



Emsworth Community Association

ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT

for the period 1st April 2022 to 31st March 2023

Charity Name:	Emsworth Community Association
Registered Charity Number:	1181509
Charity's Principal Address:	North Street, Emsworth Hants PO10 7DD

1. Trustees Running the Charity:

Trustee Name	Office	Dates Acted	Body Entitled to Appoint
Bryan Oldaker	Chairman	Whole year	AGM
James Bassett	Treasurer	Whole year	AGM
Jan Butler	Secretary	Whole year	AGM
Joan Horton	Member	Whole year	AGM
Jill Millar	Member	Whole year	AGM
Dwynwen Stepien	Member	Whole year	AGM
Richard Stepien	Member	Whole year	AGM
Sandie Swaine	Member	Whole year	AGM
Stephen Long	Member	Whole year	AGM
Kathy Parker	Member	July 22 - May '23	AGM

Additional support to the Trustees has been provided by:

Local Authority Representatives: Cllr Lulu Bowerman, Cllr Richard Kennett, Cllr Grainne Rason

2. Structure, Governance and Management of the Association

Operates in accordance with a constitution drawn up in 2019. The Council of Management meets monthly and the officers and members of the Council of Management are elected annually at the Annual General Meeting.

3. Objects of the Association and its Governing Document

As stated in paragraph 1 of the constitution, the Association is governed according to its constitution which states that its objectives are:

- A.** *'To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, nationality, age disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants'*

In relation to these objects, the main activities undertaken for the public benefit, having regard to the guidance issued by the Charity Commission on public benefit, are as follows:

- **EMSWORTH COMMUNITY CINEMA:** the Centre shows recently produced films every fortnight and audience numbers are increasing, We have a large screen, surround sound and hearing loop technology giving quality performances for all viewers. We have had some very successful films such as 'The Living' which had 140 attendees.

- **SOCIAL EVENTS:** We have held the following events during the past 12 months: Table Tennis 24 hour Marathon in aid of Children in need raised in excess of £6,000. Quiz Nights, Wemsfest - a local festival organisation, ran a 3 day Beer Festival that brought in a wide range of people from the area. Autumn / Christmas / Spring and Summer craft fairs, Christmas Carols, Live bands such as Jazz and South Side Trio with a licence bar. .
 - **TABLE TENNIS:** ECA continues to run several popular sessions which provide physical, mental and social benefits. The sessions are attracting people who are new to the area or have recently retired and wish to have fun and keep fit. In addition, there are 5 table tennis teams who are part of the Portsmouth Table Tennis League. The youth table tennis group has up to ten young people ranging from 9 - 14 years old attend every Tuesday evening, with some now partaking in the adult teams Summer league.
 - **CRIBBAGE CLUB:** A weekly Cribbage club which provides both mental stimulation and a social activity continues to run in the centre.
 - **THEATRE TICKETS:** The offer of reduced prices for Chichester Festival Theatre performances, for members only, available from - jan_butler@outlook.com.
 - **VARIETY OF ACTIVITIES:** The Trustees are delighted that groups and activities at the Community Centre are thriving. As well as a number of new groups established. The centre continues to see a great diversity of activities, including many for children. The centre is being utilised by our local Social Prescribers who are working with people in the area with health or social isolation issues. They have successfully linked members of the group to our community table tennis and cafe. We look forward to continuing working with our local Social Prescribers.
 - **PUBLICITY:** The Ems newspaper publicises all of ECA's special events and films and distributes them to all households locally. The ECA website continues to be well-used and effective at promoting what goes on at the Centre and for giving directions. Additionally, social media sites such as Facebook, Twitter, Google and Nextdoor are gaining more followers. ECA listings are also displayed on other local community website pages.
- B. 'To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre.'**
- **MAINTENANCE:** Trustees undertake basic maintenance, we have also employed a local Handyman who is doing an amazing job keeping all the Centres day to day repairs in order. Emergency lighting was replaced. We are currently working on refurbishing our courtyard, with a new safety floor (funded by FECH) outdoor furniture, flower pots and containers. This will be an outside area extension from the cafe and will be a welcome place for members of the community and groups such as dementia and local Social Prescribers to use.

4. Achievements and Performance

In addition to the achievements listed above, some highlights of the year's work are given below.

- **MEMBERSHIP:** we have introduced a new on-line membership system. This is still being developed but will result in easier administration for both the members and Trustees.
- **MEN'S SHED:** has continued to grow and increase its membership. It is an exciting venture growing from strength to strength.
- **THE GALLEY:** Trustees and volunteers have revamped the cafe area with a new kitchen, seating and decor. This involved 250 hours of volunteer work. This can seat up to 20 people and is now set up as a community cafe two mornings a week.
- **EMSWORTH LIBRARY:** has been relocated to Emsworth Community Centre. This was a result of a local campaign to save the library from closure - the community and the Trustees worked together to re-establish it as part of the centre's offer.

5. Financial Review

The presented accounts are for the 12 months to the 31st March 2023, which represents the full year. The final accounts are also available.

