



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	January	2020		31 st	December	2020

Section A Reference and administration details

Charity name

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST PETER & ST PAUL,
BLOCKLEY WITH ASTON MAGNA

Other names charity is known by

BLOCKLEY PAROCHIAL CHURCH COUNCIL

Registered charity number (if any)

1181561

Charity's principal address

THE VICARAGE, HIGH STREET,
BLOCKLEY, MORETON-IN-MARSH,
GLOUCESTERSHIRE

Postcode

GL56 9ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Canon DANA LURSKE DELAP	CHAIR		
2	GRAHAM NEW	Trustee		
3	CHRISTINE BODDINGTON	Trustee	Retired 25 October 2020	
4	ROBERT GRAHAM WILLOTT	Trustee	Retired 25 October 2020	
5	JOANNA SARAH KNIGHT*	Trustee		
6	BARBARA PATRICIA DUNN	Trustee		
7	ROBERT KINGSFORD BURCH	Trustee		
8	MARIE ANN HILDRETH	Trustee		
9	KAREN YOUDELL*	Trustee		
10	CHRISTINE HELEN MOOR	Trustee		
11	JOHN JAMES TAYLOR	Trustee		
12	ADRIAN PHILIP BENEY	Trustee		
13	ROBERT IAN GREENSTOCK	Trustee		
14	CAROLE DIANE MANN*	Trustee		
15	PHILIP GEE	Trustee	Appointed 2 November 2020	

16	Dr STEPHANIE BEVAN	Trustee	Appointed 25 October 2020	
17	DEREK LUFF	Trustee	Appointed 25 October 2020	
18				
19	<ul style="list-style-type: none"> Retired 25 April 2021 			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES THAT CAME INTO FORCE ON 02 JAN 1957
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY ANNUAL PAROCHIAL CHURCH COUNCIL

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system

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and procedures to manage them.

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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PCC's charitable objects are focused primarily on the advancement of religion, which is recognised as a charitable purpose having public benefit. Regular public worship has been provided in the Parish Church free of charge and open to all.

During the period, public worship was adapted to accommodate the impact of the COVID-19 pandemic by providing a mixture of restricted public worship in the Parish Church and other regular acts of worship conducted digitally.

PCC's members also perform roles at Blockley Primary School, including teaching and taking school assemblies which contribute to the advancement of education which is recognised as a charitable purpose having public benefit.

Donations are made to other charities and our own projects provide public benefits in the relief of poverty and need, whether within or outside the ecclesiastical parish, often for minority groups with particular needs such as the elderly.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Blockley PCC met five times during 2020, excluding Standing Committee meetings.

Highlights of 2020 included:

- Bird and hedgehog boxes were installed throughout the churchyard, with two bug hotels and a wild flower area. In field work by Phill Clayton, over 50 species of wild flower and grasses were found.
- Dana Delap led well-attended Sunday morning Zoom services with the Vale and Cotswold Edge Team throughout the Covid-19 pandemic from Palm Sunday. Regular emails and printed letters kept the congregation and village in contact with the church.
- Due to the Covid-19 pandemic, Christmas services in Blockley Church took a different form this year, with services including carols in the churchyard, and a walk-through nativity. Live Advent windows were organised throughout Blockley which proved very popular, with hopes this may be repeated in future years.

Amy Todd, our children and youth leader, was furloughed for some of the year and adapted her work to enable her to continue to interact with and support the children and young people across the benefice, moving most of the groups on-line and developing new on-line services and recordings. She developed collective worship material for schools and developed activity and craft packs monthly to between 80-100 children.

Christine Moor continued in her role as a Foundation Governor at Blockley Primary School and is now Chair of Governors. Links with Ghana were strengthened, particularly with exchanges of videos between Tishigu School in Tamale and Blockley.

The school moved online for much of 2020, and Open the Book had to be suspended. But Canon Dana Delap recorded weekly videos for the children. The Ministry Enabling Team continued to work with the vicar, taking responsibility for Second Sunday at 6, Open Door, visiting and baptism preparation.

The merchandising group chaired by Karen Youdell continued to develop and sell *Father Brown* merchandise in conjunction with Blockley shop.

