

# EMSWORTH COMMUNITY ASSOCIATION

England & Wales · Charity number 1181509

## Details

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**Other names** ECA

**Status** Registered

**Legal form** CIO

**Registered** 2019-01-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Emsworth Community Centre  
North Street  
Emsworth  
Hampshire  
PO10 7DD

**Phone** 01243 373805

**Email** [info@emsworthcommunitycentre.org.uk](mailto:info@emsworthcommunitycentre.org.uk)

**Website** <http://www.emsworthcommunitycentre.org.uk/>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO:1 BENEFIT THE RESIDENTS OF EMSWORTH AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER TO:2 ESTABLISH, OR TO SECURE THE ESTABLISHMENT, OF A COMMUNITY CENTRE (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS;3 PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.THE ASSOCIATION SHALL BE NON PARTY IN POLITICS AND NON SECTARIAN IN RELIGION.

**Activities:** Emsworth Community Association (ECA) manages Emsworth Community Centre for the benefit of all local people. The Centre hosts over 80 different activities each week for people of all ages, from dance

and exercise classes through to films, social events, art, adult educational classes and even the Library. ECA is funded mainly by its Members, Fundraising and Room Hire. It was established in 1975.

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£108,247	£95,625	-	-
2024-03-31	£104,189	£91,205	-	-
2023-03-31	£108,036	£70,303	-	-
2022-03-31	£65,055	£49,225	-	-
2021-03-31	£0	£0	-	-

## Trustees

Name	Role	Appointed
Richard Stepien	Chair	2025-07-24
Dwynwen Stepien		2025-07-24
JAMES BASSETT Treasurer		2025-07-24
JAN BUTLER		2025-07-24
JOAN HORTON		2025-07-24
Jill Millar		2025-07-24
Steve Banham		2025-07-24
Tim Mathews		2025-07-24

**EMSWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1181509

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# Accounts

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# Emsworth Community Association ANNUAL

## REPORT OF THE COUNCIL OF MANAGEMENT

for the period 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025

Charity Name: Emsworth Community Association

Registered Charity Number: 1181509

Charity's Principal Address: North Street, Emsworth Hants PO10 7DD

### 1. Trustees Running the Charity:

Trustee Name	Office Dates Acted Body Entitled to Appoint
Richard Stepien	<b>Chairman</b> Whole year AGM
James Bassett	<b>Treasurer</b> Whole year AGM
Jan Butler	<b>Secretary</b> Whole year AGM
Joan Horton	Member Whole year AGM
Jill Millar	Member Whole year AGM
Dwynwen Stepien	Member Whole year AGM
Stephen Long	Member Whole year AGM
Tim Mathews	Member Whole year AGM
Steve Banham	Member Whole year AGM

Additional support to the Trustees was provided by our Local Authority Representatives:  
Cllr Grainne Rason

### 2. Structure, Governance and Management of the Association

Operates in accordance with a constitution drawn up in 2019. The Council of Management meets monthly and the officers and members of the Council of Management are elected annually at the Annual General Meeting.

### 3. Objects of the Association and its Governing Document

As stated in paragraph 1 of the constitution, the Association is governed according to its constitution and its objectives are:

- A. *'To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, nationality, age disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants'*
- B. *'To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre.'*

In relation to these objects, the main activities undertaken for the public benefit, having regard to the guidance issued by the Charity Commission on public benefit, are as follows:

- **EMSWORTH COMMUNITY CINEMA:** The Centre shows recently produced films every fortnight in collaboration with Moviola and audience numbers are increasing, We have a large screen, surround sound and hearing loop technology giving quality performances for all viewers. We have had some very successful films.
- **SOCIAL EVENTS:** We have held the following events during the past 12 months: Quiz Nights,- Wemsfest - a local festival organization, ran a 3-day Beer Festival that brought in a wide range of people from the area;- Christmas / spring and summer craft fairs, local art sales preview evening and various music events with a licenced bar.
- **TABLE TENNIS:** The ECA continues to run several popular sessions that provide physical, mental and social benefits. The sessions are attracting people who are new to the area or have recently retired and wish to have fun and keep fit. In addition, there are five table-tennis teams who are part of the Portsmouth Table Tennis League.
- **CRIBBAGE CLUB:** A weekly Cribbage club that provides both mental stimulation and a social activity continues to run in the Centre.
- **MAJHONG CLUB:** A weekly majhong club that also provides both mental stimulation and a social activity alongside the cribbage club.
- **YOUNG PEOPLE ACTIVITY DAYS:** The Centre is a member of the Emsworth Youth Group who organise regular all day activity days at the Centre – these are all run by volunteers. They have been very successful with between 30 and 50 young people enjoying a range of activities.
- **DEMENTIA GARDENING GROUP:** Emsworth Dementia group meet monthly in the courtyard; this has proven to be very successful with plants grown from seeds that are now replanted in the Friends Garden.
- **THEATRE TICKETS:** The offer of reduced prices for Chichester Festival Theatre performances, for members only, available from - [jan\\_butler@outlook.com](mailto:jan_butler@outlook.com)
- **VARIETY OF ACTIVITIES:** The Trustees are delighted that groups and activities at the Community Centre are thriving. As well as a number of new groups having been established, the Centre continues to see a diversity of activities, including many now specifically organised for children and younger people.
- **PUBLICITY:** The *Ems* newspaper publicizes all ECA special events and films and is distributed to all households locally. The ECA website continues to be well-used and effective at promoting Association activities and for giving directions. Additionally, social media sites such as Facebook, Emsworth Mum's, Twitter, Google and Nextdoor are gaining more followers. ECA listings are also displayed on other local community website pages and local Village magazines.
- **MAINTENANCE:** Trustees undertake basic maintenance, alongside Dave, our Handyman, keeping the Centre's day-to-day repairs in order. The Courtyard is, currently used monthly by the Emsworth Dementia Gardening Group as well as other groups.

#### 4. Achievements and Performance

In addition to the achievements listed above, some highlights of the year's work are given below.

**ECA is also a** key member of the recently developed EMSWORTH COMMUNITY GARDENING GROUP in Victoria Road, full details are on our website, or you can contact Kathy Parker Chair, at Emsworth Community Centre.

