

**NORTHWOOD COMMUNITY CENTRE ASSOCIATION**  
**TRUSTEES REPORT FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2020**

The trustees present their report together with the financial statements of the charity for the year ending 30<sup>th</sup> September 2020. The financial statements have been prepared in accordance with the accounting policies set out therein and comply with the charities Royal Charter, applicable law and the requirements of the Statement of Recommended Practice 2005 (Accounting and Reporting by Charities) and Accounting Standards.

**TRUSTEES**

The Trustees named have served throughout the year unless indicated otherwise. The Royal Charter governs appointment of Trustees. Trustees are appointed by a resolution at the annual general meeting. The Trustees are appointed for a term of one year.

New Trustees are provided with guidance issued by the Charities Commission (CC3 The Essential Trustee: what you need to know). Other training is provided to the Trustees as and when required.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the Charity are set out in the accounts.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Trustees have conducted a review of the major tasks to which the charity is exposed and, where appropriate, systems and/or procedures have been established to mitigate the risk the company faces. Significant external risk to funding has led to the development of a strategic plan, which will allow for the diversification of funding and activities.

The company fundraises on it's own behalf.

**OBJECTIVES AND ACTIVITIES**

The objects of the charity are to maintain the community centre to be used by the residents of Northwood. The Trustees have had due regard to the Charity Commission's general guidance on public benefit under section 4 of the Charities Act 2006 as disclosed in the paragraph below.

**FINANCIAL REVIEW AND INVESTMENT POLICY**

A surplus of £ 18,675 arose during the year.

The Trustees are given guidance as to where surplus funds, not immediately required, are to be invested. The investment strategy is one of utilisation of the company. The company has adopted robust controls in accordance with recommended practice.

**RESERVES POLICY**

At the year end, unrestricted reserves amounted to £ 45,381 (2019 £ 26,706 ).

The Trustees consider this level of reserves to be adequate for these purposes.

## **TRUSTEES RESPONSIBILITIES**

Law applicable to charities in England and Wales require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the surplus or deficit of the charity for that year and

- a. Select suitable accounting policies and then apply them consistently
- b. Make judgements and estimates that are reasonable and prudent
- c. State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- d. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Approved by the Trustees on 31<sup>st</sup> October 2021

Jacqueline Deboe - Chairman

**Registered Number 10385453**

**NORTHWOOD COMMUNITY CENTRE ASSOCIATION**

**Micro-entity Accounts**

**30 September 2020**

## Micro-entity Balance Sheet as at 30 September 2020

	<i>Notes</i>	<i>2020</i>	<i>2019</i>
		£	£
<b>Fixed Assets</b>		12,065	14,194
<b>Current Assets</b>		41,966	22,817
<b>Creditors: amounts falling due within one year</b>		(8,650)	(10,305)
<b>Net current assets (liabilities)</b>		<u>33,316</u>	<u>12,512</u>
<b>Total assets less current liabilities</b>		<u>45,381</u>	<u>26,706</u>
<b>Total net assets (liabilities)</b>		<u>45,381</u>	<u>26,706</u>
<b>Reserves</b>		<u>45,381</u>	<u>26,706</u>

- For the year ending 30 September 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 31 October 2021

And signed on their behalf by:

**JACQUELINE DEBOE, Director**

**Notes to the Micro-entity Accounts for the period ended 30 September 2020****1 Employees**

	<i>2020</i>	<i>2019</i>
Average number of employees during the period	0	0

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF  
NORTHWOOD COMMUNITY CENTRE ASSOCIATION**

We report on the accounts of Northwood Community Centre Association for the year ending 30th September 2020.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is our responsibility to :

Examine the accounts (under section 43(3)(a) of the 1993 Act)

To follow procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act) and

To state whether particular matters have come to our attention.

This report, including our statement, has been prepared for and only for the charity's Trustees as a body. Our work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body for our examination work, for this report, or for the statements we have made.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with our examination, no matter has come to our attention :

- a. Which gives us reasonable cause to believe that in any material respect the Trustees have not met the requirements to ensure that
  - Proper accounting records are kept (in accordance with section 41 of the 1993 Act) and
  - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act or
- b. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Fischer Crowne

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31<sup>st</sup> October 2021