



TRAFFORD SOUTH FOODBANK

REPORT & ACCOUNTS FOR THE YEAR

ENDING 31 DECEMBER 2023

CHARITABLE INCORPORATED ORGANISATION

REGISTERED CHARITY No. 1181504

TRAFFORD SOUTH FOODBANK

Trustees Annual Report and Accounts for 2023

Introduction

Trafford South Foodbank became a registered charity on the 10 January 2019 and is constituted under a trust deed dated the 2nd of August 2018.

The objects of the charity are to relieve persons in the South Trafford area who are suffering hardship in such ways as the trustees think fit including, but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other services.

Locations

Registered address

c/o St. Alban's Vicarage

Lindsell Road

West Timperley

Altrincham

WA14 5NX

Warehouse

Newstead Hall, Newstead Terrace, Timperley

Distribution Centres

Sale Moor Methodist Church

Sale West Community Centre, Sale West

St. Albans Church Hall, Broadheath

Fuse ROC Centre, Partington

Timperley Methodist Church, Timperley

Trustees

Stephen Taylor

Simon Beales

June Nixon

Hayley Entwistle

Darielle Dean

Antony Platt

Independent Examiner

Timothy John Barlow

Honorary Independent Examiner

8 Thorley Lane,

Timperley,

Altrincham

WA15 7AZ

Bankers

Barclays Bank plc, Altrincham

Risk Assessment

Trafford South Foodbank is exposed, as any organisation, to misappropriation of funds and goods by theft, deception or misuse. The Foodbank has considered the risks and has established by use of controls afforded by independent financial institutions and segregation of duties, systems which it considers will eliminate any material opportunity for misappropriation.

Review of Achievements and Performance

During the year Trafford South Foodbank distributed 61,217 kg of food to 2,001 families and individuals holding vouchers who were in crisis. This accounted for 3,144 adults and 2,216 children. The major reasons given for being in crisis were low income, benefit delays, benefit changes and sickness/ill health. There has been an increase in the number of clients who are using the foodbank who are in full time employment, but their wages are not sufficient to cover normal weekly expenses.

The foodbank continues to employ a project manager and from the 1 February 2023 her hours were increased from 19 hours per week to 30 hours per week and her annual salary increased to £32,100.

The project manager's main responsibilities are to manage the efficient running of the foodbank but also to engage with outside organisations to work on planning to reduce poverty and the need for foodbanks.

To support the project manager in her role, the Trustees appointed an Assistant Project Manager who commenced on the 1 October 2023. The Assistant Project Manager's annual salary of £15,600 for 20 hours per week is paid from the Strategic Resources Grant payable from Trussell Trust for 3 years.

The foodbank continues to lease a Ford Transit van through Vanarama and which is now coming to the end of the first year of a three year lease.

Water leaks occurred in the flat roof of the room at Newstead Hall used as the foodbank warehouse and financial support of £3,800 was given by the Foodbank to repair the roof. Unfortunately, because of the rainwater ingress, just over £2,000 also had to be spent by the Foodbank to remove mould from the walls and ceiling of the warehouse and put in place measures to stop it from re-occurring.

In 2021 the Foodbank applied to the Trussell Trust Financial Inclusion Programme for a three-year grant to work in partnership with Citizens Advice Stockport, Oldham, Rochdale, and Trafford (CASORT) to provide free, impartial quality assured financial inclusion advice and support, tailored to the individual needs of the Foodbank clients, in the Foodbank distribution centres. CASORT supply an adviser 25 hours per week split into five 2 hours sessions per week, located at the Distribution Centres and a further 15 hours to follow up work outside of the foodbank sessions.