- **MEMBERSHIP:** Is still managed by Webcollect, this has resulted in easier administration for both the members and Trustees.
- **Emsworth MEN'S SHED: The Emsworth Men's Shed** has continued to grow and increase its membership, they have recently extended their storage space, which is an indication of how well they are growing.
- **THE GALLEY Café:** The café area, has proved to be very successful. Thank you to the volunteers who manage it on a daily basis. The courtyard users have also complimented the café.
- **EMSWORTH LIBRARY:** Emsworth Library operated by Hampshire County Council, Is an important activity at the Community Centre. The Trustees are continuing to work alongside the library management to help develop additional events such as baby play and rhymetime. This generally involves the ECA allocating additional room space so that such events can take place. (unfortunately due to the recent fire the room adjacent to the library is currently out of use, but the activities are continuing in the library).

## 5. Financial Review

The presented accounts are for the 12 months to the 31st March 2025.

The annual income was £108,247 and the expenditure was £95,624 resulting in an overall operating surplus of £12,622. This excess will be needed to fund roof repairs, including the replacement of some sky lights, associated window mechanics, also outside maintenance of the fabric and infrastructure.

For comparison, during the previous financial year 2023-24, the final income from lettings was £74,379. In 2024-25, the annual income from lettings was £84,674.

In order that the Trustees can continue to invest in the buildings and in the improvement of facilities for the benefit of the members and user groups, it is essential that confidence is re-established post-COVID so that income from lettings can continue to offset basic operating costs.

Looking forward, the expenditure account continues to be dominated by payroll and the increased costs for gas and electricity. Consolidation will, therefore, be key to maintaining the projected operating budget, which is currently forecasting only a small end-of-year surplus.

Funding for large projects, such as roof repairs, will be largely derived from existing cash reserves. In the short-term, these reserves are not likely to be replenished significantly. This situation will, therefore, require user groups, Trustees and staff to work together to maintain sustainability and operations at the Community Centre.

The roof fire in the Assembly Room occurred too late in the financial year to have a noticeable effect on the final accounts for 2024-25. A provision of £7000 has, however, been made under maintenance to offset the ECA's potential immediate liabilities following the fire.

## 6. Future Plans for Emsworth Community Association

During 2024-2025 we have seen an ongoing improvement in the administration of monthly invoicing to regular Hirers and, this is reflected in the income from lettings in the final accounts. This has also been welcomed by the Hirers themselves as it helps with their financial budgets. The day-to-day running of the Centre has seen great improvement, particularly with social events and fundraising and we expect this to continue.

## 7. The Trustees Would Like to Thank

Those who have kindly provided donations and grants during the past year.

<u>Donations From Groups / Organisations:</u> <ul style="list-style-type: none"><li>• Bourne Quilters</li><li>• Emsworth Artists</li></ul>	<u>Legacy and in Memory:</u>
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Trustees are also grateful to all the Groups and Hirers who have been very supportive and understanding throughout the periods when maintenance work has taken place. Finally, our thanks go to our staff and the volunteers who have all provided excellent support and enabled us to achieve a great deal during this past year.

## 8. Declaration

Signed on behalf of the charity's trustees:

Signatures		
Full Names	Richard Stepien	Jan Butler
Position	Chairman	Secretary
Date	24 <sup>th</sup> July 2025	24 <sup>th</sup> July 2025

EMSWORTH COMMUNITY ASSOCIATION  
CHURCH PATH CENTRE  
OFF NORTH STREET  
HAMPSHIRE PO10 7DD

Company number CE016167  
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025

TRUSTEES

R Stepien	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
D Stepien	
S Long	
J Millar	
S Banham	
T Mathews	

BANKERS  
Lloyds Bank Plc  
PO Box 1  
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA  
12 The Old Flour Mill  
Queen Street  
Emsworth  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT  
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

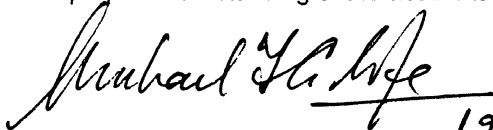
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act:or

the accounts did not accord with the accounting records:or

the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



19.6.2025

Michael F G Cope FFA FIPA

Date

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2025

	2025		2024	
	£	£	£	£
<b>INCOME</b>				
Membership subscriptions		2349.40		1839.66
Donations		2367.75		4721.71
Lettings		84673.9		74379.58
Fund raising		15603.83		17042.03
Interest received		1220.28		1061.11
Grants		-		3758.00
Solar generation		2031.80		1386.96
		<u>108246.96</u>		<u>104189.05</u>
<b>Deduct : EXPENSES</b>				
Gas	2910.42		4205.33	
Electricity	10676.74		10661.48	
Water	885.59		1028.47	
Insurance	3237.57		3220.73	
Stewardship and Administration	54403.56		56314.67	
Cleaning materials	1919.80		2035.30	
Repairs and Maintenance *	14235.75		6921.29	
Printing Postage Stationery	1020.38		626.59	
Telephone & Internet support	2375.53		3077.56	
Bank Charges	-127.90		239.92	
General Expenses	3860.12		2741.75	
Training and Travel	227.00		132.00	
		<u>95624.56</u>		<u>91205.09</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>12622.40</u>		<u>12983.96</u>

\* Note

There is a provision of £7000 in this charge to the expenses for repairs in respect of the future expenditure towards the costs to be incurred for the roof in the year 2025/26

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2025

	2025	2024
<b>ASSETS</b>		
Freehold Property and Fittings		
At Cost	299062.35	277200.82
Less Grants received		
	<u>299062.35</u>	<u>277200.82</u>
Add: Additions	832.80	20361.53
	<u>299895.15</u>	<u>297562.35</u>
Cash at Bank		
Lloyds Bank Plc	117575.73	92948.48
Charities Deposit Fund		
COIF	3229.71	3077.26
Mountford Art Prize Fund	614.49	585.48
	<u>421315.08</u>	<u>394173.57</u>
Debtors and prepayments	7435.00	13806.52
	428750.08	407980.09
Less Sundry creditors	# 18804.47	10656.88
	<u>409945.61</u>	<u>397323.21</u>

FUNDS OF THE CHARITY

Unrestricted funds	70175.28
Designated funds	339770.33
	<u>409945.61</u>

The foregoing Accounts were presented and approved by  
The Council of Management on 19/06/2025

Chairperson  R Stepien

Treasurer  J F Bassett

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CHURCH PATH CENTRE  
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ANNUAL REPORT AND ACCOUNTS  
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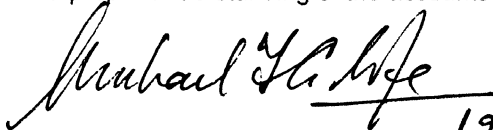
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**EMSWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1181509

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# Accounts

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# Emsworth Community Association

## ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT

for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

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Joan Horton	Member Whole year AGM
Jill Millar	Member Whole year AGM
Dwynwen Stepien	Member Whole year AGM
Stephen Long	Member Whole year AGM

Additional support to the Trustees was provided by our Local Authority Representatives:  
Cllr Lulu Bowerman, Cllr Richard Kennett, Cllr Grainne Rason

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- **CRIBBAGE CLUB:** A weekly Cribbage club that provides both mental stimulation and a social activity continues to run in the Centre.
- **MAJHONG CLUB:** New for 2024 is a weekly majhong club that also provides both mental stimulation and a social activity alongside the cribbage club.
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The ECA is very grateful to these organisations for their financial support.

