

BRAINBOOK

England & Wales - Charity number 1181711

Details

Status Registered

Legal form CIO

Registered 2019-01-23

Register [View on the Charity Commission register](#)

Contact

Address Brainbook
86 - 90 Paul Street
London
EC2A 4NE

Phone 07521509420

Email duranka@brainbookcharity.org

Website www.brainbookcharity.org

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN GENERAL (AND PARTICULARLY AMONGST PATIENTS, HEALTHCARE PROFESSIONALS, AND MEDICAL STUDENTS) ON THE SUBJECT OF NEUROSURGERY AND TO PROMOTE RESEARCH FOR THE PUBLIC BENEFIT IN ALL ASPECTS OF THAT SUBJECT AND TO PUBLISH THE USEFUL RESULTS. THIS OBJECT SHALL BE ACHIEVED IN PARTICULAR BUT NOT EXCLUSIVELY BY:(A) DISSEMINATING EDUCATIONAL RESOURCES USING A FREE OPEN-ACCESS RESOURCE MODEL USING DIFFERENT FORMS OF MULTIMEDIA ON THE WEB;(B) ESTABLISHING APPROPRIATE CHANNELS OF COMMUNICATION TO PROMOTE ACTIVE ENGAGEMENT AND DISCUSSION OF THE PRACTICE OF NEUROSURGERY AND NEUROSURGICAL CONDITIONS AMONGST THE GENERAL PUBLIC, PATIENTS, HEALTHCARE PROFESSIONALS, AND MEDICAL STUDENTS;(C) PROVIDING PLATFORMS FOR PATIENTS, HEALTHCARE PROFESSIONALS, AND MEDICAL STUDENTS TO SHARE THEIR EXPERIENCES USING MULTIMEDIA TOOLS AND THE WEB, FOR EXAMPLE, ONLINE VIDEO BLOGS;(D) COLLATING AND CREATING INFORMATIVE MATERIAL WHICH SUPPORT NEUROSURGICAL PATIENTS, THEIR FAMILIES AND CARERS, BEFORE, DURING, AND AFTER NEUROSURGICAL PROCEDURES;(E) RUNNING COMMUNITY ENGAGEMENT PROGRAMMES TO INCREASE SCIENCE COMMUNICATION.

Activities: To advance the education of the public in general (and particularly amongst patients, healthcare professionals, and medical students) on the subject of neurosurgery and to promote research for the public benefit in all aspects of that subject and to publish the useful results. This object shall be achieved in particular but not exclusively by:(a) Disseminating educational resources using a

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Throughout England

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-04-06 | - | - | - | - |
| 2024-04-06 | £2,281 | £6,426 | - | - |
| 2023-04-06 | £18,238 | £8,951 | - | - |
| 2022-04-06 | £30,133 | £12,264 | - | - |
| 2021-04-06 | £23,000 | £15,724 | - | - |
| 2020-04-06 | £12,237 | £12,011 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------------------|-------|------------|
| MR BAGHER ALAMRI | Chair | 2018-12-12 |
| CHRIS UFF | | 2018-12-12 |
| Dr Helen Whitley | | 2025-09-07 |
| Dr Nicole Turnbull | | 2025-09-07 |
| Duranka Perera | | 2020-10-23 |
| Gwenllian Ying-Huey Rees Evans | | 2020-04-08 |

