

Step By Step

England & Wales · Charity number 1181590

Details

Other names ST DAVID'S PLAYGROUP AND NURSERY PLUS

Status Registered

Legal form CIO

Registered 2019-01-16

Register [View on the Charity Commission register](#)

Contact

Address St. Davids Rc School
St. Davids Lane
Mold
CH7 1LH

Phone 07766627615

Email demail@hwbmail.net

Activities

Objects: THE OBJECT OF THE CIO IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN IN WALES, FOR THE PUBLIC BENEFIT, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY CHILDCARE PROVISION.

Activities: St David's Playgroup and Nursery Plus offers pre-school education to children aged 2 years - 4 years.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£47,295	£48,082	-	-
2024-03-31	£40,403	£46,661	-	-
2023-03-31	£43,452	£35,758	-	-
2022-03-31	£28,722	£22,502	-	-
2021-03-31	£19,518	£23,907	-	-

Trustees

Name	Role	Appointed
Claire Morris		2024-09-05
Emma Baker		2018-09-24
Rachel Fitzpatrick		2024-09-05
Ruth Alison John		2020-09-29

Step By Step

England & Wales - Charity number 1181590

Accounts



Trustees' Annual Report for the period

From 01/04/2024 Period start date To 31/03/2025 Period end date

Charity name: Step by Step

Charity registration number: 1181590

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and care for their needs through high quality childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school education for children aged 2 years – 11 years. (as this now includes our after school club which is now part of Step by Step).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All relevant decisions have been made by trustees with regard to the public benefit guides.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>St David's Playgroup and Nursery Plus changed it's name to Step by Step as of 03.09.2025 and continues to provide pre-school education to local children.</p> <p>Step by Step continues to offer Flying Start which has given more parents the opportunity to take up the childcare provision.</p> <p>We have had a significant increase in the number of children that are attending playgroup.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance for the provision as at 31 March 2025 was £31,663.88 This was a slight decrease from the end of the previous financial year of £32,203.03</p> <p>The total turnover was £47295.66 and expenses were £48,082.31</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The CIO hold reserves equivalent to 3-months of operating costs. This is sufficient to cover any outstanding salary and redundancy payments to staff as well as to pay any outstanding running costs in the event that the provision had to close.</p> <p>Any grants paid to the provision for a specific purpose are also held in reserve until needed.</p>
Amount of reserves held	Para 1.22	£8000.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The CIO has four main funding sources:</p> <ul style="list-style-type: none"> • Flying Start Funding from Flintshire County Council • Early entitlement payments made by Flintshire County Council. • 30-hours free childcare payments made by Flintshire County Council • Payments received directly from the families of the children attending the provision.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	There are no imminent risks facing the charity. However, changes to either early-entitlement, 30-hours free childcare funding, Flying start funding or a reduction in the number of children

		attending the provision could pose a risk in future. These are both monitored closely by the staff and trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Two of the trustees were elected at the EGM of members when the charity was established and continue with their roles.</p> <p>The two further trustees elected last year continue in their role also.</p> <p>New trustees are elected at the AGM. If it is not possible for a trustee vacancy to be filled at the AGM, the existing trustees can appoint new trustees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Step by Step
Other name the charity uses	
Registered charity number	1181590

Charity's principal address	St David's RC School, St David's Lane, Mold, CH7 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Morris	Chair		EGM of members
2	Emma Baker	Secretary		EGM of members
3	Rachel Fitzpatrick	Treasurer		EGM of members
4	Ruth John	Trustee		EGM of members
5				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

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Gwernaffield Church Hall
Summary year ended March 2024

Summary

Opening Balance	38,461.66
Add Income	47,295.66
Less Expenditure	48,082.31
Closing Balance	37,675.01 Agreed to Bank Statement

Checked

Oct	Nov	Dec	Jan	Feb	Mar-25
30,949.91	34,519.10	37,212.08	29,052.75	30,401.23	31,419.48
4,122.10	2,825.58	4,037.90	5,803.30	4,590.05	3,889.93
552.91	132.60	12,197.23	4,454.82	3,571.80	3,645.53
34,519.10	37,212.08	29,052.75	30,401.23	31,419.48	31,663.88
agree	agree	agree	agree	agree	agree