The Voice was published monthly under the leadership of Carole Mann (Editor), Carol Willott and Nigel Moor, working with Stan Cross (distribution) and Brenda (advertising) to increase its visibility and viability.

Preliminary work took place on church reordering with the aim of providing more flexible facilities in keeping with present-day needs. This work continues to be led by Robert Burch with Christine Moor and John Taylor. Robust debate and thorough evaluation have taken place throughout the year and, in conjunction with architects and the Diocese, a provisional plan has been developed.

The church continued to make charitable donations.

Safeguarding is an agenda item at each PCC meeting and any issues arising are discussed. Our policies are on the website www.blockleychurch.org.uk.

Section E

Financial review

Brief statement of the charity's policy on reserves

At 31 December 2020, Blockley PCC's reserves stood at approximately £303,935.

The PCC has started a major reordering project. In view of this project, those funds have been allocated as follows:

Restricted funds

£214,087 to be used as matching funds in raising the finance needed for the reordering project.

Unrestricted (general) funds

£89,848 to cover general running costs (of which about £55,000 would be required to cover one year's spending in the absence of any income), while the PCC works to increase income to make up for the probable decrease in income from the *Father Brown* filming by the BBC.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ROBERT GRAHAM WILLOTT	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	4 OCTOBER 2021	

Vale and Cotswold Edge Team

St Peter and St Paul

Blockley with Aston Magna

Annual Accounts 2020

Independent Examiner's Report

To the members and trustees of the Parochial Church Council of Blockley with Aston Magna.

This report on the financial statements for the year ended 31 December 2020 is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011.

Respective responsibilities of the trustees of the charity and the examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is the examiner's responsibility to

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the general directions given under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to the Examiner's attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the 2011 Act, and
 - * to prepare financial statements, which accord with the accounting records and comply with the requirements of the Acthave not been met; or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name ALAN RONALD GREEN

Date 15th AUGUST 2021

Address WILLOW TREE HOUSE
DITCHFORD HILL
GLOUCESTER GL56 9BS

ST PETER & ST PAUL CHURCH, BLOCKLEY WITH ASTON MAGNA
RECEIPTS & PAYMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

INCOME

Giving

Parish Giving Scheme
 Other giving and donations
 Tax recovered through Gift Aid

Church activities

Father Brown income from BBC
 Father Brown income from merchandise sales
 Church & Villages News sales and advertising
 Fund raising events
 Parochial Fees income
 Church Room lettings/nursery garden rent
 Sundry income

Investment income

Interest & investment income

Income from extraordinary activities

Grant re VAT refund
 Donation from the Brownes
 Appeal for Ghana school desks
 Bells Appeal/donations

Total incoming resources

EXPENDITURE

Outward Giving

Donations

Running expenses

Parish Share
 Minor repairs & routine maintenance
 Clergy expenses
 Heating & lighting
 Church & Villages News costs
 Conservator fees re Father Brown filming
 Father Brown merchandise costs
 Insurance
 Fundraising costs
 Parochial Fees paid to Diocese
 Music costs, including weddings
 Administration costs
 Flowers
 Youth work costs
 Sundry costs

