



TRAFFORD SOUTH FOODBANK

REPORT & ACCOUNTS FOR THE YEAR  
ENDING 31 DECEMBER 2020

CHARITABLE INCORPORATED ORGANISATION  
REGISTERED CHARITY No. 1181504

# **TRAFFORD SOUTH FOODBANK**

## **Trustees Annual Report for 2020**

### **Introduction**

Trafford South Foodbank became a registered charity on the 10 January 2019 and is constituted under a trust deed dated the 2<sup>nd</sup> August 2018.

The objects of the charity are to relieve persons in the area who are suffering hardship in such ways as the trustees think fit but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other services.

### **Locations**

#### **Registered address**

c/o St. Alban's Vicarage  
Lindsell Road  
West Timperley  
Altrincham  
WA14 5NX

#### **Warehouses**

Timperley Methodist Church  
Partington Youth Centre

#### **Distribution Centres**

St. Francis Church, Sale Moor  
Sale West Community Centre, Sale West  
St. Albans Church Hall, Broadheath  
Fuse ROC Centre, Partington  
Timperley Methodist Church, Timperley

**Trustees**

Stephen Taylor

Simon Beales

June Nixon

Vacancy

**Independent Examiner**

Timothy John Barlow

Honorary Independent Examiner

8 Thorley Lane,

Timperley,

Altrincham

WA15 7AZ

**Bankers**

Barclays Bank plc, Altrincham

**Risk Assessment**

Trafford South Foodbank is exposed, as any organisation, to misappropriation of funds and goods by theft, deception or misuse. The Foodbank has considered the risks and has established by use of controls afforded by independent financial institutions and segregation of duties, systems which it considers will eliminate any material opportunity for misappropriation.

**Review of Achievements and Performance**

During the year because of the Covid 19 pandemic the normal 5 distribution centres of the Trafford South Foodbank were closed for approximately 9 months of the year. Food was distributed through Trafford Councils emergency hubs at the Altrincham Hub, The Hideway Partington Hub, Sale Moor Hub and Sale West Hub. The food was taken to the hubs pre-packed in boxes for distribution rather than the distribution centre volunteers packing the bags of food.

During the year Trafford South Foodbank distributed 42484 kg of food to 1676 families and individuals holding vouchers who were in crisis. This accounted for 4085 people, of whom 2550 were adults and 1535 children. The major reasons given for being in crisis were low income, benefit delays, benefit changes and sickness/ill health. The Foodbank received 58447 kg from donations and collections.

The foodbank continues to employ a project manager on a salary of £15000 per annum for 19 hours per week. Part of the project manager's salary is paid from the £9000 of the second year of the Asda grant.

A major asset and part of the success of running the foodbank has been the van , which is on a three year rental agreement from Vanarama. The van have been much used for transporting food between the warehouse and the distribution Hubs.

The people of Trafford have been very generous in their monetary donations this year. Income for the year was £102316.45, with expenditure of £45696.82 and carrying forward to 2021 a bank balance of £94218.98.

Thanks to the generosity of people we have received the amount of donations set out here

	<b><u>Quantity</u></b>
Donations received in the year	58447 kg
Donations distributed in the year	42484 kg

Because of uncertainties about the future of Timperley Methodist Church, the Trustees decided it was necessary to move the location from Timperley Methodist Church and to find larger premises which could also house the stock from the Partington Youth Centre. A suitable room was located in Newstead Hall, Newstead Terrace, Timperley, premises owned by G Force. G Force used Newstead Hall as a community centre. The Foodbank applied to Trafford Council for a change of use of the main hall to the Foodbank warehouse.

Unfortunately G Force had not obtained planning permission from Trafford Council for change of use of Newstead Hall from a religious venue to a community centre when it had been gifted to them. Therefore Trafford Council required a full planning application. Full planning consent was granted at the beginning of November 2020 with a condition that a noise management plan was put in place within 3 months. Acoustic consultants prepared a noise management plan which was accepted by Trafford Council. The new warehouse was prepared for use at the beginning of 2021. This entailed removing a stage structure, installing double doors

and a ramp to give direct access from outside into the warehouse, strengthening the floor in places and moving some electrics.