Expenditure	April 2024	May	June	July
HR Davis - Payroll				
Wages	3,198.98	3,424.64	3,055.61	3,401.78
HMRC				
Coach hire		300.00		
NEST		137.48		1,950.12
ICO				
Audit				
AILB Wales Client				
Total	3,198.98	3,862.12	3,055.61	5,351.90

August	Sept	Oct	Nov	Dec	Jan 2025	Feb	Mar	Total
				136.80		136.80	36.00	309.60
2,729.19	4,187.86			11,927.83	4,011.39	3,002.40	2,972.64	41,912.32
	659.37	437.21			309.08			1,405.66
								300.00
106.69	115.70	115.70	132.60	132.60	134.35	132.60	134.48	3,092.32
	35.00							35.00
					225.00	300.00		525.00
							502.41	502.41
								0.00
2,835.88	4,997.93	552.91	132.60	12,197.23	4,454.82	3,571.80	3,645.53	48,082.31

Statement of Financial Activities and Retained Funds

Period 1 April 2024 to 31 March 2025

	£	£		£
<u>Income</u>			Deficit for the Year	-786.65
Flintshire CC - childcare funding	11,608.91		Retained Funds represented by:	
123 Comms - parents	4,041.56		Funds brought forward	32,203.03
Parent direct	11,547.03		Deficit in year	-786.65
Welsh Gov - childfunding	15,947.50		Bank Current Account	
National Savings - childcare vouchers	1,420.75		as at 31 March 2025	31,663.88
Wage repayment	2,729.91			
Total		47295.66		
<u>Expenditure</u>				
HR Davis - Payroll		309.60		
Wages		44,642.23		
HMRC		1,405.66		
Coach hire		300.00		
NEST		3,092.32		
ICO		35.00		
Audit		525.00		
AILB Wales Client		502.41		
Total		48,082.31		



Section A Independent Examiner's Report

**Report to the trustees/
members of**

**On accounts for the year
ended** **Charity no
(if any)**

Set out on pages
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to note

Step By Step

England & Wales - Charity number 1181590

Accounts

St David's Playgroup and Nursery Plus
Summary year ended March 2024

Summary

Opening Balance	38,461.66
Add Income	40,403.19
Less Expenditure	46,661.82
Closing Balance	32,203.03 Agreed to Bank Statement

Checked

Oct	Nov	Dec	Jan 2024	Feb	Mar
34,009.99	31,558.11	31,044.57	30,596.79	31,043.56	31,572.63
2,066.59	3,030.20	3,419.76	6,088.55	4,594.53	4,059.21
4,518.47	3,543.74	3,867.54	5,641.78	4,065.46	3,428.81
31,558.11	31,044.57	30,596.79	31,043.56	31,572.63	32,203.03
agree	agree	agree	agree	agree	agree

Expenditure	April 2023	May	June	July
HR Davis - Payroll	108.00			
Wages	1,730.54	2,305.09	2,594.27	2,690.98
HMRC	122.47	191.51	436.44	245.37
Skip hire	264.00			
Awning				
Cladding/Steel Fabrication				
Insurance				
Didi Dance				
ICO				
Total	2,225.01	2,496.60	3,030.71	2,936.35

Total

780.00

28,647.44

1,036.19

528.00

9,858.48

4,917.84

508.87

350.00

35.00

46,661.82

St David's Playgroup and Nursery Plus

Statement of Financial Activities and Retained Funds Period 1 April 2023 to 31 March 2024

	£	£
<u>Income</u>		
Flintshire CC - childcare funding	22,106.93	
123 Comms from parents	7,375.16	
Direct payments from parents	3,563.60	
Welsh Gov - childfunding	6,182.50	
National Savings - childcare vouchers	675.00	
Lloyds Bank Foundation	500.00	
Total		40403.19
<u>Expenditure</u>		
Payroll Fees	780.00	
Wages	28,647.44	
HMRC	1,036.19	
Skip hire	528.00	
Awning	9,858.48	
Cladding/Steel Fabrication	4,917.84	
Diddi Dance	350.00	
ICO	35.00	
Insurance	508.87	
Total		46,661.82

Deficit for the Year

Retained Funds represented by:
Funds brought forward
Deficit in year

Bank Current Account
as at 31 March 2024

Charity Number 1181590

£
-6,258.63
38,461.66
-6,258.63
32,203.03



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
St David's Playgroup and Nursery Plus

