.18	£3,925.00
Gas	£2,600.69	£609.54
Misc	£15,875.87	£103.59
Total FoAS Acc payments	£23,214.88	£91,674.35
Architectural Services	£989.03	£7,920.00
Heritage Consultants	£0.00	£0.00
Quantity surveyors	£0.00	£0.00
	£12,200.31	£14,210.96
Heritage Engagment Officer		
Main Project Contractors	£22,647.00	£257,920.24
Other contractors and suppliers	£15,750.51	£27,847.63
Project Management Services	£3,091.21	£480.00
Laptops, Tablets, Peripherals	£0.00	£835.08
Training (MVA)	£183.30	£1,211.20
ALM	£0.00	£1,281.91
Insurance	£364.92	£0.00
Hall Storage	£0.00	£2,200.00
Transfer to FoAS account	£6,844.00	£1,060.16
Building Control Certificate	£0.00	£398.58
Misc	£0.00	£507.13
Total NL HF Payments	£62,070.28	£315,872.89
Total Payments	£85,285.16	£407,547.24

Debtors 31st March 2023

Debtors 31st March 2022

£375.00
£10,000.00
£6,474.79
£6,844.00
£23,693.79

Creditors 31st March 2023

Creditors 31st March 2022

£1,283.65
£0.00
£1,200.00
£12,000.00
£3,451.00
£17,934.65

Friends of All Saints Church
Summary of Receipts for the year ended 31st March 2023

FoAS Community Account	Year to 31/03/23	Year to 31/03/22
Subscriptions	£1,488.00	£1,468.00
Sundry Donations	£0.00	£603.49
		£2,071.49
Grants		
Bernard Sunley	£0.00	£5,000.00
MVA Test Bed	£0.00	£2,328.50
Kent Community Foundation	£2,200.00	£2,344.00
Veolia Trust	£1,250.00	£11,250.00
Friends of Kent Churches	£0.00	£0.00
Co-op	£2,287.28	£2,035.00
		£22,957.50
Other		
Proceeds sale of land	£0.00	£20,344.83
LPOW Grant scheme VAT reclaim	£0.00	£3,837.92
HMRC Gift Aid refunded	£0.00	£1,075.37
Refunds from supplier E.ON Next	£755.11	£0.00
MVA Focus Groups	£300.00	£0.00
Ticket source	£238.84	£0.00
Transfers from NLHF	£7,287.73	£1,060.16
Refunds from suppliers	£19.38	£18.10
Compensation received	£0.00	£150.00
Rental income of church	£0.00	£60.00
Cash in to Barclays	£223.95	£0.00
SumUp payments	£1,513.00	£0.00
		£26,546.38
Total FoAS Acc Receipts	£17,563.29	£51,575.37
NL HF Account		
Grants		
NLHF	£77,158.80	£253,169.74
		£253,169.74
 HMRC VAT reclaim LPOW Scheme	 £9,751.98	 £40,698.47
 Sponsorship ALM Goathams	 £0.00	 £1,600.00
Transfer from FoAS account	£1,028.18	£5,681.16
Church Commissioners (chancel)	£6,844.00	£0.00
Counter Credit Barclays	£401.70	£0.00
Refunds from suppliers	£22.20	£552.14
Total NLHF receipts	£95,206.86	£7,833.30
Total NLHF Account receipts		£301,701.51
Total receipts	£112,770.15	£353,276.88

Friends of All Saints Church, Registered Charity Number 11817164
Receipts and Payments Account for the year to 31st March 2023

	Year to 31.03.2023	Year to 31.03.2022
Total receipts	£112,770.15	£353,276.88
Less total payments	£85,285.16	<u>£407,547.24</u>
Surplus/deficit for year	£27,484.99	<u>£54,270.36</u>
Bank balances at start of period		
FoAS community account	£9,559.14	£49,658.12
NL HF community account	£5,005.33	<u>£19,176.71</u>
Total balances B/F	£14,564.47	<u>£68,834.83</u>
Add surplus for the period	£27,484.99	
Subtract deficit for the period		£54,270.36
Total balances C/F	£42,049.46	£14,564.47
Represented by:		
Bank balances at end of period		
FoAS community account	£3,907.55	£49,658.12
NL HF community account	<u>£38,141.91</u>	<u>£19,176.71</u>
Total balances C/F	<u>£42,049.46</u>	<u>£68,834.83</u>

I have examined the Accounts of the Friends of All Saints Church for the Year to 31st March 2023, together with the accounting Records, and report that proper accounting records have been kept and the accounts are in accordance with those records.

The Financial Statements were approved and the Accounts authoorised for issue by the Board of Trustees and signed on its behalf by:

