

Butterflies
Bereavement Support
(registered charity no. 1181599)

Report and Accounts

for the year ended
31 December 2021

**Butterflies Bereavement Support
Legal and Administrative Details
for the Year Ended 31 December 2021**

REGISTERED NUMBER 1181599

PRINCIPAL ADDRESS 19 Pirelli Way
Eastleigh
Hampshire
SO50 5GE

STATUS

Butterflies Bereavement Support is a Charitable Incorporated Organisation registered with the Charity Commission.

TRUSTEES

The trustees of the charity during the year and to date were:

J Lamont (chair; appointed Sep 2021)
J Goold-Davies
J Hopkins
T Eldridge
N Butcher (appointed Sep 2021)
M Burrows-Gibson (resigned Jul 2021)
R Schimell (resigned Mar 2022)
T Hurst (resigned Sep 2021)
P Gwyer (resigned Sep 2021)
E Grand-Scutton (resigned Sep 2021)

BANKERS

Lloyds Bank Plc
25 Gresham Street
London
EC2V 7HN

INDEPENDENT EXAMINER

CJ Goodhead FCA
Knight Goodhead Chartered Accountants
7 Bournemouth Rd
Chandler's Ford
Eastleigh
Hampshire, SO53 3DA



Annual Report 2021

Butterflies Bereavement Support started 2021, its sixth year, still under the cloud of the Covid pandemic – counselling was limited to phone or zoom sessions, except in exceptional circumstances due to the mental health of the client, and the Friendship Service was being stretched with continuing requests for buddies to call lonely and/or isolated people.

The breadth of the organisation had been enlarged to include counselling support for mental health clients without a bereavement connection. This was much appreciated by mental health practitioners but created difficulties for counsellors, particularly those who were on student placement.

This, coupled with concerns leading to complaints over the professionalism of the founder who continued to run the charity, led to a local college to advise its students that their hours with butterflies Bereavement support would not be counted as part of their required 100 hours required qualifying client time. Happily other colleges continue to support their counselling clients with their placement time with Butterflies.

This was a state of affairs that grew over the first eight months of 2021 and led to the founder removing himself from any involvement with the charity mid August and leaving the running of the charity to the Trustees.

It must also be noted that he was undergoing considerable health issues at this time.

AUGUST 2021 ONWARDS

The newly appointed Chair of the Trustees was in a position to take on the lead at this stage and under instruction from the Trustees the charity was realigned to providing bereavement counselling and to continue with the Friendship Service in its current form.

A full investigation of the original complaints by the students led to their concerns being seen as viable and that suitable action had not been taken at the time, including informing the trustees of all the facts.

It was immediately obvious that there was an imbalance between the number of fully qualified counsellors and counselling students on placement with Butterflies. The Trustees put an immediate embargo on recruiting any more students until the following year. All colleges were informed of the moratorium. However two students had signed contracts to start their placements in September 2021 and Butterflies has honoured those contracts.

Therefore a programme of reinstating ethical methods of working, of updating and clarifying databases as well as introducing transparent monitoring procedures was put in place as a matter of priority and have put the counselling aspect of the charity in a good position for 2022.

The opportunity for face-to-face counselling in the Butterflies Centre in Eastleigh was reintroduced towards the end of the year as a personal decision of each counsellor.

Statistics that had been given to the Trustees could not be substantiated, nor was relevant paperwork available in the office. This caused concern and along with inappropriate contact with Butterflies clients by the founder after his departure meant a formal complaint was lodged with the Information Commissioner's Office. This has now been investigated by that organisation and we have been informed that no action will be taken against Butterflies Bereavement Support. It was necessary to also inform Hampshire Constabulary who conducted its own investigation and, again, no action is being taken against Butterflies Bereavement Support.

Consolidation work was undertaken in both the Counselling and Friendship Services by the volunteers of the Office Team and new processes are now in place.

GROUPS

The decision of the Trustees to focus on counselling and friendship telephone service left our Groups apparently unsupported. One of the Office Team continued to run the Lee-on-The-Solent group separate from Butterflies. The current state of this group is unknown at the current time.

This left the North Baddesley group meeting at Beadles Café, the Hedge End group which had been moved from Hilliers Garden Centre Botley to the Dolphin Pub in Botley and the Hilliers Garden Centre Winchester group. The introduction of the third lockdown put a great strain on the clubs but the volunteers took great pains to stay in touch with their group members via regular phone calls. Plans for a second group in Winchester were left on hold due to this. Indeed all future plans for new groups were left in abeyance until the Trustees feel that the charity is in a strong enough state to expand.

VOLUNTEERS

The charity continued to be run on a totally voluntary basis and their commitment and loyalty cannot be underestimated. Sadly it is not clear exactly how many volunteers are involved with the Friendship Service at the moment due to inaccuracies in the databases set up in the early part of 2021.

Our volunteers are Butterflies, they are the charity, its strength and wisdom be they counsellors, friendship buddies or our admin team.

BUTTERFLIES CENTRE

The counselling room in the Centre has been a major asset in the service we are able to provide to people struggling with bereavement. Lockdowns and the fear of the general public in going back to 'normal' life has cast a shadow of its ongoing success during this year but

this is seen as a short-lived issue and we look forward to its full-time use in the coming years. The welcome addition of new, comfortable and appropriate chairs in the counselling room has helped provide an ambience that is conducive to the therapeutic use of the room.

TRUSTEES

The Trustees have had a challenging year from beginning to end. Whilst not being told everything that was going on with regard to complaints and the breakdown in a vital link with one of the colleges it was difficult to provide the necessary level of advice and support that was available within the group skill set. However their level of support, ideas and loyalty to the charity have been without doubt a major force in the forward moving status of Butterflies towards the latter part of the year.

