

**Minutes of the St Martin's Brasted Heritage Trust Annual
General Meeting
held on Wednesday 19th April 2023 in the St Martin's Room
Present**

Terry Hope
Karen Sylvester

Roger Rogowski

Apologies

Stuart Heath
Sarah Penfold
Micaela West

Karina Jackson
Chrissie Rogowska

2022/23 Financial Report

The report, in the form of a record of all incomings and outgoings during the financial year ending on 15th January 2023, and a profit and loss statement, was presented by RR.

Appointment of auditor

It was agreed that David Nunn would be asked to continue in this post.

ACTION: RR

Election of officers

Roger Rogowski was elected as Chair and also agreed to retain the roles of secretary and treasurer on a temporary basis.

Motions put to the AGM

After discussion, it was agreed unanimously that, as revenue was still negligible, no donation would be made to the Brasted PCC at this time.

After discussion about our ongoing overheads, it was agreed that the fees for maintaining our software licence for our website together with the domain fees were difficult to justify in terms of the perceived benefits of maintaining a website, especially taking into account that our total turnover is likely to remain relatively low. The lack of volunteer time to refresh the website content on a regular basis was another factor. It was therefore agreed unanimously that the website would be discontinued.

Any other business

There was no other business.

St Martin's Brasted Heritage Trust profit and loss statement for the YE January 2023

Income	Amount in FY2022/23	Notes	Amount in FY2021/22	Notes
Donations	£155.00	1	£0.00	
Grants	£0.00		£0.00	
Income from events and activities	£348.72		£16.00	
Membership fees	£0.00		£0.00	
Interest	£0.09		£0.00	
Gift Aid	£0.00		£0.00	
Total income:	£503.81		£16.00	
Expenditure				
Start up costs	£0.00		£0.00	
Expenditure to support events and activities	£214.00		£0.00	
Recurring website costs	£316.78	2	£0.00	
Bank account fees	£84.00		£96.00	
Donations to St Martin's Church	£0.00		£0.00	
Total expenditure:	£614.78		£96.00	
Surplus for the year	-£110.97		-£80.00	
Opening balance at 15 January 2022			£493.03	
Closing balance at 15 January 2023	£472.92			

Notes

1 - includes £150.00 closing balance from Pam Day ringfenced for Martinmas Supper 2023

2 - two years' annual subscription to Squarespace for website platform and domain renewal