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

1181590

Set out on pages

1 to 1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15/2/25

Name:

Susan Anne Ridings

	Relevant professional qualification(s) or body (if any):	ACMA
	Address:	Holly Cottage Cilcain Road
		Gwernaffield
		Mold CH7 5DQ

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to note



Trustees' Annual Report for the period

From 01/04/2023 Period start date To 31/03/2024 Period end date

Charity name: St David's Playgroup and Nursery Plus

Charity registration number: 1181590

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and care for their needs through high quality childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school education for children aged 2 years – 4 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All relevant decisions have been made by trustees with regard to the public benefit guides.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>St David's Playgroup and Nursery Plus continued to provide pre-school education to local children between April 2023 and March 2024.</p> <p>As of September 2023 St David's Playgroup has offered Flying Start which has given more parents the opportunity to take up the childcare provision.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance for the provision as at 31 March 2024 was £32203.03. This was a decrease from the end of the previous financial year of £6258.63</p> <p>The total turnover was £40403.15 and expenses were £46161.82.</p> <p>The main reason for the decrease was because we didn't receive as many grants as the previous year.</p> <p>The one grant we did receive was from Childcare Development and was for the amount of £6000. It was used to purchase awnings for the outside play area.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The CIO hold reserves equivalent to 3-months of operating costs. This is sufficient to cover any outstanding salary and redundancy payments to staff as well as to pay any outstanding running costs in the event that the provision had to close.</p> <p>Any grants paid to the provision for a specific purpose are also held in reserve until needed.</p>
Amount of reserves held	Para 1.22	£8000.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The CIO has three main funding sources:</p> <ul style="list-style-type: none"> • Flying Start Funding from Flintshire County Council • Early entitlement payments made by Flintshire County Council. • 30-hours free childcare payments made by Flintshire County Council • Payments received directly from the families of the children attending the provision. • Grant from Childcare Development.
		None

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>There are no imminent risks facing the charity. However, changes to either early-entitlement, 30-hours free childcare funding, Flying start funding or a reduction in the number of children attending the provision could pose a risk in future.</p> <p>These are both monitored closely by the staff and trustees.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Two of the trustees were elected at the EGM of members when the charity was established.</p> <p>Three trustees have since left. Two replacements were elected by the existing trustees and we still have one position to fill. A letter will go out to parents imminently to see if there is any interest in becoming a trustee.</p> <p>New trustees are elected at the AGM. If it is not possible for a trustee vacancy to be filled at the AGM, the existing trustees can appoint new trustees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St David's Playgroup and Nursery Plus
Other name the charity uses	
Registered charity number	1181590

Charity's principal address	St David's RC School, St David's Lane, Mold, CH7 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Morris	Chair		EGM of members
2	Emma Baker	Secretary		EGM of members
3	Rachel Fitzpatrick	Treasurer		EGM of members
4	Ruth John	Trustee		EGM of members
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Step By Step

England & Wales - Charity number 1181590

Accounts



Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: St David's Playgroup and Nursery Plus

Charity registration number: 1181590

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and care for their needs through high quality childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school education for children aged 2 years – 4 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All relevant decisions have been made by trustees with regard to the public benefit guides.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>St David's Playgroup and Nursery Plus continued to provide pre-school education to local children between April 2022 and March 2023.</p> <p>A trial was introduced in 2022 to reduce the minimum age for children attending from 2 years, 4 months to 2 years. This trial also extended the opening time of the provision to 9am from 11:25am.</p> <p>The aim of this trial was to identify whether the provision could better serve the needs of the local community and increase attendance.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance for the provision as at 31 March 2023 was £38,461.66. This was an increase from the end of the previous financial year of £7,693.12.</p> <p>The total turnover was £43,451.56 and expenses were £35,758.44.</p> <p>The main driver of the increased balance was an increase in income, including a grant to pay for new outdoor flooring.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The CIO hold reserves equivalent to 3-months of operating costs. This is sufficient to cover any outstanding salary and redundancy payments to staff as well as to pay any outstanding running costs in the event that the provision had to close.</p> <p>Any grants paid to the provision for a specific purpose are also held in reserve until needed.</p>
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The CIO has three main funding sources:</p> <ul style="list-style-type: none"> • Early entitlement payments made by Flintshire County Council. • 30-hours free childcare payments made by Flintshire County Council • Payments received directly from the families of the children attending the provision.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
		There are no imminent risks facing the charity. However, changes to either