ANNUAL ACCOUNTS

Colin Shaw continued to be our treasurer and has given financial support and advice throughout this year. With the focus on getting the charity back on an ethical and professional footing and with a healthy balance, it is fair to say that fundraising and grant applications have not been our top priority since August. This will, of course, change in the years ahead.

Many thanks to Colin for his tireless commitment to Butterflies and to our clients and donors who have given donations over the year to enable us to continue our work.

CONCLUSION

2021 was a challenging year, not just because of the pandemic but the required reorganisation in mid August. The number of issues that presented themselves at that point were numerous but a new focus on ethics and professionalism has helped everyone involved with the charity be enthused with a real sense of pride. With little publicity or promotional work, our number of enquiries continued to sustain our counsellors and Friendship buddies and to create short-timed waiting lists. The future is looking bright for a slim-lined, focused organisation providing two excellent services for the community it services – Hampshire and the Isle of Wight.



Julie Lamont MBACP

Chair of Trustees

12 May 2022

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF
BUTTERFLIES BEREAVEMENT SUPPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

I report to the trustees on my examination of the accounts of Butterflies Bereavement Support for the year ended 31 December 2021, which are set out on pages 6 to 7.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

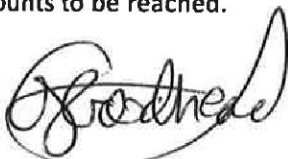
I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



CJ Goodhead FCA
Knight Goodhead Chartered Accountants
7 Bournemouth Road
Chandler's Ford
Eastleigh
Hampshire
SO53 3DA

Dated: 28 March 2023

BUTTERFLIES BEREAVEMENT SUPPORT
YEAR ENDED 31ST DECEMBER 2021
RECEIPTS AND PAYMENTS

	Total 2021 £	Total 2020 £
Receipts		
Lottery IOW	-	9,950
Hampshire County Council	-	1,091
Fair Oak Parish Council	-	700
Co-operative Society	843	3,678
Groundwork UK	3,000	500
CLT GBP EME - Crowdfunder	1,234	-
CAF	-	2,400
Covid-19 Response	-	5,390
Rotary Club Romsey	-	250
Hampshire & IoW Community Fund	-	2,000
Hendy Foundation	-	1,000
Local Connect Fund	2,339	-
Arnold Clark Community Fund	1,000	-
Nova UK (Grow and Build Award)	15,000	-
Eastleigh Borough Council	1,000	-
The Neighbourly Foundation	1,000	-
Test Valley Borough Council (Community Grant Scheme)	633	-
Hedge End & Botley Co-op	400	-
Wyvern College	501	-
Interest	1	2
Returns	295	491
Individual Donations	3,848	6,333
Counselling Receipts	5,175	3,314
Total receipts	36,269	37,099
Payments:		
Venue Fee	469	1,398
Volunteer Training	552	559
Volunteer Expenses	917	1,069
Phones/Helpline	1,008	731
Administration costs	1,644	1,224
Publicity/Outreach	2,057	3,953
Sundries	2,270	1,458
DBS Checks	252	291
Insurance	304	274
Bank Fees	5	13
Honorary Fee	4,200	3,150
Supervision	1,200	200
Office	12,210	8,154
Fundraising	216	323
Total payments	27,304	22,797
Net receipts for the year	8,965	14,302
Cash and bank balances at 31 December 2020	23,531	9,229
Cash and bank balances at 31 December 2021	32,496	23,531

BUTTERFLIES BEREAVEMENT SUPPORT
YEAR ENDED 31ST DECEMBER 2021

STATEMENT OF ASSETS AND LIABILITIES

	General Funds 2021 £	General Funds 2020 £
A Cash funds		
Cash at bank with immediate access	32,496	23,531
B Other monetary assets		
Fixed term deposits	-	-
C Liabilities		
Fee for Independent Examination	900	-
The accounts were not independently examined in 2020.		

NOTES TO THE ACCOUNTS

Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

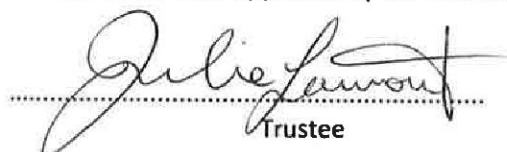
All receipts, payments and balances shown in these accounts are general funds. General funds are unrestricted funds which are available for use at the discretion of the charity in furtherance of the general objectives of the charity.

Related party transactions

During the year the husband of M Burrows-Gibson, trustee, was paid honoraria of £4,200 (2020: £3,150) in respect of his work for the charity.

No trustees received any remuneration or benefits during the year. During the year three trustees were reimbursed a total of £608 for purchases on behalf of the charity, comprising office furniture and training.

The accounts were approved by the Trustees and signed on their behalf by:


 Trustee

Date: 25 March 2023

Butterflies Bereavement Support

Registered charity number: 1181599

Addendum to Trustees Report 2021

There has been a considerable delay in submitting the Financial and Trustees Reports 2021 for Butterflies Bereavement Support.

28/3/23 This is due to the poor health of both the chairman and vice-chairman from May onwards throughout 2022. The inexperience of the Trustees and our Treasurer is down to single handed approach taken by the Founder and former Operations Director of the charity who insisted on undertaking this responsibility himself and not sharing either the responsibility or an understanding of what was required to others.

With the support of One Community and accountants KnightGoodhead, we now have a Board of Trustees fully aware of what is required by the Charity Commission and will be able to meet our obligations in a timely fashion in the future.



Julie Lamont

Chair of Butterflies Bereavement Support Trustees

28/03/2023