#### 4. Achievements and Performance

In addition to the achievements listed above, some highlights of the year's work are given below.

**ECA is also a** key member of the recently developed EMSWORTH COMMUNITY GARDENING GROUP in Victoria Road, full details are on our website, or you can contact Kathy Parker Chair, at Emsworth Community Centre.

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- **Emsworth MEN'S SHED: The Emsworth Men's Shed** has continued to grow and increase its membership.
- **THE GALLEY Café:** The café area was refurbished by Trustees and volunteers in 2021 and, has proved to be very successful. Thank you to the volunteers who manage it on a daily basis. The courtyard users have also complimented the café.
- **EMSWORTH LIBRARY:** Emsworth Library operated by Hampshire County Council, Is an important activity at the Community Centre and its move from Nile Stret is proving to be a very successful. The Trustees are continuing to work alongside the library management to help develop additional events such as baby play and rhymetime. This generally involves the ECA allocating additional room space so that such events can take place.

#### 5. Financial Review

The presented accounts are for the 12 months to the 31st March 2024, which represents the full year. The final accounts are also available.

The annual income was £104,189 and the expenditure was £91,205 resulting in an overall operating surplus of £12,984. This excess will be needed to fund roof repairs, including the replacement of some sky lights, and associated window mechanics, also outside maintenance of the fabric and infrastructure.

For comparison, during the previous financial year 2022-23, the final income from lettings was £78,454. In 2023-24, the annual income from lettings was £74,380.

In order that the Trustees can continue to invest in the buildings and in the improvement of facilities for the benefit of the members and user groups, it is essential that confidence is re-established post-covid so that income from lettings can continue to offset basic operating costs.

Looking forward, the expenditure account is dominated by payroll and the increased costs for gas and electricity. Consolidation will, therefore, be key to maintaining the projected operating budget, which is currently forecasting, only a small end-of-year surplus.

Funding for large projects, such as roof repairs, will be largely funded from existing cash reserves. In the short-term, these reserves are not likely to be replenished significantly. This situation will, therefore, require user groups, Trustees and staff to work together to maintain sustainability and operations at the Community Centre.

#### 6. Future Plans for Emsworth Community Association

During 2023-2024 we have seen an ongoing improvement in the administration of monthly invoicing to regular Hirers and, this is reflected in the income from lettings in the final accounts. This has also been welcomed by the Hirers themselves as it helps with their financial budgets. The day-to-day running of the Centre has seen great improvement, particularly with social events and fundraising and we expect this to continue. The Trustees are keen to develop the Courtyard by involving local groups and volunteers to create an informal social space for the wider community.

## 7. The Trustees Would Like to Thank

Those who have kindly provided donations and grants during the past year. Grants and donations were received from Havant Community Fund, FECH and the Emsworth Residents' Forum

<u>Donations From Groups / Organisations:</u> <ul style="list-style-type: none"><li>• Bourne Quilters</li><li>• Emsworth Artists</li><li>• Emsworth Pharmacy</li></ul>	<u>Legacy and in Memory:</u> <ul style="list-style-type: none"><li>• <u>June Marshall</u></li></ul>
--	---

Trustees are also grateful to all the Groups and Hirers who have been very supportive and understanding throughout the periods when maintenance work has taken place. Finally, our thanks go to our staff and the volunteers who have all provided excellent support and enabled us to achieve a great deal during this past year.

## 8. Declaration

Signed on behalf of the charity's trustees:

Signatures		
Full Names	Richard Stepien	Jan Butler
Position	Chairman	Secretary
Date	11 <sup>th</sup> July 2024	11 <sup>th</sup> July 2024

EMSWORTH COMMUNITY ASSOCIATION  
CHURCH PATH CENTRE  
OFF NORTH STREET  
HAMPSHIRE PO10 7DD

Company number CE016167  
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

TRUSTEES

R Stepien	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
D Stepien	
S Long	
J Millar	

BANKERS  
Lloyds Bank Plc  
PO Box 1  
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA  
12 The Old Flour Mill  
Queen Street  
Emsworth  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT  
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act:or

the accounts did not accord with the accounting records:or

the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

*Sarah Pinnell* AFA MIPA

pp Michael F G Cope FFA FIPA  
Date: 26th June 2024  
Michael F G Cope  
Institute of Financial Accountants  
12 The Old Flour Mill  
Queen Street  
Emsworth  
Hampshire  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024

	2024		2023	
	£	£	£	£
<b>INCOME</b>				
Membership subscriptions		1839.66		2604.73
Donations		4721.71		2511.19
Lettings		74379.58		78454.42
Fund raising		17042.03		14847.34
Interest received		1061.11		189.35
Grants		3758.00		7824.00
Solar generation		1386.96		1580.45
Mens shed				25.00
		<u>104189.05</u>		<u>108036.48</u>
<b>Deduct : EXPENSES</b>				
Gas		4205.33		1751.15
Electricity		10661.48		6794.26
Water		1028.47		527.19
Insurance		3220.73		2882.92
Stewardship and Administration		56314.67		46260.13
Cleaning materials		2035.3		1291.86
Repairs and Maintenance		6921.29		5080.30
Printing Postage Stationery		626.59		340.47
Telephone & Internet support		3077.56		635.02
Bank Charges		239.92		219.79
General Expenses		2741.75		3972.10
Training and Travel		<u>132.00</u>		<u>548.25</u>
		91205.09		70303.44
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>12983.96</u>		<u>37733.04</u>

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2024

	2024	2023
<b>ASSETS</b>		
Freehold Property and Fittings		
At Cost	277200.82	272957.94
Less Grants received	<u>277200.82</u>	<u>272957.94</u>
Add: Additions	<u>20361.53</u>	<u>4242.88</u>
	<u>297562.35</u>	<u>277200.82</u>
Cash at Bank		
Lloyds Bank Plc	92948.48	98838.72
Charities Deposit Fund		
COIF	3077.26	2934.61
Mountford Art Prize Fund	585.48	558.35
	<u>394173.57</u>	<u>379532.50</u>
Debtors and prepayments	13806.52	11856.65
	407980.09	391389.15
Less Sundry creditors	10656.88	7049.90
	<u>397323.21</u>	<u>384339.25</u>

