



Trustees' Annual Report for the period

From

Period start date

1st January 2020

To

Period end date

31st December 2020

Section A details

Reference and administration

Charity name

Crown Wharf Theatre

Other names charity is known by

Registered charity number (if any)

1181516

Charity's principal address

6 Boundary Close

Stone

Staffordshire

Postcode ST15 0BA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Kenney	Chairman		
2	Craig Chesters	Secretary		
3	Leo Capernaros			
4	Harriet Capernaros	Treasurer		
5	Mandy Gauge			
6	Mark Doran			
7	Jill Hood			
	Names of the trustees for the charity, if any, (for example, any custodian trustees)			
	Name		Dates acted if not for whole year	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	A maximum of 12 trustees can be appointed by a resolution passed at a properly convened meeting of the charity trustees. One nominated trustee is permitted from Stone Revellers Theatre.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustee meetings are on a monthly basis to discuss, plan, implement and review proposals regarding community engagement, fundraising activities and the technical requirements involved in fitting out a theatre. Outside expertise regarding theatre design and building are engaged when necessary.

The theatre is being built in partnership with Joules Brewery and will form part of their canal-side tap-house establishment. Joules are providing the building and the charity has been set up to convert the building into a multifunctional theatre and events space.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the arts for the public benefit in particular but not exclusively by:

- 1) Providing an accessible and affordable performance venue, for the residents of Staffordshire and its surrounding counties.
- 2) Advancing the education of the performing arts, theatre, music, dance and cinema to further the development of public appreciation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our aim is to provide a vibrant event space for the growing town of Stone and surrounding areas. People from various established community groups have joined together to form the Crown Wharf Theatre charity with the aim of creating an affordable and accessible facility for the whole community. This project is about creating enhanced local access to arts and culture, advancing education and learning for children and adults and inspiring community participation across a range of performing arts and cultural activities.

Covid had a dramatic impact on our activities and original plans for the year were cancelled and had to be reframed. The majority of funding streams were paused and redirected to support pre-existing venues and organisations. However despite these challenges we still managed to push the project forward and to engage with the community.

Activities included a family friendly open event (just before Covid hit) and then a host of online engagement from lockdown social media campaigns, virtual tours, email newsletters and the roll out of our online community survey to further understand the wants and needs of our audiences and users.

We also engaged a local architect to provide a detailed design of our back of house areas ensuring it remains disability friendly, sympathetic to its historic site and is as multi-functional as possible to ensure the widest range of use upon completion. The plans will be going out to tender at the beginning of 2021.

We confirm that the trustees have had regard to the Charity

Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity has been very well supported by an army of volunteers who have enthusiastically engaged with the general public during our community engagement activities (which were unfortunately cut short by Covid).

A PR specialist has joined the team to help get the CWT message out there on both a local and regional scale.

Local groups and individuals supported our fundraising efforts from bag packing at our local supermarket to hosting a talent show fundraiser, organised and ran by 8 year old Walter- one of our most enthusiastic supporters!

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Main achievements for 2020

- Events
 - Family Friendly drop in event (start of year)
 - Social media lockdown campaign (recreate a movie poster/tell us a joke).
 - Dame Dolly entertaining and spreading the CWT message at the virtual Food & Drink festival.
- Fundraising activities:
 - The continuation of our seat sponsorship scheme.
 - Fundraising Talent Show (organised by 8 year old Walter).
 - Local performing arts school Rooftop Studios fundraising events.
- Community Engagement
 - Farmers Market presence (start of year).
 - Launch of our online community surveys.
 - Regular email newsletters.
 - Virtual site tour videos and updates.
 - Radio interviews.
- Build
 - Working with a local architect finalised plans for the back of house design.
 - Received a grant worth £25,000 for the BOH.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not have a reserves policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


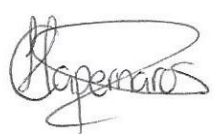
During 2020 the principal sources of funding have been the receipt of a grant, sponsorship of theatre seating and local fundraising activities and donations. The trustees submitted funding bids to various trusts. However, these were unsuccessful as funds were channelled to the immediate needs of the Covid-19 pandemic.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	---

Full name(s)

Robert Kenney	Harriet Capernaros
---------------	--------------------

Position (eg Secretary,
Chair, etc)

Chair	Treasurer
-------	-----------

Date

24/08/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Crown Wharf Theatre	1181516
---------------------	---------

Receipts and payments accounts

For the period from	1/1/2020	To	12/31/2020
---------------------	----------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Seat Donations	5,500	-	-	5,500
Other donations and fundraising events	6,102	-	-	6,102
Gift Aid	2,398	-	-	2,398
Start-up Loan	-	-	-	-
Grants	25,000	-	-	25,000
Interest	31	-	-	31
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	39,031	-	-	39,031
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	39,031	-	-	39,031
A3 Payments	-			
Cost of community events	-	-	-	-
Design Costs	-	-	-	-
Publicity	144	-	-	144
Website	75	-	-	75
Loan Re-payment	5,200	-	-	5,200
Bank Charges	62	-	-	62
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	5,481	-	-	5,481
A4 Asset and investment purchases, (see table)				
Purchase of fixed assets	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	5,481	-	-	5,481
Net of receipts/(payments)	33,550	-	-	33,550
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	14,950	-	-	14,950
Cash funds this year end	48,500	-	-	48,500

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Building Society Account	13,241	-
	Bank Account	35,259	-
		-	-
	Total cash funds	48,500	-
	(agree balances with receipts and payments account(s))	OK	OK
		Unrestricted funds	Restricted funds
	Details	to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
		Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Supply and installation of balcony floor	Unrestricted	3,112
	Theatre fit out design costs	Unrestricted	9,138
	Supply and install soundproofing	Unrestricted	2,417
	Supply and install steelworks	Unrestricted	13,750
			-
			-
			-
			-
			-
		Fund to which liability relates	Amount due (optional)
B5 Liabilities	Unsecured Long Term Loan (Interest Free)	Unrestricted	28,417
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name




Harriet Capernaros
Robert Kenney

Notes

1. The financial statements of the Crown Wharf Charity have been prepared in accordance with the Charities Act 2011 using the receipts and payments basis.
2. The unsecured, interest free, long term loan account facility was provided by Joules Brewery. No repayment terms have been agreed as at 31st December.
3. Assets retained for the charity's own use represents the initial capital expenditure of the internal fit out of the theatre and represents assets under construction. Suppliers were paid directly by Joules Brewery and the liability is recognised in the long term loan account.

CC16a

Last year
to the nearest £

8,469
5,358
-
5,200
500
4
-
-
19,531

-
-

19,531

909
3,672
-
-
-
-
-
-
-
4,581

-

4,581

14,950
-
-
14,950



**Endowment
funds
to nearest £**

-
-
-
-

OK

**Endowment
funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval

8/24/2021
8/24/2021

s

· 2020

iction



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Crown Wharf Theatre

On accounts for the year
ended

31 December 2020

Charity no
(if any)

1181516

Set out on pages

n/a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Dominic Rodi

Date:

20 September 2021

Name:

Dominic Rodi

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants (CIMA)

Address:

29 Ampleforth Drive

Stafford

ST17 4TE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.