

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

01	01	2022		
----	----	------	--	--

 Period end date

31	12	2022		
----	----	------	--	--

Charity name

Butterflies Bereavement Support

Charity No
(if any)

1	1	8	1	5	9	9
---	---	---	---	---	---	---

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide bereavement support to adults made vulnerable by bereavement and loss
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Counselling via zoom, phone and face-to-face. Friendship Service - weekly telephone calls and Social Support Groups to help alleviate loneliness and encourage confidence to regain single social skills
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Charity operates with full regard to the guidelines of both the Charity Commission and the British Association of Counsellors and Psychotherapists in its work for the public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity is well known for its support services with many referrals from health professionals. Word of mouth referrals are common with previous clients recommending us to family, friends and colleagues struggling with bereavement.</p> <p>Only a handful of clients return for additional sessions, reflecting the quality service provided by our counsellors.</p> <p>We are a go-to organisation within our working area for people struggling not only with recent losses but also historical issues due to death or loss.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	This was a difficult year for fundraising, our designated volunteer was unable to give the time promised and there was no one to take her place.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We are in a healthy state to proceed for next year's planned service delivery.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To ensure the ongoing of charitable offer to the community with a minimum of three months working held in reserves.
Amount of reserves held	Para 1.22	£6600
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Lack of funding

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Lack of experience of new chairman and change of management to part-time trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Open advertising Personal invitation to people who may be interested in supporting the charity or who have a skills set suitable to enhance the quality of Trustee experience. Reviewed by standing Trustees re appointment.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Butterflies Bereavement Support
Other name the charity uses	
Registered charity number	1181599
Charity's principal address	9 Pirelli Way Eastleigh Hampshire SO50 5GE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julie Lamont	Chairman		
2	Judith Hopkins			
3	Jane Goold-Davies			
4	Neil Butcher			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nothing held on behalf of others
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

We have an Honorary Treasurer, Colin Shaw who is not a Trustee but attends all Trustee meetings and cares for all matters financial for the charity..

Other optional information

The Chairman manages the day to day running of the charity, we have an advertisement out for a volunteer to take on the role.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Julie Lamont	
--------------	--

Position (eg Secretary,
Chair, etc)

Chairman	
----------	--

Date

26 October 2023

**BUTTERFLIES BEREAVEMENT SUPPORT
YEAR ENDED 31ST DECEMBER 2022**

	Total 2022	Total 2021
Receipts	£	£
Hendy Foundation	725.00	-
McCarthy & Stone Foundation	500.00	-
Local Connect Fund	-	2,339.00
Groundwork UK	-	1,000.00
Groundwork UK	-	1,000.00
CLT GBP EME- Crowdfunder	-	1,234.00
Arnold Clark Community Fund	-	1,000.00
Nova UK - Grow and Build Award	-	15,000.00
Eastleigh BC	-	1,000.00
The Neighbourly Foundation (Virgin Money/O2)	-	1,000.00
Groundwork UK - Bags of Help (Tesco)	-	1,000.00
TVBC - Councillor Comm. Grant Scheme	-	633.00
Hedge End & Botley Co-Op	-	400.00
Co-Op	-	842.75
Wyvern College	-	501.00
Returns	-	294.67
Interest	7.11	1.13
Individual Donations	3,194.55	3,848.65
Counselling Receipts	5,214.50	5,174.53
Total receipts	9,641.16	36,268.73
Payments		
Venue Fee	162.20	469.10
Volunteer Training	29.00	551.60
Volunteer Expenses	309.00	916.87
Phones/Helpline	1,024.88	1,007.16
Administration	769.70	1,643.92
Promotions	1,382.66	2,057.06
Sundries	568.54	2,270.22
DBS Checks	-	252.00
Insurance	304.08	304.08
Bank Fees	-	4.98
Honorary Fee	-	4,200.00
Staff	7,559.47	-
Supervision	2,420.00	1,200.00
Office	10,398.70	12,210.47
Fundraising	266.00	216.00
Total payments	25,194.23	27,303.46
Net receipts for the year	-15,553.07	8,965.27
Cash and Bank balances at 01 January	32,496.12	23,530.85
Cash and Bank balances at 31 December	16,943.05	32,496.12

STATEMENT OF ASSETS AND LIABILITIES

A Cash funds

Cash at bank with immediate access	16,943.05	32,496.12
------------------------------------	-----------	-----------

B Other monetary assets

Fixed term deposits	-	-
---------------------	---	---

C Liabilities

Accruals for Telephone	30.31	-
Fee for independent Examination	-	900.00

<u>Payments</u>	2020	2021
Venue Fee	£1,398.30	£469.10
Volunteer Training	£558.40	£551.60
Volunteer Expenses	£1,069.32	£916.87
Phones/Helpline	£731.36	£1,007.16
Administration	£1,223.96	£1,643.92
Promotions	£3,952.49	£2,057.06
Sundries	£1,458.07	£2,270.22
DBS Checks	£291.20	£252.00
Insurance	£274.31	£304.08
Bank Fees	£12.75	£4.98
Honorary Fee	£3,150.00	£4,200.00
Staff		
Supervision	£200.00	£1,200.00
Office	£8,153.71	£12,210.47
Fundraising	£323.00	£216.00
Total payments	£22,796.87	£27,303.46

2022	Comment
£162.20	
£29.00	
£309.00	Expenses, Hotel, Travel - for Counsellors etc
£1,024.88	
£769.70	Publicity, Resources
£1,382.66	
£568.54	Subsistence, Postage, Stationary
£0.00	
£304.08	
£0.00	
£0.00	
£7,559.47	
£2,420.00	
£10,398.70	Computing, Office, Utilities, Stationery, Rates
£266.00	
£25,194.23	