The annual income was £108,036 and the expenditure was £70,303 resulting in an overall operating surplus of £37,733. This excess will be needed to fund extensive roof repairs / replace some of the sky lights, also mechanical repairs to the main door & emergency exit door by Mountford 3 and window mechanics.

For financial year 2021-22, the final income from lettings of £38,486 reflects the caution still being shown by the user groups in returning to their activities at the community centre. For comparison this last full financial year 2022-23, the annual income in this category was £78,454.

So that the trustees can continue to invest in the fabric of the building and in the improvement of facilities for members and user groups, it is important that confidence is quickly re-established so that income from lettings can continue to flourish.

Looking forward to the next financial year, the expenditure budget is dominated by payroll and the large expected increases in costs for gas and electricity. Over the next 12 months consolidation will be key to keep up the projected operating budget. This is expected to hopefully mean that funds will be available for large projects unless the income from lettings and fund raising both reduce. This will require user groups, trustees and staff to work together.

6. Future Plans for Emsworth Community Association

During 2022-2023 we have seen an improvement in the administration of monthly invoicing to regular Hirers, this is reflected in the lettings income above. This has also been welcomed by the Hirers as it helps with their financial budgets. The day-to-day running of the centre has seen great improvement, and we expect this to continue. As mentioned above there have been great improvements with social events / fundraising, we expect this to continue into 2023 - 24. The Trustees are keen to develop the courtyard involving local groups and volunteers as an informal space to offer a social area for the wider community.

7. The Trustees Would Like to Thank

Those who have kindly provided donations and grants during the past year. Grants and donations were received from Havant Community Fund, Emsworth Residents Association and Friends of Emsworth Community Health.

Trustees are also grateful to all the Groups and Hirers who have been very supportive and understanding throughout the periods when maintenance work has taken place. Finally, our thanks go to our staff and the volunteers who have all provided excellent support and enabled us to achieve a great deal during a demanding year.

8. Declaration

Signed on behalf of the charity's trustees:

Signatures		
Full Names	Bryan Oldaker	Jan Butler
Position	Chairman	Secretary
Date	20th June 2022	20th June 2022

EMSWORTH COMMUNITY ASSOCIATION
CHURCH PATH CENTRE
OFF NORTH STREET
HAMPSHIRE PO10 7DD

Company number CE016167
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

TRUSTEES

B Oldaker	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
S Swaine	
G Taplin	
R Stepien	
D Stepien	
I Carroll	
S Long	
J Millar	

BANKERS
Lloyds Bank Plc
PO Box 1
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA
12 The Old Flour Mill
Queen Street
Emsworth
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

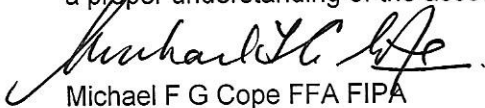
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act:or
- the accounts did not accord with the accounting records:or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Michael F G Cope FFA FIPA

Date: 31-5-2023

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	2023		2022	
	£	£	£	£
INCOME				
Membership subscriptions	2604.73		4458.35	
Donations	2511.19		257.92	
Lettings	78454.42		38485.97	
Fund raising	14847.34		6130.29	
Interest received	189.35		6.15	
Grants	7824		13900.89	
Solar generation	1580.45		1665.53	
Mens shed	25.00		150.00	
		<u>108036.48</u>		<u>65055.10</u>
Deduct : EXPENSES				
Gas	1751.15		1774.74	
Electricity	6794.26		6049.65	
Water	527.19		315.43	
Insurance	2882.92		2504.01	
Stewardship and Administration	46260.13		29047.67	
Cleaning materials	1291.86		1424.93	
Repairs and Maintenance	5080.3		2660.62	
Printing Postage Stationery	340.47		1302.93	
Telephone	635.02		664.47	
Bank Charges	219.79		875.56	
General Expenses	3972.10		2605.09	
Training and Travel	<u>548.25</u>			
		70303.44		<u>49225.10</u>
EXCESS OF INCOME OVER EXPENDITURE				
		<u>37733.04</u>		<u>15830.00</u>

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2023

	2023	2022
ASSETS		
Freehold Property and Fittings		
At Cost	272957.94	291426.44
Less Grants received	-	18468.50
	<u>272957.94</u>	<u>272957.94</u>
Add: Additions	4242.88	-
	<u>277200.82</u>	<u>272957.94</u>
Cash at Bank		
Lloyds Bank Plc	98838.72	72102.16
Charities Deposit Fund		
COIF	2934.61	2883.49
Mountford Art Prize Fund	558.35	548.62
	<u>379532.50</u>	<u>348492.21</u>
Debtors and prepayments		
	11856.65	11384.00
	391389.15	359876.21
Less Sundry creditors		
	7049.90	13270.00
	<u>384339.25</u>	<u>346606.21</u>

FUNDS OF THE CHARITY

Unrestricted funds	79080.08
Designated funds	305259.17
	<u>384339.25</u>

The foregoing Accounts were presented and approved by
The Council of Management on

Chairperson

B Oldaker

Treasurer

J F Bassett

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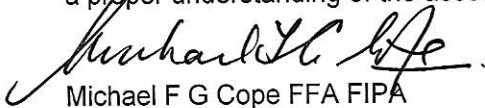
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