FUNDS OF THE CHARITY

Unrestricted funds	73175.38
Designated funds	324147.83
	<u>397323.21</u>

The foregoing Accounts were presented and approved by  
The Council of Management on 20/06/2024

Chairperson *R Stepien* R Stepien

Treasurer *James Bassett* J F Bassett

EMSWORTH COMMUNITY ASSOCIATION  
CHURCH PATH CENTRE  
OFF NORTH STREET  
HAMPSHIRE PO10 7DD

Company number CE016167  
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

TRUSTEES

R Stepien	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
D Stepien	
S Long	
J Millar	

BANKERS  
Lloyds Bank Plc  
PO Box 1  
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA  
12 The Old Flour Mill  
Queen Street  
Emsworth  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT  
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

*Sarah Pinnell* AFA MIPA

pp Michael F G Cope FFA FIPA  
Date: 26th June 2024  
Michael F G Cope  
Institute of Financial Accountants  
12 The Old Flour Mill  
Queen Street  
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Hampshire  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024

	2024		2023	
	£	£	£	£
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<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>12983.96</u>		<u>37733.04</u>

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2024

	2024	2023
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	<u>397323.21</u>

The foregoing Accounts were presented and approved by  
The Council of Management on 20/06/2024

Chairperson  R Stepien

Treasurer  J F Bassett

**EMSWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1181509

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# Accounts

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# Emsworth Community Association

## ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT

for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023

Charity Name:	Emsworth Community Association
Registered Charity Number:	1181509
Charity's Principal Address:	North Street, Emsworth Hants PO10 7DD

### 1. Trustees Running the Charity:

Trustee Name	Office	Dates Acted	Body Entitled to Appoint
Bryan Oldaker	Chairman	Whole year	AGM
James Bassett	Treasurer	Whole year	AGM
Jan Butler	Secretary	Whole year	AGM
Joan Horton	Member	Whole year	AGM
Jill Millar	Member	Whole year	AGM
Dwynwen Stepien	Member	Whole year	AGM
Richard Stepien	Member	Whole year	AGM
Sandie Swaine	Member	Whole year	AGM
Stephen Long	Member	Whole year	AGM
Kathy Parker	Member	July 22 - May '23	AGM

Additional support to the Trustees has been provided by:

**Local Authority Representatives:** Cllr Lulu Bowerman, Cllr Richard Kennett, Cllr Grainne Rason

### 2. Structure, Governance and Management of the Association

Operates in accordance with a constitution drawn up in 2019. The Council of Management meets monthly and the officers and members of the Council of Management are elected annually at the Annual General Meeting.

### 3. Objects of the Association and its Governing Document

As stated in paragraph 1 of the constitution, the Association is governed according to its constitution which states that its objectives are:

- A. *'To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, nationality, age disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants'*

In relation to these objects, the main activities undertaken for the public benefit, having regard to the guidance issued by the Charity Commission on public benefit, are as follows:

- **EMSWORTH COMMUNITY CINEMA:** the Centre shows recently produced films every fortnight and audience numbers are increasing, We have a large screen, surround sound and hearing loop technology giving quality performances for all viewers. We have had some very successful films such as 'The Living' which had 140 attendees.

- **SOCIAL EVENTS:** We have held the following events during the past 12 months: Table Tennis 24 hour Marathon in aid of Children in need raised in excess of £6,000. Quiz Nights, Wemsfest - a local festival organisation, ran a 3 day Beer Festival that brought in a wide range of people from the area. Autumn / Christmas / Spring and Summer craft fairs, Christmas Carols, Live bands such as Jazz and South Side Trio with a licence bar. .
  - **TABLE TENNIS:** ECA continues to run several popular sessions which provide physical, mental and social benefits. The sessions are attracting people who are new to the area or have recently retired and wish to have fun and keep fit. In addition, there are 5 table tennis teams who are part of the Portsmouth Table Tennis League. The youth table tennis group has up to ten young people ranging from 9 - 14 years old attend every Tuesday evening, with some now partaking in the adult teams Summer league.
  - **CRIBBAGE CLUB:** A weekly Cribbage club which provides both mental stimulation and a social activity continues to run in the centre.
  - **THEATRE TICKETS:** The offer of reduced prices for Chichester Festival Theatre performances, for members only, available from - jan\_butler@outlook.com.
  - **VARIETY OF ACTIVITIES:** The Trustees are delighted that groups and activities at the Community Centre are thriving. As well as a number of new groups established. The centre continues to see a great diversity of activities, including many for children. The centre is being utilised by our local Social Prescribers who are working with people in the area with health or social isolation issues. They have successfully linked members of the group to our community table tennis and cafe. We look forward to continuing working with our local Social Prescribers.
  - **PUBLICITY:** The Ems newspaper publicises all of ECA's special events and films and distributes them to all households locally. The ECA website continues to be well-used and effective at promoting what goes on at the Centre and for giving directions. Additionally, social media sites such as Facebook, Twitter, Google and Nextdoor are gaining more followers. ECA listings are also displayed on other local community website pages.
- B.** *'To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre.'*
- **MAINTENANCE:** Trustees undertake basic maintenance, we have also employed a local Handyman who is doing an amazing job keeping all the Centres day to day repairs in order. Emergency lighting was replaced. We are currently working on refurbishing our courtyard, with a new safety floor (funded by FECH) outdoor furniture, flower pots and containers. This will be an outside area extension from the cafe and will be a welcome place for members of the community and groups such as dementia and local Social Prescribers to use.

#### 4. Achievements and Performance

In addition to the achievements listed above, some highlights of the year's work are given below.

- **MEMBERSHIP:** we have introduced a new on-line membership system. This is still being developed but will result in easier administration for both the members and Trustees.
- **MEN'S SHED:** has continued to grow and increase its membership. It is an exciting venture growing from strength to strength.
- **THE GALLEY:** Trustees and volunteers have revamped the cafe area with a new kitchen, seating and decor. This involved 250 hours of volunteer work. This can seat up to 20 people and is now set up as a community cafe two mornings a week.
- **EMSWORTH LIBRARY:** has been relocated to Emsworth Community Centre. This was a result of a local campaign to save the library from closure - the community and the Trustees worked together to re-establish it as part of the centre's offer.

## 5. Financial Review

The presented accounts are for the 12 months to the 31st March 2023, which represents the full year. The final accounts are also available.

