

Kennington Youth Club

Trustees Report
for the Year Ending 1st April 2022

Registered Charity Number 1181731



Charity Details

Kennington Youth Club adopted a new constitution at our AGM on 18.07.18 becoming a CIO (charitable incorporated organisation). Kennington Youth Club (sometimes known financially as Kennington Venture Club) became a charity on 26th January 2019.

We are registered with charity number 1181731.

Our registered address is Kennington Youth Club, Kennington Road, Oxford, OX1 5PG.

Charitable Purposes and Public Benefit

Our purpose as stated on the charity commission website is to help young people (aged 8 – 18) living in Kennington, Oxfordshire and the surrounding area, advance in life through: (a) the provision of a safe recreational space and (b) leisure time activities provided in the interest of social welfare, designed to offer support and advance their social skills and capacities to enable them to participate in society as mature and responsible individuals.

Review of Activities and Objectives during the Year including Achievements

Our usual provision of an open-access youth club was, as for so many others, disrupted by Covid. At all times we monitored and followed the advice given by the National Youth Agency. We used this, along with additional guidance from our parent organisation, Oxfordshire Youth, and our own tracking of the news, to determine what provisions we would offer.

Returning to the hall in September 2020 after the first lockdown allowed us the opportunity to reassess our offer and how to reach more young people. We had for the first few years run one single session with a lot of young people, but this was changed to two sessions for Juniors and Seniors. There was a disparity in numbers between the Juniors and Seniors. We listened to our members, their families and the wider community as to what provisions they wanted at different times. So plans were made for after Easter 2022, as a trial, to amend the age groups to those over 8 and change the provision and times to three sessions; Juniors, Seniors and Seniors Plus. The viability of this trial was to be assessed at the summer 2022 AGM so a decision could be made for the club opening in September 2022.

Due to the grants received last financial year (2020-2021) from Oxfordshire County Council via the Covid hardship fund and Thames Valley Police we started the year financially secure. We have continued to receive an annual grant from Kennington Parish Council for £500. We received £370 from Tesco's Bags of Hope which, combined with money raised at a Christmas fayre and a sponsored run, we used to purchase 50 new chairs and a trolley for the club.

The club 50-50 draw has continued during the last year, raising over £1000 for the club, and we thank all those who have bought tickets.

EasyFundraising and AmazonSmile continue to bring in small amounts to the club.

It was agreed by the standing committee that some of the funds raised would be used to update IT at the club. We recycled our very old desktop computers and replaced them with a new laptop, freeing up space in our backroom and modernizing our equipment. Additionally, we created a 'gaming' area and set up some dedicated cabinets that could house the consoles and games but were lockable and had clear fronts so our members could see what is available.

We received £250 from the Co-Op which we used to purchase 2 Trangia sets which could be used by members for Duke of Edinburgh awards and activities with the Youth Leader.

Structure and How the Club is Managed

Operations were overseen by our three trustees who meet at least termly. Day-to-day management is run by the trustees and advised by a standing

committee on which all of our trustees sit. The standing committee comprises of a chair, secretary, treasurer, fundraising representatives, representative from the Parish Council, plus other volunteers, who are either related to the members or are volunteers from the local community.

Safe-guarding was managed by designated safe-guarding leads, youth leader Roy Peach and trustee Ruth Sanders. Running of the individual youth club sessions is arranged by our remunerated youth leader and trustees Ruth Sanders and Jennifer Forder.

The club had 3 trustees, as elected at our AGM in July 2021: Jennifer Forder (Chair elected for a term of 2 years)

Hannah Forder-Ball (elected for a term of 2 years in 2020)

Ruth Sanders, (elected for a term of 4 years in 2021), In October 2021 Hannah Forder-Ball resigned as a trustee and was replaced by Catherine Steele (elected for a term of 3 years).

When the term of an existing trustee has been completed, we will then seek applications to replace that trustee, or they may stand for immediate re-election if they so wish. According to our constitution it is the responsibility of the existing trustees to recruit any new trustees if a trustee resigns before the end of their term. The remaining trustees may elect a new trustee which is ratified at the following AGM.

No funds held for the CIO by any of the trustees therefore there are no financial custodian trustees.

We have ensured all regular volunteers are DBS checked and receive safe-guarding training.

Roy Peach (Youth Leader), Jennifer Forder (Chair of Trustees), Ruth Sanders (Trustee), Hannah Forder (Trustee till Oct 2021), Catherine Steel (Trustee from Oct 2021) all have first aid training and at least two first aiders are present at all youth club sessions.

Roy Peach (Youth Leader) and Ruth Sanders (Trustee) have Designated Safeguarding Lead training and at least one is present at all youth club sessions.

Financial Review

Income

Grants & Donations	£4,320
Fundraising	£1,353.07
Lettings	£3,273.50
Members Fees	£1,757
Sundries	£1,139.67
Coffee Bar	£862
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Total	£12,705.24

The donation/grant money was primarily from:

- Private Donations
- Grant Kennington Parish Council

During the period our team ran events to assist with our finances including Christmas fair, a fun run, our usual 50-50 draw and Easy fundraising through Amazon Europe. Letting income increased along with our membership fees and coffee bar income.

