



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 6th April 2020 to 5th April 2021

Charity name: Woking Youth Theatre

Charity registration number: 1181493

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the arts in the Borough of Woking and the surrounding area for children and young people aged 14-21 years, in particular in the art of drama by; (a) The organisation and the production of weekly drama workshops, and (b) The production of a musical, a straight play and drama festival entries each year.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During this period, we have been significantly limited by Covid 19 1. In March 2020 we were in final rehearsals for our annual musical (The Wedding Singer) when the country went into lockdown, we therefore had to cancel the musical which was due to be performed in the Rhoda McGaw theatre in Woking in April 2020 2. Due to Covid 19 restrictions we held - regular weekly on-line drama workshops via "Zoom" and - a number of "masterclass" on-line workshops run by industry professionals focusing on specific topics and skills 3. In October & November 2020 we commissioned professional assistance to enable us to complete a risk assessment and planning activity to be able to commence in-person activities from January 2021, however the lockdown from 4 th January 2021 meant this was not possible.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit and have adhered to the charity's constitution throughout this period, although activities have been significantly limited due to Covid

		19 and the necessary restrictions in place for group face-to-face/in-person activities for young people.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Whilst we have only been able to undertake on-line activities during this period, we have had feedback from members and parents of members that confirm there has been great benefit for those that were able to participate.</p> <p>We generally froze membership fees and some parents continued to make voluntary contributions.</p> <p>The workshops and masterclasses gave the membership a creative outlet during very difficult times when they were having huge disruption to their formal education and schooling.</p> <p>The members had a chance to attend workshops on topics such as "Audition Techniques", "Using your unique self as a positive in art", "Acting through song", "Theatre Making and Story Telling"</p> <p>Example feedback we have had -</p> <p>"Thank you so much for organising these Masterclasses. X is learning such a lot"</p> <p>"X loves them"</p> <p>"Thank you for all you are doing, it is so difficult for the performing arts"</p> <p>"Thank you for all you and the other trustees have done to try and make it all happen"</p> <p>"Thanks for your faithfulness in continuing for so long"</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Woking Youth Theatre (WYT) is financially sound, with a balance as at 5 th April 2021 of £7,908. Membership subscriptions generally cover basic on-going expenses. During the period on-going expenses were minimal due to the restricted activities. In a "normal" year Box office, advertising and grants cover costs of shows.
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	WYT holds reserves to cover up-front costs of performances, which typically include licence fees, theatre deposit, set hire, props and costume
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The performing arts have suffered massively due to Covid 19. WYT has returned to face-to-face activities (see below) and we are now encouraging members to join, and hoping that society continues to open up without restrictions, with the public supporting theatres and having the confidence to attend as audience members. The trustees believe that WYT has sufficient funds and reputation to continue to be successful and fulfil our objectives during this difficult time, but it is not without risk.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	WYT's principal source of funds is from membership subscriptions, much of which were frozen in this period due to Covid 19. As reported in the last TAR, we previously had some generous grants, that have supported our work in the current period (21-22)
Other		Whilst this TAR is for April 2020-April 2021, we would like to highlight that Woking Youth Theatre was able to return to face-to-face activity in the summer of 2021, with a successful Summer Film Project and rehearsals/workshops enabling an entry into the Woking Drama Festival in October 2021 and a full showcase of pieces in a small theatre in Woking in December 2021. We are auditioning for our annual musical (Bugsy Malone to be held in April 2022 in the Rhoda McGaw Theatre in Woking) and look forward to reporting on all of these activities in our next TAR.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees selected by unanimous vote of current trustees against a review of skills & experience required to enable the role descriptions of the Trustees to be effectively fulfilled.

Reference and Administrative details

Charity name	Woking Youth Theatre
Other name the charity uses	WYT
Registered charity number	1181493
Charity's principal address	12 Rosebery Crescent Woking Surrey GU22 9BL

Names of the charity trustees who manage the charity

- 1
- 2
- 3
- 4

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a



Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bruce Hazelton	Maria Langford
Position (eg Secretary, Chair, etc)	Chair, Treasurer	Secretary
Date	21 January 2022	



Receipts and payments accounts

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For the period
from

06/04/2020

To


05/04/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations, legacies	409	0	0	409	1,688
Grants	0	0	0	0	6,410
Fundraising	80	0	0	80	9,492
Interest on deposit account	0	0	0	0	0
Dividends on investments	0	0	0	0	0
Members' subscriptions	1,023	0	0	1,023	5,979
Fees for charitable services	0	0	0	0	0
	0	0	0	0	0
Sub total (Gross income for AR)	1,512	0	0	1,512	23,569
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	1,512	0	0	1,512	23,569
A3 Payments					
Cost of fundraising events	350	0	0	350	10,781
Wages / Salaries and national insurance	470	0	0	470	1,010
Pension contributions	0	0	0	0	0
Rent / hire of rooms	0	0	0	0	2,833
Training	72	0	0	72	271
Insurance	316	0	0	316	499
Printing, postage, stationery, computer	188	0	0	188	79
Bank interest and charges	0	0	0	0	251
	0	0	0	0	0
Sub total	1,396	0	0	1,396	15,724
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	1,396	0	0	1,396	15,724
Net of receipts/(payments)	116	0	0	116	7,845
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	7,792	0	0	7,792	0
Cash funds this year end	7,908	0	0	7,908	7,845

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Current account	7,908	0	0
		0	0	0

		0	0	0
	Total cash funds	7,908	0	0
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			0	0
			0	0
			0	0
			0	0
			0	0
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			0	
			0	
			0	
			0	
			0	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Bruce Hazelton	25/01/2022	
		Maria Langford	25/01/2022	