BRAINBOOK

England & Wales - Charity number 1181711

Accounts



Trustees' Annual Report for the period

From 7/4/23 Period start date To 6/4/24 Period end date

Charity name: Brainbook

Charity registration number: 1181711

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Brainbook aims to promote high quality neurosurgical resources for patients, healthcare professionals and medical students that are easily accessible on social media and the web. These resources are to help alleviate patient anxiety about neurosurgical disease and operations, as well as provide educational content for students. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Brainbook engages with the wider neurosurgical patient and professional community through the use of easily digestible short videos and posts on social media. These posts have been created with neurosurgeons to ensure accuracy of information. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All trustees have confirmed that they have read the guidance and act accordingly. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | In addition to the ongoing social media posts regarding neurosurgical facts and information for the public, Brainbook are engaging in talks with various other charities with a move to create a joint conference between patients and neurosurgeons. We are also trying to create patient information leaflets for various conditions. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Deficit of £4145 to be taken from unrestricted funds |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves of £1000 shall be held for the purpose of maintaining core costs of the Brainbook website, video editor and shop which are the main regular expenditure. |
| Amount of reserves held | Para 1.22 | £1000 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | Not as much income this accounting year due to a break in YouTube video creation – significant family and personal issues for the trustee who creates the videos |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Uncertain about longevity of charity income due to dwindling YouTube video output which leads to less income |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--------------------------|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | YouTube Donations |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO – Foundation Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nomination of new trustee can be made by any existing trustee, following which a meeting will be held to discuss the nomination. If agreement is unanimous the nominated trustee will be contacted to assess interest, following which an interview will be performed to determine suitability for role. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>The trustees oversee the overall handling of the charity as well as give final say/approval over projects. An executive board has been created in order to be the link between trustees and sub-committees. Sub-committees exist with relevant committee leads, which are as follows:</p> <ul style="list-style-type: none"> • Creative/Social Media department: Responsible for creation of graphics, images and posts for upload to YouTube/Instagram/Twitter/Website • Editorial: Responsible for creation of scripts for videos and assisting Creative department for content creation • Ambassador: Responsible for overseeing the "Brainbook Ambassadors", who are medical student representatives of different universities that help promote the charity and share information about the latest neurosurgical research and progresses • Education: Responsible for creation of educational resources for students, including the Case Based Discussions that have been published on Twitter • Research: Responsible for conducting research for peer-reviewed journals on topics in line with our charitable objectives. • Sponsorship: This team will work |

| | | |
|---------------------------------------|-----------|---|
| | | <p>closely with the treasurer to help research, design and write fundraising/grant applications</p> <ul style="list-style-type: none"> • Newsletter: Responsible for creating and distributing the monthly Newsletter • Conference: This team will work with the sponsorship and creative team to arrange a national conference aimed at medical students, specifically about neurosurgical education |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Brainbook |
| Other name the charity uses | |
| Registered charity number | 1181711 |
| Charity's principal address | Brainbook 86 - 90 Paul Street London EC2A 4NE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | Christopher Uff | | 2019 – Present | |
| 2 | Alex Alamri | | 2019 – Present | |
| 3 | Hira Rana | | 2019 - 2020 | |
| 4 | Priya Rogers | | 2019 - 2020 | |
| 5 | Gwenllian Evans | | 2020 – Present | |
| 6 | Duranka Perera | | 2020 – Present | |
| 7 | Nicola Newall | | 2020 – 2023 | |
| 8 | Brandon Smith | | 2020 - 2021 | |
| 9 | Adam Vacek | | 2022 - 2025 | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information


| |
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| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|--|
|  | |
|---|--|

Full name(s)

| | |
|--------------------------------|--|
| Gwenllian Ying-Huey Rees Evans | |
|--------------------------------|--|

Position (eg Secretary,
Chair, etc)

| | |
|-----------|--|
| Treasurer | |
|-----------|--|

Date

| |
|------------|
| 20/08/2025 |
|------------|



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---------------------------|------------------------|
| Charity Name Brainbook | No (if any) 1181711 |
|---------------------------|------------------------|

CC16a

Receipts and payments accounts

| | | | |
|---------------------|-------------------------------|----|-----------------------------|
| For the period from | Period start date 4/7/2023 | To | Period end date 4/6/2024 |
|---------------------|-------------------------------|----|-----------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | 1,484 | | - | 1,484 | - |
| Youtube income | 516 | - | - | 516 | - |
| Shop income | 96 | - | - | 96 | - |
| Amazon Smile donation | 19 | - | - | 19 | - |
| PayPal Giving Fund | 65 | - | - | 65 | - |
| HMRC refund | 102 | - | - | 102 | - |
| Sub total (Gross income for AR) | 2,281 | - | - | 2,281 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 2,281 | - | - | 2,281 | - |
| A3 Payments | | | | | |
| Website fees, domain and services | 784 | - | - | 784 | - |
| Scheduling software | 72 | - | - | 72 | - |
| Editing software and resources | 4,705 | - | - | 4,705 | - |
| Justgiving fee | | | - | - | - |
| HRMC | | | | - | - |
| Shop fees | 58 | | | 58 | |
| Fundraising regulator | 50 | | | 50 | |
| Zoom subscription | 156 | | | 156 | |
| Skills software/subscription | 84 | | | 84 | |
| Virtual office rental | 422 | | | 422 | |
| Currency conversion/PayPal fees | 44 | | | 44 | |
| Trustee reimbursement | 52 | - | - | 52 | - |
| Sub total | 6,426 | - | - | 6,426 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 6,426 | - | - | 6,426 | - |
| Net of receipts/(payments) | - 4,145 | - | - | - 4,145 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - 4,145 | - | - | - 4,145 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Turnover | 2,281 | | - |
| | Reserves | - | | - |
| | | - | - | - |
| | Total cash funds | - 4,145 | | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |


| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| | | |
|---|-----------------|------------------|
| Signature | Print Name | Date of approval |
|  | Gwenllian Evans | 8/20/2025 |

| | |
|----------------|--------|
| Website fees a | 40 |
| | 80.65 |
| | 3.61 |
| | <hr/> |
| | 380.98 |
| | -148 |

| | |
|-------------------------|--------|
| Scheduling software | 132.7 |
| | -86.4 |
| Editing resources | -120 |
| Skills software/subscri | -189 |
| | -84 |
| | -2364 |
| OneDrive | -23.88 |
| Shop fees | -43.65 |
| Virtual office | -300 |

| | |
|----------------|-----------------|
| HMRC | 100 |
| Justgiving Fee | 126 |
| Website domain | -1643.36 |
| | -821.68 |
| AdobeSuite | 898.56 |
| | 299.52 |
| Currency conve | (+)56.29 |

| | |
|-----------------------|---------|
| Trustee reimbursement | 518.39 |
| Fundraising regulator | 50 |
| UberEats?? | 37.27 |
| | -39.77 |
| Zoom subscription | -143.88 |

BRAINBOOK

England & Wales - Charity number 1181711

Accounts



Trustees' Annual Report for the period

From 7/4/22 Period start date To 6/4/23 Period end date

Charity name: Brainbook

Charity registration number: 1181711

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Brainbook aims to promote high quality neurosurgical resources for patients, healthcare professionals and medical students that are easily accessible on social media and the web. These resources are to help alleviate patient anxiety about neurosurgical disease and operations, as well as provide educational content for students. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Brainbook continues to maintain engagement with the public and medical professionals on social media. This content includes information regarding different aspects of neurosurgery and neurology, as well as online seminars by eminent leaders in the field. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All trustees have confirmed that they have read the guidance and act accordingly. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | Engagement with the public, medical students and medical professionals continue to be maintained via our social media channels. The trustees, executive board and volunteers are hard at work to arrange its first educational conference, and are in discussions with PhD candidates regarding funding a grant for research into advanced/applied patient education resources. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | £3528 in unrestricted funds, £14709 in restricted funds. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves of £1000 shall be held for the purpose of maintaining core costs of the Brainbook website, video editor and shop which are the main regular expenditure. |
| Amount of reserves held | Para 1.22 | £1000 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | Unrestricted funds for this financial year in deficit of £5422, however we used existing unrestricted funds to pay for the expenses. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Unfortunately two of the trustees have been through significant personal issues, however we have created an executive board and appointed a new trustee to assist with this. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--------------------------|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | YouTube Donations |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO – Foundation Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nomination of new trustee can be made by any existing trustee, following which a meeting will be held to discuss the nomination. If agreement is unanimous the nominated trustee will be contacted to assess interest, following which an interview will be performed to determine suitability for role. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>The trustees oversee the overall handling of the charity as well as give final say/approval over projects. An executive board has been created in order to be the link between trustees and sub-committees. Sub-committees exist with relevant committee leads, which are as follows:</p> <ul style="list-style-type: none"> • Creative/Social Media department: Responsible for creation of graphics, images and posts for upload to YouTube/Instagram/Twitter/Website • Editorial: Responsible for creation of scripts for videos and assisting Creative department for content creation • Ambassador: Responsible for overseeing the “Brainbook Ambassadors”, who are medical student representatives of different universities that help promote the charity and share information about the latest neurosurgical research and progresses • Education: Responsible for creation of educational resources for students, including the Case Based Discussions that have been published on Twitter • Research: Responsible for conducting research for peer- |