Expenditure

Coffee Bar stock	£723.11
Leaders Fees, Consumables & Expenses	£3733.51
Electricity & Water	£802.09
Insurance (Building & Club)	£1361.81
Alarm	£384.54
Cleaning	£794.34
Building Maintenance & Improvements	£121.12
Programme Expenses inc equipment	£1702.2
Trip (Milton Keynes)	£1091.69
Police Grant expenditure (carried forward)	£3175.62
OY Fee, Music Licence, Cost of 50-50 Draw (Prizes and Licence)	£135.26
Other expenditure	£265.50
	£814.43
	£15,105
Total	.22

Please note at the end of the financial year there was £360 of unrepresented cheques and cash floats of £40.

Additionally, £500 had been banked to pay the 50-50 draw prizes during the coming year.

We maintain enough money to cover our running expense for six months in the event that the club has to close.

The accounts have been reviewed by our independent examiner, a copy of whose report to the Trustees is in the Treasurer's file available for inspection.

Trustee Thanks & Acknowledgements

The trustees would like to thank our youth leader, Roy Peach, for his tireless efforts in both designing an interesting and varied youth programme, his work on improvements to our paperwork process and in coming up with innovative ideas for the future.

We would like to thank the members of the standing committee for their work both on the committee and in their other volunteering roles. It would not be possible to run the youth club.

We would like to thank our volunteers without whom it would not be possible to open at all and who bring such enrichment to the lives of our members.

We would like to thank the local community for their encouragement, financial support and feedback.

Finally, we'd like to thank the young people who attend the club for their participation and enthusiasm, and who make club nights such fun.

This report was written by:

Ruth Sanders (trustee and current chair) and Jennifer Forder (trustee).

KENNINGTON YOUTH CLUB

BALANCE SHEET FOR YEAR ENDING 31/03/22

<u>OPENING BALANCE</u>	£	P
Current Account	23,747.40	
Cash in hand (Floats)	40.00	
<u>TOTAL</u>	<u>23,787.40</u>	

<u>INCOME</u>	£	P	<u>EXPENDITURE</u>	£	P
Lettings Donations Martial Arts	785.00		Coffee Bar Stock	723.11	
Lettings Donations K.A.D.S.	815.50		Leaders Program Consumables / expenses	0.00	
Lettings Donations Kennington Band	300.00		Electricity	776.52	
Lettings Donations Village Hall users	0.00		Water (via Village Hall)	25.57	
Lettings Donations Private users	85.00		Ground Rent		
Lettings Donations Oxon Youth	0.00		Building Insurance	972.26	
Lettings Donations Table Tennis	468.00		Club Cover Insurance (Staff/committee/members)	389.55	
Lettings Donations Bounce / Pop up Pilates	780.00		Alarm maintenance / repair	384.54	
Donations	3,450.00		IT Equipment + Software	354.99	
Southern Electric Refund	239.67		Furniture / Fittings	0.00	
Easy Fundraising / Amazon Europe	52.07		Hardware / Equipment. ie Keys, Cooking utensils	1,332.21	
Grant Kennington Parish Council	500.00		Trips Senior Milton Keynes	1,091.69	
Sleepover 17/3/18			Games / Equipment	15.00	
50/50 Draw Cash payments	437.00		Refund Kads	7.50	
50/50 Draw Standing Orders	864.00		Cleaning and cleaning materials + PPE	794.34	
Members Entrance Subs Cash	1,611.00		Leaders Fees	3,666.50	
Members Entry Subs BACS	146.00		Club Leader General Expenses	67.01	
Coffee Bar Income	862.00		Gifts	237.25	
Sundry Income	0.00		Building Maintenance / improvements	121.12	
Trips Senior Trip Miltor Laserquest Feb 18	900.00		Oxfordshire Youth Affiliation Fee	65.00	
Summer Course	40.00		DBS Checks	0.00	
Award Program	370.00		Music Licence	70.26	
			Other Expenditure	569.68	
			Police Grant Funded	3,175.62	
			50/50 Draw prizes	245.50	
			Gaming License for 50/50 draw from V.O.W.H.	20.00	
<u>TOTAL</u>	<u>12,705.24</u>		<u>TOTAL</u>	<u>15,105.22</u>	

<u>CLOSING BALANCE</u>	£	P
Balance B/Fwd 01/04/21	23,747.40	
2021/2022 Income	12,705.24	
Sub Total	36,452.64	
2021/2022 Expenditure	15,105.22	
<u>Closing Balance - 31/03/2022</u>	<u>21,347.42</u>	

New Balance is made up of:-		
Current Account	21,347.42	
Less Unpresented Cheque 1413 Ground Rent	-300.00	
Less Unpresented Cheque 1418 Executive Alarms	-60.00	
Cash in hand (Floats)	40.00	
<u>TOTAL</u>	<u>21,027.42</u>	

Treasurers note: £500 has been banked for future 50/50 draws so the actual assets are £20527.42

Signed : *Mark Horseman*

Mark Horseman
Hon Treasurer

Date: *2nd April 2022*

Checked : *David Jones*

David Jones
Examiner

Date: *19th May 2022*