A description of the principal risks facing the charity	Para 1.46	<p>early-entitlement or 30-hours free childcare funding, or a reduction in the number of children attending the provision could pose a risk in future.</p> <p>These are both monitored closely by the staff and trustees.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Three of the trustees were elected at the EGM of members when the charity was established.</p> <p>One trustee was elected at the AGM in 2020.</p> <p>One trustee was elected at the AGM in 2022.</p> <p>New trustees are elected at the AGM. If it is not possible for a trustee vacancy to be filled at the AGM, the existing trustees can appoint new trustees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St David's Playgroup and Nursery Plus
Other name the charity uses	
Registered charity number	1181590

Charity's principal address	St David's RC School, St David's Lane, Mold, CH7 1LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Oates	Chair		EGM of members
2	Emma Baker	Secretary		EGM of members
3	Simon Hughes	Treasurer		EGM of members
4	Ruth John			AGM of members
5	Albert Leverett			AGM of members
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

--



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: ST DAVID'S PLAYGROUP & NURSERY PLUS.

On accounts for the year ended

31st MARCH 2023 Charity no (if any) 1181590

Set out on pages

1 to 1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 23.2.24

Name: ZOE DEVENPORT

Relevant professional qualification(s) or body (if any):

FCA

Address:

33 CHESTER ROAD WEST, QUEENSFERRY, FLINTSHIRE CH5 1SA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING TO NOTE

Statement of Financial Activities and Retained Funds
Period 1st April 2022 to 31st March 2023

	2023	
	£	£
<u>Income</u>		
Playgroup & Nursery Plus	3,426	
Flintshire CC funding	40,025	
	<hr/>	43,452
<u>Expenditure</u>		
Wages	22,866	
Payroll fees	480	
Repairs - Outdoor Flooring	8,940	
Miscellaneous	2,788	
Insurance	685	
	<hr/>	35,758
Surplus for the Year		<hr/> <hr/> 7,693
Retained Funds Represented By:		
Funds brought forward		30,769
Surplus for the Year		7,693
		<hr/> <hr/> 38,462
Bank Current Account		<hr/> <hr/> 38,462

Step By Step

England & Wales - Charity number 1181590

Accounts



Trustees' Annual Report for the period

From 01/04/2020 Period start date To 31/03/2021 Period end date

Charity name: St David's Playgroup and Nursery Plus

Charity registration number: 1181590

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and care for their needs through high quality childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school education for children aged 2 years, 4 months - 4 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All relevant decisions have been made by trustees with regard to the public benefit guides.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>St David's Playgroup and Nursery Plus provided pre-school education to 14 local children between April 2020 and March 2021.</p> <p>As part of the national COVID-19 lockdown, the provision was temporarily closed along with other childcare providers. During this time the staff moved to support the provision of childcare for the children of keyworkers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance for the provision as at 31 March 2021 was £19,297.64. This was a decrease from the end of the previous financial year of £4,389.33.</p> <p>The total turnover was £19,518.44 and expenses were £23,907.77.</p> <p>The main driver of the reduction in the year-end balance was an investment of £5,724.00 to replace doors and windows in the Playgroup and Nursery Plus building.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The CIO currently holds £3000 in reserves. This amount is sufficient to cover any outstanding salary and redundancy payments to staff as well as to pay any outstanding running costs in the event that the provision had to close.</p>
Amount of reserves held	Para 1.22	£3000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The CIO has three main funding sources:</p> <ul style="list-style-type: none"> • Early entitlement payments made by Flintshire County Council. • 30-hours free childcare payments made by Flintshire County Council • Payments received directly from the families of the children attending the provision. <p>During periods of national lockdown, when the provision was closed, early entitlement and 30-hours free childcare payments continued for the children already registered with the provision. The</p>
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		continuation of these payments meant that we were able to pay staff to support the provision of childcare for keyworkers.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	There are no imminent risks facing the charity. However, changes to either early-entitlement or 30-hours free childcare funding, or a reduction in the number of children attending the provision could pose a risk in future. These are both monitored closely by the staff and trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Three of the trustees were elected at the EGM of members when the charity was established.</p> <p>One trustee was elected at the AGM in 2020.</p> <p>New trustees are elected at the AGM. If it is not possible for a trustee vacancy to be filled at the AGM, the existing trustees can appoint new trustees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St David's Playgroup and Nursery Plus
Other name the charity	

