



Emsworth Community Association

ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT

for the period 1st April 2021 to 31st March 2022

Charity Name:	Emsworth Community Association
Registered Charity Number:	1181509
Charity's Principal Address:	North Street, Emsworth Hants PO10 7DD

1. Trustees Running the Charity:

Trustee Name	Office	Dates Acted	Body Entitled to Appoint
Bryan Oldaker	Chairman	Whole year	AGM
James Bassett	Treasurer	Whole year	AGM
Jan Butler	Secretary	Whole year	AGM
Ian Carroll	Member	Whole year	AGM
Joan Horton	Member	Whole year	AGM
Jill Millar	Member	Whole year	AGM
Dwynwen Stepien	Member	Whole year	AGM
Richard Stepien	Member	Whole year	AGM
Sandie Swaine	Member	Whole year	AGM
Graham Taplin	Member	Whole year	AGM
Stephen Long	Member	Whole year	AGM

Additional support to the Trustees has been provided by:

Local Authority Representatives: Cllr Lulu Bowerman, Cllr Richard Kennett, Cllr Julie Thain-Smith

2. Structure, Governance and Management of the Association

Emsworth Community Association has had its first full operating year as an incorporated association. It operates in accordance with a constitution drawn up in 2019. The Council of Management meets monthly and the officers and members of the Council of Management are elected annually at the Annual General Meeting.

3. Objects of the Association and its Governing Document

As stated in paragraph 1 of the constitution, the Association is governed according to its constitution which states that its objectives are:

- A. 'To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, nationality, age disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants'*

In relation to these objects, the main activities undertaken for the public benefit, having regard to the guidance issued by the Charity Commission on public benefit, are as follows:

- **EMSWORTH COMMUNITY CINEMA:** the Centre shows recently produced films every fortnight and audience numbers are increasing, Post Covid. We have a large screen, surround sound and hearing

loop technology giving quality performances for all viewers. We have had some very successful films such as the Last Bus which had over 80 attendees.

- **SOCIAL EVENTS:** Due to Covid we have not held Quiz Nights or the Christmas Carols. But these will be reinstated in autumn 2022. Wemsfest, a local festival organisation, ran a 3 day Beer Festival that brought in a wide range of people from the area.
 - **TABLE TENNIS:** ECA continues to run several popular sessions which provide physical, mental and social benefits. The sessions are attracting people who are new to the area or have recently retired and wish to have fun and keep fit. In addition, there are 4 table tennis teams who are part of the Portsmouth Table Tennis League. The youth table tennis group has restarted and up to ten young people attend every Tuesday evening. A visit was made to Portsmouth Table Tennis Club in May. Coaching sessions were run and a number of matches were played against young Portsmouth League players. It was a great experience and a return match is being planned.
 - **CRIBBAGE CLUB:** A weekly Cribbage club which provides both mental stimulation and a social activity continues to run in the centre.
 - **THEATRE TICKETS:** The offer of reduced prices for Chichester Festival Theatre performances, for members only, was suspended during this year but has been reinstated for 2022.
 - **VARIETY OF ACTIVITIES:** The Trustees are delighted that groups and activities at the Community Centre have resumed. As well as a number of new groups established. The centre continues to see a great diversity of activities, including many for children. The centre is being utilised by our local Social Prescribers who are working with people in the area with health or social isolation issues. They have successfully linked members of the group to our community table tennis and cafe. We look forward to continuing working with our local Social Prescribers in 2022.
 - **PUBLICITY:** The Ems newspaper publicises all of ECA's special events and films and distributes them to all households locally. The ECA website continues to be well-used and effective at promoting what goes on at the Centre and for giving directions. Additionally, social media sites such as Facebook, Twitter, Google and Nextdoor are gaining more followers. ECA listings are also displayed on other local community website pages.
- B. *'To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre.'*
- **MAINTENANCE:** Trustees undertook basic maintenance during this period as well as completing the relighting and redecoration of the Assembly Rooms and complete refurbishment of the old kitchenette areas (now a community area).

4. Achievements and Performance

In addition to the achievements listed above, some highlights of the year's work are given below.

- **MEMBERSHIP:** we have introduced a new on-line membership system. This is still being developed but will result in easier administration for both the members and Trustees.
- **MEN'S SHED:** has continued to grow and increase its membership. It is an exciting venture growing from strength to strength.

- **THE GALLEY:** Trustees and volunteers have revamped the cafe area with a new kitchen, seating and decor. This involved 250 hours of volunteer work. This can seat up to 20 people and is now set up as a community cafe two mornings a week.
- **EMSWORTH LIBRARY:** has been relocated to Emsworth Community Centre. This was a result of a local campaign to save the library from closure - the community and the Trustees worked together to re-establish it as part of the centre's offer.

