



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 11 January 2020 To 10 January 2021**

**Charity name: The St Martin's Brasted Heritage Trust**

**Charity registration number: 1181528**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROMOTE FOR THE PUBLIC BENEFIT THE PRESERVATION, REPAIR, MAINTENANCE, RESTORATION, REPLACEMENT AND IMPROVEMENT OF THE HERITAGE AND FABRIC OF THE PARISH CHURCH OF ST. MARTIN'S, BRASTED IN THE DIOCESE OF ROCHESTER, INCLUDING BUT NOT LIMITED TO ITS BUILDINGS, BELLS, ORGAN, MONUMENTS, MEMORIALS, FITTINGS, FIXTURES, INSTALLATIONS, STAINED GLASS, FURNITURE, ORNAMENTS AND CHATTELS AND THE CHURCHYARD, ITS BOUNDARY WALLS, GATES, MONUMENTS AND MEMORIALS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	While the Trust engaged in no activities during the period due to Covid restrictions and concerns about potential Covid restrictions affecting future events, the Trust was able to make a small donation to St Martin's Church from its financial reserves
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are vigilant with regard to compliance with Charity Commission guidance

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	While the Trust engaged in no activities during the period due to Covid restrictions and concerns about potential Covid restrictions affecting future events, the Trust was able to make a small donation to St Martin's Church from its financial reserves.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity started the year with a balance of £1,089 and closed the year with a balance of £493. The Trust was able to authorise a grant of £500 to St Martin's Church while unavoidable fixed costs (website fee and bank charges) accounted for the remainder of our outgoings .
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At the AGM reviewing the year in question, it was agreed to maintain a modest credit balance in anticipation of future fixed costs
Amount of reserves held	Para 1.22	£493
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	THE ST. MARTIN'S BRASTED HERITAGE TRUST
Other name the charity uses	n/a
Registered charity number	1181528

Charity's principal address	THE OLD FORGE RECTORY LANE BRASTED WESTERHAM TN16 1JS

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terence Hope			
2	Sarah Penfold			
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Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None
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## Other optional information

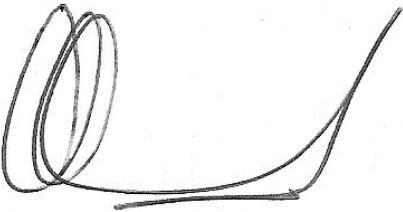
n/a
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ROGER ROGOWSKI

Position (eg  
Secretary, Chair, etc)

CHAIR

Date

23 March 2022

**St Martin's Brasted Heritage Trust profit and loss statement for the YE  
January 2021**

<b>Income</b>	<b>Amount in FY2020/ 21</b>	<b>Notes</b>	<b>Amount in FY2019/ 20</b>	<b>Notes</b>
Donations	£140.00	1	£100.00	
Grants	£0.00		£240.00	
			£2,343.5	
Income from events and activities	£0.00		1	
Membership fees	£0.00		£0.00	
Gift Aid	£0.00		£0.00	
			<b>£2,683.51</b>	
<b>Total income:</b>	<b>£140.00</b>			
<b>Expenditure</b>				
Start up costs	£0.00		£630.85	
Expenditure to support events and activities	£0.00		£920.75	
Recurring website costs	£167.98	2	£144.00	
Bank account fees	£63.00	3	£40.00	
Donations to St Martin's Church	£500.00		£249.00	
			<b>£1,984.60</b>	
<b>Total expenditure:</b>	<b>£730.98</b>			
	-			
<b>Surplus for the year</b>	<b>£590.98</b>		<b>£698.91</b>	
	£1,084.0			
Opening balance at 15 January 2020	1		£377.72	
			£1,089.0	
Closing balance at 15 January 2021	£493.03		1	

**Notes**

1 - £125.00 from the proceeds from Martinmas  
Supper

2 - annual subscription to Squarespace for website platform and domain  
renewal

3 - £5.00 per month, £8.00 per month from 1  
January 2021