Extraordinary expenditure

Cost of bells
 Other major projects

Total resources expended

(Deficit) before gains

Transfers between funds

Net outgoing resources before gains

Gains on investment assets

Net movement in funds

Funds brought forward at 1 January 2020

Funds carried forward at 31 December 2020

Notes	Unrestricted	Restricted	2020	2019
3			TOTAL	TOTAL
	£18,168		£18,168	£16,012
4	£11,488	£100	£11,588	£15,313
	£6,647		£6,647	£6,808
	£0		£0	£8,252
5	£1,060		£1,060	£5,509
	£3,161		£3,161	£3,340
	£0		£0	£1,314
	£2,696		£2,696	£4,781
	£0		£0	£0
	£0		£0	£367
	£1,263	£2,945	£4,208	£1,010
	£0		£0	£268
	£1,000		£1,000	£500
	£0		£0	£1,274
	£0		£0	£420
	£45,483	£3,045	£48,528	£65,169
6	-£2,368		-£2,368	-£17,682
	-£30,277		-£30,277	-£29,203
7	-£4,803		-£4,803	-£6,307
	-£2,065		-£2,065	-£3,076
	-£3,356		-£3,356	-£3,204
	-£2,655		-£2,655	-£4,023
	£0		£0	-£410
5	-£389		-£389	-£3,257
	-£2,385		-£2,385	-£2,318
	£0		£0	-£1,104
	-£1,605		-£1,605	-£1,704
	-£489		-£489	-£911
8	-£1,964		-£1,964	-£1,627
	-£152		-£152	-£257
8	-£334		-£334	-£1,152
	-£1,368		-£1,368	-£383
	-£54,210	£0	-£54,210	-£76,618
		£0	£0	-£207
9		-£23,292	-£23,292	-£11,777
	-£54,210	-£23,292	-£77,502	-£88,602
3	-£8,727	-£20,247	-£28,974	-£23,432
	-£500	£500	£0	£0
	-£9,227	-£19,747	-£28,974	-£23,432
	£1,235	£2,879	£4,114	£9,376
	-£7,992	-£16,868	-£24,860	-£14,056
	£97,840	£230,955	£328,795	£342,851
	£89,848	£214,087	£303,935	£328,795

Total funds are represented by:

Lloyds Treasurers' account
 Lloyds Instant Saver
 Lloyds re Voice
 CBF Investment Fund (accumulated income units) at Market Value.
 CBF Investment Fund (income units) at Market Value.
 Shawbrook Bank
 Skipton Building Society
 United Trust Bank

£69,926	£5,197
£4,604	£16,142
£1,304	£1,143
£39,089	£35,782
£16,337	£15,531
£0	£85,000
£86,311	£85,000
£86,364	£85,000
£303,935	£328,795

Accounts approved at a meeting of the Parochial Church Council on 1st March, 2021.

Robert Greenstock (Churchwarden)

Marie Hildreth (Churchwarden)

Philip Gee (Treasurer)

ST PETER & ST PAUL CHURCH, BLOCKLEY WITH ASTON MAGNA

Notes to the Receipts & Payments Account for the year ended 31 December 2020

1. The accounts have been prepared on the Receipts & Payments basis and are in accordance with the Church Accounting Regulations 2006.
2. The Covid 19 pandemic and the suspension of 'live' church services along with the closure of the church building for the majority of the year had a significant impact on income, particularly that relating to Father Brown. Fortunately the income from the Parish Giving Scheme has increased.
3. Restricted funds are those raised explicitly for specific purposes such as for the maintenance, repair and improvement of the church and its contents and for funds resulting from special appeals. These funds can only be used for these purposes.

The movements on the funds in 2020 were:

	<u>1st January, 2020</u>		<u>31st December, 2020</u>	
Restricted Funds:				
Chancel	29,293		30,032	
Robinson Organ	4,640		5,257	
Automaton	5,650		5,792	
Bells	213		319	
Other	<u>191,159</u>	230,955	<u>172,687</u>	214,087
Unrestricted Funds		<u>97,840</u>		<u>89,848</u>
		<u>£328,795</u>		<u>£303,935</u>

Each year £500 is credited to the Organ Fund. This is a donation from Doreen Robinson in lieu of notional payments that she would receive for playing the organ in regular services.

The PCC has started a phased scheme of a major refurbishment of the church and it is expected that the funds held by the church at the year end will be needed for this purpose.

4. The sum of £11,488 came from collections in church, envelopes, the wall safe and donations.
5. Father Brown merchandise has been sold again this year, mainly through Blockley Shop but the effects of the Covid 19 pandemic has resulted in a much lower level of sales. We continue to be grateful to Sam and his staff; the Shop receives part of the proceeds of each item sold.
6. Each year the PCC decides upon charities to receive £200 each. The PCC also pays for the rent on the Little Village Hall for Cakes&Co afternoon tea meetings but these did not take place for the majority of 2020 because of the Covid 19 pandemic.

7. A total of £4,803 was spent on minor repairs, routine maintenance and replacing items of routine use, such as candles.
8. Two part time workers continued to support the church during 2020; Stacy, an administrator worked with Dana on Mondays and Amy, a youth worker, is shared with other churches in the Vale & Cotswold Edge Team.
9. The amount of £23,292 relates to early expenditure on the installation of a new heating system for the church which is due to be completed in the spring of 2021 This is the first stage of the phased scheme of a major refurbishment of the church mentioned in Note 3 above.