

Company Registration Number: CE016169
Charity Registration Number: 1181511

HOLY TRINITY NIGHT SHELTER & COMMUNITY OUTREACH

TRUSTEES' REPORT AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2024

HOLY TRINITY NIGHT SHELTER & COMMUNITY OUTREACH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

Achievements and Performance

This year's outreach support was provided to individuals who were at risk of becoming homeless and rough sleepers during the months of March to November. Overnight accommodation was opened from November to March. We had 19 guests in total who stayed from one night to the whole season. Six are in settled accommodation, four are in Temporary Accommodation (TA, provided by East Herts Council) three are with friends or Family, two are sleeping rough, one in prison and three whom we have no contact with at present. We did not refuse anyone who was referred, or we brought in off the street. HTNS coordinates with East Herts District Council and their Rough Sleeper Unit.

We gained our Bronze award with Housing Justice and are working towards the silver accreditation. Many of the improvements to gain the silver award are about planning for the future and thinking about future policies and procedures.

Despite its many challenges I feel that the 2024/25 season was a successful one. One of the many challenges we face is having enough volunteers for all the shifts especially night shifts so if you feel you would like to know more about these or are able to help please approach us over some cake later.

Our success is also directly linked to the hard work of our team, both staff and volunteers. We have made many changes this year which always has an impact on everyone. I'd like to personally thank all the staff and all the volunteers for their energy, commitment and consistency. Our volunteers are at the heart of what we do and their generosity with their time is what keeps us open.

HTNS also continues to be well supported by the local community and because of the commitment of our amazing Volunteers, we were able to stay open every night, evening and lunchtime for the duration of the winter months, and also had a beautiful Christmas Day lunch for Guests, those who we have helped and Volunteers, staying open all Christmas, Boxing and New Years days.

HTNS coordinates with East Herts District Council and their Rough Sleeper Unit and we were lucky to have a new clinic with EHDC every other week and our team managed to extend our outreach support to all year round. The complex nature of everyone we helped was evident this year, alcohol and drugs, combined with ever present Mental Health issues, were again at the forefront. We had a CGL (drug/alcohol service) worker, Rebecca, visit on a regular basis which has been a massive asset, and she continues to attend on Mondays. Along with Karen & Georgina, two fantastic Nurses, who have provided medical attention and advice to our Guests, and us! Ben, a social prescriber also treated the guests to a visit and supplied a much appreciated takeaway.

At this moment, we are still supporting all those who have moved into alternative accommodation and those we are still in contact with. In the past year we have found one missing person and got them back into hospital for vital treatment, helped two young people return to their homes, attended numerous Rough-Sleeper alerts through StreetLink, and been on hand to provide essential items to anybody who turns up at HTNS.

Public Benefit

The Trustees confirm that they have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and activities and in planning future activities.

It is the judgement of the Trustees that activities in pursuit of the above objectives fully meet the public benefit test, which they have kept in mind in operational planning.

Fundraising

Fundraising statement Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities.

The legislation defines fundraising as “soliciting or otherwise procuring money or other property for charitable purposes”. Such amounts receivable are presented in our accounts as donations and legacies.

We have not used the services of any professional fundraiser. We rely on the generosity of local business and local people. During this and the previous year no complaints or issues have arisen as a result of fundraising activities.

Principal risks and uncertainties

The principal risk is revenue fund raising as it may prove difficult to identify regular income over the next few years. Fund raising is imperative this year as we will not be receiving a large amount from a closing trust and that we will have to start looking at the possibility of formalising our fundraising such as applying for more and larger grants and possibly using more professional fundraising help.

Financial Review

Total income was £136,608 & total costs were £77,861 in the year ending December 2023.

Donations from individuals went down considerably in 2024.

Donations were in the main from local charitable concerns such as religious bodies, Rotarians and local and international companies.

Costs have risen, extra costs were incurred in 2024 assisting guests into more permanent accommodation.

Reserves Policy

In January 2024, the Trustees agreed to a reserve set to 6 months of expenditure. Mid 2024, following an increase in costs, in particular salaries, a reserve policy of £45,000 was considered to be sufficient. Total cash held as at 31 December 2024 was £164,344.

Plans for the future

It is the intention of the trustees to continue to operate in the next year as may be permitted having regard to the facilities available and to maintain and improve on the building as necessary.



Receipts and payments accounts

CC16a

For the period from

1st January 2024

To

31st December 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations (individual)	77,861	-	-	21,816	-
Donations (organisations)	35,437	-	-	35,437	-
Donations (closure of charitable trust)	69,828	-	-	69,828	-
Investment profit	3,842			3,842	
Grants	5,686	-	-	5,686	-
Sub total (Gross income for AR)	136,608	-	-	136,608	59,006
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	136,608	-	-	136,608	59,006
A3 Payments					
Temporary hotel accomodation	1,092	-	-	1,092	-
Energy & water costs	5,852	-	-	5,852	-
Maintenance and refurbishment	9,917	-	-	9,917	-
Wages	32,628	-	-	32,628	-
Pensions	1,395	-	-	1,395	-
Supplies	8,879	-	-	8,879	-
Travel	1,269	-	-	1,269	-
Insurance	2,336	-	-	2,336	-
Communications	982	-	-	982	-
Rates & rent	1,839	-	-	1,839	-
Cleaning costs	5,172	-	-	5,172	-
Accountancy charges	3,060	-	-	3,060	-
Other misc	3,441	-	-	3,441	-
Sub total	77,861	-	-	77,861	49,615
A4 Asset and investment purchases, (see table)					
Laptops	2,080	-	-	2,080	
	-	-	-	-	
Sub total	2,080	-	-	2,080	-
Total payments	79,941	-	-	79,941	49,615
Net of receipts/(payments)	56,667	-	-	56,667	9,391
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	103,732	3,945	-	107,677	-
Cash funds this year end	160,399	3,945	-	164,344	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Bank and savings accounts	86,612	3,945	-
	Savings accounts	73,787	-	-
		-	-	-
	Total cash funds	160,399	3,945	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
CCXX R1 accounts (SS)	1			10/30/2025

	-	-	-
	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptops	Unrestricted	-	-
	Office furniture	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>Michelle Jackson</i>	Michelle Jackson	10/30/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Holy Trinity Night Shelter & Community Outreach

On accounts for the year
ended

31 December 2024

Charity no
(if any)

1181511

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Katharine Booty

Date:

24th JUNE 2025

Name:

KATHARINE RUTH BOOTY

Relevant professional
qualification(s) or body
(if any):

FCA

(INSTITUTE OF CHARTERED ACCOUNTANTS
IN ENGLAND & WALES).

Address:

HILLTOP BARN

HINDRINGHAM ROAD

GREAT WALSINGHAM, NORFOLK NR22 6DR.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