| | | |
|---------------------------------------|-----------|--|
| | | <p>reviewed journals on topics in line with our charitable objectives.</p> <ul style="list-style-type: none"> • Sponsorship: This team will work closely with the treasurer to help research, design and write fundraising/grant applications • Newsletter: Responsible for creating and distributing the monthly Newsletter • Conference: This team will work with the sponsorship and creative team to arrange a national conference aimed at medical students, specifically about neurosurgical education |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Brainbook |
| Other name the charity uses | |
| Registered charity number | 1181711 |
| Charity's principal address | Brainbook 86 - 90 Paul Street London EC2A 4NE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | Christopher Uff | | 2019 – Present | |
| 2 | Alex Alamri | | 2019 – Present | |
| 3 | Hira Rana | | 2019 - 2020 | |
| 4 | Priya Rogers | | 2019 - 2020 | |
| 5 | Gwenllian Evans | | 2020 – Present | |
| 6 | Duranka Perera | | 2020 – Present | |
| 7 | Nicola Newall | | 2020 – Present | |
| 8 | Brandon Smith | | 2020 - 2021 | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information


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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|--|
|  | |
|---|--|

Full name(s)

| | |
|--------------------------------|--|
| Gwenllian Ying-Huey Rees Evans | |
|--------------------------------|--|

Position (eg Secretary,
Chair, etc)

| | |
|-----------|--|
| Treasurer | |
|-----------|--|

Date

| |
|------------|
| 05/05/2024 |
|------------|



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---------------------------|------------------------|
| Charity Name Brainbook | No (if any) 1181711 |
|---------------------------|------------------------|

| |
|--------------|
| CC16a |
|--------------|

Receipts and payments accounts

| | | | |
|------------------------|-------------------------------|----|-----------------------------|
| For the period from | Period start date 4/6/2022 | To | Period end date 4/5/2023 |
|------------------------|-------------------------------|----|-----------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | | 14,709 | - | 14,709 | - |
| Youtube income | 3,403 | - | - | 3,403 | - |
| Shop income | 47 | - | - | 47 | - |
| Amazon Smile donation | 16 | - | - | 16 | - |
| PayPal Giving Fund | 13 | - | - | 13 | - |
| Charities' Trust | 50 | - | - | 50 | - |
| Sub total (Gross income for AR) | 3,528 | 14,709 | - | 18,238 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 3,528 | 14,709 | - | 18,238 | - |
| A3 Payments | | | | | |
| Website fees, domain and services | 3,142 | - | - | 3,142 | - |
| Scheduling software | 219 | - | - | 219 | - |
| Editing software and resources | 1,537 | - | - | 1,537 | - |
| Justgiving fee | 126 | - | - | 126 | - |
| HRMC | 100 | - | - | 100 | - |
| Shop fees | 44 | - | - | 44 | - |
| Fundraising regulator | 50 | - | - | 50 | - |
| Zoom subscription | 144 | - | - | 144 | - |
| Skills software/subscription | 2,637 | - | - | 2,637 | - |
| Virtual office rental | 300 | - | - | 300 | - |
| Currency conversion fee | 56 | - | - | 56 | - |
| Trustee reimbursement | 595 | - | - | 595 | - |
| Sub total | 8,951 | - | - | 8,951 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 8,951 | - | - | 8,951 | - |
| Net of receipts/(payments) | - 5,422 | 14,709 | - | 9,287 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - 5,422 | 14,709 | - | 9,287 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Turnover | 3,528 | 14,209 | - |
| | Reserves | - | 500 | - |
| | | - | - | - |
| | Total cash funds | - 5,422 | 14,709 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |


| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| | | |
|---|-----------------|------------------|
| Signature | Print Name | Date of approval |
|  | Gwenllian Evans | 5/4/2024 |