The Foodbank was awarded the CASORT grant of £42,050.26 for 2023 and £42,835.27 for 2024. An additional grant for year three of £44,548.68 will be reviewed and finalised before the end of 2024. The third-year grant could either be granted in full, amended or withdrawn. The grant of £42,050.26 for 2023 was received in December 2022 and of that element of the total grant for 2023, £36,665.44 was for restricted use for employment costs, travel expenses, office costs, management, training and the spot purchase of specialist additional advice. The remainder of the grant for 2023 some £ 5,384.82 has unrestricted use for foodbank operational overheads.

Once again this year, the people of Trafford have also been very generous in their monetary donations to the foodbank. Donations for the year were £77,610 (2022 £71,693). The foodbank also received £7,000 from the Orange family which was used to pay for the rent of the warehouse at Newstead Hall.

The total income for 2023 was £109,513, with a total expenditure of £126,122.

A bank balance of £143,989 is carried forward to 2024 of which £24,043 is retained for restricted purposes.

Thanks to the generosity of many people, we have received the quantity of donations and distributed donations as set out here:

	<u>Quantity</u>
Donations received in the year	46,754 kg.
Donations distributed in the year	61,217 kg.

As well as providing emergency food rations the foodbank has also been providing financial support to G Force, another local charity, to allow them to provide free lunches to children and young adults during the school holidays, additionally the foodbank has also provided support to Altrincham Football Club Community Company to allow them to provide lunches to children on free school meals who attend their school holiday clubs.

The Foodbank has worked with Lime Tree School in Sale to provide additional financial support. A trial was carried out giving the school £2,000 worth of Tesco Vouchers to distribute to families to purchase fresh food, uniforms/school shoes etc. Also £1,000 was given directly to the school to purchase uniforms etc. The use of vouchers was not as successful as anticipated because parents either did not produce the required receipts to show what had been purchased or the voucher had been used to purchase incorrect items. The school used the £1,000 to purchase and provide uniforms/school shoes to give directly to families in need.

As the result of the voucher trial at Lime Tree School, no further vouchers have been issued, but further financial help of £5,000 in total has been provided to three schools, Broadheath Primary School, Partington Central Academy and Forest Gate Academy.

In December 2023 two additional Trustees were appointed to the Foodbank, Darrielle Dean and Antony Platt, to add human resources expertise to the existing Trustees skillsets.

Stephen Taylor,

Trustee and Treasurer

30 July 2024

Independent examiner's report on the accounts

Section A Independent Examiner's Report

**Report to the trustees/
members of** Trafford South Foodbank

**On accounts for the year
ended** 31 December 2023 **Charity no
(if any)** 1181504

Set out on pages 7 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Tim Barlow **Date:** 10th October 2024

Name: Timothy J Barlow

**Relevant professional
qualification(s) or body
(if any):** FCCA

Address: 8 Thorley Lane, Timperley, Altrincham, WA15 7AZ

TRAFFORD SOUTH FOODBANK**Charitable Incorporated Organisation****Registered Charity Number 1181504****RECEIPTS AND PAYMENTS ACCOUNT****For the Year ended 31 December 2023**

2022			2023	2023	2023
Total			Restricted	Unrestricted	Total
£		Notes	Funds	Funds	£
			£	£	£
	<u>Income</u>				
42050.26	Grants received	1	15825.00	0.00	15825.00
34204.09	Donations			34866.92	34866.92
37489.38	Online Donations			42743.75	42743.75
2781.03	Gift Aid Refund			1888.48	1888.48
3021.27	Trussell Trust			7146.50	7146.50
6999.96	Orange Investments		6999.96		6999.96
265.20	Van Rental Refund			0.00	0.00
0.00	Solicitor Refund			42.00	42.00
<hr/>			<hr/>	<hr/>	<hr/>
<u>126811.19</u>			<u>22824.96</u>	<u>86687.65</u>	<u>109512.61</u>
	<u>Expenditure</u>				
47793.64	Charitable Activities	2	6999.96	48992.45	55992.41
18882.31	Staff Costs	3	3029.28	31141.35	34170.63
11423.92	Van Expenditure	4	0.00	10091.52	10091.52
0.00	CASORT expenditure	1	25317.63	550.00	25867.63
<hr/>			<hr/>	<hr/>	<hr/>
<u>78099.87</u>			<u>35346.87</u>	<u>90775.32</u>	<u>126122.19</u>
48711.32	Net Income/(Expenditure)		(12521.91)	(4087.67)	(16609.58)
111887.73	Brought Forward at 1 January 2023		36565.44	124033.61	160599.05
<hr/>			<hr/>	<hr/>	<hr/>
160599.05	Carried Forward at 31 December 2023		<u>24043.53</u>	<u>119945.94</u>	<u>143989.47</u>