5. Financial Review

The presented accounts are for the 12 months to the 31st March 2022, which represents the first full year as the ECA returns cautiously to normal operations following the COVID-19 pandemic. The final accounts are also the first for the ECA as a CIO, so no comparison can officially be made with the previous financial year.

The annual income was £65,055 and the expenditure was £49,225 resulting in an overall operating surplus of £15,830. This excess will be needed to replenish the cash reserves that have been depleted by the pandemic and also by the net costs of the investments made by the trustees for the refurbishment of the Assembly Room, the community cafe area and the setting up of the Men's Shed.

For financial year 2021-22, the final income from lettings of £38,486 reflects the caution being shown by the user groups in returning to their activities at the community centre. For comparison in the last full financial year pre-pandemic (2019-2020), the annual income in this category was £61,679.

So that the trustees can continue to invest in the fabric of the building and in the improvement of facilities for members and user groups, it is important that confidence is quickly re-established so that income from lettings can return to pre-pandemic levels.

Looking forward to the next financial year, the expenditure budget is dominated by payroll and the large expected increases in costs for gas and electricity. Over the next 12 months consolidation will be key to meet the projected operating budget. Unfortunately, this is expected to mean that few funds will be available for large projects unless the income from lettings and fund raising both recover to approximately normal pre-pandemic levels. This will require user groups, trustees and staff to work together.

6. Future Plans for Emsworth Community Association

During 2021-2022 the Trustees reviewed the staffing structure and decided to employ a manager to have oversight of the running of the centre and to help develop it further. The Trustees have made a very successful appointment of a new manager to help consolidate the running of the centre, undertake fund-raising and to look at new opportunities to open up the centre further to the community. In particular, the Trustees are keen to develop the community cafe involving local groups and volunteers as an informal space to offer a social area for the wider community.

7. The Trustees Would Like to Thank

Those who have kindly provided donations and grants during the past year. Grants and donations were received from Havant Community Fund, Emsworth Residents Association and Friends of Emsworth Community Health.

Trustees are also grateful to all the Groups and Hirers who have been very supportive and understanding throughout the periods when maintenance work has taken place. Finally, our thanks go to our staff and the volunteers who have all provided excellent support and enabled us to achieve a great deal during a demanding year.

8. Declaration

Signed on behalf of the charity's trustees:

Signatures		
Full Names	Bryan Oldaker	Jan Butler
Position	Chairman	Secretary
Date	20th June 2022	20th June 2022

EMSWORTH COMMUNITY ASSOCIATION
CHURCH PATH CENTRE
OFF NORTH STREET
HAMPSHIRE PO10 7DD

Company number CE016167
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

TRUSTEES

B Oldaker	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
S Swaine	
G Taplin	
R Stepien	
D Stepien	
I Carroll	
S Long	
J Millar	

BANKERS
Lloyds Bank Plc
PO Box 1
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA
12 The Old Flour Mill
Queen Street
Emsworth
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act:or

- the accounts did not accord with the accounting records:or

- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Michael F G Cope FFA FIPA

Date: 13-6-22

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	£	£
INCOME		
Membership subscriptions		4458.35
Donations		257.92
Lettings		38485.97
Fund raising		6130.29
Interest received		6.15
Grants		13900.89
Solar generation		1665.53
Mens shed		150.00
		<hr/>
		65055.10
Deduct : EXPENSES		
Gas	1774.74	
Electricity	6049.65	
Water	315.43	
Insurance	2504.01	
Stewardship and Administration	29047.67	
Cleaning materials	1424.93	
Repairs and Maintenance	2660.62	
Printing Postage Stationery	1302.93	
Telephone	664.47	
Bank Charges	875.56	
General Expenses	2605.09	
	<hr/>	
		49225.10
EXCESS OF INCOME OVER EXPENDITURE		<hr/>
		15830.00

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2022

ASSETS

Freehold Property and Fittings

Addition during period	291426.44
Less Grants received	18468.50
	272957.94

Cash at Bank

Lloyds Bank Plc	72102.16
Charities Deposit Fund	
COIF	2883.49
Mountford Art Prize Fund	548.62

348492.21

Debtors and prepayments

11384.00

359876.21

Less Sundry creditors

13270.00

346606.21

FUNDS OF THE CHARITY

Unrestricted funds	38974.65
Designated funds	307631.56

346606.21

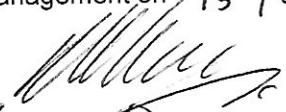

The foregoing Accounts were presented and approved by
The Council of Management on 15/06/2022

Chairperson

B Oldaker

Treasurer

J F Bassett

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