



Trustees' Annual Report for the period

From

Period start date

1st January 2022

To

Period end date

31 December 2022

Section A Reference and administration details

Charity name

Crown Wharf Theatre

Other names charity is known by

Registered charity number (if any)

1181516

Charity's principal address

6 Boundary Close

Stone

Staffordshire

Postcode ST15 0BA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Kenney	Chairman		
2	Craig Chesters	Secretary		
3	Leo Capernaros			
4	Harriet Capernaros	Treasurer		
5	Mark Doran			
6	Jill Hood			
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not Applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not Applicable		

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	A maximum of 12 trustees can be appointed by a resolution passed at a properly convened meeting of the charity trustees. One nominated trustee is permitted from Stone Revellers Theatre.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustee meetings are on a monthly basis to discuss, plan, implement and review proposals regarding community engagement, fundraising activities and the technical and operational requirements involved in fitting out and running a theatre. Outside expertise are engaged when necessary.

The theatre has been built in partnership with Joules Brewery and forms part of their canal-side tap-house establishment. Joules have provided the building and the charity has been set up to convert the building into a multifunctional theatre and events space.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the arts for the public benefit in particular but not exclusively by:

- 1) Providing an accessible and affordable performance venue, for the residents of Staffordshire and its surrounding counties.
- 2) Advancing the education of the performing arts, theatre, music, dance and cinema to further the development of public appreciation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our aim is to provide a vibrant event space for the growing town of Stone and surrounding areas. People from various established community groups have joined together to form the Crown Wharf Theatre charity with the aim of creating an affordable and accessible facility for the whole community. This project is about creating enhanced local access to arts and culture, advancing education and learning for children and adults and inspiring community participation across a range of performing arts and cultural activities.

We have continued to have a strong presence across the community hosting our own fundraising events, working alongside local community groups and continuing to support the cultural offering of the town as part of Stone Festival.

We have also been working hard to actively engage with our current and future volunteer base through technical and cinema focused open events and providing hands on opportunities for our volunteers to get involved on the build side of things. This provides a great chance for people to engage with the project, meet other volunteers and to contribute.

And at the end of the year we found out that we were successful in securing a significant funding grant of £495,00 from the UK Government through the UK Shared Prosperity Fund. This will enable us to complete the outstanding installation works and get the doors to the Crown Wharf Theatre open in the not-too-distant future!

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Main achievements for 2022**

- **Events**
 - Easter Theatre Takeover Event- The Kids Edition. We engaged local youth community groups to dazzle the crowds at Crown Wharf. This showcased the talent of our young people and helped raised some money for the project in the process.
 - Ran specific drop in events to kick off conversations for those volunteers interested in technical theatre and cinema.
 - Following on from the success of our first comedy night we hosted further sold-out comedy nights in the Crown Wharf board room which were enjoyed by all.
 - Ran a theatrical Bingo stand as part of Stone Festival to get the community excited by all things theatre.
 - Organised a volunteer paint party where 25+ people turned up with paint brushes in hand and helped us make great progress Back of House.
 - Held several site tours throughout the year with an open invite for any members of the public to join. We also held specific user group focused tours for those interested in using the space in future.
- **Fundraising Activities**
 - Successful funding bid from UK Shared Prosperity Fund.
 - The community continued to support our seat sponsorship scheme as more people sign up to get their chosen name on a seat.
 - Secured further Gold, Silver & Bronze Founding Partners.
 - Joules Brewery continued to support the project through various fundraising events from the Crown Wharf Turkey Trot (which CWT supported with volunteers) to a Christmas quiz.
- **Community Engagement**
 - Volunteer engagement and support across all events.
 - Strong social media presence and video content shared.
 - Regular email newsletters.
 - Regular articles in local publications.
- **Build**
 - XXX

Section E Financial review

Brief statement of the charity's policy on reserves

The charity does not have a reserves policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During 2022 the charity secured £495,000 of funding from the UK Government through the UK Shared Prosperity Fund.

Section F Other optional information

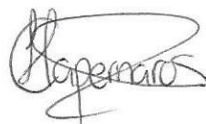
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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Robert Kenney

Harriet Capernaros

Position (eg Secretary, Chair..)

Chairman

Treasurer

Date

10/08/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Crown Wharf Theatre

No (if any)
1181516

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2022


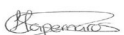
To

Period end date
31/12/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Theatre Seat Sponsorship	2,000	-	-	2,000	9,200
Founders Donations	28,000	-	-	28,000	-
Commercial Donations	650	-	-	650	-
Just Giving	195	-	-	195	-
Personal Donations / Collections	105,348	-	-	105,348	22,308
Gift Aid	30,107	-	-	30,107	2,086
Interest received	99	-	-	99	9
Events	3,145	-	-	3,145	-
Grants	-	-	-	-	25,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	169,544	-	-	169,544	58,603
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	169,544	-	-	169,544	58,603
A3 Payments					
Back of House Works	34,691	-	-	34,691	-
Electrical Works / Joules Loan	7,356	-	-	7,356	-
Auditorium	129,389	-	-	129,389	42,960
Events	789	-	-	789	1,079
Equipment	258	-	-	258	928
Subscriptions	145	-	-	145	-
Utilities	644	-	-	644	567
Insurance	895	-	-	895	663
Bank Charges	81	-	-	81	101
Design Costs	-	-	-	-	3,042
Other Overheads	-	-	-	-	404
	-	-	-	-	-
Sub total	174,248	-	-	174,248	49,744
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	174,248	-	-	174,248	49,744
Net of receipts/(payments)	- 4,704	-	-	- 4,704	8,859
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	57,359	-	-	57,359	-
Cash funds this year end	52,655	-	-	52,655	8,859

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Building Society Account	2,877	-	-
	Bank Account	49,779	-	-
		-	-	-
	Total cash funds	52,656	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			Cost (optional)	Current value (optional)
	Theatre Build / Fixtures & Fittings	Unrestricted	242,813	-
	Theatre Equipment	Unrestricted	1,186	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			Amount due (optional)	When due (optional)
	Unsecured Long Term Loan	Unrestricted	29,017	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Robert Kenney	15/10/2023	
		H Capernaros	15/10/2023	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Crown Wharf Theatre

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1181516

Set out on pages

n/a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28 October 2023

Name:

Dominic Rodi

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Management Accountants (CIMA)

Address:

29 Ampleforth Drive

Stafford

ST17 4TE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).