



# Trustees' Annual Report for the period

Period start date

Period end date

From

6

April

2020

To

5

April

2021

## Section A

### Reference and administration details

Charity name

Olivia Inspires

Other names charity is known by

Registered charity number (if any)

1181719

Charity's principal address

PO Box 459

Lymington

Hampshire

Postcode

SO41 1FS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Burt	Chairman and co-founder		
2	Paula Burt	Co-founder		
3	Alistair Brien			
4	Hilary Makin			
5	Annabel Taylor			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Constitution (last amended): 24/05/2021
How the charity is constituted	CIO
Trustee selection methods	Appointed by the Founders of Olivia Inspires

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Olivia Inspires assists children and young people aged 11 to 18 years (and in addition, pupils of Milford-on-Sea primary school) who live or are educated in the New Forest District Council area and who are facing financial hardship, to develop their potential in STEM (science, technology, engineering and mathematics), the arts and sport.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Olivia Inspires seeks to achieve its objects by awarding grants of money, normally no more than £500, to provide items or services directly to the young person. For example, this could include the purchase of a camera to help a young person develop their already proven interest in photography or to fund a vocational course in environmental education.

All Trustees have received a copy of the Charity Commission publication, Public Benefit: the public benefit requirement (PB1) and have regard to the guidance contained within when reviewing the charity's aims and objectives, in planning future activities, and setting the grant making policy for the period.

**Additional details of objectives and activities (Optional information)**

Olivia Inspires has been born out of tragedy. On 7 February 2018, Olivia Burt died in a horrendous incident in Durham, where she was a first-year student studying Natural Sciences.

Only 20 years old, Olivia was a gifted and beautiful young woman who inspired others. She was just embarking on a journey that would have doubtless seen her leaving a lasting mark on our world. But more than this, everyone who knew Olivia remembers her smile and her kindness, and how she would go out of her way to help people.

We founded Olivia Inspires with the aim (in addition to the charity's objects) of allowing Olivia's spirit to live on by helping young people in her home, the New Forest to realise their potential. Something that we believe Olivia would approve of.

It is important to acknowledge the voluntary contributions that include maintaining our web presence, organising fundraising events, examining the accounts and assisting with design and print.

We don't employ any staff and all of the work that we do is carried out by members of our Board of Trustees and our generous volunteers; this means that we are able to keep costs at an absolute minimum, ensuring that all of the money raised goes to where it is so desperately needed.

**You may choose to include further statements, where relevant, about:**

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year****Grant Awards**

During the 12 months, applications recovered from the initial Covid-19 slump, but were still hampered by potential applicants' inability to undertake many activities due to lockdown and school closures. Grants awarded still totalled over £23,600 and in total nearly 150 young people were helped by Olivia Inspires during the year.

To help the most disadvantaged pupils who were disproportionately affected by school closures and learning from home, and to raise the profile of Olivia Inspires it was decided to award £1,500 to each of the 9 secondary schools in the New Forest district and £750 to each of the 3 education centres/special school. The schools were able to propose how the award was spent and whilst most purchased laptops for individual pupils, one funded catch-up tuition in maths whilst others funded pupils to undertake courses, e.g. equine assisted learning and woodland management.

In addition to this, applications were made by schools on behalf of individual pupils to fund one-to-one tuition in maths and a group from Priestlands School in Lymington were funded to undertake a 2-year vocational course in woodland management. There were also a number of individual applicants.

**Fundraising**

Olivia Inspires' ability to hold fundraising events was curtailed by the ongoing Covid-19 pandemic. Having said that over £24,400 was raised over the period.

University College, Durham (Olivia's college); ExxonMobil at Fawley and Lymington Town Sailing Club continued to support Olivia Inspires during the year. In addition, we were successful in applying for generous support from five of our county councillors. Olivia Inspires' trustees were also grateful for donations by the Milford Rocks event, unfortunately cancelled due to lockdown; Freemasons in the Community; Waitrose and Lymington's Mayor. The trustees would also like to thank the many private individuals who made donations to Olivia Inspires.

**Building Links**

During the year links were forged with the foodbanks operating on the New Forest district and Olivia Inspires information was distributed with food parcels. After the summer and with the ending of the first lockdown, the initial links with the schools and colleges were reinforced along with links with other stakeholders e.g. NFDC, social services teams.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Olivia Inspires has no paid staff or property so there is no need to hold a financial reserve to cater for this.

### Details of any funds materially in deficit

There are none.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nigel Burt

Paula Jane Burt

Position (eg Secretary, Chair, etc)

Chair of Trustees and co-founder

Trustee and co-founder

Date

30 November 2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Olivia Inspires

## Receipts and payments accounts

CC16a

For the period  
from

06-Apr-20

To

05-Apr-21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants, donations and fundraising	24,369	-	-	24,369	116,073
Interest	34	-	-	34	59
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>24,403</b>	<b>-</b>	<b>-</b>	<b>24,403</b>	<b>116,132</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,403</b>	<b>-</b>	<b>-</b>	<b>24,403</b>	<b>116,132</b>
<b>A3 Payments</b>					
Grants and donations paid	23,686	-	-	23,686	3,424
Cost of fundraising	-	-	-	-	411
Insurance	-	-	-	-	89
Printing, postage, stationery, computer expenses	423	-	-	423	816
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>24,109</b>	<b>-</b>	<b>-</b>	<b>24,109</b>	<b>4,740</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,109</b>	<b>-</b>	<b>-</b>	<b>24,109</b>	<b>4,740</b>
<b>Net of receipts/(payments)</b>	<b>294</b>	<b>-</b>	<b>-</b>	<b>294</b>	<b>111,392</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>111,392</b>	<b>-</b>	<b>-</b>	<b>111,392</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>111,686</b>	<b>-</b>	<b>-</b>	<b>111,686</b>	<b>111,392</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Savings Account	80,093	-	-
	Current Account	31,593	-	-
		-	-	-
	<b>Total cash funds</b>	<b>111,686</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

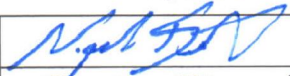

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Nigel Burt	20/10/2021
	Paula Burt	20/10/2021





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Olivia Inspires

**On accounts for the year  
ended**

5 April 2021

**Charity no  
(if any)**

1181719

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5 April 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

9/11/2021

**Name:**

Philip Johnson

**Relevant professional  
qualification(s) or body  
(if any):**

ACCA

**Address:**

24 Merdon Avenue

Chandler's Ford

Eastleigh, SO43 1EJ



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.