The annual income was £108,036 and the expenditure was £70,303 resulting in an overall operating surplus of £37,733. This excess will be needed to fund extensive roof repairs / replace some of the sky lights, also mechanical repairs to the main door & emergency exit door by Mountford 3 and window mechanics.

For financial year 2021-22, the final income from lettings of £38,486 reflects the caution still being shown by the user groups in returning to their activities at the community centre. For comparison this last full financial year 2022-23, the annual income in this category was £78,454.

So that the trustees can continue to invest in the fabric of the building and in the improvement of facilities for members and user groups, it is important that confidence is quickly re-established so that income from lettings can continue to flourish.

Looking forward to the next financial year, the expenditure budget is dominated by payroll and the large expected increases in costs for gas and electricity. Over the next 12 months consolidation will be key to keep up the projected operating budget. This is expected to hopefully mean that funds will be available for large projects unless the income from lettings and fund raising both reduce. This will require user groups, trustees and staff to work together.

## 6. Future Plans for Emsworth Community Association

During 2022-2023 we have seen an improvement in the administration of monthly invoicing to regular Hirers, this is reflected in the lettings income above. This has also been welcomed by the Hirers as it helps with their financial budgets. The day-to-day running of the centre has seen great improvement, and we expect this to continue. As mentioned above there have been great improvements with social events / fundraising, we expect this to continue into 2023 - 24. The Trustees are keen to develop the courtyard involving local groups and volunteers as an informal space to offer a social area for the wider community.

## 7. The Trustees Would Like to Thank

Those who have kindly provided donations and grants during the past year. Grants and donations were received from Havant Community Fund, Emsworth Residents Association and Friends of Emsworth Community Health.

Trustees are also grateful to all the Groups and Hirers who have been very supportive and understanding throughout the periods when maintenance work has taken place. Finally, our thanks go to our staff and the volunteers who have all provided excellent support and enabled us to achieve a great deal during a demanding year.

## 8. Declaration

Signed on behalf of the charity's trustees:

Signatures		
Full Names	Bryan Oldaker	Jan Butler
Position	Chairman	Secretary
Date	20th June 2022	20th June 2022

EMSWORTH COMMUNITY ASSOCIATION  
CHURCH PATH CENTRE  
OFF NORTH STREET  
HAMPSHIRE PO10 7DD

Company number CE016167  
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023

TRUSTEES

B Oldaker	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
S Swaine	
G Taplin	
R Stepien	
D Stepien	
I Carroll	
S Long	
J Millar	

BANKERS  
Lloyds Bank Plc  
PO Box 1  
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INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA  
12 The Old Flour Mill  
Queen Street  
Emsworth  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT  
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

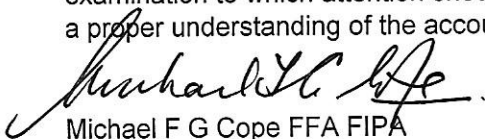
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act:or
- the accounts did not accord with the accounting records:or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Michael F G Cope FFA FIPA

Date: 31-5-2023

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

	2023		2022	
	£	£	£	£
<b>INCOME</b>				
Membership subscriptions		2604.73		4458.35
Donations		2511.19		257.92
Lettings		78454.42		38485.97
Fund raising		14847.34		6130.29
Interest received		189.35		6.15
Grants		7824		13900.89
Solar generation		1580.45		1665.53
Mens shed		25.00		150.00
		<u>108036.48</u>		<u>65055.10</u>
<b>Deduct : EXPENSES</b>				
Gas		1751.15		1774.74
Electricity		6794.26		6049.65
Water		527.19		315.43
Insurance		2882.92		2504.01
Stewardship and Administration		46260.13		29047.67
Cleaning materials		1291.86		1424.93
Repairs and Maintenance		5080.3		2660.62
Printing Postage Stationery		340.47		1302.93
Telephone		635.02		664.47
Bank Charges		219.79		875.56
General Expenses		3972.10		2605.09
Training and Travel		<u>548.25</u>		
		70303.44		<u>49225.10</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u><b>37733.04</b></u>		<u><b>15830.00</b></u>

EMSWORTH COMMUNIITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2023

	2023	2022
<b>ASSETS</b>		
Freehold Property and Fittings		
At Cost	272957.94	291426.44
Less Grants received	-	18468.50
	<u>272957.94</u>	<u>272957.94</u>
Add: Additions	4242.88	-
	<u>277200.82</u>	<u>272957.94</u>
Cash at Bank		
Lloyds Bank Plc	98838.72	72102.16
Charities Deposit Fund		
COIF	2934.61	2883.49
Mountford Art Prize Fund	558.35	548.62
	<u>379532.50</u>	<u>348492.21</u>
Debtors and prepayments	11856.65	11384.00
	391389.15	359876.21
Less Sundry creditors	7049.90	13270.00
	<u>384339.25</u>	<u>346606.21</u>

FUNDS OF THE CHARITY

Unrestricted funds	79080.08
Designated funds	305259.17
	<u>384339.25</u>

The foregoing Accounts were presented and approved by  
The Council of Management on

Chairperson

B Oldaker

Treasurer

J F Bassett

EMSWORTH COMMUNITY ASSOCIATION  
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Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

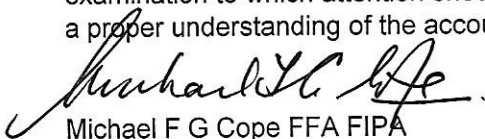
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act:or
- the accounts did not accord with the accounting records:or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Michael F G Cope FFA FIPA

Date: 31-5-2023

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

	2023		2022	
	£	£	£	£
<b>INCOME</b>				
Membership subscriptions		2604.73		4458.35
Donations		2511.19		257.92
Lettings		78454.42		38485.97
Fund raising		14847.34		6130.29
Interest received		189.35		6.15
Grants		7824		13900.89
Solar generation		1580.45		1665.53
Mens shed		25.00		150.00
		<u>108036.48</u>		<u>65055.10</u>
<b>Deduct : EXPENSES</b>				
Gas		1751.15		1774.74
Electricity		6794.26		6049.65
Water		527.19		315.43
Insurance		2882.92		2504.01
Stewardship and Administration		46260.13		29047.67
Cleaning materials		1291.86		1424.93
Repairs and Maintenance		5080.3		2660.62
Printing Postage Stationery		340.47		1302.93
Telephone		635.02		664.47
Bank Charges		219.79		875.56
General Expenses		3972.10		2605.09
Training and Travel		<u>548.25</u>		
		70303.44		<u>49225.10</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>37733.04</u>		<u>15830.00</u>

