

THE ST. MARTIN'S BRASTED HERITAGE TRUST

England & Wales · Charity number 1181528

Details

Status Registered

Legal form CIO

Registered 2019-01-11

Register [View on the Charity Commission register](#)

Contact

Address The Old Forge
Rectory Lane
Brasted
Westerham
TN16 1JS

Phone 01959561345

Activities

Objects: TO PROMOTE FOR THE PUBLIC BENEFIT THE PRESERVATION, REPAIR, MAINTENANCE, RESTORATION, REPLACEMENT AND IMPROVEMENT OF THE HERITAGE AND FABRIC OF THE PARISH CHURCH OF ST. MARTIN'S, BRASTED IN THE DIOCESE OF ROCHESTER, INCLUDING BUT NOT LIMITED TO ITS BUILDINGS, BELLS, ORGAN, MONUMENTS, MEMORIALS, FITTINGS, FIXTURES, INSTALLATIONS, STAINED GLASS, FURNITURE, ORNAMENTS AND CHATTELS AND THE CHURCHYARD, ITS BOUNDARY WALLS, GATES, MONUMENTS AND MEMORIALS.

Activities: Raise funds through local community events and activities for the preservation of St Martin's Church in Brasted

Classification

- **How:** Makes Grants To Organisations, Provides Other Finance
- **What:** Arts/culture/heritage/science

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-10	£3,447	£1,077	-	-
2024-01-10	£2,847	£1,294	-	-
2023-01-10	£504	£615	-	-
2022-01-10	£16	£96	-	-
2021-01-10	£140	£731	-	-

Trustees

Name	Role	Appointed
CHRISTINE ROGOWSKA		2021-04-19
Sarah Penfold		2019-01-11
Stuart Heath		2021-04-19
TERENCE WILLIAM HOPE		2019-01-11

THE ST. MARTIN'S BRASTED HERITAGE TRUST

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St Martin's Brasted Heritage Trust profit and loss statement for the YE January 2025

Income	Amount in FY2023/4	Notes	Amount in FY2023/4	Notes
Donations	£10.00		£18.50	
Grants	£0.00		£0.00	
Income from events and activities	£3,437.17		£2,826.81	
Membership fees	£0.00		£0.00	
Interest	£0.00		£1.64	
Gift Aid	£0.00		£0.00	
Total income:	£3,447.17		£2,846.95	
 Expenditure				
Start up costs	£0.00		£0.00	
Costs to support events and activities	£728.74		£1,230.47	
Recurring website costs	£0.00		£0.00	
Bank account fees	£0.00		£63.75	
Donations to St Martin's Church	£348.00		£0.00	
Total expenditure:	£1,076.74		£1,294.22	
 Surplus for the year	 £2,370.43		 £1,552.73	
 Opening balance at 15 January 2024	 £2,025.65			
 Closing balance at 15 January 2025	 £4,386.08			

Notes

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St Martin's Brasted Heritage Trust

Annual Report for 2023/4

Summary

During the period, the Trust was able to organise a varied calendar of events comprising three concerts and a community supper. In addition, a guided village history walk was inaugurated with six walks took place during the course of the year. All profits from all of these activities went to the Heritage Trust.

Steps were taken to reduce the Trust's overheads during the year. The software and domain subscriptions for the website were not renewed, the website was closed down and the Trust's bank account was transferred from a bank charging a monthly fee and further fees for issuing cheques to a free bank account, which combined, have reduced annual overheads to zero. The Trust will continue to use zero cost media channels to promote its events and activities including social media.

Modest increases in fundraising activities combined with eliminating our overheads mean that we are better placed to make meaningful donations to St Martin's Church.

Trustees

All of our trustees remained in post during the period with no new additions.

Future prospects

Recruiting sufficient volunteers to support a more ambitious programme of fundraising events continues to be a challenge but we will continue to plan events as and when resources allow to produce a surplus that will enable us to support St Martin's Church will charitable donations in the coming financial year.

Roger Rogowski
CHAIRMAN – ST MARTIN'S BRASTED HERITAGE TRUST

10th September 2024

St Martin's Brasted Heritage Trust profit and loss statement for the YE January 2024

Income	Amount in FY2023/4	Notes	Amount in FY2022/23	Notes	Amount in FY2021/22	Notes
Donations	£18.50	1	£155.00		£0.00	
Grants	£0.00		£0.00		£0.00	
Income from events and activities	£2,826.81		£348.72		£16.00	
Membership fees	£0.00		£0.00		£0.00	
Interest	£1.64		£0.09		£0.00	
Gift Aid	£0.00		£0.00		£0.00	
Total income:	£2,846.95		£503.81		£16.00	
Expenditure						
Start up costs	£0.00		£0.00		£0.00	
Costs to support events and activities	£1,230.47		£214.00		£0.00	
Recurring website costs	£0.00		£316.78	2	£0.00	
Bank account fees	£63.75		£84.00		£96.00	
Donations to St Martin's Church	£0.00		£0.00		£0.00	
Total expenditure:	£1,294.22		£614.78		£96.00	
Surplus for the year	£1,552.73		-£110.97		-£80.00	
Opening balance at 15 January 2023	£472.92					
Closing balance at 15 January 2024	£2,025.65					