BRAINBOOK

England & Wales - Charity number 1181711

Accounts



Trustees' Annual Report for the period

From 01/04/2021 Period start date To 31/03/2022 Period end date

Charity name: **Brainbook**

Charity registration number: **1181711**

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Brainbook aims to promote high quality neurosurgical resources for patients, healthcare professionals and medical students that are easily accessible on social media and the web. These resources are to help alleviate patient anxiety about neurosurgical disease and operations, as well as provide educational content for students. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Brainbook's output on YouTube of videos created for patient information and also for student information has increased during this tax year. We have also opened an online shop in order to help raise funds for the charity. Educational courses were created for students and junior doctors aimed at promoting neurosurgical education. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All trustees have confirmed that they have read the guidance and act accordingly. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| | | |

| | | |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>It has been a tricky year for the charity given the resurgence of COVID. However, we were able to run some educational neurosurgical courses for young neurosurgery trainees and doctors interested in it.</p> <p>We have also created more Youtube videos for the benefit of patients and relatives to understand neurosurgery and neurosurgical conditions. One video in particular was met with great praise from the patient community and has had roughly 70000 views to date.</p> <p>The charity has expanded their network to as many universities as possible, and we created bite size, easy to understand quizlets for the medical students.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | £26756.2 in unrestricted funds |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves of £1000 shall be held for the purpose of maintaining core costs of the Brainbook website, video editor and shop which are the main regular expenditure. |
| Amount of reserves held | Para 1.22 | £1000 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | No deficit |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Nil |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Monetary grants from medical subspecialty committees. YouTube Donations Courses |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO – Foundation Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nomination of new trustee can be made by any existing trustee, following which a meeting will be held to discuss the nomination. If agreement is unanimous the nominated trustee will be contacted to assess interest, following which an interview will be performed to determine suitability for role. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>The trustees oversee the overall handling of the charity as well as give final say/approval over projects. Sub-committees exist with relevant committee leads, which are as follows:</p> <ul style="list-style-type: none"> • Creative/Social Media department: Responsible for creation of graphics, images and posts for upload to YouTube/Instagram/Twitter/Website • Editorial: Responsible for creation of scripts for videos and assisting Creative department for content creation • Ambassador: Responsible for overseeing the “Brainbook Ambassadors”, who are medical student representatives of different universities that help promote the charity and share information about the latest neurosurgical research and progresses • Education: Responsible for creation of educational resources for students, including the Case Based Discussions that have been published on Twitter • Research: Responsible for conducting research for peer-reviewed journals on topics in line with our charitable objectives. • Sponsorship: This team will work |

| | | |
|---------------------------------------|-----------|--|
| | | <p>closely with the treasurer to help research, design and write fundraising/grant applications</p> <ul style="list-style-type: none"> • Newsletter: Responsible for creating and distributing the monthly Newsletter • Conference: This team will work with the sponsorship and creative team to arrange a national conference aimed at medical students, specifically about neurosurgical education |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Brainbook |
| Other name the charity uses | |
| Registered charity number | 1181711 |
| Charity's principal address | Brainbook 86 - 90 Paul Street London EC2A 4NE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | Christopher Uff | | 2019 – Present | |
| 2 | Alex Alamri | | 2019 – Present | |
| 3 | Hira Rana | | 2019 - 2020 | |
| 4 | Priya Rogers | | 2019 - 2020 | |
| 5 | Gwenllian Evans | | 2020 – Present | |
| 6 | Duranka Perera | | 2020 – Present | |
| 7 | Nicola Newall | | 2020 – Present | |
| 8 | Brandon Smith | | 2020 - 2021 | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information


| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|--|
|  | |
|---|--|

Full name(s)

| | |
|--------------------------------|--|
| Gwenllian Ying-Huey Rees Evans | |
|--------------------------------|--|

Position (eg Secretary,
Chair, etc)