Notes to the accounts for the year ended 31 December 2023

	2023	2023	2023
Total	Restricted Funds £	Unrestricted Funds £	Total £
1. Grant – Strategic Resources Grant			
Total Income	15725.00	0.00	15725.00
Total Expenditure	3029.28	0.00	3029.28
Carried Forward at 31 December 2023	12695.72	0.00	12695.72
Grant - CASORT			
Brought Forward at 1 January 2023	36565.44	5484.82	42050.26
Income	100.00	0.00	100.00
Total Grant available	36665.44	5484.82	42150.26
Expenditure	25317.63	550.00	25867.63
Carried Forward at 31 December 2023	11347.81	4934.82	16282.63

2022		2023	2023	2023
Total		Restricted	Unrestricted	Total
£		Funds	Funds	£
		£	£	£
2. Expenditure on Charitable Activities				
10224.00	Holiday Lunches		9450.00	9450.00
0.00	School Support		6000.00	6000.00
0.00	Tesco Vouchers for School		2000.00	2000.00
1321.20	Purchase of Mobile Phones		0.00	0.00
12475.15	Transport Expenses		4580.28	4580.28
1748.85	Secretary's Expenses		4813.97	4813.97
760.89	Manager's Expenses		1132.12	1132.12
0.00	Assistant Manager's Expenses		378.20	378.20
2859.61	Volunteers' Expenses		731.84	731.84
2780.00	Administrative Costs		3366.23	3366.23
200.00	Sale Methodist Church Donations		0.00	0.00
202.18	Client Taxi Fees		267.60	267.60
300.00	Publications		0.00	0.00
360.00	Trussell Trust Fees		360.00	360.00
96.00	Online donation administration fee		180.00	180.00
1085.62	Insurance		1280.81	1280.81
500.40	First Aid Training		0.00	0.00
2967.60	Warehouse Expenses		4503.40	4503.40
143.88	Zoom Rental		0.00	0.00
0.00	Warehouse Maintenance		6177.58	6177.58
218.30	Sale West Rent		368.68	368.68
6999.96	Warehouse Rent	6999.96	0.00	6999.96
2550.00	Fuse Building Rent		2150.00	2150.00
0.00	Forshaw Media (Video)		941.00	941.00
0.00	Legal Costs		20.00	20.00
0.00	Amey Waste Management		290.74	290.74
<u>47793.64</u>		<u>6999.96</u>	<u>48992.45</u>	<u>55992.41</u>

2022		2023	2023	2023
Total		Restricted	Unrestricted	Total
£		Funds	Funds	
		£	£	£

3. Analysis of Staff Costs

15597.98	Salaries	3029.28	24104.82	27134.10
817.60	Pension	0.00	1651.30	1651.30
1926.73	HMRC	0.00	4800.23	4800.23
540.00	Salary Administration	0.00	585.00	585.00
<u>18882.31</u>		<u>3029.28</u>	<u>31141.35</u>	<u>34170.63</u>

4. Expenditure on Van

7311.22	Lease costs		5866.08	5866.08
376.28	Maintenance Plan		289.20	289.20
780.00	Accident Repair		192.05	192.05
2956.42	Insurance		3744.19	3744.19
<u>11423.92</u>		<u>0.00</u>	<u>10091.52</u>	<u>10091.52</u>