EMSWORTH COMMUNIITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2023

	2023	2022
<b>ASSETS</b>		
Freehold Property and Fittings		
At Cost	272957.94	291426.44
Less Grants received	-	18468.50
	<u>272957.94</u>	<u>272957.94</u>
Add: Additions	4242.88	-
	<u>277200.82</u>	<u>272957.94</u>
Cash at Bank		
Lloyds Bank Plc	98838.72	72102.16
Charities Deposit Fund		
COIF	2934.61	2883.49
Mountford Art Prize Fund	558.35	548.62
	<u>379532.50</u>	<u>348492.21</u>
Debtors and prepayments	11856.65	11384.00
	391389.15	359876.21
Less Sundry creditors	7049.90	13270.00
	<u>384339.25</u>	<u>346606.21</u>

FUNDS OF THE CHARITY

Unrestricted funds	79080.08
Designated funds	305259.17
	<u>384339.25</u>

The foregoing Accounts were presented and approved by  
The Council of Management on

Chairperson

B Oldaker

Treasurer

J F Bassett

**EMSWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1181509

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# Accounts

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# Emsworth Community Association

## ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT

for the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022

<b>Charity Name:</b>	<b>Emsworth Community Association</b>
<b>Registered Charity Number:</b>	<b>1181509</b>
<b>Charity's Principal Address:</b>	<b>North Street, Emsworth Hants PO10 7DD</b>

### 1. Trustees Running the Charity:

Trustee Name	Office	Dates Acted	Body Entitled to Appoint
Bryan Oldaker	Chairman	Whole year	AGM
James Bassett	Treasurer	Whole year	AGM
Jan Butler	Secretary	Whole year	AGM
Ian Carroll	Member	Whole year	AGM
Joan Horton	Member	Whole year	AGM
Jill Millar	Member	Whole year	AGM
Dwynwen Stepien	Member	Whole year	AGM
Richard Stepien	Member	Whole year	AGM
Sandie Swaine	Member	Whole year	AGM
Graham Taplin	Member	Whole year	AGM
Stephen Long	Member	Whole year	AGM

Additional support to the Trustees has been provided by:

**Local Authority Representatives:** Cllr Lulu Bowerman, Cllr Richard Kennett, Cllr Julie Thain-Smith

### 2. Structure, Governance and Management of the Association

Emsworth Community Association has had its first full operating year as an incorporated association. It operates in accordance with a constitution drawn up in 2019. The Council of Management meets monthly and the officers and members of the Council of Management are elected annually at the Annual General Meeting.

### 3. Objects of the Association and its Governing Document

As stated in paragraph 1 of the constitution, the Association is governed according to its constitution which states that its objectives are:

- A. *'To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, nationality, age disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants'*

In relation to these objects, the main activities undertaken for the public benefit, having regard to the guidance issued by the Charity Commission on public benefit, are as follows:

- **EMSWORTH COMMUNITY CINEMA:** the Centre shows recently produced films every fortnight and audience numbers are increasing, Post Covid. We have a large screen, surround sound and hearing

loop technology giving quality performances for all viewers. We have had some very successful films such as the Last Bus which had over 80 attendees.

- **SOCIAL EVENTS:** Due to Covid we have not held Quiz Nights or the Christmas Carols. But these will be reinstated in autumn 2022. Wemsfest, a local festival organisation, ran a 3 day Beer Festival that brought in a wide range of people from the area.
  - **TABLE TENNIS:** ECA continues to run several popular sessions which provide physical, mental and social benefits. The sessions are attracting people who are new to the area or have recently retired and wish to have fun and keep fit. In addition, there are 4 table tennis teams who are part of the Portsmouth Table Tennis League. The youth table tennis group has restarted and up to ten young people attend every Tuesday evening. A visit was made to Portsmouth Table Tennis Club in May. Coaching sessions were run and a number of matches were played against young Portsmouth League players. It was a great experience and a return match is being planned.
  - **CRIBBAGE CLUB:** A weekly Cribbage club which provides both mental stimulation and a social activity continues to run in the centre.
  - **THEATRE TICKETS:** The offer of reduced prices for Chichester Festival Theatre performances, for members only, was suspended during this year but has been reinstated for 2022.
  - **VARIETY OF ACTIVITIES:** The Trustees are delighted that groups and activities at the Community Centre have resumed. As well as a number of new groups established. The centre continues to see a great diversity of activities, including many for children. The centre is being utilised by our local Social Prescribers who are working with people in the area with health or social isolation issues. They have successfully linked members of the group to our community table tennis and cafe. We look forward to continuing working with our local Social Prescribers in 2022.
  - **PUBLICITY:** The Ems newspaper publicises all of ECA's special events and films and distributes them to all households locally. The ECA website continues to be well-used and effective at promoting what goes on at the Centre and for giving directions. Additionally, social media sites such as Facebook, Twitter, Google and Nextdoor are gaining more followers. ECA listings are also displayed on other local community website pages.
- B.** *'To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre.'*
- **MAINTENANCE:** Trustees undertook basic maintenance during this period as well as completing the relighting and redecoration of the Assembly Rooms and complete refurbishment of the old kitchenette areas (now a community area).

#### 4. Achievements and Performance

In addition to the achievements listed above, some highlights of the year's work are given below.

- **MEMBERSHIP:** we have introduced a new on-line membership system. This is still being developed but will result in easier administration for both the members and Trustees.
- **MEN'S SHED:** has continued to grow and increase its membership. It is an exciting venture growing from strength to strength.

- **THE GALLEY:** Trustees and volunteers have revamped the cafe area with a new kitchen, seating and decor. This involved 250 hours of volunteer work. This can seat up to 20 people and is now set up as a community cafe two mornings a week.
- **EMSWORTH LIBRARY:** has been relocated to Emsworth Community Centre. This was a result of a local campaign to save the library from closure - the community and the Trustees worked together to re-establish it as part of the centre's offer.

## 5. Financial Review

The presented accounts are for the 12 months to the 31st March 2022, which represents the first full year as the ECA returns cautiously to normal operations following the COVID-19 pandemic. The final accounts are also the first for the ECA as a CIO, so no comparison can officially be made with the previous financial year.

The annual income was £65,055 and the expenditure was £49,225 resulting in an overall operating surplus of £15,830. This excess will be needed to replenish the cash reserves that have been depleted by the pandemic and also by the net costs of the investments made by the trustees for the refurbishment of the Assembly Room, the community cafe area and the setting up of the Men's Shed.

