



Trustees' Annual Report for the period

		Period start date			Period end date		
		01	10	2020	30	09	2021
From					To		

Section A Reference and administration details

Charity name

The Wiston Meeting Place

Other names charity is known by

TWMP

Registered charity number (if any)

1181585

Charity's principal address

The Wiston Meeting Place, Water Lane,
Wiston, West Sussex

Postcode

BN44 3DW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirsty Goring	Chair		
2	Saskia Peill	Vice-Chair		
3	Barbara Houghton	Treasurer		
4	Rebecca Luckin	Secretary		
5	Lucinda Woodage	Trustee		
6	Amanda Staley	Trustee		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	The original committee, elected by the community, converted to charitable status in January 2019

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

(i) To promote for the benefit of the inhabitants of Wiston without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants; and

(ii) To establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects.

Trustees noted The Guidance to Trustees (issued by the Charity Commission) at their meeting of 18th March 2019, minute reference 6 d) i.

The Wiston Meeting Place Trustees manage a community building and open space. The facility is hired to local residents, local clubs, community groups and organisations and for private events.

The Wiston Meeting Place is available to children, young people, elderly people, those with disabilities and the general public.

The Wiston Meeting Place is available to other charities and voluntary bodies.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

When Covid19 restrictions have permitted, the Wiston Meeting Place Trustees have hired the building to members of the community and local groups, clubs and organisations.

Income received has been used to cover the costs of maintenance and improvements to the building.

Section E Financial review

Brief statement of the charity's policy on reserves

The Wiston Meeting Place Trustees currently hold no reserves.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rebecca Luckin

Position (eg Secretary, Chair, etc)

Secretary

Date

01.05.22

The Wiston Meeting Place

Accounts for the year to 30th September 2021

Income		2021	2020
	Grants	0.00	0.00
	Venue Hire	2,883.80	2,169.60
	Profit Contribution	0.00	0.00
		<u>2,883.80</u>	<u>2,169.60</u>
Expenses			
	Utility Bills/Rent	390.53	1,043.27
	Repairs and Maintenance	557.51	377.35
	Advertising	0.00	0.00
	Sundry Expenses	1,414.96	516.09
Note 1	Depreciation	267.03	267.03
		<u>2,630.03</u>	<u>2,203.74</u>
	Net Surplus/Loss	<u><u>253.77</u></u>	<u><u>-34.14</u></u>

Balance Sheet as at 30th September 2021

Tangible Assets (NBV)		4,806.55	5,073.58
Current Assets			
	Current Account	2,200.36	1,679.56
Less Current Liabilities			
Note 2	Creditor	0.00	0.00
Note 3	Accrual	250.00	250.00
	Deposits Held	100.00	100.00
Net Current Liabilities		<u>-350.00</u>	<u>-350.00</u>
Total Assets Less Current Liabilities		<u><u>6,656.91</u></u>	<u><u>6,403.14</u></u>
Financed By:			
	Accumulated Fund		
	Surplus B/fwd	6,403.14	6,437.28
	Add excess income over expenditure for year	253.77	-34.14
		<u><u>6,656.91</u></u>	<u><u>6,403.14</u></u>

The Wiston Meeting Place

Notes on Accounts

Note 1	Tangible Assets		
	Cost		
	At 1st October 2020		6,047.26
	Addition in the period		0.00
			<u>6,047.26</u>
	At 30th September 2021		<u>6,047.26</u>
	Accumulated Depreciation		

At 1st October 2020	973.68
Charge for the period	267.03
At 30th September 2020	<u>1,240.71</u>
Net Book Value	
At 1st October 2020	<u><u>4,973.94</u></u>
At 30th September 2021	<u><u>4,806.55</u></u>

<i>Note 2</i>	Creditors	2021	2020
	Wiston Estate	0.00	0.00
<i>Note 3</i>	Accrual		
	Utility Bills/Rent	250.00	250.00

