



CHARITY COMMISSION
FOR ENGLAND AND WALES

NurulQuran

1181591

Receipts and payments accounts

CC16a

For the period
from

01/09/2019

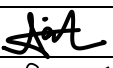
To

31/08/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Receipts from Charitable Activities - Classroom Student Subscriptions	7,700	-	-	7,700	13,505
Voluntary Receipts	6,989	-	-	6,989	8,689
Receipts from Charitable Activities - Calendar Sales	2,328	-	-	2,328	-
Receipts from Charitable Activities - Books Sales	1,576	-	-	1,576	1,253
Fundraising Event Donations	396	-	-	396	9,273
Receipts from Charitable Activities - Snacks / Food Sales	162	-	-	162	1,110
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,151	-	-	19,151	33,830
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,151	-	-	19,151	33,830
A3 Payments					
Classroom Hire / Rent	10,700	-	-	10,700	3,528
Cost of Sales	977	-	-	977	-
General Costs	937	-	-	937	225
Classroom Teacher Fees	900	-	-	900	175
Fundraising Event Costs	572	-	-	572	1,277
IT, Telephone & Internet	350	-	-	350	15
Printing, postage, stationery and computer supplies	-	-	-	-	17
Legal Fees	-	-	-	-	90
Bank Interest & Charges	-	-	-	-	29
Sub total	14,436	-	-	14,436	5,356
A4 Asset and investment purchases, (see table)					
Purchase of fixed asset - Laptop	600	-	-	600	-
Expenses paid to Trustees	-	-	-	-	128
Sub total	600	-	-	600	128
Total payments	15,036	-	-	15,036	5,484
Net of receipts/(payments)	4,115	-	-	4,115	28,346
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,346	-	-	28,346	-
Cash funds this year end	32,461	-	-	32,461	28,346

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	32,461	-	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	32,461	-	-
	OK	OK	OK	
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Book Shelves	Unrestricted funds	-	-
	Projector - Donated to NurulQuran	Unrestricted funds	-	-
	Chairs & Tables - Donated to NurulQuran	Unrestricted funds	-	-
	Whiteboard - Donated to NurulQuran	Unrestricted funds	-	-
	Laptop	Unrestricted funds	-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			ASFA KHAN Sana Shamoon	29-05-21 29.05.2021

CIO Name: NurulQuran

Notes to the Accounts

Y/E 31-08-20

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|--|---|
| 1 Expenses paid: | Any expenses paid to individuals or Trustees are purely for the running costs of the Charity's events or classroom activities. |
| 2 Donated Services & Facilities/ Gifts in Kind: | <p>The following items have been donated to the Charity and retained by the Charity for the running of classroom activities:</p> <ul style="list-style-type: none">ProjectorChairs & TablesWhiteboard |
| 3 Volunteers | Volunteers make up the vast majority of individuals running the Charity, organising events, and completing all admin work, including the accounts |
| 4 Purchase of fixed assets | A laptop was purchased in the year to facilitate ease of working, fulfil admin requirements, improve record keeping, and digitalise processes of the Charity |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/19 Period start date
To 31/08/20 Period end date

Charity name: Nurulquran

Charity registration number: 1181591

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To provide Islamic education for the benefit of the public through the provision of classes, lectures and teachings on the Islamic faith to enlighten Muslims and others about the Islamic religion.</p> <p>To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.</p> <p>Note: 'Socially excluded' means being excluded from society, or part of society, as a result of one or more factors including: financial hardship, old age, ill health (physical or mental), family breakdown or being a member of a socially and economically deprived community.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In light of the purposes of the Charity as set out in its governing document, its main activities are the provision of interactive classroom/online sessions focused on Islamic knowledge, teachings & the various schools of thought. These include Quran lessons, translation, hadith & further studies, self-improvement exercises, use of audio & visuals, various classroom activities & games, group sessions, educational trips, quizzes and Q&A sessions.</p> <p>Those who wish to attend the workshops/classes but require financial support, are assisted by the Charity by</p>

