



Trustees' Annual Report for the period

From

Period start date

1st January 2021

To

Period end date

31 December 2021

Section A details

Reference and administration

Charity name

Crown Wharf Theatre

Other names charity is known by

Registered charity number (if any)

1181516

Charity's principal address

6 Boundary Close

Stone

Staffordshire

Postcode ST15 0BA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Kenney	Chairman		
2	Craig Chesters	Secretary		
3	Leo Capernaros			
4	Harriet Capernaros	Treasurer		
5	Mandy Gauge		01/01/21 to 14/02/21	
6	Mark Doran			
7	Jill Hood			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not Applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not Applicable		

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	A maximum of 12 trustees can be appointed by a resolution passed at a properly convened meeting of the charity trustees. One nominated trustee is permitted from Stone Revellers Theatre.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustee meetings are on a monthly basis to discuss, plan, implement and review proposals regarding community engagement, fundraising activities and the technical requirements involved in fitting out a theatre. Outside expertise regarding theatre design and building are engaged when necessary.

The theatre is being built in partnership with Joules Brewery and will form part of their canal-side tap-house establishment. Joules are providing the building and the charity has been set up to convert the building into a multifunctional theatre and events space.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the arts for the public benefit in particular but not exclusively by:

- 1) Providing an accessible and affordable performance venue, for the residents of Staffordshire and its surrounding counties.
- 2) Advancing the education of the performing arts, theatre, music, dance and cinema to further the development of public appreciation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our aim is to provide a vibrant event space for the growing town of Stone and surrounding areas. People from various established community groups have joined together to form the Crown Wharf Theatre charity with the aim of creating an affordable and accessible facility for the whole community. This project is about creating enhanced local access to arts and culture, advancing education and learning for children and adults and inspiring community participation across a range of performing arts and cultural activities.

In light of the pandemic we wanted to be there to support our community in once again engaging with each other and the place that they live. We started the year with an online event accessible to all and as confidence grew throughout the year, so did our offering, most importantly with many events completely free to attend.

The signing of the lease and the opening of the pub gave us both ownership and a venue to begin hosting events from and a base to meet with potential sponsors, users, supporters, and volunteers. Having something to showcase, really helped strengthen support and confidence in the project from all sides.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

The support of our volunteer base (our “Crown Wharfers”) is vital to our success and is a great indication that the CWT project and messages are getting out there. Many of our events this year relied upon their support and we were heartened to welcome back many familiar faces alongside many new faces.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements for **2021**

- Events
 - o Live Stream of *A Midsummer Night's Dream* (Digital event)
 - o Sneak Peek site tours.
 - o Our first Theatre Takeover event took place on the August bank holiday and brought an eclectic mix of ukuleles, musical theatre, Shakespeare, live comedy and a pub sing-a-long to the town.
 - o With the support of Stone Food & Drink Festival we brought our first ever music festival to the town "Wharfstock".
- Fundraising Activities
 - o Successful funding bid from *The Community and Environment Fund*.
 - o The community continued to support our seat sponsorship scheme.
 - o Securing our first Gold, Silver & Bronze Founding Partners.
 - o Generous donations of building materials, a kitchen and white goods.
 - o Music Theatre International's *All Together Now* event helped raised valuable funds to the project.
 - o Volunteers on behalf of CWT helped marshal the Ironman event helping to secure a charitable donation.
 - o The launch of "Much A-Brew About Nothing" saw £1 of every pint sold donated to the project.
 - o Joules Brewery continued to support the project through various fundraising events from the Crown Wharf Turkey Trot (which CWT supported with volunteers) to a Christmas quiz.
- Community Engagement
 - o Volunteer engagement and support across all events.
 - o Permanent information board setup in the auditorium entrance and a project FAQ document displayed throughout the pub.
 - o Information stand set up across all events (including a 3-day presence across the Stone Food & Drink Festival).
 - o Regular email newsletters.
 - o Regular articles in local publications.
- Build
 - o Signed the building lease with Joules Brewery.
 - o Back of House link extension built.
 - o Auditorium now has mains power and the first fix electrical installation has been completed in

the Back of House areas.

- o The installation of insulation and plaster boarding of the Back of House areas began.

Brief statement of the charity's policy on reserves

The charity does not have a reserves policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During 2021 the principal sources of funding have been the receipt of a grant, sponsorship of theatre seating and local fundraising activities and donations. The trustees continue to pursue funding opportunities and submit bids.

Section F

Other optional information

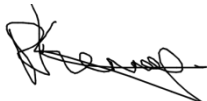

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Robert Kenney

Harriet Capernaros

Position (eg Secretary, Chair, etc)

Chairman

Treasurer

Date

20/03/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Crown Wharf Theatre	1181516
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Receipts and payments accounts

For the period from	1/1/2021	To	12/31/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Seat Donations	9,200	-	-	9,200
Other donations and fundraising events	22,308	-	-	22,308
Gift Aid	2,086	-	-	2,086
Start-up Loan	-	-	-	-
Grants	25,000	-	-	25,000
Interest	9	-	-	9
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	58,603	-	-	58,603
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	58,603	-	-	58,603
A3 Payments				
	-			
Events Costs	1,079	-	-	1,079
Design Costs	3,042	-	-	3,042
Fixtures & Fittings	42,960			42,960
Equipment	928			928
Utilities	567			567
Insurance	663			663
Other Overheads	404			404
Loan Re-payment	-	-	-	-
Bank Charges	101	-	-	101
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	49,744	-	-	49,744
A4 Asset and investment purchases, (see table)				
Purchase of fixed assets		-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	49,744	-	-	49,744
Net of receipts/(payments)	8,859	-	-	8,859
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	48,500	-	-	48,500
Cash funds this year end	57,359	-	-	57,359

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Building Society Account	1,000	-
	Bank Account	56,359	-
		-	-
	Total cash funds	57,359	-
(agree balances with receipts and payments account(s))		OK	OK

[illegible]

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Theatre Build / Fixtures & Fittings	Unrestricted	78,733
	Theatre Equipment	Unrestricted	928
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	Unsecured Long Term Loan	Unrestricted	29,017
	Unsecured Short Term Loan		7,356
			-
			-
			-

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

Robert Kenney



H Capernaros

Notes

1. The financial statements of the Crown Wharf Charity have been prepared in accordance with the Charities Act 2011 using the receipts and payments basis.
2. The unsecured, interest free, long term loan was provided by Joules Brewery. No repayment terms have been agreed as at 31st December 2021.
3. The unsecured, interest free, short term loan account facility was provided by Joules Brewery. Repayment due in 2022.
4. Assets retained for the charity's own use represents the initial capital expenditure of the internal fit out of the theatre and is a work in progress.
Some suppliers were paid directly by Joules Brewery and the liability is recognised in the long term loan account.

CC16a

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Last year
to the nearest £

5,500
6,102
2,398
-
25,000
31
-
-
39,031

-
-

39,031

-
-
219
5,200
62
-
-
-
5,481

-
-

5,481

33,550
-
14,950
48,500



**Endowment
funds
to nearest £**

-
-
-
-

OK

**Endowment
funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval

3/20/2022

3/20/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Crown Wharf Theatre

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1181516

Set out on pages

n/a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Dominic Rodi

Date:

29 June 2022

Name:

Dominic Rodi

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants (CIMA)

Address:

29 Ampleforth Drive

Stafford

ST17 4TE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**