uses	
Registered charity number	1181590
Charity's principal address	St David's RC School, St David's Lane, Mold, CH7 1RW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Oates	Chair		EGM of members
2	Emma Baker	Secretary		EGM of members
3	Simon Hughes	Treasurer		EGM of members
4	Ruth John		29/09/2020-present	AGM of members
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20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg
Secretary, Chair, etc)

--	--

Date

--

ST. DAVID'S CATHOLIC PRIMARY SCHOOL OUT

INCOME STATEMENT

For the year ending 31st March 2021

2020-21

	£	£	£
TURNOVER			19,518.44
EXPENDITURE			
Wages	16,774.35		
HMRC	145.14		
Lettings (1)	975.00		
Miscellaneous	5,424.42		
Loan Repayment	0.00		
Depreciation	0.00		
	<u>23,318.91</u>		
		23,318.91	
Less Corporation Tax 19-20	0.00		
Less 2020-21	0.00		
	<u>0.00</u>		
			<u>23,318.91</u>
Gross Profit/(Loss)			###
ADMIN EXPENSES			
Accountants Fees		384.00	
Insurance		204.86	
Wales PPA (2)		0.00	
			<u>588.86</u>
Operating Profit/(Loss)			###
Gross a/c interest	See note		<u>0.00</u>
Profit/(Loss) before Qualifying Expenditure			###
Non-deductible item:			
Depreciation (1)			<u>0.00</u>
			-4,389.33
Deductible items:			
FYA Qualifying exp. @ 100%		0.00	
WDA Qualifying exp. @ 18%	See note	0.00	
Gross a/c interest		0.00	
		<u>0.00</u>	
			<u>0.00</u>
Tax operating profit/(loss)			-4,389.33
Less losses b/fwd.			0.00

Revised Tax operating profit/(loss)		<u>-4,389.33</u>
Gross a/c interest	See note	0.00
Corporation Tax @ 20%		0.00
Less Income Tax deducted (bank a/c)		<u>0.00</u>
Net Corporation Tax to pay:		<u><u>0.00</u></u>

Notes:

(1) Depreciation at 25% Straight Line (SL)

Assets	£	£	£
Totals for 2019.20			
Assets @31.3.20		0.00	
Assets @31.3.21		0.00	
Totals for 2020.21			

(2) Membership required for registration purposes and for cheaper insurance.

ASSET WRITING DOWN POOL (Qualifying Expenditure) 2020-21

	£	
WDA Pool @ 1.4.20		0.00
WDA allowance @18%		<u>0.00</u>
WDA Pool @ 31.3.21		0.00

INTEREST RECEIVED 2020-21

Net received	0.00
Income tax deducted at source	0.00
Gross a/c interest	<u>0.00</u>

INCOME & EXPENDITURE CALCULATION

	2020-21	
	£	£
Income	19,518.44	
A/c interest (gross)	0.00	
Total Income	<u>19,518.44</u>	19,518.44
Expenditure	23,318.91	
Admin Expenses	588.86	
Total Expenditure	<u>23,907.77</u>	
Depreciation	0.00	
	<u>23,907.77</u>	
Plus Income Tax on a/c	0.00	
	<u>23,907.77</u>	23,907.77
Operating profit/(loss)		-4,389.33
Corporation Tax (page 3)		0.00
Surplus/(loss) to reserves (page 5)		<u>-4,389.33</u>

STATEMENT OF FINANCIAL POSITION as at 31st March 2021

	Notes	2020-21	
		£	£
Fixed Assets			
Tangible assets	(1)	0.00	0.00
Current Assets			
Debtors		0.00	
Investments held as current assets		0.00	
Cash at bank and in hand		19,297.64	
		<u>19,297.64</u>	19,297.64
Liabilities			
Creditors: amounts falling due within one year		0.00	
Corporation Tax Due		0.00	