Notes

1 - Amazon Smile

2 - two years' annual subscription to Squarespace for website platform and domain renewal, which is no longer required

THE ST. MARTIN'S BRASTED HERITAGE TRUST

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**Minutes of the St Martin's Brasted Heritage Trust Annual
General Meeting
held on Wednesday 19th April 2023 in the St Martin's Room
Present**

Terry Hope
Karen Sylvester

Roger Rogowski

Apologies

Stuart Heath
Sarah Penfold
Micaela West

Karina Jackson
Chrissie Rogowska

2022/23 Financial Report

The report, in the form of a record of all incomings and outgoings during the financial year ending on 15th January 2023, and a profit and loss statement, was presented by RR.

Appointment of auditor

It was agreed that David Nunn would be asked to continue in this post.

ACTION: RR

Election of officers

Roger Rogowski was elected as Chair and also agreed to retain the roles of secretary and treasurer on a temporary basis.

Motions put to the AGM

After discussion, it was agreed unanimously that, as revenue was still negligible, no donation would be made to the Brasted PCC at this time.

After discussion about our ongoing overheads, it was agreed that the fees for maintaining our software licence for our website together with the domain fees were difficult to justify in terms of the perceived benefits of maintaining a website, especially taking into account that our total turnover is likely to remain relatively low. The lack of volunteer time to refresh the website content on a regular basis was another factor. It was therefore agreed unanimously that the website would be discontinued.

Any other business

There was no other business.

St Martin's Brasted Heritage Trust profit and loss statement for the YE January 2023

Income	Amount in FY2022/23	Notes	Amount in FY2021/22	Notes
Donations	£155.00	1	£0.00	
Grants	£0.00		£0.00	
Income from events and activities	£348.72		£16.00	
Membership fees	£0.00		£0.00	
Interest	£0.09		£0.00	
Gift Aid	£0.00		£0.00	
Total income:	£503.81		£16.00	
 Expenditure				
Start up costs	£0.00		£0.00	
Expenditure to support events and activities	£214.00		£0.00	
Recurring website costs	£316.78	2	£0.00	
Bank account fees	£84.00		£96.00	
Donations to St Martin's Church	£0.00		£0.00	
Total expenditure:	£614.78		£96.00	
 Surplus for the year	 -£110.97		 -£80.00	
 Opening balance at 15 January 2022			 £493.03	
 Closing balance at 15 January 2023	 £472.92			

Notes

1 - includes £150.00 closing balance from Pam Day ringfenced for Martinmas Supper 2023

2 - two years' annual subscription to Squarespace for website platform and domain renewal

THE ST. MARTIN'S BRASTED HERITAGE TRUST

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St Martin's Brasted Heritage Trust

Annual Report for 2021/2

Summary

During the period, continuing sporadic and unpredictable government imposed Covid restrictions made it difficult to plan any fundraising events, on which the Trust almost wholly relies for its income.

The Trust's cash reserves steadily diminished during the period as a result of the suspension of fundraising events since early 2020 while fixed costs such as bank charges and website maintenance fees continued. In the light of these circumstances, the Trustees agreed that it would not be prudent to plan any new events while the prospect of further Covid restrictions might force the Trust to cancel events for which it might need to commit funds in advance. Although the Covid threat gradually receded during the period, the prospect that many potential supporters would decide not to attend indoor events while they perceived the risk of infection and serious illness to be remain high also played a major part in the Trustees' decision to effectively continue to suspend the Trusts activities.

At the same time, the Trust's fixed costs were kept to a minimum during the period as one of the Trustees agreed to personally bear the cost of website maintenance.

Despite these measures, the Trust still made a small loss during the period and so the Trustees felt unable to authorise any charitable payments to St Martin's Church.

Trustees

Despite these difficulties, the Trustees agreed to remain in post and, in readiness for a resumption of activity in 2022/3, we were able to recruit two additional Trustees, Stuart Heath and Christine Rogowska, during the period, both of whom have significant experience of working with other local charities and who it was agreed would add to the Trust's capacity to organise future activities.

Future prospects

With the addition of two new Trustees and the likelihood that no further Covid restrictions will be imposed that would cause the cancellation of future fundraising events, the Board of Trustees collectively feel confident in planning a full programme of fundraising events for 2022/3 and that those events will produce a surplus that will enable us to support St Martin's Church with charitable donations in the coming financial year.