		<p>providing discounted subscriptions and deferred payment schemes.</p> <p>The Charity also sells books and educational material (e.g., course folders & notes) to students and the public.</p> <p>The Charity holds occasional fundraising events to generate and increase public awareness of the Charity and its aims, and to be able to raise funds in order to carry out its objectives.</p> <p>The Charity also provides physical and emotional support to the less fortunate/socially excluded, including elderly people and the terminally ill, aiming to improve their quality of life. This includes but is not limited to, assistance in day-to-day social and domestic activities.</p> <p>During the national lockdown due to the Covid-19 pandemic commencing March 2020, the Charity increased its efforts and provided, where possible, small scale shopping assistance and food services to those identified as self-isolating and those affected by COVID-19.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees confirm that they are aware of, and have conducted the affairs of the Charity with regard to the Charity Commission's guidance on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The Charity has a grant making policy in place and all Trustees abide by it. Trustees apply funds received by the Charity at their discretion and in accordance with the charitable purposes, objectives and priorities of the Charity. The amount of work or number of projects that can be supported by the Trustees is necessarily limited to the amount of funds that are available for distribution each year. Any funds, if applicable, are distributed after sufficient due diligence is conducted, and by order of resolution passed at a properly convened meeting of the Charity's Trustees, with full record of details maintained and agreed upon.</p>

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The Charity has 15 long-term volunteers;</p> <p>13 volunteers assist in the day-to-day running of classes/workshops, events and general admin work.</p> <p>2 volunteers assist in the administrative running of the Charity including the maintenance of the financial accounts and administrative records.</p> <p>The number of hours contributed by the volunteers varies between 4 – 30 hours per week.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity has grown in size via its classroom/workshop-based activities. It currently enrolls approximately 50 students to its weekly courses which covers not only the translation of the Quran and understanding of its meaning via interactive learning sessions, but by also encouraging the implementation of the positive message of the Quran in daily life.</p> <p>The educational classes held by the Charity have made a small yet significant difference to the beneficiaries of the classes by delivering information and improving knowledge on the religion of Islam as well as bettering one's character, the importance of social work and helping others in need.</p> <p>The classes also bring together people who otherwise find themselves alone in times of need. For example, during times of hardship and sickness, our students have found support and comfort with fellow students, as well as</p>

		<p>domestic help and assistance with daily needs.</p> <p>The Charity moved to a bigger classroom venue in March 2020. The new premises were hired to accommodate the growing student base and their needs, and to provide a better learning experience and higher quality of teaching. The bigger classroom overall provided better educational standards to all students and assistants involved.</p> <p>However, due to Covid-19 and the subsequent national lockdown announced just a few weeks later, all classes and activities were subsequently conducted online (via Zoom) to enable the Charity to continue fulfilling its objectives.</p> <p>The fundraising activities and event held by the Charity, before the national lockdown was announced, were successful in the aim of creating awareness for the Charity and raising funds for its purpose. The growing student base reflects this.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The main sources of income/donations for the Charity are via voluntary donations and student/classroom subscriptions.
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		<p>In the period to 31st August 2020, the Charity is grateful to have received a total of £19k in gross income/donations. Total costs incurred were £15k, giving a net position at the end of the period of £4k.</p> <p>The main source of donations/income came from the following:</p> <ul style="list-style-type: none"> • Classroom Activities/Student Subscriptions £8k • Voluntary receipts/donations £7k • Receipts from Charitable Activities £4k • TOTAL £19k <p>Costs were incurred for the following:</p> <ul style="list-style-type: none"> • Classroom hire/rent £11k • General costs £1k • Teacher fees £1k • Printing, postage, supplies £1k • Other £1k • TOTAL £15k <p>The higher costs this financial year were mainly attributed to the cost of renting a classroom to be able to provide a better educational experience to the growing student base. The contract for a new and bigger classroom was agreed and signed in early March 2020.</p> <p>Although these new premises benefitted the Charity's objectives and student experience, unfortunately, the Charity was unable to make full use of the classroom and its facilities due to the announcement of the national lockdown just weeks after agreeing the contract and its terms. This meant that the Charity incurred a significant financial cost from the unoccupied rental space.</p> <p>The Trustees have been negotiating with the landlord. However, this cost is expected to remain in place until the end of the contract in Feb 2021. The Trustees have however, managed to obtain a decreased rental fee for the remainder of the classroom lease, decreasing the rental obligations from £1250pcm to £900pcm. These revised payments commenced in Aug-20, and will continue until the contract end.</p> <p>This higher cost base, along with the inability raise funds via live/in-person events and goods sales, inevitably had a</p>
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		<p>net impact on the financial position at the year-end.</p> <p>The Trustees are seeking to review the cost base of the Charity with the aim of reducing it further.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity currently does not have a written policy in place for holding reserves but seeks to implement one in the near future once longer-term liabilities are in place.
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	The Charity currently does not have a reserve policy in place as expenditure and liabilities are minimal. The Charity seeks to implement a reserve policy once longer-term liabilities are established.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Charity does not foresee any uncertainties regarding its ability to continue as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The principal sources of funds are via:</p> <ul style="list-style-type: none"> a) Educational courses/workshops b) Voluntary donations c) Ad-hoc fundraising events
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	The Charity is a CIO, registered 16.01.19.