S Taylor

Trustee and Treasurer

5 October 2021

<b>Independent examiner's report on the accounts</b>
--

<b>Independent Examiner's Report</b>
--------------------------------------

**Report to the  
trustees/ members  
of**

Trafford South Foodbank
-------------------------

**On accounts for  
the year ended**

31 <sup>st</sup> December 2020	<b>Charity no (if any)</b>	1181504
--------------------------------	------------------------------------	---------

**Set out on pages**

7 to 9
--------

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

**Responsibilities  
and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts

carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

T J Barlow

**Date:**

17/10/2020

**Name:**

Timothy John Barlow

**Relevant  
professional  
qualification(s) or  
body (if any):**

FCCA

**Address:**

8 Thorley Lane, Timperley

Altrincham

Cheshire WA15 7AZ



**TRAFFORD SOUTH FOODBANK**  
**Organisation**

**Charitable Incorporated**

**Registered Charity Number 1181504**

**RECEIPTS AND PAYMENTS ACCOUNT**

**For the Year ended 31 December 2020**

<b>2019 2020</b>			<b>2020</b>	<b>2020</b>
			<b><u>Restricted</u></b>	<b><u>Unrestricted</u></b>
			<b><u>Funds</u></b>	<b><u>Funds</u></b>
<b><u>Total</u></b>		<b>Notes</b>	<b>£</b>	<b>£</b>
<b>£</b>	<b>£</b>			
<b><u>Income</u></b>				
15052.01	Grants received	1 and 5	9000.00	10000.00
19000.00				
16447.99	Donations			40416.79
40416.79				
980.00	Online Donations			35014.84
35014.84				
	Gift Aid Refund			1270.56
1270.56				
1442.07	Trussell Trust			6030.93
6030.93				
	Orange Investments			583.33
583.33				
<hr/>			<hr/>	<hr/>
<hr/>				
<u>33922.07</u>			<u>9583.33</u>	<u>92733.12</u>
<u>102316.45</u>				
<b><u>Expenditure</u></b>				
8604.69	Charitable Activity	2	583.33	23825.49
24408.82				
9115.70	Staff Salary	3	12514.30	3798.60
16312.90				



4485.22	Van Rental	4	532.32	4442.78
4975.10				
<u>22205.61</u>			<u>13629.95</u>	<u>32066.87</u>
<u>45696.82</u>				
11716.46	<b>Net</b>		- (4046.62)	60666.25
56619.63				
25882.89	<b>Brought Forward at 1 January 2020</b>			4046.62
33552.73	37599.35			
<u>37599.35</u>	<b>Carried Forward at 31 December 2020</b>			<u>0000.00</u>
<u>94218.98</u>	<u>94218.98</u>			

## Notes to the accounts for the year ended 31 December 2020

2019 2020		2020	2020
		Restricted Funds	Unrestricted Funds
£	Total	£	£
£			
	<b>1. Grant Income</b>		
1.0	Forever Manchester		10000.00
	10000.00		
12000.00	Asda Large Grant	9000.00	
9000.00			
3052.01	Asda Small Grant	00.00	00.00
00.00			
<u>15052.01</u>		<u>9000.00</u>	<u>10000.00</u>
<u>19000.00</u>			
	<b>2. Expenditure on Charitable Activity</b>		
1130.00	Food		160.00
160.00			

00.00	Boxes	1102.91		
1102.91				
4846.00	Transport	3831.30		
3831.30				
417.62	Secretary's Expenses	1186.55		
1186.55				
255.64	Manager's Expenses	131.54		
131.54				
74.98	Volunteers' Expenses	240.52		
240.52				
00.00	Admin. Costs	1580.00		
1580.00				
00.00	Timp. Methodist Church Donations	1400.00		
1400.00				
41.11	Client Taxi Fees	29.19		
29.19				
360.00	Trussell Trust Fees	360.00		
360.00				
96.00	On line donation administration fee	96.00		
96.00				
650.44	Insurance	679.20		
679.20				
00.00	Forever Manchester Grant to Stretford Foodbank			
5000.00	5000.00			
00.00	New Warehouse legal fees	4436.61		
4436.61				
00.00	New Warehouse Doors	1800.00		
1800.00				
00.00	New Warehouse Noise Management Plan	1500.00		
1500.00				
00.00	New Warehouse Rent	583.33		
291.67	875.00			
<u>8604.69</u>		<u>583.33</u>	<u>23825.49</u>	
<u>24408.82</u>				
<b>2019</b>		<b>2020</b>	<b>2020</b>	<b>2020</b>

Total	Restricted Unrestricted		
	Funds	Funds	
£	£	£	£

### 3. Analysis of Staff Costs

7806.52	Salary	12514.30	950.34
13464.64			
258.30	Pension	667.10	
667.10			
420.88	HMRC	1641.16	
1641.16			
270.00	Salary Administration		540.00
540.00			
360.00	Pension Administration		00.00
00.00			
<hr/>		<hr/>	
9115.70		12514.30	3798.60
16312.90			

### 4. Expenditure on Van

2121.60	Rental	532.32	2650.08
3182.40			
91.80	Maintenance Plan	220.32	
220.32			
2271.82	Insurance	1572.38	
1572.38			
<hr/>		<hr/>	
4485.22		532.32	4442.78
4975.10			

### 5. Analysis of Restricted Grants in 2020

Income	Existing from 2019	Expenditure
Remaining		
£	£	£
Asda Large Grant	9000.00	3514.30
00.00		12514.30

Asda Small Grant 00.00	00.00	532.32	532.32
---------------------------	-------	--------	--------