| | |
|-----------|--|
| Treasurer | |
|-----------|--|

Date

| |
|------------|
| 31/01/2023 |
|------------|



Receipts and payments accounts

| | | | |
|---------------------|-------------------------------|----|------------------------------|
| For the period from | Period start date 4/1/2021 | To | Period end date 3/31/2022 |
|---------------------|-------------------------------|----|------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | | 19,965 | - | 19,965 | - |
| Youtube income | 6,133 | - | - | 6,133 | - |
| Shop income | 136 | - | - | 136 | - |
| Course income | 1,025 | - | - | 1,025 | - |
| Sponsorship/Grants | | 1,200 | - | 1,200 | - |
| Refunds | 1,277 | - | - | 1,277 | - |
| Bill authorisation | 397 | - | - | 397 | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 8,968 | 21,165 | - | 30,133 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 8,968 | 21,165 | - | 30,133 | - |
| A3 Payments | | | | | |
| Artist commission | | 3,529 | - | 3,529 | - |
| Editing software | 283 | | | 283 | |
| OneDrive | 24 | | | 24 | - |
| Shop fees | 96 | | | 96 | - |
| Skills courses | 229 | | | 229 | - |
| Video resources | 69 | | | 69 | - |
| Virtual office | 300 | | | 300 | - |
| Website | 722 | | | 722 | |
| YouTube/Instagram Scheduler | 175 | | | 175 | |
| Account hold PayPal | 397 | | | 397 | - |
| Course costs | 3,341 | | | 3,341 | |
| Customs + postage fee | 645 | | | 645 | |
| HMRC fee | 200 | | | 200 | |
| JustGiving subscription | 198 | | | 198 | |
| Photography equipment | 297 | | | 297 | |
| Exchange + PayPal fees | 15 | | | 15 | |
| Zoom account | 144 | | | 144 | |
| Bank transfer | 1,000 | | | 1,000 | |
| Course refunds | 600 | | | 600 | - |
| Sub total | 8,735 | 3,529 | - | 12,264 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 8,735 | 3,529 | - | 12,264 | - |
| Net of receipts/(payments) | 233 | 17,636 | - | 17,869 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 233 | 17,636 | - | 17,869 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Turnover | 233 | 17,636 | - |
| | Reserves | - | - | - |
| | | - | - | - |
| | Total cash funds | 233 | 17,636 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |


| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|--------------------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | Camera equipment | Unrestricted | - | - |
| | Lighting equipment | Unrestricted | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| | | |
|---|-----------------|------------------|
| Signature | Print Name | Date of approval |
|  | Gwenllian Evans | 1/30/2023 |



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Brainbook

**On accounts for the year
ended**

31/03/2022

**Charity no
(if any)**

1181711

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Nick Simmons

Date: 02/05/2023

Name: Nick Simmons

**Relevant professional
qualification(s) or body
(if any):**

Address: Flat 22 A, Top Floor, Adamson Road

London

NW3 3HR

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BRAINBOOK

England & Wales - Charity number 1181711

Accounts



Trustees' Annual Report for the period

From 07/04/2020
Period end date

Period start date To 06/04/2021

Charity name: Brainbook

Charity registration number: 1181711

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Brainbook aims to promote high quality neurosurgical resources for patients, healthcare professionals and medical students that are easily accessible on social media and the web. These resources are to help alleviate patient anxiety about neurosurgical disease and operations, as well as provide educational content for students. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Brainbook's output on YouTube of videos created for patient information and also for student information has increased during this tax year. We have also opened an online shop in order to help raise funds for the charity. Educational courses were created for students and junior doctors aimed at promoting neurosurgical education. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All trustees have confirmed that they have read the guidance and act accordingly. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38 | |
| | Para 1.38 | |

| | | |
|--|-----------|--|
| Policy on social investment including program related investment | | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Building on the foundations from the last year, we have increased our presence within the medical and neurosurgical community by producing more resources on the website and social media channels. We have also created flyers and banners to distribute at hospitals to signpost patients towards our resources, or if they wish to donate.</p> <p>We have continued with our education project and have been creating files for a project called "Brainbook Academy", which will be a low cost resource for medical students and will provide high quality, trusted and vetted teaching materials to match the medical school curriculum on neuroscience and neurosurgery. This will be launched in the future.</p> <p>The sponsorship team this year have been liaising closely with the neurosurgical department at The Royal London Hospital, as well as taking on board suggestions from a patient focus group, to write a grant for specialist equipment for the neurosurgical department. Unfortunately we were unsuccessful on this application, however this has encouraged patients to spontaneously create</p> |