For financial year 2021-22, the final income from lettings of £38,486 reflects the caution being shown by the user groups in returning to their activities at the community centre. For comparison in the last full financial year pre-pandemic (2019-2020), the annual income in this category was £61,679.

So that the trustees can continue to invest in the fabric of the building and in the improvement of facilities for members and user groups, it is important that confidence is quickly re-established so that income from lettings can return to pre-pandemic levels.

Looking forward to the next financial year, the expenditure budget is dominated by payroll and the large expected increases in costs for gas and electricity. Over the next 12 months consolidation will be key to meet the projected operating budget. Unfortunately, this is expected to mean that few funds will be available for large projects unless the income from lettings and fund raising both recover to approximately normal pre-pandemic levels. This will require user groups, trustees and staff to work together.

## 6. Future Plans for Emsworth Community Association

During 2021-2022 the Trustees reviewed the staffing structure and decided to employ a manager to have oversight of the running of the centre and to help develop it further. The Trustees have made a very successful appointment of a new manager to help consolidate the running of the centre, undertake fund-raising and to look at new opportunities to open up the centre further to the community. In particular, the Trustees are keen to develop the community cafe involving local groups and volunteers as an informal space to offer a social area for the wider community.

## 7. The Trustees Would Like to Thank

Those who have kindly provided donations and grants during the past year. Grants and donations were received from Havant Community Fund, Emsworth Residents Association and Friends of Emsworth Community Health.

Trustees are also grateful to all the Groups and Hirers who have been very supportive and understanding throughout the periods when maintenance work has taken place. Finally, our thanks go to our staff and the volunteers who have all provided excellent support and enabled us to achieve a great deal during a demanding year.

## 8. Declaration

Signed on behalf of the charity's trustees:

Signatures		
Full Names	Bryan Oldaker	Jan Butler
Position	Chairman	Secretary
Date	20th June 2022	20th June 2022

EMSWORTH COMMUNITY ASSOCIATION  
CHURCH PATH CENTRE  
OFF NORTH STREET  
HAMPSHIRE PO10 7DD

Company number CE016167  
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022

TRUSTEES

B Oldaker	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
S Swaine	
G Taplin	
R Stepien	
D Stepien	
I Carroll	
S Long	
J Millar	

BANKERS  
Lloyds Bank Plc  
PO Box 1  
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA  
12 The Old Flour Mill  
Queen Street  
Emsworth  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT  
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act:or

the accounts did not accord with the accounting records:or

the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Michael F G Cope FFA FIPA

Date: 13-6-22

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022

	£	£
<b>INCOME</b>		
Membership subscriptions		4458.35
Donations		257.92
Lettings		38485.97
Fund raising		6130.29
Interest received		6.15
Grants		13900.89
Solar generation		1665.53
Mens shed		150.00
		<hr/>
		65055.10
 <b>Deduct : EXPENSES</b>		
Gas	1774.74	
Electricity	6049.65	
Water	315.43	
Insurance	2504.01	
Stewardship and Administration	29047.67	
Cleaning materials	1424.93	
Repairs and Maintenance	2660.62	
Printing Postage Stationery	1302.93	
Telephone	664.47	
Bank Charges	875.56	
General Expenses	2605.09	
	<hr/>	
		49225.10
 <b>EXCESS OF INCOME OVER EXPENDITURE</b>		<hr/>
		15830.00

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2022

ASSETS

Freehold Property and Fittings

Addition during period	291426.44
Less Grants received	18468.50
	<u>272957.94</u>

Cash at Bank

Lloyds Bank Plc	72102.16
Charities Deposit Fund	
COIF	2883.49
Mountford Art Prize Fund	548.62

348492.21

Debtors and prepayments

11384.00

359876.21

Less Sundry creditors

13270.00

346606.21

FUNDS OF THE CHARITY

Unrestricted funds	38974.65
Designated funds	307631.56

346606.21

The foregoing Accounts were presented and approved by  
The Council of Management on 15/06/2022

Chairperson

  
B Oldaker

Treasurer

  
J F Bassett

EMSWORTH COMMUNITY ASSOCIATION  
CHURCH PATH CENTRE  
OFF NORTH STREET  
HAMPSHIRE PO10 7DD

Company number CE016167  
Registered charity number 1181509

ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022

TRUSTEES

B Oldaker	Chair
J F Bassett	Treasurer
J Butler	Secretary
J Horton	
S Swaine	
G Taplin	
R Stepien	
D Stepien	
I Carroll	
S Long	
J Millar	

BANKERS  
Lloyds Bank Plc  
PO Box 1  
BX1 1LT

INDEPENDENT EXAMINER

Michael F G Cope FFA FIPA  
12 The Old Flour Mill  
Queen Street  
Emsworth  
PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT  
TO THE COUNCIL OF MANAGEMENT

I report to the Trustees on my examination of the accounts of the above charity for the period ended 31st March 2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in , any material respect:

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the accounts did not accord with the accounting records:or

the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accountants Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Michael F G Cope FFA FIPA

Date: 13-6-22

Michael F G Cope

Institute of Financial Accountants

12 The Old Flour Mill

Queen Street

Emsworth

Hampshire

PO10 7BT

EMSWORTH COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022

	£	£
<b>INCOME</b>		
Membership subscriptions		4458.35
Donations		257.92
Lettings		38485.97
Fund raising		6130.29
Interest received		6.15
Grants		13900.89
Solar generation		1665.53
Mens shed		150.00
		<hr/>
		65055.10
 <b>Deduct : EXPENSES</b>		
Gas	1774.74	
Electricity	6049.65	
Water	315.43	
Insurance	2504.01	
Stewardship and Administration	29047.67	
Cleaning materials	1424.93	
Repairs and Maintenance	2660.62	
Printing Postage Stationery	1302.93	
Telephone	664.47	
Bank Charges	875.56	
General Expenses	2605.09	
	<hr/>	
		49225.10
 <b>EXCESS OF INCOME OVER EXPENDITURE</b>		<hr/>
		15830.00

EMSWORTH COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2022

ASSETS

Freehold Property and Fittings

Addition during period	291426.44
Less Grants received	18468.50
	<u>272957.94</u>

Cash at Bank

Lloyds Bank Plc	72102.16
Charities Deposit Fund	
COIF	2883.49
Mountford Art Prize Fund	548.62

348492.21

Debtors and prepayments

11384.00

359876.21

Less Sundry creditors

13270.00

346606.21

FUNDS OF THE CHARITY

Unrestricted funds	38974.65
Designated funds	307631.56

346606.21

The foregoing Accounts were presented and approved by  
The Council of Management on 15/06/2022