Roger Rogowski
CHAIRMAN - ST MARTIN'S BRASTED HERITAGE TRUST

10th January 2022

St Martin's Brasted Heritage Trust profit and loss statement for the YE January 2022

Income	Amount in FY2021/22	Notes	Amount in FY2020/21	Notes
Donations	£0.00		£140.00	1
Grants	£0.00		£0.00	
Income from events and activities	£16.00		£0.00	
Membership fees	£0.00		£0.00	
Gift Aid	£0.00		£0.00	
Total income:	£16.00		£140.00	
 Expenditure				
Start up costs	£0.00		£0.00	
Expenditure to support events and activities	£0.00		£0.00	
Recurring website costs	£0.00		£167.98	2
Bank account fees	£96.00		£63.00	3
Donations to St Martin's Church	£0.00		£500.00	
Total expenditure:	£96.00		£730.98	
 Surplus for the year	 -£80.00		 -£590.98	
Opening balance at 15 January 2021	£493.03		£1,084.01	
Closing balance at 15 January 2022	£413.03		£493.03	

Notes

1 - £125.00 from the proceeds from Martinmas Supper

2 - annual subscription to Squarespace for website platform and domain renewal

3 - £5.00 per month, £8.00 per month from 1 January 2021

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Trustees' Annual Report for the period

From 11 January 2020 To 10 January 2021

Charity name: The St Martin's Brasted Heritage Trust

Charity registration number: 1181528

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROMOTE FOR THE PUBLIC BENEFIT THE PRESERVATION, REPAIR, MAINTENANCE, RESTORATION, REPLACEMENT AND IMPROVEMENT OF THE HERITAGE AND FABRIC OF THE PARISH CHURCH OF ST. MARTIN'S, BRASTED IN THE DIOCESE OF ROCHESTER, INCLUDING BUT NOT LIMITED TO ITS BUILDINGS, BELLS, ORGAN, MONUMENTS, MEMORIALS, FITTINGS, FIXTURES, INSTALLATIONS, STAINED GLASS, FURNITURE, ORNAMENTS AND CHATTELS AND THE CHURCHYARD, ITS BOUNDARY WALLS, GATES, MONUMENTS AND MEMORIALS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	While the Trust engaged in no activities during the period due to Covid restrictions and concerns about potential Covid restrictions affecting future events, the Trust was able to make a small donation to St Martin's Church from its financial reserves
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are vigilant with regard to compliance with Charity Commission guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	While the Trust engaged in no activities during the period due to Covid restrictions and concerns about potential Covid restrictions affecting future events, the Trust was able to make a small donation to St Martin's Church from its financial reserves.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity started the year with a balance of £1,089 and closed the year with a balance of £493. The Trust was able to authorise a grant of £500 to St Martin's Church while unavoidable fixed costs (website fee and bank charges) accounted for the remainder of our outgoings .
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At the AGM reviewing the year in question, it was agreed to maintain a modest credit balance in anticipation of future fixed costs
Amount of reserves held	Para 1.22	£493
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	THE ST. MARTIN'S BRASTED HERITAGE TRUST
Other name the charity uses	n/a
Registered charity number	1181528

Charity's principal address	THE OLD FORGE RECTORY LANE BRASTED WESTERHAM TN16 1JS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terence Hope			
2	Sarah Penfold			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

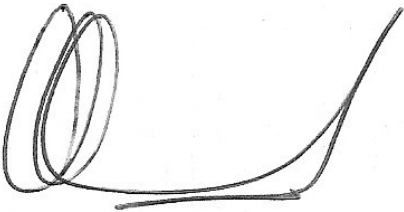
n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ROGER ROGOWSKI	
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Position (eg
Secretary, Chair, etc)

CHAIR	
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Date

23 March 2022

**St Martin's Brasted Heritage Trust profit and loss statement for the YE
January 2021**

Income	Amount in FY2020/ 21	Notes	Amount in FY2019/ 20	Notes
Donations	£140.00	1	£100.00	
Grants	£0.00		£240.00	
			£2,343.5	
Income from events and activities	£0.00		1	
Membership fees	£0.00		£0.00	
Gift Aid	£0.00		£0.00	
			£2,683.	
Total income:	£140.00		51	
Expenditure				
Start up costs	£0.00		£630.85	
Expenditure to support events and activities	£0.00		£920.75	
Recurring website costs	£167.98	2	£144.00	
Bank account fees	£63.00	3	£40.00	
Donations to St Martin's Church	£500.00		£249.00	
			£1,984.	
Total expenditure:	£730.98		60	
			-	
Surplus for the year	£590.98		£698.91	
	£1,084.0			
Opening balance at 15 January 2020	1		£377.72	
			£1,089.0	
Closing balance at 15 January 2021	£493.03		1	

Notes

1 - £125.00 from the proceeds from Martinmas Supper

2 - annual subscription to Squarespace for website platform and domain renewal

3 - £5.00 per month, £8.00 per month from 1 January 2021