(e.g unincorporated association, CIO)		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>With exception to the Charity's original Trustees, any new Trustee must be appointed for a term of 2 years passed by resolution at a properly convened meeting of the Charity's Trustees.</p> <p>In selecting individuals for appointment as Trustee of the Charity, the Charity's existing Trustees must consider and have regard to an individuals' skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>A Safeguarding Policy and associated Officer have been in place since Feb 2019. Safeguarding Policies are reviewed every 3 months or as required by the Charity's Safeguarding Officer.</p> <p>A Protection Policy has been in place since June 2019.</p> <p>In March 2020, when Covid-19 was declared a pandemic by The World Health Organization, the Charity's Trustees and volunteers took immediate action to protect all those using its facilities including its Trustees, volunteers, and students.</p> <p>On 8th March, the Charity had in place clear instructions (in the form of a poster), on careful conduct, personal hygiene, due diligence and how to protect oneself & others. The poster was placed in clear view for all upon entering the classroom. The poster included the "Catch it, Bin it, Kill it" advise as well as instructing all attendees to wash their hands for 20 seconds and/or to use hand sanitiser.</p> <p>With the rise of Covid infections, the Trustees decided to close the classroom on 16th March, due to concerns for the safety and wellbeing of its volunteers and students, acting slightly ahead of Government advise. The primary justification for this action was to ensure the safety for all volunteers and students, the vast majority of which are over the age of 60 and use public transport.</p>
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		<p>The teaching site remained closed for 4 months until the easing of lockdown restrictions in the England. During this time, all classes continued as usual but via various internet platforms & E-learning and no disruption was caused to students' education.</p> <p>Prior to reopening onsite classes, a deep clean of the classroom was carried out, arrangements made to allow for at least 1 metre spacing between desks, restricting the number of people allowed to enter the classroom, and new guidelines for all visitors (including Trustees, volunteers and students).</p> <p>The guidelines included that issued by the Government on Covid-19 symptoms and management, and temperature checks of individuals entering the classroom, the provision of and requiring visitors to use hand sanitiser provided at the reception desk before entering the classroom, and for all visitors wear face masks. The Charity ensured that all desks and chairs of the classroom were cleaned using antibacterial cleaner daily by the first arriving volunteer.</p> <p>A full inspection of the premises was conducted by the Charity's Safeguarding Officer on 21st July 2020 prior to reopening the classroom to students/visitors.</p> <p>The classroom by reopened by the Trustees, albeit with a limited number of seating available. Students who were able to easily and safely attend classes in person were permitted to do so, while others were encouraged to continue distant/online learning/attendance.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Nurulquran
Other name the charity uses	N/A
Registered charity number	1181591
Charity's principal address	130 VIVIAN AVENUE WEMBLEY MIDDLESEX HA9 6RT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sana Shamoon	N/A		
2	Asfa Khan	N/A		
3	Nadia Ahmed	N/A		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ASFA KHAN	Sana Shamoon
Position (e.g. Secretary, Chair, etc)	TRUSTEE	Trustee

Date 29-05-2021