Chairperson

  
B Oldaker

Treasurer

  
J F Bassett

**EMSWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1181509

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# Accounts

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# Emsworth Community Association CIO

## Annual Report of the Council of Management

for the period 1st April 2020 to 31<sup>st</sup> March 2021

Charity Name: **Emsworth Community Association (ECA)**  
Registered Charity Number: **1181509**  
Address: Emsworth Community Centre, North Street,  
Emsworth, Hampshire, PO10 7DD  
Email: [info@emsworthcommunitycentre.org.uk](mailto:info@emsworthcommunitycentre.org.uk)  
Website: [www.emsworthcommunitycentre.org.uk](http://www.emsworthcommunitycentre.org.uk)

### 1. Trustees Running the Charity:

Trustee Name	Office	Dates Acted	Body Entitled to Appoint
Michael Stott	<b>Chairman</b>	Whole year	AGM
James Bassett	<b>Treasurer</b>	Whole year	AGM
Jan Butler	<b>Secretary</b>	Whole year	AGM
Ian Carroll	Member	Whole year	EOM
Tom Griffin	Member	Whole year	AGM
Joan Horton	Member	Whole year	AGM
Jill Millar	Member	Whole year	AGM
Bryan Oldaker	Member	Whole year	AGM
Alison Patrick	Member	Whole year	AGM
Dwynwen Stepien	Member	Whole year	AGM
Richard Stepien	Member	Whole year	AGM
Sandie Swaine	Member	Whole year	AGM
Graham Taplin	Member	Whole year	AGM

Additional support to the Trustees has been provided by:

**Local Authority Representatives:** Ray Bolton, Hampshire County Council  
Cllr Lulu Bowerman and Cllr Richard Kennett

### 2. Structure, Governance and Management of the Association

Emsworth Community Association is a Charitable Incorporated Association (CIO). It operates in accordance with the constitution written in January 2019. The Council of Management meets monthly and the officers and members of the Council of Management are elected annually at the Annual General Meeting.

### 3. Objects of the Association and its Governing Document

As stated in the constitution, the Association is governed according to its constitution which states that its objectives are to:

- a) Benefit the residents of Emsworth and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power to:

- b) Establish, or to secure the establishment, of a Community Centre and to maintain or manage or co-operate

with any statutory authority in the maintenance and management of such a Centre for activities promoted by the charity in furtherance of the above objects;

- c) Promote such other charitable purposes as may from time to time be determined.

In relation to these objects, the main activities undertaken for the public benefit, having regard to the guidance issued by the Charity Commission on public benefit, are as follows:

- a) Nothing happened during this period of time for the CIO, as the day-to-day activity for Emsworth Community Centre continued against the unincorporated Emsworth Community Association charity 269793. The activity under the unincorporated charity was impacted heavily by Covid-19 lockdowns. The CIO's first AGM, was postponed until it would be safe for Members to meet physically again. This decision was not made lightly, but due to the profile of the CIO's Members being retired and not all were happy to have 'zoom' meetings over the internet the AGM was postponed.
- b) The Trustees continued to liaise with Hampshire County Council over the transfer of the freehold of the land and buildings to the CIO. Whilst this process commenced in 2019 and there was much activity, yet the process did not complete during this reporting period. The impact of the Covid-19 pandemic was wide reaching and limited what could be achieved by both parties. The Covid impact also delayed the set-up of the new bank accounts that was only achieved towards the end of this financial period.

#### **4. Achievements and Performance**

Everything was slowed down by the various Covid lockdowns and the impact they had on other organisations, who also had to operate remotely. The talks with Hampshire County Council were completed, but the final transfers of assets had yet to be completed. At least the new Bank Accounts are open and are in place for the start of the new financial year, when the ECA CIO will take over and the ECA unincorporated charity (269793) has finally closed down.

#### **5. Financial Review**

The Covid-19 pandemic lockdowns have prevented much of the activity from taking place and has slowed the progress, yet despite this the land and building asset transfer should go through in the next financial year and the bank accounts are finally set-up ready to go live from 1st April 2020.

#### **6. Future Plans for Emsworth Community Association**

The ECA CIO will commence day to day operations from 1st April 2020. The first AGM is scheduled for the Autumn of 2020, after negotiating an extension with the Charity Commission, when the majority of our Members, Hirers and Staff will be double vaccinated and it should be safe to meet face-to-face again.

#### **7. The Trustees Would Like to Thank**

The ECA Members who have continued their support, despite the pandemic that has significantly impacted on their use of Emsworth Community Centre. Havant Borough Council and Hampshire County Council for their ongoing support during a very difficult period of history. A thank you also extends to the Charity Commission for providing an extension for the Annual Returns, due to the difficulties of the pandemic.

#### **8. Declaration**

Signed on behalf of the charity's trustees:

Signatures	<i>Bryan Oldaker</i>	<i>Jan Butler</i>
Full Names	Bryan Oldaker	Jan Butler
Position	Chairman	Secretary
Date of first AGM	Monday 20th September 2020	Monday 20th September 2020



# Emsworth Community Association CIO

## Annual Financial Report for the period 1st April 2019 to 31<sup>st</sup> March 2021

Charity Name: **Emsworth Community Association (ECA)**  
Registered Charity Number: **1181509**  
Address: Emsworth Community Centre, North Street,  
Emsworth, Hampshire, PO10 7DD  
Email: [info@emsworthcommunitycentre.org.uk](mailto:info@emsworthcommunitycentre.org.uk)  
Website: [www.emsworthcommunitycentre.org.uk](http://www.emsworthcommunitycentre.org.uk)

### 1. Honorary Trustees:

Chairman: Mike Stott, 22 Wensley Gardens, Emsworth, PO10 7RA  
Treasurer: JF Bassett Esq, 6 Oyster Mews, Spring Gardens, PO10 7BX  
Secretary: Mrs Jan Butler, 33 Highland Road, Emsworth, PO10 7JL

### 2. Financial Overview

During this period there was no financial activity for the charity 1181509, therefore there is no income or expenditure to report on. The pandemic, Covid-19, led to many delays in establishing the new CIO. Therefore, the only activity was in completing the set-up of the bank accounts ready for financial activity to commence from 1st April 2021.

### 8. Declaration

Signed on behalf of the charity's trustees:

Signatures	<i>Bryan Oldaker</i>	<i>James Bassett</i>
Full Names	Bryan Oldaker	<a href="#">James Bassett</a>
Position	Deputy Chairman	Treasurer