Creditors > one year	0.00	
Unpresented Cheques	0.00	
		0.00
		<u>19,297.64</u>

Reserves

Reserve (b/fwd.)	23,686.97	
Grants in Reserve	3,000.00	
Surplus/(loss) (page 4)	-7,389.33	
		19,297.64
		0.00

The Committee Members acknowledge their responsibilities for:

- (i) ensuring that the club keeps proper accounting records which comply with Section 2
- (ii) preparing accounts which give a true and fair view of the state of affairs of the club its profit or loss for the financial year in accordance with the requirements of section 22 which otherwise comply with the requirements of this Act relating to accounts, so far as The committee Members are satisfied that the club is entitled to exemption under Secti 1985 and that no member or members have requested an audit pursuant to section 24!

ALLOCATION OF LOSSES INCURRED IN YEAR ENDING 31st MARCH 2021

Set against previous years
Loss during 2020-21

Total losses available for future years

ST DAVID'S CATHOLIC PRIMARY SCHOOL OUT OF SCHOOL CLUB

Notes to Accounts for year ended 31st March 2020

Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance for Smaller Entities (effective January 2007)

Turnover

Turnover represents the invoiced value of goods and services supplied by the club

Depreciation

Depreciation has been provided at 25% straight line in order to write off the assets over

Stocks

Any stock is valued at the lower of cost and net realisable value.

Deferred Taxation

Full provision is made for deferred taxation resulting from timing differences between the accounts and their recognition for tax purposes, should this be required. Deferred taxation is provided on a basis at the tax rates which are expected to apply in the periods when the timing differences arise.

Pensions

The club does not operate a pension scheme.

The accounts have been prepared in accordance with the special provisions relating to Companies Act 1985.

Chairman

OF SCHOOL CLUB

2019-20

£	£	£
		28,259.92
15,811.84		
96.60		
0.00		
189.91		
0.00		
<u>0.00</u>		
	16,098.35	
0.00		
<u>0.00</u>		
	0.00	
		<u>16,098.35</u>
		12,161.57
	384.00	
	196.40	
	0.00	
		580.40
		<u>11,581.17</u>
		0.00
		<u>11,581.17</u>
		0.00
		<u>11,581.17</u>
	0.00	
	0.00	
	<u>0.00</u>	
		0.00
		<u>11,581.17</u>
		<u>0.00</u>

11,581.17

0.00

0.00

0.00

0.00

Depreciation (£)

0.00

0.00

2019-20	
£	£
28,259.92	
<u>0.00</u>	
	28,259.92
16,098.35	
<u>580.40</u>	
16,678.75	
<u>0.00</u>	
16,678.75	
<u>0.00</u>	
	<u>16,678.75</u>
	11,581.17
	<u>0.00</u>
	11,581.17

2019-20	
£	£
	0.00
	0.00
	0.00
23,686.97	
	<u>23,686.97</u>
	23,686.97
	0.00
	0.00

0.00

0.00

0.00

23,686.97

7,101.80

5,004.00

11,581.17

23,686.97

0.00

21 of the Companies Act 1985;
as at the end of the financial year and of
6 of the Companies Act 1685, and
applicable to the club.
on 249A(1) of the Companies Act
9B (2) of the Act.

£

£

0.00
-4,389.33

-4,389.33

ce with the Financial Reporting Standard

r their estimated useful lives.

re recognition of gains and losses in the
tion is calculated on an un-discounted
rences will reverse.

small companies within Part VII of the

ST DAVID'S CATHOLIC PRIMARY SCHOOL OUT OF SCHOOL CLUB

RECONCILIATION 2020-21

FROM PLAYGROUP LEDGER:

	£	£	
Receipts			
Income	19,518.44		
Interest (net)	<u>0.00</u>		
		19,518.44	
Payments			
Expenditure	23,907.77		
Less 2020-21 Creditors	<u>0.00</u>		
		<u>23,907.77</u>	
Profit/(loss)		<u>-4,389.33</u>	

From Bank Statement:

Balance @ 01.04.20	23,686.97		
Unpresented Cheques b/fwd	0.00		
Less 2020-21 Creditors	0.00	23,686.97	

Balance @ 31.03.21	19,297.64		
Unpresented Cheques 20-21	0.00	19,297.64	

Change in funds: **-4,389.33** 0.00