| | | |
|--|--|---|
| | | <p>fundraising events for us. We began the process of creating a comic for children undergoing brain surgery for epilepsy - this project is still ongoing.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | £3141 in unrestricted funds, £4135 in restricted funds |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves of £500 shall be held for the purpose of maintaining core costs of the Brainbook website and shop which are the main regular expenditure. |
| Amount of reserves held | Para 1.22 | £500 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | No deficit |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Since the previous tax year we have increased our YouTube output, which in turn has increased our regular income from this. However as the trustees who produce the videos also work as doctors full time, it is beginning to become more difficult to create video content. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Monetary grants from medical subspecialty committees. YouTube |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO - Foundation Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Nomination of new trustee can be made by any existing trustee, following which a meeting will be held to discuss the nomination. If agreement is unanimous the nominated trustee will be contacted to assess interest, following which an interview will be performed to determine suitability for role. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>The trustees oversee the overall handling of the charity as well as give final say/approval over projects. Sub-committees exist with relevant committee leads, which are as follows:</p> <ul style="list-style-type: none"> • Creative/Social Media department: Responsible for creation of graphics, images and posts for upload to YouTube/Instagram/Twitter/W ebsite • Editorial: Responsible for creation of scripts for videos and assisting Creative department for content creation • Ambassador: Responsible for overseeing the "Brainbook Ambassadors", who are medical student representatives of different universities that help promote the charity and share information about the latest neurosurgical research |

| | | |
|---------------------------------------|-----------|---|
| | | <p>and progresses</p> <ul style="list-style-type: none"> • Education: Responsible for creation of educational resources for students, including the Case Based Discussions that have been published on Twitter • Research: Responsible for conducting research for peer-reviewed journals on topics in line with our charitable objectives. • Sponsorship: This team will work closely with the treasurer to help research, design and write fundraising/grant applications • Newsletter: Responsible for creating and distributing the monthly Newsletter |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Brainbook |
| Other name the charity uses | |
| Registered charity number | 1181711 |
| Charity's principal address | Brainbook 86 - 90 Paul Street London EC2A 4NE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | Christopher Uff | | 2019 - Present | |
| 2 | Alex Alamri | | 2019 - Present | |
| 3 | Hira Rana | | 2019 - 2020 | |
| 4 | Priya Rogers | | 2019 - 2020 | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees - names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |

| | | |
|--|--|--|
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information


| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|--|
|  | |
|---|--|

Full name(s)

| | |
|-------------------------|--|
| Bahger Alexander Alamri | |
|-------------------------|--|

Position (eg
Secretary, Chair, etc)

| | |
|-----------|--|
| Secretary | |
|-----------|--|

Date

| |
|------------|
| 19/12/2020 |
|------------|



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|----------------------------------|------------------------|
| Charity Name Brainbook | No (if any) 1181711 |
|----------------------------------|------------------------|

CC16a

Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/04/2020 | To | Period end date 31/03/2021 |
|------------------------|---------------------------------|----|-------------------------------|


Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | | 2,709 | - | 2,709 | - |
| Youtube income | 4,196 | - | - | 4,196 | - |
| Shop income | 639 | - | - | 639 | - |
| Course income | 2,072 | - | - | 2,072 | - |
| Sponsorship/Grants | | 13,350 | - | 13,350 | - |
| Equipment refund | 34 | - | - | 34 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 6,941 | 16,059 | - | 23,000 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 6,941 | 16,059 | - | 23,000 | - |
| A3 Payments | | | | | |
| Camera/editing equipment | | 3,150 | - | 3,150 | - |
| Course refunds | 350 | | | 350 | |
| Course expenses | 1,105 | | | 1,105 | |
| Website | 1,304 | | | 1,304 | |
| Scheduling software | 189 | | | 189 | |
| Editing software | | 505 | | 505 | |
| Video editor | | 1,675 | | 1,675 | |
| Flyers | 67 | | | 67 | |
| Printful fees | 465 | | | 465 | |
| Art commission | | 6,594 | | 6,594 | |
| Fundraising regulator | 50 | | | 50 | |
| Admin costs | 270 | | | 270 | |
| | - | - | - | - | - |
| Sub total | 3,800 | 11,924 | - | 15,724 | - |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 3,800 | 11,924 | - | 15,724 | - |
| Net of receipts/(payments) | 3,141 | 4,135 | - | 7,276 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 3,141 | 4,135 | - | 7,276 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Turnover | 3,141 | 3,635 | - |
| | Reserves | - | 500 | - |
| | | - | - | - |
| | Total cash funds | 3,141 | 4,135 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Camera equipment | Unrestricted | - | - |
| | Lighting equipment | Unrestricted | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| | | |
|--|-----------------|------------------|
| Signature | Print Name | Date of approval |
|  <hr/> | Gwenllian Evans | 04/02/2022 |