



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2019		30	09	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirsty Goring	Chair		
2	Saskia Peill	Vice-Chair		
3	Barbara Houghton	Treasurer		
4	Rebecca Luckin	Secretary		
5	Lucinda Woodage	Trustee		
6	Amanda Staley	Trustee		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	The original committee, elected by the community, converted to charitable status in January 2019

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

(i) To promote for the benefit of the inhabitants of Wiston without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants; and

(ii) To establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects.

Trustees noted The Guidance to Trustees (issued by the Charity Commission) at their meeting of 18th March 2019, minute reference 6 d) i.

The Wiston Meeting Place Trustees manage a community building and open space. The facility is hired to local residents, local clubs, community groups and organisations and for private events.

The Wiston Meeting Place is available to children, young people, elderly people, those with disabilities and the general public.

The Wiston Meeting Place is available to other charities and voluntary bodies.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

When Covid19 restrictions have permitted, the Wiston Meeting Place Trustees have hired the building to members of the community and local groups, clubs and organisations.

Income received has been used to cover the costs of maintenance and improvements to the building.

Section E Financial review

Brief statement of the charity's policy on reserves

The Wiston Meeting Place Trustees currently hold no reserves.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rebecca Luckin

Position (eg Secretary, Chair, etc)

Secretary

Date

03.05.21



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Wiston Meeting Place 1181585

Receipts and payments accounts

CC16a

For the period
from

01/10/2019

To

30/09/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	-	-	-	500
Venue Hire	2,169	-	-	2,169	1,921
Village event	-	-	-	-	40
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,169	-	-	2,169	2,461
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,169	-	-	2,169	2,461
A3 Payments					
Utility Bills/Rent	1,605	-	-	1,605	374
Repair and Maintenance	377	-	-	377	112
Sundry Expenses	516	-	-	516	449
Advertising	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,498	-	-	2,498	935
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Furniture	555	-	-	555	-
Sub total	555	-	-	555	-
Total payments	3,053	-	-	3,053	935
Net of receipts/(payments)	- 884	-	-	- 884	1,526
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,564	-	-	2,564	1,038
Cash funds this year end	1,680	-	-	1,680	2,564

Section B Statement of assets and liabilities at the end of the period

Category	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	1,680	-	-
		-	-	-
		-	-	-
	Total cash funds	1,680	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture fixtures and fittings	Unrestricted	6,047	5,073
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Supplier creditors	Unrestricted	250	
	Deposits held	Unrestricted	100	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	
		BARBARA HOUGHTON	5/5/21	